

**WEST VIRGINIA
SECRETARY OF STATE
KEN HECHLER
ADMINISTRATIVE LAW DIVISION**

Form #2

Do Not Mark In this Box

FILED

JUN 9 11 58 AM '95

OFFICE OF WEST VIRGINIA
SECRETARY OF STATE

NOTICE OF A COMMENT PERIOD ON A PROPOSED RULE

AGENCY: West Virginia Board of Education TITLE NUMBER: 126

RULE TYPE: Legislative; CITE AUTHORITY W.Va. Code 18-2-5, 18-8-1,

AMENDMENT TO AN EXISTING RULE: YES NO et seq., 18-9B-5, 18-9B-9,
18A-5-6, P.L. 100-297

IF YES, SERIES NUMBER OF RULE BEING AMENDED: _____

TITLE OF RULE BEING AMENDED: _____

IF NO, SERIES NUMBER OF NEW RULE BEING PROPOSED: 200

TITLE OF RULE BEING PROPOSED: Computation of Average Daily Attendance
(ADA) and Average Daily Membership (ADM) (8100.1)

IN LIEU OF A PUBLIC HEARING, A COMMENT PERIOD HAS BEEN ESTABLISHED DURING WHICH ANY INTERESTED PERSON MAY SEND COMMENTS CONCERNING THESE PROPOSED RULES. THIS COMMENT PERIOD WILL END ON July 12, 1995 AT 5 p.m.

ONLY WRITTEN COMMENTS WILL BE ACCEPTED AND ARE TO BE MAILED TO THE FOLLOWING ADDRESS.

David Stewart, Assistant Division Chief

West Virginia Department of Education
Capitol Complex Bldg. 6, Room B-215
1900 Kanawha Boulevard, East

Charleston, WV 25305-0330

THE ISSUES TO BE HEARD SHALL BE LIMITED TO THIS PROPOSED RULE.



Victor A. Barone
Director, Legal Services

ATTACH A **BRIEF** SUMMARY OF YOUR PROPOSAL

FISCAL NOTE WORKSHEET

(Submit 4 Copies)

HD NO _____ DRAFT NO _____ BILL NO _____ RESOLUTION NO _____

SUBJECT Computation of Average Daily Attendance (ADA) and Average Daily Membership (ADM)

SOURCE OF REVENUE: GENERAL FUND SPECIAL OTHER (SPECIFY) _____

COST OF ESTIMATE BASED ON: AN ORIGINAL ESTIMATE BUDGET BILL OTHER (SPECIFY) _____

INCOME ESTIMATE BASED ON: AN ORIGINAL ESTIMATE BUDGET BILL OTHER (SPECIFY) _____

SHOW OVER-ALL EFFECT IN ITEMS 1 AND 2 & GIVE EXPLANATION OF BREAKDOWN BY FISCAL YEAR INCLUDING LONG-RANGE EFFECT

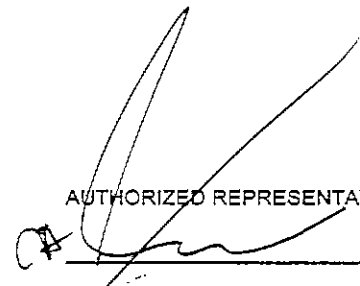
EFFECT OF PROPOSAL	ANNUAL		FISCAL YEAR		
	INCREASE	DECREASE	CURRENT	NEXT	THEREAFTER
1. ESTIMATED TOTAL COST	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-
PERSONAL SERVICES CURRENT EXPENSES REPAIRS/ALTERATIONS EQUIPMENT OTHER	\$	\$	\$	\$	\$
2. ESTIMATED TOTAL REVENUES	\$	\$	\$	\$	\$

3. EXPLANATION OF ABOVE ESTIMATES (INCLUDING LONG-RANGE EFFECT):

The policy defines the method of computation for average daily attendance and average daily membership for statistical and funding purposes.

DATE
3/24/95

AGENCY
Education

AUTHORIZED REPRESENTATIVE


EXECUTIVE SUMMARY
West Virginia Board of Education
Policy
Computation of Average Daily Attendance (ADA) and
Average Daily Membership (ADM)

Background:

The West Virginia Department of Education receives annual federal program allocations which are calculated by using the average daily attendance. West Virginia must establish a policy for computing average daily attendance and average daily membership to comply with federal regulations. The Hawkins-Stafford Education Amendments of P. L. 100-297 require that state education agencies calculate average daily attendance in accordance with state law or policy. To obtain state per-pupil expenditures for use in determining federal program allocations, the National Center for Educational Statistics (NCES) divides each state's net current expenditure by the state's average daily attendance. Therefore, the West Virginia Board of Education adopts the following method of computation of average daily attendance and average daily membership.

Purpose:

Average daily attendance is used in calculating various steps of the West Virginia Public School Support Program and in calculating the state per pupil expenditures for use in determining federal program allocations. The policy will define a consistent method of computing average daily attendance and average daily membership to be used in West Virginia.

Impact:

The policy sets forth the method of computation of average daily attendance and average daily membership to be used consistently in reporting student attendance data in the schools of West Virginia.

TITLE 126

**LEGISLATIVE RULE
BOARD OF EDUCATION**

**SERIES 200
COMPUTATION OF AVERAGE DAILY ATTENDANCE (ADA) AND
AVERAGE DAILY MEMBERSHIP (ADM) (8100.1)**

§126-200-1. General.

1.1. Scope

This legislative rule establishes the method to be used in computing average daily attendance (ADA) and average daily membership (ADM).

1.2. Authority.

West Virginia Code 18-2-5, 18-8-1, et seq, 18-9B-5, 18-9B-9, 18A-5-6, P.L.
100-297

1.3. Filing Date.

1.4. Effective Date.

§126-200-2. Purpose.

2.1. Average daily attendance is used in calculating various steps of the West Virginia Public School Support Program and in calculating the state per pupil expenditures for use in determining federal program allocations. The policy defines a consistent method of computing average daily attendance and average daily membership in West Virginia.

§126-200-3. Definitions.

3.1. Average Daily Attendance (ADA) shall be the aggregate number of days of attendance during the regular school term divided by the number of days school is in session during this period measured to the nearest half-day. The total number should be for all public school pupils in prekindergarten through grade 12 excluding students in summer school, adult education courses and community college.

3.2. Average Daily Membership (ADM) shall be the aggregate number of days of membership of a school during the regular school term divided by the number of days in session during this period measured to the nearest half-day. The total number should be for all public school pupils in prekindergarten through grade 12 excluding students in summer school, adult education courses and community college.

§126-200-4. State Administrative Procedures.

4.1 The State Department of Education will collect from the county boards of education attendance data annually as of the tenth school month and the average daily attendance and average daily membership will be computed.

RESPONSE FORM
POLICY 8100.1 COMPUTATION OF AVERAGE
DAILY ATTENDANCE (ADA)
AND AVERAGE DAILY MEMBERSHIP (ADM)

Directions: Please use this form to comment on proposed revision of Policy 8100.1
Computation of Average Daily Attendance and Average Daily Membership

Individual/Organization: _____

Address:

General Policy Comments:

RETURN BY

July 12, 1995

David Stewart

Assistant Division Chief

West Virginia Department of Education

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1900 Kanawha Blvd. East

Charleston, WV 25305-0330