

**WEST VIRGINIA  
SECRETARY OF STATE  
BETTY IRELAND  
ADMINISTRATIVE LAW DIVISION**

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OFFICE WEST VIRGINIA  
SECRETARY OF STATE

Form #6

**NOTICE OF FINAL FILING AND ADOPTION OF A LEGISLATIVE RULE AUTHORIZED  
BY THE WEST VIRGINIA LEGISLATURE**

AGENCY: State Fire Marshal's Office TITLE NUMBER: 103

AMENDMENT TO AN EXISTING RULE: YES  NO

IF YES, SERIES NUMBER OF RULE BEING AMENDED: 2

TITLE OF RULE BEING AMENDED: FEES FOR LICENSES, PERMITS, INSPECTION,  
PLANS REVIEW & OTHER SERVICES RENDERED

IF NO, SERIES NUMBER OF RULE BEING PROPOSED: \_\_\_\_\_


TITLE OF RULE BEING PROPOSED: \_\_\_\_\_

THE ABOVE RULE HAS BEEN AUTHORIZED BY THE WEST VIRGINIA LEGISLATURE.

AUTHORIZATION IS CITED IN (house or senate bill number) SB 386

SECTION 64-6-2, PASSED ON April 7, 2005

THIS RULE IS FILED WITH THE SECRETARY OF STATE. THIS RULE BECOMES EFFECTIVE ON THE  
FOLLOWING DATE: June 1, 2005

  
Authorized Signature

#3.40

TITLE 103  
LEGISLATIVE RULE  
STATE FIRE MARSHAL

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SERIES 2  
FEES FOR LICENSES, PERMITS, INSPECTION,  
PLANS REVIEW & OTHER SERVICE RENDERED

OFFICE WEST VIRGINIA  
SECRETARY OF STATE

**§103-2-1. General.**

1.1. Scope. -- This Legislative Rule establishes the fees to be charged by the State Fire Marshal for services rendered.

1.2. Authority -- W. Va. Code §29-3-12b.

1.3. Filing Date -- April 27, 2005

1.4. Effective Date -- June 1, 2005

synthesis, and other functions involved in making a product or device that is intended to explode.

2.4. Manufacturer -- Any person engaged in the business of manufacturing explosive materials for purposes of sale or distribution.

2.5. Manufacturer-limited -- Any person engaged in the business of manufacturing explosive materials for his own use and not for sale or distribution.

**§103-2-2. Definitions.**

2.1. NFPA -- National Fire Protection Association

2.2. NFC -- National Fire Codes

2.3. Manufacturing -- Mixing, blending, extruding, assembling, disassembling, chemical

2.6. Dealer -- Any person engaged in the business of distributing explosive materials at wholesale or retail.

**§103-2-3. Explosives: As Defined in NFC Sections 495, 1124, and 1126. Exception: Chapter 11 of Section 495.**

3.1. Permits to use explosives:

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			ANNUAL
CLASS	CATEGORY	BLASTING PERMITTED	PERMIT FEE
A	Unlimited	All types of blasting	\$75.00
B	General aboveground	All phases of blasting operation in quarries, open pit mines, and aboveground construction.	75.00
C	General underground	All phases of blasting operations in underground mines, shafts, tunnels, and drifts. Exception, underground coal mining.	\$75.00
D	Demolition	All phases of blasting in demolition projects	\$75.00
E	Seismic	All phases of blasting in seismic prospecting	\$50.00
F	Agriculture	All phases of blasting in agriculture, but limited to not more than 50 lbs. (22.7 kg) per blast.	\$15.00
G	Special	Special blasting as described on the permit	\$40.00
H	Pyrotechnicians	Indoor Fireworks Display's	\$20.00
I	Pyrotechnicians	Outdoor Fireworks Display's	\$20.00
	Initial Application/Test Fee	For Application Review and any testing for above licenses	\$40.00

3.2. Permit to sell Explosives

Initial Application and Review Fee.....	\$40.00
Manufacturer, site—site specific.....	\$1,000.00 annual fee
Manufacturer—limited, site specific .....	\$250.00 annual fee
Dealer (state wide) .....	\$500.00 annual fee

3.3. Permit to store Explosives ..... \$100.00  
per magazine

3.4 Public Fireworks Display and Storage Permit (for each display) 1% of invoiced

**§103-2-4. Explosives as defined in NFC Section 495, Chapter 11.**

Permit to store and sale on premises .....\$50.00  
annual fee

**§103-2-5. Removal, Transportation & Disposal of explosive/hazardous materials, or other legally confiscated items or material.**

Actual cost of personnel, materials, transportation, and other miscellaneous and related cost necessary to mitigate the situation plus 30% overhead charges.

**§103-2-6. Inspections.**

- 6.1. Public/Private Schools: Preschool-12<sup>th</sup> Grade: ..... \$25.00 per bldg.  
per year
- 6.2. Day Care Occupancy: ..... \$25.00 per bldg.  
per year
- 6.3. Hospitals:
- 6.3.1. 100 or more beds ..... \$100.00 per bldg.  
per year
- 6.3.2. 99 or less beds ..... \$75.00 per bldg.  
per year
- 6.4. Nursing Homes:
- 6.4.1. 100 or more beds ..... \$100.00 per bldg.  
per year
- 6.4.2. 99 or less beds ..... \$75.00 per bldg.  
per year
- 6.5. Limited-Care Occupancy ..... \$50.00 per bldg.  
per year
- 6.6. Board and Care Occupancy:
- 6.6.1. Small (up to 16 residents)..... \$30.00 per bldg.  
per year
- 6.6.2. Large (more than 16 residents)..... \$50.00 per bldg.  
per year
- 6.7. Residential Occupancy:
- 6.7.1. Hotels/Motels ..... \$2.00 per guest room  
with a minimum of  
\$25.00 per inspection
- 6.7.2. Dormitories -- 51 or more beds ..... \$100.00 per inspection  
50 or less beds ..... \$50.00 per inspection

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6.7.3. Apartments -- 13 or more units per bldg..... \$ 100.00 per inspection  
12 or less units per bldg..... \$50.00 per inspection

6.7.4. Lodging/Rooming occupancies ..... \$ 30.00 per inspection

6.8. Mercantile Occupancy:

6.8.1. Covered malls (Concourse) ..... \$100.00 per inspection

6.8.2. Combined mercantile and residential occupancy ..... \$75.00 per inspection

6.8.3. Class A mercantile..... \$100.00 per inspection

6.8.4. Class B mercantile..... \$ 100.00 per inspection

6.8.5. Class C mercantile..... \$ 50.00 per inspection

6.9. Business Occupancy:

6.9.1. City Halls ..... \$50.00 per inspection

6.9.2. Courthouses ..... \$50.00 per inspection

6.9.3. Dentist and doctors offices ..... \$50.00 per inspection

6.9.4. General offices ..... \$50.00 per inspection

6.9.5. Outpatient clinics, ambulatory care..... \$100.00 per inspection

6.9.6. Colleges and universities including instructional building, classrooms under  
50 persons, and instructional laboratories..... \$100.00 per inspection

6.10. Assembly Occupancy:

6.10.1. Occupant load of 1000 + persons ..... \$100.00 per inspection

6.10.2. Occupant load of 301 – 999 persons ..... \$75.00 per inspection

6.10.3. Occupant load of 50 – 300 persons ..... \$50.00 per inspection

6.11. Detention/Correction Occupancy:

51 or more beds ..... \$100.00 per inspection

50 or less beds ..... \$50.00

6.12. Fire Protection System: The state fire marshal may charge the following fee for acceptance of a newly installed fire protection system in existing buildings.

6.12.1. Fire alarm system ..... \$50.00 per inspection

6.12.2. Sprinkler system ..... \$50.00 per inspection

6.12.3. Kitchen AES ..... \$25.00 per inspection

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6.12.4. FM 200 ..... \$25.00 per inspection

6.12.5. If the owner or occupant of any occupancy arranges a time and place for an inspection with the state fire marshal's office and is not ready for the occupancy to be inspected at the appointed time and place, the owner or occupant thereof shall be charged the inspection fee provided in this section, unless at least forty-eight hours prior to the scheduled inspection the owner or occupant requests the state fire marshal to reschedule the inspection. In the event a second inspection is required by the state fire marshal as a result of the owner or occupant failing to be ready for the inspection when the state fire marshal arrives, the state fire marshal shall charge the owner or occupant of the occupancy the inspection fees set forth above for each inspection trip required.

6.13. Inspection upon written complaint:

Unjustified Complaint (Fee charged complainant) ..... \$25.00

6.14. Review of Architectural Plans and Specifications of New and Existing Construction:

One dollar for each one thousand dollars of construction cost up to the first one million dollars. Thereafter, the fee is eighty cents for each one thousand dollars of construction cost. (fee includes all construction inspections and final inspection for a certificate of occupancy)

6.15. Review of Sprinkler Plans and Specifications:

6.15.1. 13 D Sprinkler system ..... \$85.00

6.15.2. 13 and 13 R sprinkler system (based on number of sprinkler heads)

6.15.2.1. 1-200 heads ..... \$85.00

6.15.2.2. 201-399 heads ..... ~~\$85.00~~ / 100.00

6.15.2.3. 400-749 heads ..... \$120.00

6.15.2.4. 750 + heads ..... \$120.00 plus 10 cents per head over 750 heads

6.16. Review of Fire Alarm Plans and Specification: ..... \$50.00 per 10,000 square foot building with \$50.00 being the minimum cost

6.17. Review of Range Hood Plans and Specifications: ..... \$25.00 per hood

6.18. Review of FM 200 Plans and Specifications: ..... \$100.00 per system

6.19. Review for Carpet Specifications of Certification/Approval:..... \$20.00

103-2-7. Administration Fees.

7.1. Document Research:

7.1.1. In office ..... \$10.00 per hour

7.1.2. In archives ..... \$25.00 per hour

7.2. Document Duplications:

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- 7.2.1. First Page ..... \$2.00
- 7.2.2. Each additional page..... \$.25
- 7.3. Copies of Public Records..... \$10.00 per hour with a  
minimum of 1 hour,  
plus duplication/copy charges
- 7.4. Fire Department Mailing Labels..... \$50.00 per set
- 7.5. Written confirmation of license/permits ..... \$25.00
- 7.6. Fire Investigation Reports..... \$25.00
- 7.7. Fire Incident Reports ..... \$10.00
- 7.8 Invoices and billing are due within 30 days of services date. Past due accounts will accrue  
interest at the rate of 1 ½ % per month on the unpaid balance of the account.