

WEST VIRGINIA ADMINISTRATIVE REGULATIONS
STATE DEPARTMENT OF AGRICULTURE

Chapter 19-2
Series Id
1965

Subject: ANIMAL DISEASE CONTROL DIVISION
Registration Forms and Tags for the Registration, Taxation and
Control of Dogs (Revised)

Section 1 - GENERAL

1.01 Scope. These regulations establish general operating rules and procedures in the Animal Disease Control Division.

1.02 Authority. These regulations are issued under authority of Chapter 19, Article 20, Section 4, Code of West Virginia as amended by Chapter 69, Acts of Legislature, Regular Session 1951.

1.03 Effective Date. These regulations are promulgated

1.04 Filing Date. These regulations were filed in the Office of the Secretary of State on

1.05 Certification. These regulations are certified authentic by the Secretary of State by Certification Number

Section 2 - CERTIFICATE OF REGISTRATION

2.01 The Certificate of Registration forms shall be numbered serially and bound into books. A duplicate non-perforated carbon copy of yellow paper shall be left in the book as a record.

2.02 The tax payer's part of Certificate of Registration and the carbon copy thereof shall contain the following information:

- (a) Year for which tax is paid
- (b) Serial number of Certificate of Registration
- (c) Registration tag number
- (d) Date
- (e) Name of owner (keeper or harborer)
- (f) Address
- (g) District
- (h) Description of dog
- (i) Tax fees - required fee \$3.00
- (j) Amount collected

NOTE: A tax receipt shall be issued for each dog taxed.

Section 3 - RECORD OF REGISTRATIONS

3.01 A public record of all certificates of registration and registration tags issued shall be kept by the assessor of each county. Such records shall be kept intact and available for inspection for a period of not less than two years following the end of the registration year. The information should be as follows:

- (a) Name of owner (keeper or harborer)
- (b) Address
- (c) Certificate of Registration number
- (d) Registration tag number of dog
- (e) Age

- (f) Sex
- (g) Color
- (h) Character of hair (long or short)
- (i) Breed (if known)
- (j) Remarks

Section 4 - REGISTRATION TAGS (Revised)

4.01 Registration tags shall be manufactured of metal or some other suitable substance and designed in such a form as to be safely and securely attached to the collar. The tag shall bear the imprint of "W. Va. Dog Tax", the County, Year, and Serial Number.

4.02 The Registration tag number shall be recorded on Certificate of Registration.

4.03 The design of such tags shall be changed from year to year so that identification of the year of issue of any tag may be made without close visual examination.

4.04 Provided, however, that any assessor in any County in the State who has in his possession any forms or tags previously prescribed by the Commissioner of Agriculture, he shall have authority to use the same until the present supply is exhausted, at which time he shall acquire a supply of the forms and tags designated by this regulation and shall use the same.

4.05 Municipalities may prescribe own registration tags for dogs, and are not required to use a design prescribed by the Commissioner of Agriculture.