

N. H. DYER, M.D., M.P.H.
STATE DIRECTOR OF HEALTH



State of West Virginia

DEPARTMENT OF HEALTH
CHARLESTON 25305

Obsolete
7/15/74

FILED IN THE OFFICE
EDGAR F. HEISKELL III
SECRETARY OF STATE
THIS DATE *11/5/73*

November 1, 1973

The Honorable Edgar F. Heiskell, III
Secretary of State
State Capitol
Charleston, West Virginia 25305

Dear Sir:

Enclosed are two copies of "Regulations for Medical Examination", designated Chapter 16-1, Series IV, Section 3 of the West Virginia Administrative Regulations. These regulations cancel and supersede those sent to your office on December 14, 1972.

I hereby certify that the attached regulations are true and accurate copies of official regulations adopted by the Medical Licensing Board of West Virginia October 8, 1973.

Very truly yours,

N. H. Dyer, M. D., M. P. H.
State Director of Health

NHD:jd

Enclosure

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WEST VIRGINIA ADMINISTRATIVE REGULATIONS
State Department of Health

Chapter 16-1
Series IV
(1968)

Subject: Regulations Governing the Temporary Licensing of Foreign
Medical School Graduates in West Virginia.

Section 1. General

1.01. Scope.--These regulations establish general rules for the
licensing of Foreign Medical School Graduates in West Virginia.

1.02. Authority.--These regulations are issued under authority of
West Virginia Code, Chapter 16-1, Article 3, Section 4.

1.03. Effective Date.--These regulations were adopted on April 8,
1968, to become effective immediately.

1.04. Filing Date.--These regulations were filed in the Office of
the Secretary of State June 18, 1968.

1.05. Certification.--These regulations were certified authentic
by the Secretary of State by certification number 17.

Section 2. Regulations Governing the Temporary Licensing of Foreign
Medical School Graduates in West Virginia.

2.01. Right to Practice.--Graduates of foreign medical schools may
obtain temporary licenses to practice medicine and surgery in hospitals
operated by the State of West Virginia and in privately-operated, approved
hospitals in West Virginia by special permission from the Medical Licensing
Board.

2.02. Definition.--The term "Approved hospital" shall be interpreted to mean a hospital approved by the Joint Commission on Accreditation of Hospitals as meeting unconditionally its minimum requirements for general standardization.

2.03. Requirements.--

- (a) Each application shall be accompanied by satisfactory evidence of premedical and medical education, a small photograph of applicant (approximately 3 inches by 3 inches), and any other evidence available covering training and experience. A minimum of eighteen years of education is required.
- (b) All applicants, with the exception of those expecting to locate in State-operated hospitals, or those licensed in some other State in the United States, shall submit evidence of having passed the examination given by the Educational Council for Foreign Medical School Graduates.
- (c) Applicants are required to appear before the Medical Licensing Board for approval. Meetings are held in January, April, July, and October. Physicians arriving in West Virginia between sessions of the Board shall contact the Secretary of the Board concerning approval until the next regular meeting.
- (d) A fee of \$20.00 is required for the examination and evaluation of credentials and \$5.00 for the issuance of a temporary certificate. Those applicants eligible for an annual renewal are required to pay an additional \$5.00 for the certificate.
- (e) Applicants shall sign a contract agreeing to abide by the regulations of the Medical Licensing Board before assuming any duties.

(f) Physicians shall receive permission from the Board for a change of location and must notify the Board upon termination of services.

2.04. Permanent Licenses.--Foreign medical school graduates shall apply for permanent licensure in West Virginia as soon as eligible. Failure to do so will cause cancellation of the temporary license granted by the Board.

Section 3. Regulations for Medical Examination

3.01. Qualifications.--

Sec. 3.01

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- (a) Preliminary Education.--At least two years of academic work of collegiate grade in a standard college of arts and sciences of equal rank with the College of Arts and Sciences of West Virginia University. (A certified transcript of premedical education must accompany application.)
- (b) Medical Education.--Graduation from a medical school as approved by the Medical Licensing Board of West Virginia, including graduation from a foreign medical school, provided original diploma of graduation is presented with application to be authenticated by the Medical Licensing Board, and provided further that graduate is a citizen of the United States, or can present evidence of his declaration of intention and shows progress toward becoming a citizen of the United States. (A photocopy of applicant's medical diploma must accompany application.)
- (c) Birth Certificate.--Each application must be accompanied by a certified copy of applicant's birth certificate, other satisfactory documentary evidence of citizenship in the United States, or applicant's Declaration of Intention of becoming a citizen of the United States.

(d) Graduates of foreign medical schools must furnish certification of passing the examination of the Educational Council for Foreign Medical Graduates.

- 3.02. Submission of Application.--All applications must be in the office of the Secretary of the Medical Licensing Board of West Virginia, State Office Building, 1809 Washington Street, Charleston, West Virginia 25305, ninety days prior to the examination. Examinations are given twice a year in June and December. The filing of an application does not entitle an applicant to practice. The only legal authority for practicing is a certificate from the Medical Licensing Board.
- 3.03. Documents.--All documents submitted as evidence of eligibility for licensure must be properly signed and under the seal of the issuing authority. This evidence becomes the property of the State as a part of the permanent records of the Medical Licensing Board and will not be returned.
- 3.04. Fee.--A check or money order of \$100.00 must accompany each application, \$25.00 of which shall be retained by the Board in the event an application is withdrawn or rejected. The examination fee will not be returned if a certificate is refused, but applicant is entitled to one reexamination without further cost at either the first or second succeeding examination conducted by the Board.

3.05. Rules of Examination.--

- (a) Bring soft lead pencils. Examination manuscripts are furnished by the Board.
- (b) After finishing each section, write your name and number on front cover.
- (c) One and one-quarter hours are allowed for each section.
- (d) Applicants are not permitted to leave the hall during an examination.
- (e) Upon finishing a section, applicants shall at once hand in their manuscripts to the examiner and retire from the room.
- (f) A general average of 75.0 per cent entitles applicant to licensure.

3.06. Disqualification of Applicant.--Any applicant detected giving or receiving help will be summarily dismissed from the examination. All fees will be forfeited and the Medical Licensing Board will consider the applicant thereafter ineligible for licensure by any means at any future date.

3.07. Reexamination.--An applicant is limited to taking two medical examinations in West Virginia a total of two times (one examination and one reexamination).