

Subject: ANIMAL DISEASE CONTROL DIVISION  
Registration Forms and Tags for the Registration, Taxation and  
Control of Dogs (Revised)

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Section 1 -GENERAL

1.01 Scope. These regulations establish general operating rules and procedures in the Animal Disease Control Division.

1.02 Authority. These regulations are issued under authority of Chapter 19, Article 20, Section 4, Code of West Virginia, as amended by Chapter 69, Acts of Legislature, Regular Session 1951.

1.03 Effective Date. These regulations are promulgated December 1, 1958 and become effective on January 1, 1959.

1.04 Filing Date. These regulations were filed in the Office of the Secretary of State on

1.05 Certification. These regulations are certified authentic by the Secretary of State by Certification Number

Section 2 -CERTIFICATE OF REGISTRATION (Revised) - Form D-1.

2.01 The Certificate of Registration forms shall be numbered serially and bound into books. These forms shall measure approximately  $3\frac{1}{2}$  x  $7\frac{1}{2}$  inches and shall be perforated. A duplicate non-perforated carbon copy of yellow paper shall be left in the book as a record.

2.02 The tax payer's part of Form D-1 Revised and the carbon copy thereof shall contain the following information.

- (a) Year for which tax is paid
- (b) Serial number of Certificate of Registration
- (c) Registration tag number
- (d) Date
- (e) Name of owner (keeper or harborer)
- (f) Address
- (g) District
- (h) Description of Dog
- (i) Tax Fees
  - County Head Tax
  - Male \$1.00
  - Female 2.00
  - Spayed female 1.00
  - Municipal Fees
  - Extra Charges
- (j) Amount collected

NOTE: A tax receipt shall be issued for each dog taxed.

2.03 Form D-1 Certificate of Registration will be as follows:

FORM D-1

YEAR OF 19\_\_\_\_  
DOG TAX RECEIPT  
\_\_\_\_ County, West Virginia

Tag No. \_\_\_\_\_

\_\_\_\_ 19\_\_\_\_

Received of \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_ Dollars \_\_\_\_\_ \$ \_\_\_\_\_

Head Tax on the dog bearing the following description. Name \_\_\_\_\_

Breed \_\_\_\_\_ Age \_\_\_\_\_ Color \_\_\_\_\_ Sex \_\_\_\_\_

Tax Fees

Male \_\_\_\_\_

Female \_\_\_\_\_

Spayed female \_\_\_\_\_

Municipal \_\_\_\_\_

Extra Charges \_\_\_\_\_

Total \$ \_\_\_\_\_

District \_\_\_\_\_

\_\_\_\_\_, Assessor

Printed Form D-1 specifications 3½ x 7½ inches.

Section 3 - RECORD OF REGISTRATIONS - Form D-2

3.01 The Record of Registrations form shall be a loose leaf form. An A to Z index will run through the form and after the first year, forms will remain in the binder and the forms for the current year placed in front. This form shall measure approximately 12 x 14 inches and shall have the following column headings:

- (a) Name of owner (keeper or harborer)
- (b) Address
- (c) Certificate of Registration number
- (d) Registration tag number of dog
- (e) Age
- (f) Sex
- (g) Color
- (h) Character of hair (long or short)
- (i) Breed (if known)
- (j) Remarks

3.02 Form D-2 Certificate - Record of Registrations will be as follows:

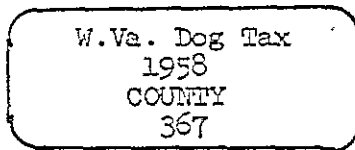


Section 4 -REGISTRATION TAGS (Revised)

4.01 Registration tags shall be manufactured of 24 gauge aluminum metal and have a hole in each end one-sixteenth of an inch in diameter. The tag shall bear the imprint of "W.Va. Dog Tax", the County, Year, and Serial Number.

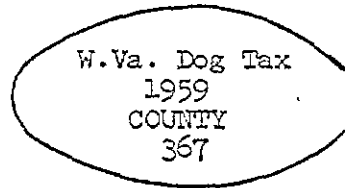
4.02 The Registration tag number shall be recorded on Form D-1 (Revised).

Style #1



1-11/16" x 1/2"

Style #2



1-5/16" x 11/16"

4.03 The style of tag shall alternate each calendar year beginning with Style 1 for the year 1958 followed by Style 2 for the year 1959.

4.04 Provided, however, that any assessor in any County in the State who has in his possession any forms or tags previously prescribed by the Commissioner of Agriculture, he shall have authority to use the same until the present supply is exhausted, at which time he shall acquire a supply of the forms and tags designated by this regulation and shall use the same.