

WEST VIRGINIA
SECRETARY OF STATE
KEN HECHLER
ADMINISTRATIVE LAW DIVISION

Form #5

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FILED

APR 10 10 24 AM '95

OFFICE OF WEST VIRGINIA
SECRETARY OF STATE

**NOTICE OF AGENCY ADOPTION OF A PROCEDURAL OR INTERPRETIVE RULE
OR A LEGISLATIVE RULE EXEMPT FROM LEGISLATIVE REVIEW**

AGENCY: DEPARTMENT OF HEALTH AND HUMAN RESOURCES TITLE NUMBER: 78 SERIES 7
CITE AUTHORITY: THE FAMILY SUPPORT ACT OF 1988 (P.L. 100-485) AND THE FOOD SECURITY ACT OF 1985 (P.L. 99-198).

RULE TYPE: PROCEDURAL INTERPRETIVE

EXEMPT LEGISLATIVE RULE CHAPTER 9-2, TITLE 78, SERIES 7.
CITE STATUTE(S) GRANTING EXEMPTION FROM LEGISLATIVE REVIEW

AMENDMENT TO AN EXISTING RULE: YES , NO

IF YES, SERIES NUMBER OF RULE BEING AMENDED: _____

TITLE OF RULE BEING AMENDED: Work and Training

IF NO, SERIES NUMBER OF NEW RULE BEING ADOPTED: _____

TITLE OF RULE BEING ADOPTED: _____

THE ABOVE RULE IS HEREBY ADOPTED AND FILED WITH THE SECRETARY OF STATE. THE
EFFECTIVE DATE OF THIS RULE IS April 10, 1995

Sharon Paterno (js)

APPENDIX B

FISCAL NOTE FOR PROPOSED RULES

Rule Title: CHAPTER 9-2 TITLE 78 SERIES 7

Type of Rule: Legislative Interpretive X Procedural

Agency DEPARTMENT OF HEALTH AND HUMAN RESOURCES

Address CAPITOL COMPLEX

BUILDING 6, ROOM 650

CHARLESTON, WV 25305

1. Effect of Proposed Rule

	ANNUAL FISCAL YEAR				
	INCREASE	DECREASE	CURRENT	NEXT	THEREAFTER
<u>ESTIMATED TOTAL COST</u>	\$	\$	\$	\$	\$
PERSONAL SERVICES					
CURRENT EXPENSE					
REPAIRS & ALTERATIONS					
EQUIPMENT					
OTHER					

2. Explanation of above estimates:

THERE IS NO EFFECT ON SPENDING WITH NO ADDITIONAL FUNDS.

3. Objectives of these rules:

TO OPERATE THE JOBS AND FOOD STAMP EMPLOYMENT AND TRAINING PROGRAMS SERVICE DELIVERY.

Rule Title: CHAPTER 9-2 TITLE 78 - SERIES 7

4. Explanation of Overall Economic Impact of Proposed Rule.

A. Economic Impact on State Government.

NONE

B. Economic Impact on Political Subdivisions; Specific Industries; Specific groups of Citizens.

NONE

C. Economic Impact on Citizens/Public at Large.

NONE

Date: MARCH 30, 1995

Signature of Agency Head or Authorized Representative

Sharon Paterno

WEST VIRGINIA LEGISLATIVE RULE
BUREAU FOR CHILDREN AND FAMILIES

CHAPTER 9 - 2, TITLE 78

SERIES 7

Title: Incorporation of the Work & Training Program Handbook Manual

Section 1. General

1.1 Scope - The Work and Training Program Handbook provides the policies and procedures for the administration of the Job Opportunities and Basic Skills Training (JOBS) Program and the Food Stamp Employment and Training Program.

The primary goal of the JOBS Program is to place public assistance recipients into employment to alleviate the need for public assistance benefits. Enrollees can be placed into educational, job readiness, job skills, job search, CWEP, OJT or post-secondary education activities.

Food Stamp Employment and Training is a program whereby certain Food Stamp recipients who are unemployed or underemployed are required to look for employment on their own while they are receiving benefits.

The manual outlines policies and procedures to work with recipients in these programs.

1.2 Authority and Redated Code Citations - Authority to administer the JOBS Program is granted by the Family Support Act of 1988 (P.L. 100-485). The Food Stamp Employment and Training Program is authorized by the Food Security Act of 1985 (P.L. 99-198). Regulations for JOBS is in 45 CFR, while the Food Stamp regulations are in 7 CFR.

1.3 Filing Date - April 10, 1995

1.4 Effective Date - April 10, 1995

1.5 Repeal and Replace - This rule repeals and replaces the Bureau for Children and Families Chapter 9 - 2, Series 7, Incorporation of the Work and Training Program Handbook Manual effective August 1, 1988.

Section 2. Incorporation by Reference

The Work and Training Handbook is hereby incorporated by reference as a legislative rule. This document is available from the Secretary of State's office or the West Virginia Bureau for Children and Families.