

Form #1

NOTICE OF PUBLIC HEARING ON A PROPOSED RULE

TITLE OF RULE BEING AMENDED: _____

TITLE OF RULE BEING PROPOSED: Procedural Rules for the West Virginia
Ethics Commission ADVISORY OPINIONS

LOCATION OF PUBLIC HEARING: West Virginia Ethics Commission Conference Room
1207 Quarrier Street, 4th Floor, Litton Bldg.
Charleston, WV 25301

Lynne Ranson
Legal Counsel
WVa. Ethics Comm.

FILED

SERIES 2

1000 FEB -9 PM 4:00

ADVISORY OPINIONS

OFFICE OF WEST VIRGINIA
SECRETARY OF STATE

158-2-1 Advisory Opinions

1.1 Scope--The following procedural rules and regulations set forth the practice and procedure established by the West Virginia Ethics Commission for carrying out its responsibilities in the administration and enforcement of the West Virginia Governmental Ethics Act, (hereafter referred to as the "Act") West Virginia Code section one, article one, chapter six-B, et seq.

1.2 Authority-- W.Va. Code 6B-2-1(e)

1.3 Filing Date--

1.4 Effective Date--

1.5 All requests for advisory opinions must be written and directed to the West Virginia Ethics Commission at the Litton Building, 1207 Quarrier Street, Charleston, West Virginia 25301.

1.6 All requests for advisory opinions must contain the name, address and telephone number of the request or in the event additional information is needed.

1.7 All requests for advisory opinions should fully describe the requestor's official position or employment.

1.8 All requests for advisory opinions should contain an explanation or paragraph summarizing the conduct for which the request is being made.

1.9 The Commission shall respond within thirty days from the receipt of the request by issuing an advisory opinion on the matter raised in the request.

1.10 The date of receipt by the Commission shall be at the next regular monthly meeting when all members receive a copy of the request.

1.11 When additional information is needed to fully respond to the advisory opinion request the thirty day period may be extended until the necessary information is supplied by the requestor or until the next regular meeting.

1.12 All advisory opinions shall be published and indexed in the Code of State Rules by the Secretary of State whose office can provide copies upon request.

SUBMITTED BY:



DATE FILED: February 9, 1990