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PRIME CONTRACTING LLC
JOSH ILDERTON
1363 HOLDEN ROAD
HOLDEN, WV 25625

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1. The first step is to identify the problem. This involves understanding the current situation and the goals that need to be achieved.

2. Next, it is important to gather information. This can be done through research, interviews, or data analysis.

3. Once the information is gathered, the next step is to analyze it. This involves identifying the key factors that are influencing the problem.

4. After analysis, the next step is to develop a plan. This involves identifying the steps that need to be taken to solve the problem.

5. The final step is to implement the plan. This involves putting the plan into action and monitoring the progress.