

# State of West Virginia Campaign Financial Statement (Long Form) in Relation to 2004 Election Year

For political committees, list the current election year. For candidates, list the current campaign or the year of an open past campaign.  
Supply all information requested. It is required by WV Code §3-8-5a.

|  |  |   |                       |
|--|--|---|-----------------------|
| <b>Jefferson County Democratic Association</b> |  | <b>Leigh Koonce</b>                                     |                       |
| Candidate or Committee Name                    |  | Candidate or Committee's Treasurer                      |                       |
|  |  | Post Office Box 45                                      |                       |
| Political Party (for candidates)               |  | Treasurer's Mailing Address (Street, Route or P.O. Box) |                       |
|  |  | Halltown, WV 25423                                      |                       |
| Office Sought (for candidates)                 |  | District/Division                                       | City, State, Zip Code |
|  |  |   | 304/725-5609          |
|  |  |   | Daytime Phone #       |

### Reporting Period (check one)

- |  |  |  |  |
|--|--|--|--|
| <input checked="" type="checkbox"/> <b>Annual Report</b> _____ Calendar Year<br>(Due last Saturday in March or within 6 days thereafter. This report filed for old campaigns or year following most recent election) | <input checked="" type="checkbox"/> <b>First Primary</b><br>(Due last Saturday in March or within 6 days thereafter. This is the first report for current election year reporting) | <input type="checkbox"/> <b>Pre-primary Report</b><br>(Due 10 to 17 days before primary election)            | <input type="checkbox"/> <b>Post-primary Report</b><br>(Due 25 to 31 days after primary election)                |
| <input type="checkbox"/> <b>First General Report</b><br>(Due first Saturday in September or within 6 days thereafter)  | <input type="checkbox"/> <b>Pre-general Report</b><br>(Due 10 to 17 days before general or special election)   | <input type="checkbox"/> <b>Post-general Report</b><br>(Due 25 to 31 days after general or special election) | <input type="checkbox"/> <b>Final Report</b><br>(Zero balance required. PAC must also file Form F-6 Dissolution) |
- \*post general may also be final report if "0" balance
- Amended Report (check if applicable) You must also check box of appropriate reporting period*

### REPORT TOTALS

Fill in totals after you complete pages for contributions, fundraisers, other income, in-kind contributions, loans, expenditures, unpaid bills.

#### CONTRIBUTIONS OF MONEY

Totals for this Period

|   |                |
|---|----------------|
| 1. Contributions - Schedule 1A                    | 1,285.00       |
| 2. Fund-raising Events - Schedule 2A              | 0.00           |
| <b>3. TOTAL CONTRIBUTIONS</b> (Add lines 1 and 2) | <b>1285.00</b> |
| 4. Other Income - Schedule 3A                     | 253.00         |
| 5. Loans received - Schedule 1B                   | 0.00           |
| <b>6. TOTAL OTHER INCOME</b> (Add lines 4 and 5)  | <b>253.00</b>  |
| 7. In-kind (non-cash) contributions - Schedule 4A | 0.00           |

#### EXPENDITURES

|   |                |
|---|----------------|
| 8. Itemized Expenditures - Schedule 2B            | 1201.83        |
| 9. Loan Repayment - Schedule 1B                   | 0.00           |
| <b>10. TOTAL EXPENDITURES</b> (Add lines 8 and 9) | <b>1201.83</b> |

#### OUTSTANDING LOANS/DEBTS

|  |             |
|--|-------------|
| 11. Unpaid Bills - Schedule 3B               | 0.00        |
| 12. Outstanding Loans - Schedule 1B          | 0.00        |
| <b>13. TOTAL DEBTS</b> (Add lines 11 and 12) | <b>0.00</b> |

#### CASH BALANCE SUMMARY

|  |           |
|--|-----------|
| A. Beginning Balance (ending balance from previous report) | \$5285.01 |
| B. Total Receipts (Add lines 3 & 6)                        | 1538.00   |
| C. Subtotal (Add lines A & B)                              | 6823.01   |
| D. Total Expenditures (Line 10)                            | 1201.83   |
| E. Ending Balance (Subtract line D from line C)            | 5621.18   |

\*Cannot be negative balance

**TOTAL RECEIPTS  
ELECTION YEAR-TO-DATE**  
(Add line B from all reports)

1538.00

**TOTAL EXPENDITURES  
ELECTION YEAR-TO-DATE**  
(Add line D from all reports)

1201.83



**SCHEDULE 1A**

**CONTRIBUTIONS  
OVER \$250.00**

*(For information about contributions, see General Instructions, Page 3.)*

| <b>DATE</b> | <b>INDIVIDUAL CONTRIBUTOR OR COMMITTEE'S NAME</b><br><i>By law, you must report an individual contributor's occupation and business affiliation. For a committee, you must report the affiliation (the group, association, corporation, or union with which it is connected.)</i> | <b>AMOUNT</b> |
|-------------|---|---------------|
|             | Full Name:<br>Address:<br>Contributor's job: (individual contributor only)<br>Where contributor works: (individual contributor only)<br>Affiliation: (political committee only)   |               |
|             | Full Name:<br>Address:<br>Contributor's job: (individual contributor only)<br>Where contributor works: (individual contributor only)<br>Affiliation: (political committee only)   |               |
|             | Full Name:<br>Address:<br>Contributor's job: (individual contributor only)<br>Where contributor works: (individual contributor only)<br>Affiliation: (political committee only)   |               |
|             | Full Name:<br>Address:<br>Contributor's job: (individual contributor only)<br>Where contributor works: (individual contributor only)<br>Affiliation: (political committee only)   |               |
|             | Full Name:<br>Address:<br>Contributor's job: (individual contributor only)<br>Where contributor works: (individual contributor only)<br>Affiliation: (political committee only)   |               |
|             | Full Name:<br>Address:<br>Contributor's job: (individual contributor only)<br>Where contributor works: (individual contributor only)<br>Affiliation: (political committee only)   |               |
|             | Full Name:<br>Address:<br>Contributor's job: (individual contributor only)<br>Where contributor works: (individual contributor only)<br>Affiliation: (political committee only)   |               |

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|   |         |
|---|---------|
| <b>Subtotal contributions of more than \$250.00</b> | 0.00    |
| <b>Subtotal contributions of \$250.00 or less</b>   | 1285.00 |
| <b>Total</b>  | 1285.00 |



**SCHEDULE 3A**

**OTHER INCOME: INTEREST, REFUNDS, MISCELLANEOUS RECEIPTS**

(For information, see General Instructions, Page 4.)

| Date                            | Source of Income                                      | Type of Receipt   | Amount          |
|---------------------------------|---|---|-----------------|
| September 26, 200               | Ardnt-McBee Insurance Agency<br>Martinsburg, WV 25401 | Refund for Money Paid to<br>Secure Insurance. Insurance<br>Carrier Refused Coverage Due<br>to Political Nature of<br>Organization | \$253.00        |
|                                 |   |   |                 |
|                                 |   |   |                 |
|                                 |   |   |                 |
| (Enter Total on Page 1, line 4) |   |   | <b>Total</b>    |
|                                 |   |   | <b>\$253.00</b> |

**SCHEDULE 4A**

**IN-KIND CONTRIBUTIONS**

(For information, see General instructions, Page 4.)

| Date                            | Full name, address, occupation and place where works (if total contributions by individual or committee are more than \$250.00) | Description of contribution | Value (amount) |
|---------------------------------|---|-----------------------------|----------------|
|                                 |   |                             |                |
|                                 |   |                             |                |
|                                 |   |                             |                |
| (Enter Total on Page 1, line 7) |   |                             | <b>Total</b>   |
|                                 |   |                             | <b>\$0.00</b>  |

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**SCHEDULE 1B**

**LOANS**

**West Virginia Code: §3-8-5f. Loans to candidates, organizations or persons for election purposes.**

*"Every candidate, financial agent, person or association of persons or organization advocating or opposing the nomination or election of any candidate or the passage or defeat of any issue or item to be voted upon may not receive any money or any other thing of value toward election expenses except from the candidate, his or her spouse or a lending institution. All loans shall be evidenced by a written agreement executed by the lender, whether the candidate, his or her spouse, or the lending institution. Such agreement shall state the date and amount of the loan, the terms, including interest and repayment schedule, and a description of the collateral, if any, and the full names and addresses of all parties to the agreement. A copy of the agreement shall be filed with the financial statement next required after the loan is executed."*

The loan agreement must include all items asked for in the statute. (See above.) The loan agreement does not have to follow a certain format; generally, if all the required information is listed, any format is acceptable.

Candidates or political committees that take out a loan for the campaign through a bank or other commercial lending institution must include a copy of the loan agreement executed with that bank or institution. Candidates should not take out loans which are partially for personal use and partially for the campaign. It is almost impossible to keep reporting straight in this case.

Any money a candidate contributes to his or her campaign committee with the hope of repayment must be treated as a loan and reported in this section. When a candidate determines that no further repayment can be expected, the loan can be reported as repaid in this section by entering the amount left to repay in the repayments column and reporting the same amount as a contribution from the candidate in Schedule 1A. **These loans must be executed in writing. Caution: Candidates may not carry outstanding loans from one campaign to the next. Each campaign is separate. Funds from a current campaign cannot be used to repay a loan from a previous campaign.**

**How to report loans**

1. Each loan for your campaign should be listed on a separate line. (Each time you loan money to the campaign or get a loan, it is considered to be a separate loan.) Include the following information on the form below:
  - a. loan(s) from prior reporting periods and the balance of each loan (Col. A.) If a payment was made on the loan, list that in Col. C. **Any loan that was repaid in previous reporting periods does not have to be listed.**
  - b. new loans, the amount (Col. B), any repayments (Col. C), and the balance (Col. D.)
2. Add the amounts of all new loans (Col. B total) and carry that number to the Report Summary, Page 1, Col. A, line 5.
3. Add the amounts of all repayments (Col. C total) and carry the total to the Report Summary, Page 1, Col. A, line 9.
4. Add amounts of outstanding loans (Col. D total) and carry the total to the Report Summary, Page 1, Col. A, line 16.
5. Attach a copy of the loan agreement for each loan received during the reporting period.

**SCHEDULE 1B**

**LOANS**

(A copy of the loan agreement for each loan secured during this filing period must accompany this report)

| Bank Loans: List name & address of financial institution<br>Candidate or Candidate's Spouse Loans: List name, residence and mailing address of person(s) making or cosigning loan | Column A                                  | Column B                                  |        | Column C                 |        | Column D                             |
|---|---|---|--------|--------------------------|--------|--------------------------------------|
|   | Balance of previous loan at end of period | Amount of new loan received during period |        | Repayments during period |        | Balance outstanding at end of period |
|   | Amount                                    | Date                                      | Amount | Date                     | Amount | Amount                               |
| 1.  |   |   |        |                          |        |                                      |
| 2.  |   |   |        |                          |        |                                      |
| 3.  |   |   |        |                          |        |                                      |
| 4.  |   |   |        |                          |        |                                      |
| 5.  |   |   |        |                          |        |                                      |

|      |      |      |
|------|------|------|
| 0.00 | 0.00 | 0.00 |
|------|------|------|

(Enter Totals on Report Summary, Page 1.) **Totals**

**SCHEDULE 2B**

**ITEMIZED EXPENDITURES**

(For information on Expenditures, see General Instructions, Page 5.)

| Date   | Full name, residence address (if a person) or business address (if a firm)                  | Purpose   | Amount expenditure   |
|--|---|---|--|
| April 3, 2003  | Democratic National Committee<br>Washington, DC 20005                                       | Donation to National Party  | \$50.00  |
| April 11, 2003                                       | Staples<br>24 Charles Town Plaza<br>Charles Town, WV 25414                                  | Printing for Lecture  | \$5.30   |
| April 24, 2003                                       | Staples<br>24 Charles Town Plaza<br>Charles Town, WV 25414                                  | Printing for April Meeting  | \$11.66  |
| May 23, 2003   | Dave Donohue<br>Mecklenberg Heights<br>Shepherdstown, WV 25443                              | Reimbursement for Printing Costs<br>for 2003 Newsletter   | \$119.76   |
| May 23, 2003   | HS Leigh Koonce<br>PO Box 45<br>Halltown, WV 25423  | Reimbursement for Books<br>Purchased as a Gift for R. Grant<br>Smith for Presentation of Lecture on<br>Tajikistan | \$21.90  |
| May 23, 2003   | Shepherd College<br>Shepherdstown, WV 25443   | Donation for Use of McMurrin Hall<br>for Lecture on Tajikistan  | \$25.00  |
| August 25, 2003                                      | Ardmit-MoBee Insurance Agency<br>Martinsburg, WV 25401                                      | Insurance for Use of Wright Denny<br>Building   | \$253.00   |
| August 25, 2003                                      | Mary Everhart Koonce<br>PO Box 45<br>Halltown, WV 25423                                     | Reimbursement for Refreshments for<br>Lecture on Jefferson County History   | \$15.00  |
| November 15, 2003                                    | Postmaster<br>Halltown, WV 25423  | Postage for November Mailing<br>Regarding Meeting   | \$33.30  |
| November 16, 2003                                    | Staples<br>24 Charles Town Plaza<br>Charles Town, WV 25414                                  | Printing for Notice of November<br>Meeting  | \$6.63   |
| November 20, 2003                                    | Staples<br>24 Charles Town Plaza<br>Charles Town, WV 25414                                  | Printing for November Meeting   | \$6.36   |
| November 20, 2003                                    | Avanti's Restaurant<br>Washington Street<br>Charles Town, WV 25414                          | Refreshments for November Meeting   | \$137.81   |
| November 21, 2003                                    | Jefferson County Animal Welfare Society<br>1114 Apple Cross Road<br>Harpers Ferry, WV 25425 | Memorial Donation in Memory of<br>Berniece B. Weinstein   | \$100.00   |
| December 3, 2003                                     | Staples<br>24 Charles Town Plaza<br>Charles Town, WV 25414                                  | Printing for Handouts for Executive<br>Committee Meeting  | \$3.18   |
| <b>MAKE AS MANY COPIES OF THIS PAGE AS YOU NEED.</b> |   |   | <p>(Enter Total on Page 1, line 8) <b>Total</b> \$807.97</p> |

**SCHEDULE 2B**

**ITEMIZED EXPENDITURES**

(For information on Expenditures, see General Instructions, Page 5.)

| Date              | Full name, residence address (if a person) or business address (if a firm) | Purpose   | Amount expenditure |
|-------------------|--|---|--------------------|
| December 9, 2003  | John E. Ott<br>County Clerk<br>Washington Street<br>Charles Town, WV 25414 | 2003 Voter's List                               | \$257.78           |
| December 31, 2003 | Postmaster<br>Halltown, WV 25423   | Postage for Membership Mailing                  | \$40.25            |
| January 2, 2004   | Postmaster<br>Halltown, WV 25423   | Postage for New Member Mailing                  | \$14.80            |
| January 2, 2004   | Staples<br>24 Charles Town Plaza<br>Charles Town, WV 25414                 | Printing for Membership Mailing                 | \$15.90            |
| January 5, 2004   | Staples<br>24 Charles Town Plaza<br>Charles Town, WV 25414                 | Printing for New Member Mailing                 | \$15.98            |
| January 5, 2004   | Postmaster<br>Halltown, WV 25423   | Postage   | \$6.90             |
| January 22, 2004  | Staples<br>24 Charles Town Plaza<br>Charles Town, WV 25414                 | Printing for January Meeting                    | \$15.90            |
| February 26, 2004 | Rod Snyder<br>PO Box 1444<br>Shepherdstown, WV 25443                       | Reimbursement for Printing for February Meeting | \$9.71             |
| February 26, 2004 | Staples<br>24 Charles Town Plaza<br>Charles Town, WV 25414                 | Printing for February Meeting                   | \$3.18             |
| March 25, 2004    | Staples<br>24 Charles Town Plaza<br>Charles Town, WV 25414                 | Printing for March Meeting                      | \$3.18             |
| March 25, 2004    | Rod Snyder<br>PO Box 1444<br>Shepherdstown, WV 25443                       | Reimbursement for March Printing                | \$10.28            |
|                   |  |   |                    |
|                   |  |   |                    |
|                   |  |   |                    |

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(Enter Total on Page 1, line 8)

**Total**

**\$393.86**

**SCHEDULE 3B**

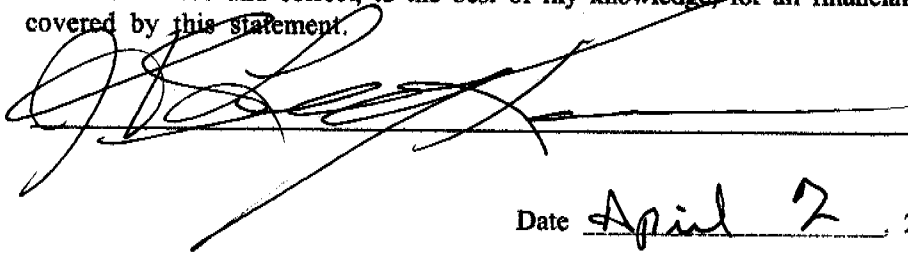
**UNPAID BILLS**

(For information, see General Instructions, Page 5.)

| Date                             | Full name, residence address (if a person) or business address (if a firm) | Purpose | Amount       |
|----------------------------------|--|---------|--------------|
|                                  |  |         |              |
|                                  |  |         |              |
|                                  |  |         |              |
|                                  |  |         |              |
|                                  |  |         |              |
|                                  |  |         |              |
|                                  |  |         |              |
|                                  |  |         |              |
|                                  |  |         |              |
|                                  |  |         |              |
|                                  |  |         |              |
| (Enter Total on Page 1, Line 11) |  |         | <b>Total</b> |
|                                  |  |         | 0.00         |

**OATH OR AFFIRMATION**

I, A.S. Leigh Keonce Jr., swear or affirm that the attached statement is true and correct, to the best of my knowledge, for all financial transactions occurring within the period covered by this statement.



Signature of Candidate, Financial Agent or Treasurer

Date April 2, 2004

Office Use Only  
**RECEIVED**  
 APR 05 2004  
 JOE MANCHIN III  
 WV SECRETARY OF STATE

Appleson Co Democrats Assoc.  
PO Box 45  
Kathory, W 25423

The Honorable Joe Hunchkin, III  
Secretary of State  
Attn: Campaign Finance Office  
Building 1, Suite 157-K  
1400 Kanawha Blvd, East  
Charleston, WV 25305-0770



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25305



U.S. POSTAGE  
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CHARLES TOWN, WV  
25414  
APR 02, '04  
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\$0.83  
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