

# State of West Virginia Campaign Financial Statement (Long Form) in Relation to the 2016 Election Year

<b>Candidate or Committee Name</b> Potomac Highlands Patriots		<b>Candidate or Committee's Treasurer</b> Gloria Howell	
<b>Political Party (for candidates)</b>		<b>Treasurer's Mailing Address (Street, Route, or P.O. Box)</b> PO Box 39 gloriapolandhowell@frontier.com	
<b>Office Sought (for Candidates)</b>	<b>District/Division</b>	<b>City, State, Zip Code</b> Keyser, WV 26726	<b>Daytime Phone #</b> 301-707-7542
<b>Election Cycle Reporting Period (check one):</b> <input type="checkbox"/> Primary - First Report <input checked="" type="checkbox"/> Pre-primary Report <input type="checkbox"/> Post-primary Report <input type="checkbox"/> General - First Report <input type="checkbox"/> Pre-general Report <input type="checkbox"/> Post-general Report		<b>Check if Applicable:</b> <input type="checkbox"/> Amended Report You must also check box of appropriate reporting period <input type="checkbox"/> Final Report <b>Zero balance required.</b> PAC must also file Form F-6 Dissolution	
<b>Non-Election Cycle Reporting Period:</b> <input type="checkbox"/> Annual Report 2016 Calendar Year Due last Saturday in March or within 6 days thereafter			

## REPORT TOTALS

*Fill in totals at the completion of the report.*

RECEIPTS OF FUNDS:	Totals for this Period
Contributions	\$0.00
Monetary Contributions from all Fund-Raising Events	+ \$0.00
Receipt of a Transfer of Excess Funds	+ \$0.00
<b>Total Monetary Contributions:</b>	<b>= \$0.00</b>
In-Kind Contributions	+ \$0.00
<b>Total Contributions:</b>	<b>= \$0.00</b>
Other Income	\$0.00
Loans Received	+ \$0.00
<b>Total Other Income:</b>	<b>= \$0.00</b>
<b>OUTSTANDING LOANS &amp; DEBTS:</b>	
Unpaid Bills	\$0.00
Outstanding Loans	+ \$0.00
<b>Total Debts:</b>	<b>= \$0.00</b>
<b>TOTAL CONTRIBUTIONS ELECTION YEAR-TO-DATE</b> (Add total contributions from all reports)	
\$898.00	

CASH BALANCE SUMMARY	
Beginning Balance (ending balance from previous report)	\$1,026.36
Total Monetary Contributions	+ \$0.00
Total Other Income	+ \$0.00
<b>Subtotal:</b>	<b>a. = \$1,026.36</b>
Total Expenditures Paid	\$0.00
Total Disbursements of Excess Funds	+ \$0.00
Repayment of Loans	+ \$0.00
<b>Subtotal:</b>	<b>b. = \$0.00</b>
<b>Ending Balance:</b> (Subtotal a. - Subtotal b.)	<b>= \$1,026.36</b>
<i>*Note: Report cannot be submitted with a negative balance.</i>	
<b>TOTAL EXPENDITURES ELECTION YEAR-TO-DATE</b> (Add total expenditures from all reports)	
\$134.17	

## CONTRIBUTIONS \$250.00 OR LESS

DATE	CONTRIBUTOR'S FULL NAME OR COMMITTEE'S NAME	AMOUNT
	Subtotal of contributions of \$250.00 or less	\$0.00

## CONTRIBUTIONS MORE THAN \$250.00

DATE	CONTRIBUTOR'S FULL NAME OR COMMITTEE'S NAME	AMOUNT

	Subtotal of all contributions of more than \$250.00	\$0.00
	Subtotal of all contributions of \$250 or less	\$0.00
	<b>Total Contributions:</b>	<b>\$0.00</b>

## FUND-RAISING EVENTS

All monetary contributions received at a fundraiser must be reported in the Event Summary below.

If contributor's name and amount are not listed, the contribution must be turned over to the West Virginia General Revenue Fund. The only exception to this rule may apply to political party executive committees. (WV Code 3-8-5a).

## OTHER INCOME: INTEREST, REFUNDS, MISCELLANEOUS RECEIPTS

Date	Source of Income	Type of Receipt	Amount
		<b>Total Other Income:</b>	<b>\$0.00</b>

## IN-KIND CONTRIBUTIONS

Date	Name and Contributor Information	Description of Contribution	Value
		<b>Total In-Kind Contributions:</b>	<b>\$0.00</b>

## LOANS

**West Virginia Code: §3-8-5f. Loans to candidates, organizations or persons for election purposes.**

"Every candidate, financial agent, person or association of persons or organization advocating or opposing the nomination or election of any candidate or the passage or defeat of any issue or item to be voted upon may not receive any money or any other thing of value toward election expenses except from the candidate, his or her spouse or a lending institution. All loans shall be evidenced by a written agreement executed by the lender, whether the candidate, his or her spouse, or the lending institution. Such agreement shall state the date and amount of the loan, the terms, including interest and repayment schedule, and a description of the collateral, if any, and the full names and addresses of all parties to the agreement. A copy of the agreement shall be filed with the financial statement next required after the loan is executed."

The loan agreement must include all items asked for in the statute. (See above.) The loan agreement does not have to follow a certain format; generally, if all the required information is listed, any format is acceptable. Candidates or political committees that take out a loan for the campaign through a bank or other commercial lending institution must include a copy of the loan agreement executed with that bank or institution. Candidates should not take out loans which are partially for personal use and partially for the campaign. It is almost impossible to keep reporting straight in this case. Any money a candidate contributes to his or her campaign committee with the hope of repayment must be treated as a loan and reported in this section. When a candidate determines that no further repayment can be expected, the loan can be reported as repaid in this section by entering the amount left to repay in the repayments column and reporting the same amount as a contribution from the candidate on Page 2. **These loans must be executed in writing. Caution: Candidates may not carry outstanding loans from one campaign to the next. Each campaign is separate. Funds from a current campaign cannot be used to repay a loan from a previous campaign.**

### HOW TO REPORT LOANS

- Each loan for your campaign should be listed on a separate line. (Each time you loan money to the campaign or get a loan, it is considered to be a separate loan.) Include the following information on the form below.
  - loans(s) from prior reporting periods and the balance of each loan (Col. A.) If a payment was made on the loan, list that in Col. C. **Any loan that was repaid in previous reporting periods does not need to be listed.**
  - new loans, the amount (Col. B), any repayments (Col. C), and the balance (Col. D.)
- Attach a copy of the loan agreement for each loan received during the reporting period.**

## LOANS (CONTINUED)

Bank Loans: List name & address or financial institution Candidate or Candidate's Spouse Loans: List name, residence and mailing address of person(s) making or cosigning loan	Column A	Column B		Column C		Column D
	Balance of previous loan at end of period	Amount of new loan received during period		Repayments during period		Balance outstanding at end of period
	Amount	Date	Amount	Date	Amount	Amount
		Loans Received		Repayment of Loans		Outstanding Loans
		0		0		0

## ITEMIZED EXPENDITURES

Date	Name of Person or Vendor And Address	Purpose	Amount
		<b>Total Expenditures:</b>	<b>\$0.00</b>

# RECEIPT OF A TRANSFER OF EXCESS FUNDS

Date	Candidate Committee Name and Year	Amount
	Total Receipts of Transfer of Excess Funds:	\$0.00

# DISBURSEMENT OF EXCESS FUNDS

Date	Name of candidate committee and election year disbursing excess funds	Purpose of Disbursement	Amount
		Total Disbursement of Excess Funds:	\$0.00

# UNPAID BILLS

Date	Group or Firm Affiliation	Purpose	Amount
		Total Unpaid Bills:	\$0.00

Submitted: May 19, 2016 at 3:17:16 PM

