

**WEST VIRGINIA  
SECRETARY OF STATE  
JOE MANCHIN, III  
ADMINISTRATIVE LAW DIVISION**

Form #5

Do Not Mark In This Box

**FILED**

2002 MAY 22 P 3: 39

OFFICE WEST VIRGINIA  
SECRETARY OF STATE

**NOTICE OF AGENCY ADOPTION OF A PROCEDURAL OR INTERPRETIVE RULE  
OR A LEGISLATIVE RULE EXEMPT FROM LEGISLATIVE REVIEW**

AGENCY: Higher Education Policy Commission TITLE NUMBER: 133

CITE AUTHORITY: WV Code §18B-1B-4

RULE TYPE: PROCEDURAL  INTERPRETIVE

EXEMPT LEGISLATIVE RULE

CITE STATUTE(S) GRANTING EXEMPTION FROM LEGISLATIVE REVIEW

\_\_\_\_\_

AMENDMENT TO AN EXISTING RULE: YES  NO

IF YES, SERIES NUMBER OF RULE BEING AMENDED: \_\_\_\_\_

TITLE OF RULE BEING AMENDED: \_\_\_\_\_

\_\_\_\_\_

IF NO, SERIES NUMBER OF RULE BEING PROPOSED: Series 18

TITLE OF RULE BEING PROPOSED: Assignment of Academic Credit and Financing  
Noncredit Instruction

\_\_\_\_\_

THE ABOVE RULE IS HEREBY ADOPTED AND FILED WITH THE SECRETARY OF STATE. THE  
EFFECTIVE DATE OF THIS RULE IS June 22, 2002

  
Authorized Signature

**SCANNED**



WEST VIRGINIA  
H I G H E R  
E D U C A T I O N  
P O L I C Y  
C O M M I S S I O N

John R. Hoblitzell  
Chairman

J. Michael Mullen  
Chancellor

May 22, 2002

The Honorable Joe Manchin  
Secretary of State  
State Capitol  
Charleston, WV 25305

Dear Secretary Manchin:

On behalf of the Higher Education Policy Commission, I am filing notices of adoption of the following proposed rules that were approved on May 17, 2002, by the Higher Education Policy Commission:

- Title 133, Series 15: Acceptance of Advanced Placement Credit
- Title 133, Series 16: College Level Examination Program
- Title 133, Series 17: Transferability of Credits and Grades at the Undergraduate Level
- Title 133, Series 18: Assignment of Academic Credit and Financing Noncredit Instruction

Also enclosed are notices of a public comment period on the following proposed rules that were approved on May 17, 2002, by the Higher Education Policy Commission:

- Title 133, Series 33: Anatomical Board
- Title 133, Series 34: Medical Student Fee and Medical Student Loan Program

Sincerely,

  
J. Michael Mullen

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SECRETARY OF STATE  
WEST VIRGINIA

**TITLE 133  
PROCEDURAL RULE**

**WEST VIRGINIA HIGHER EDUCATION POLICY COMMISSION**

**SERIES 18  
ASSIGNMENT of ACADEMIC CREDIT and FINANCING NONCREDIT INSTRUCTION**

**FILED**

2002 MAY 22 P 3:39

OFFICE WEST VIRGINIA  
SECRETARY OF STATE

**1. GENERAL**

- 1.1 Scope - This rule governs assignment of academic credit and financing noncredit instruction.
- 1.2 Authority - West Virginia Code § 18B-1B-4
- 1.3 Filing Date - May 22, 2002
- 1.4 Effective Date - June 22, 2002
- 1.5 Repeals and replaces Title 128, Series 50, and Title 131, Series 50 dated September 11, 1979.

**2. POLICY**

- 2.1 All courses and classes offered for academic credit must be acceptable toward a degree or certificate program(s) as approved by the institutional governing board, and if required, also approved by the Higher Education Policy Commission and/or the institutionally-adopted general education program(s) as set forth in the college catalog(s). Courses and classes offered by an institution in a partnership arrangement with another West Virginia public state college or university must also count for academic credit toward a degree or certificate program(s) at the receiving institution.
- 2.2 Two exceptions may be made to this general policy:
  - 2.2.1 Those courses offered for remedial purposes in the basic academic skills areas (foundation programs);
  - 2.2.2 Certain specialized courses designed to meet the continuing education needs of public and private school personnel.
- 2.3 Courses and classes not qualifying for academic credit may be assigned C.E.U. value, in accordance with standards established by the appropriate institutional governing board.
- 2.4 Except as may be specifically allocated or approved by the board, no state appropriated funds may be utilized for the direct and identifiable costs of noncredit courses and classes. It is expected that course and class fees and/or contract or gift funds will cover all identifiable direct cost of noncredit courses and classes.