

WEST VIRGINIA  
SECRETARY OF STATE

KEN HECHLER

ADMINISTRATIVE LAW DIVISION

Form #5

Do Not Mark In This Box

NOV 3 8 53 AM '99

CLERK SECRETARY

NOTICE OF AGENCY ADOPTION OF A PROCEDURAL OR INTERPRETIVE RULE  
OR A LEGISLATIVE RULE EXEMPT FROM LEGISLATIVE REVIEW

AGENCY: West Virginia Board of Education TITLE NUMBER: 126

CITE AUTHORITY: W.Va. Constitution, Article XII, §2, W.Va. Code §18-2-5 and §18A-4-2a

RULE TYPE: PROCEDURAL \_\_\_\_\_ INTERPRETIVE \_\_\_\_\_

EXEMPT LEGISLATIVE RULE X

CITE STATUTE(S) GRANTING EXEMPTION FROM LEGISLATIVE REVIEW

W.Va. Code §§29A-3B-1, et seq.; W.Va. Board of Education  
v. Hechler, 180 W.Va. 451; 376 S.E.2d 839 (1988).

AMENDMENT TO AN EXISTING RULE: YES \_\_\_ NO X

IF YES, SERIES NUMBER OF RULE BEING AMENDED: \_\_\_\_\_

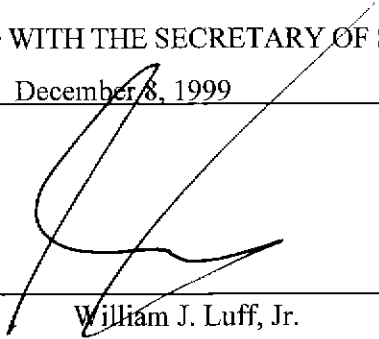
TITLE OF RULE BEING AMENDED: \_\_\_\_\_

IF NO, SERIES NUMBER OF NEW RULE BEING PROPOSED: 137

TITLE OF RULE BEING PROPOSED: National Board for Professional Teaching

Standards Certification Reimbursement/Salary Bonus Program (5203)

THE ABOVE RULE IS HEREBY ADOPTED AND FILED WITH THE SECRETARY OF STATE. THE  
EFFECTIVE DATE OF THIS RULE IS December 8, 1999

  
William J. Luff, Jr.  
Associate State Superintendent

## **POLICY 5203. NATIONAL BOARD FOR PROFESSIONAL TEACHING STANDARDS CERTIFICATION REIMBURSEMENT/SALARY BONUS PROGRAM**

### **EXECUTIVE SUMMARY**

**Public Comment Period Ended: September 27, 1999**

**Adopted by the State Board: November 4, 1999**

**Background:** In 1987, the National Board for Professional Teaching Standards (NBPTS) was established. The mission of the NBPTS is to certify teachers who meet high and rigorous standards based on the knowledge and skills that accomplished teacher should have. Since this program began, many states have established laws and regulations that recognize and reward teachers who choose to complete this voluntary certification process. During the 1999 session, the West Virginia Legislature passed legislation to provide financial support to public school classroom teachers who participate in this rigorous program.

Policy 5203 establishes the National Board for Professional Teaching Standards Certification Reimbursement and Salary Bonus Program. The major provisions of this policy include:

- Reimbursement of \$1,000.00 to the first 100 classroom teachers annually who enroll in the National Board for Professional Teaching Standards Certification Program.
- Reimbursement of \$1,000.00 to classroom teachers who complete the National Board for Professional Teaching Standards Certification Program.
- Reimbursement of actual expenses, up to a maximum of \$600.00, to any classroom teacher who achieves National Board for Professional Teaching Standards Certification.
- A \$1,000.00 annual bonus for any classroom teacher who achieves National Board for Professional Teaching Standards Certification. The bonus shall be paid for the life of the certificate, not to exceed ten years for any one license.
- Reimbursement shall not be available to any classroom teacher for that portion of any subsidy received from a third-party payer. If a classroom teacher receives a subsidy from a third party payer for a portion of the enrollment fee, he or she may be eligible for reimbursement of the balance of the fee upon completion of the National Board for Professional Teaching Standards Certification Program.

**Funding:**

- The West Virginia Department of Education shall administer the funding for the National Board for Professional Teaching Standards from an appropriation established for this purpose by the West Virginia Legislature. However, this policy does not require any level of appropriation by the Legislature or create any entitlement of payment if there is no appropriation.

**Recommended Revisions:**

- One modification has been made to §126-137-4.1. The change limits the number of enrollees eligible for reimbursement to 100 each school year. This would allow teachers who have received partial reimbursement from a third-party payer to seek reimbursement for the balance of the enrollment fee upon completion of the program on a first-come, first-served basis.



**§126-137-4. Limitations.**

4.1. The number of classroom teachers eligible for reimbursement for enrollment in the National Board for Professional Teaching Standards Certification Program shall be limited to 100 teachers each school year (July 1 - June 30). These teachers shall be reimbursed on a first come-first served basis.

4.2. A classroom teacher who receives a subsidy from the National Board for Professional Teaching Standards or any other third party payer shall not be entitled to reimbursement by the Department of Education. Only expenses incurred personally by the candidate shall be reimbursable.

4.3. A classroom teacher may be reimbursed only once for enrollment in and once for completion of the National Board for Professional Teaching Standards Certification Program.

4.4. A classroom teacher who achieves National Board for Professional Teaching Standards Certification may be reimbursed a maximum of \$600.00 for actual expenses incurred while obtaining the certification.

4.5. Effective July 1, 1998, a classroom teacher who holds a valid certificate issued by the National Board for Professional Teaching Standards shall be paid \$1,000.00 annually for the life of the certificate, but in no event for more than ten years for any one certification. The payment shall be made at the conclusion of the first semester of each school year.

**§126-137-5. Procedures for Reimbursement/Salary Bonus**

5.1. A classroom teacher who enrolls in the National Board for Professional Teaching Standards Certification Program may submit a request for reimbursement of a maximum of \$1,000.00 by submitting the appropriate application to the West Virginia Department of Education with a copy of the canceled check verifying payment of the portion of the assessment fee for which reimbursement is requested and documentation that the candidate is enrolled in the NBPTS Certification Program. This reimbursement shall be limited to the first 100 teachers who apply each school year.

5.2. A classroom teacher who completes the National Board for Professional Teaching Standards Certification Program may submit a request for reimbursement of a maximum of \$1,000.00 by submitting the appropriate application to the West Virginia Department of Education with a copy of the canceled check verifying payment of the portion of the assessment fee for which reimbursement is requested and documentation that the teacher has completed the NBPTS Certification Program.

5.3. A classroom teacher who achieves National Board for Professional Teaching Standards Certification may submit a request for reimbursement of actual expenses incurred, up to a maximum of \$600.00, by submitting the appropriate application to the West Virginia Department of Education with documentation that the teacher has achieved NBPTS Certification and original receipts for the expenses incurred.

5.4. A classroom teacher who achieves National Board for Professional Teaching Standards Certification shall be granted an annual salary bonus of \$1,000 for the life of the certificate, up to ten years, providing he/she submits the appropriate application to the West Virginia Department of Education with documentation that the teacher has achieved NBPTS certification.

## FISCAL NOTE WORKSHEET

(Submit 4 Copies)

HD NO \_\_\_\_\_ DRAFT NO \_\_\_\_\_ BILL NO \_\_\_\_\_ RESOLUTION NO \_\_\_\_\_

SUBJECT Policy 5203-National Board for Professional Teaching Standards Certification Reimbursement/Salary Bonus Program FUND \_\_\_\_\_

SOURCE OF REVENUE:  GENERAL FUND  SPECIAL  OTHER (SPECIFY) \_\_\_\_\_

COST OF ESTIMATE BASED ON:  AN ORIGINAL ESTIMATE  BUDGET BILL  OTHER (SPECIFY) \_\_\_\_\_

INCOME ESTIMATE BASED ON:  AN ORIGINAL ESTIMATE  BUDGET BILL  OTHER (SPECIFY) \_\_\_\_\_

**SHOW OVER-ALL EFFECT IN ITEMS 1 AND 2 & GIVE EXPLANATION OF BREAKDOWN BY FISCAL YEAR INCLUDING LONG-RANGE EFFECT**

EFFECT OF PROPOSAL	ANNUAL		FISCAL YEAR		
	INCREASE	DECREASE	CURRENT	NEXT	THEREAFTER
1. ESTIMATED TOTAL COST	\$	\$	\$	\$	\$
PERSONAL SERVICES CURRENT EXPENSES REPAIRS/ALTERATIONS EQUIPMENT OTHER	\$	\$	\$	\$	\$
2. ESTIMATED TOTAL REVENUES	\$	\$	\$	\$	\$

3. EXPLANATION OF ABOVE ESTIMATES (INCLUDING LONG-RANGE EFFECT):

This policy is effective July 1, 1999.

Estimated cost is based on the following:

Reimbursement for enrollment in and completion of the NBPTS Certification Program is limited to 100 teachers each school year:

100 teachers enrolled in the NBPTS Program x \$1,000.00 = \$100,000.00  
 100 teachers completing the NBPTS Program x \$1,000.00 = \$100,000.00

Estimated number of teachers achieving NBPTS Certification = 40

40 teachers x \$600.00(expenses) = \$24,000.00  
 40 teachers x \$1,000.00 (salary bonus) = 40,000.00

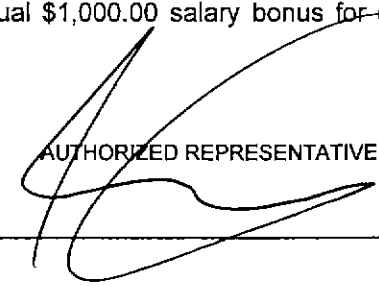
Estimated first year cost: \$264,000.00

Each successive year is estimated to be \$264,000.00 plus the annual \$1,000.00 salary bonus for each teacher who previously achieved NBPTS Certification.

DATE  
June 28, 1999

AGENCY  
Department of Education

AUTHORIZED REPRESENTATIVE



**NATIONAL BOARD FOR PROFESSIONAL TEACHING STANDARDS  
CERTIFICATION REIMBURSEMENT/SALARY BONUS PROGRAM**

POLICY 5203  
COMMENT LOG  
SEPTEMBER 28, 1999

**ACTION**  
N = No Response  
NA = Not Accepted  
A = Accepted

**TYPE**  
- = Negative  
+ = Positive  
0 = Neutral

Date Rec'd.	Individual/Organization	Comment	Action/Type	Rationale
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*Section 2 - PURPOSE*

*Section 3 - FUNDING*

*Section 4 - LIMITATIONS*

08/15/99	Lillian J. Waugh, Ph.D. Senior Adm. Asst. WVU Center for Women's Studies	It strikes me as counter productive to limit excellence by capping annual certification reimbursements at 100 persons. If this is done, any certifications over that number should automatically qualify for next FY/AY reimbursements.		
09/23/99	Donna Carr Tucker County BOE Facilitator for National Board for Professional Teaching Standards	Since reimbursement is limited to 100 teachers annually, I would like to see this opportunity for reimbursement funds divided regionally. I believe this would promote a wider impact throughout the state. Should slots remain untaken, these could then be available on a "first come-first served" basis.		

*Section 5 - PROCEDURES FOR REIMBURSEMENT/SALARY BONUS*