

**TITLE 126
LEGISLATIVE RULES
BOARD OF EDUCATION**

**SERIES 120
PERMITS AND AUTHORIZATIONS FOR 1986-87 IN
THE PUBLIC SCHOOLS OF WEST VIRGINIA (5113)**

§126-120-1. General.

1.1. Scope. -- These legislative rules establish the specific requirements for permits and authorizations as well as guidelines for transitional training programs for extension of certificate grade levels of currently employed personnel.

1.2. Authority. -- W. Va. Code §18A-3-2

1.3. Filing Date. -- November 2, 1984

1.4. Effective Date. -- January 2, 1985

§126-120-2. Incorporation by Reference.

2.1. Copy of rules and regulations attached. Copies may be obtained in the office of the Secretary of State and in the West Virginia Department of Education; Bureau of General, Special, and Professional Education.

2.2. Summary of rules and regulations below.
Summary of Rules and Regulations.

Rules and regulations contain; eligibility criteria for teaching and service permits, mathematics and middle childhood authorizations, and guidelines for development of transitional training programs for extending certificate grade levels of currently employed personnel.

TITLE 126
LEGISLATIVE RULE
WEST VIRGINIA BOARD OF EDUCATION
CHAPTER 18A-3
SERIES 5113

I. Introduction:

The West Virginia Board of Education has authorized the issuance of permits licensing for school personnel who cannot meet the standards established for a Professional Certificate. County superintendents are obligated to utilize fully qualified teachers when they are available and to provide permit teachers special assistance by the county staff. Persons employed on permits are expected to attain professional certification by enrolling at an institution of higher education in an approved teacher education program. Holders of permits are employed on a temporary basis only and are licensed depending on (1) the availability of professionally licensed personnel and (2) the teacher's growth as a professional.

Permits and authorizations are issued only for specializations approved annually by the State Board on the basis of established staffing needs. As such, individuals may not make application for an authorization or permit except through the employing county superintendent. The following areas are approved permit and/or authorization specializations for the 1986-87 school year.

A. Permits

1. The original permit will be issued in state approved special education teaching areas on the basis of a) six semester hours of credit within special education which are applicable in a state approved teacher education program in the endorsement area for which the permit is requested, b) a Professional Commitment for Permit Teachers filed with the West Virginia Department of Education indicating enrollment in a state approved program in the specialization, and c) a baccalaureate degree from a regionally accredited institution.
2. The original permit will be issued in the service areas of school psychology and speech language pathology. Applicants for the permit in school psychology must have completed 45 graduate semester hours of credit in a state approved school psychology program in a regionally accredited institution and have filed a Professional Commitment for Permit Teachers indicating enrollment in a state approved graduate program in school psychology. Applicants for the speech language pathologist permit must hold a baccalaureate degree in speech pathology or speech and hearing therapy from a regionally accredited institution and have filed a Professional Commitment for Permit Teachers indicating enrollment in a state approved master's degree program in Speech Language Pathology.
3. The original permit will be issued in vocational teaching areas, in accordance with previously defined requirements contained in the Minimum Requirements for the Licensure of Educational Personnel (1975 - revised 1982 edition).

4. The original permit will be issued in distributive education on the basis of a) six semester hours of credit which are applicable in a state approved teacher education program in distributive education, b) a Professional Commitment for Permit Teachers filed with the West Virginia Department of Education indicating enrollment in a state approved teacher education program in the specialization, and c) a baccalaureate degree from a regionally accredited institution.
5. The Associate Permit will be issued for curriculum enrichment. Such permit teachers may not be used to meet staffing needs in required areas of study or electives utilized for graduation requirements.
6. The Adult Permit will be issued for employment in community education, and/or vocational programs in accordance with previously defined requirements contained in the Minimum Requirements for the Licensure of Educational Personnel (1975 - revised 1982 edition).
7. The original permit will be issued in social services and attendance provided an individual a) files a Professional Commitment for Permit Teachers with the West Virginia Department of Education indicating enrollment in a state approved social services and attendance program at a regionally accredited institution, b) has completed six (6) semester hours of credit applicable to that program, and c) holds a baccalaureate degree from a regionally accredited institution.
8. The original permit will be issued in the area of mathematics, on the basis of a) a college verified minor in mathematics consisting of 15 semester hours of collegiate-level mathematics, b) a Professional Commitment for Permit Teachers filed with the West Virginia Department of Education indicating enrollment in a state approved program in mathematics, and c) a baccalaureate degree from a regionally accredited institution. Individuals on this permit will be eligible to teach only general math related areas of study and Algebra I. An individual who has completed a college verified major in mathematics may be issued a permit on the basis of b and c as stated above. Such an individual will be allowed to teach higher level mathematics offerings on the basis of this permit.
9. The original permit will be issued in science teaching areas, on the basis of a) 12 semester hours of science which is applicable to a state approved teacher education program in the endorsement area for which the permit is being requested, b) a Professional Commitment for Permit Teachers filed with the West Virginia Department of Education indicating enrollment

in a state approved program in the science area, and c) a baccalaureate degree from a regionally accredited institution.

10. The original permit will be issued in middle childhood education on the basis of a) six semester hours of credit within an approved program for middle childhood education, and b) a Professional Commitment for Permit Teachers filed with the West Virginia Department of Education indicating enrollment in a state approved program in middle childhood education.

B. Administrative Authorizations

1. The Administrative Head Authorization for Elementary Schools only, will be issued for one year provided an individual who serves in that capacity a) holds a valid Professional Certificate endorsed for early childhood, elementary education or a K-12 teaching area, b) is listed as an Administrative Head and not a principal, c) enrolls in a state approved teacher education program leading to certification as an elementary principal, and d) has completed at least six semester hours of preparation in the state approved program applicable to the Professional Administrative Certificate endorsed for elementary principal. This experience may not be used for permanent Professional Administrative Certificates.
2. Upon request to the State Superintendent of Schools a county superintendent may be authorized to assign an elementary principal (grades K-8 or 1-9) to a public school that delivers early and middle, middle and adolescent, or early, middle, and adolescent education programs within a single campus. An individual certified as a secondary principal, grades 7-12, may be assigned to a public school that delivers middle and adolescent education or early, middle, and adolescent programs on a single campus. An individual certified as a secondary principal who holds a Middle Childhood Education Authorization to serve as a principal may be assigned to a public school that delivers early and middle, middle and adolescent, or early, middle, and adolescent education programs on a single campus. In each case, the individual must hold the Professional Administrative Certificate endorsed to serve as a principal. This experience may be used for permanent certificates.
3. Upon approval of the application for the fifth renewal, the recommendation of the employing county superintendent, and the recommendation of the Assistant State Superintendent for Finance and Administration, a permanent authorization will be issued for individuals to serve as School Business Officials.

C. Renewal Requirements

All of the above named permit and annual authorization areas, except as noted, shall be valid for the 1986-87 school year only, subject to review annually by the State Board, and issued only upon recommendation of the employing county superintendent. In addition renewal of permits and the administrative head authorizations issued for the 1986-87 school year shall be based upon completion of six semester hours of credit in a state approved program in the area of the permit or authorization, continued employment in the specialization, and recommendation of the county superintendent. All requirements for full certification must be met within 5 years of the issuance of the original permit. Experience gained on a permit may not be used for conversion of a Professional Teaching Certificate.

D. Mathematics Authorizations

The following options in mathematics are approved to meet current staffing needs in this area:

1. An arts and science mathematics or computer science major may be allowed to complete the total state approved mathematics education program including the culminating requirement. This recommendation applies only to arts and science majors. The mathematics education major would still be required to complete a second teaching field except as noted below in item 2. The institution of higher education must submit, in writing, the name of each individual entering this program to the West Virginia Department of Education.
2. Students in training programs with mathematics education as their primary field would be allowed to use computer science as a second field without a second teaching field.

E. Middle Childhood Education Authorizations

Middle Childhood Education Authorizations gained through State Board of Education approved policy from 1977-1982, which previously authorized individuals to work in specific assignments in a middle childhood setting, will now allow such individuals to work with middle childhood learners in any specialization which appears on their certificates.

F. Transitional Training Programs for Extending Certificate Grade Levels of Currently Employed Personnel

As per Policy 5200, provision is made for the extension of certificate grade levels of employed professional personnel through the West Virginia Board of Education approved training programs during the school years 1985-86, 1986-87, 1987-88, and/or 1988-89. In order to implement this provision, the following guidelines are to be followed:

1. Current personnel may or may not choose to avail themselves of the opportunity to extend the grade levels on their certificate. An educator may extend the grade levels on the existing certificate to conform to the grades within the approved programmatic levels but he/she may not add new programmatic levels by completing an approved transitional training program.
2. Programs for the expansion of grade levels include assessment, delivery, and evaluation components. These components must be jointly developed and submitted by a county school district(s) and at least one higher education institution with an approved program in the content specialization. Verification of completion of the approved program is a joint responsibility of the county and the participating institution(s) of higher education.
3. For purposes of designing the training program, the candidate shall be assessed in the content specialization only in terms of the knowledge and skills needed for the new grade level(s) to be added to the certificate. Hence, assessment of the candidate's knowledge and skills must relate to state adopted learning outcomes and related program objectives.
4. Personnel seeking the extension of their certificate must complete the professional education performance assessment in the content area(s) and programmatic level(s) for which the extension is sought. Individuals seeking the K level must complete the professional education performance assignment within a kindergarten setting.
5. An individual's participation in a transitional training program is influenced by three factors: the candidate's current certificate, the candidate's present public school assignment, and the new grade levels that the candidate wishes to add to his/her certificate.
6. Proposed transitional training programs must be approved by the West Virginia Board of Education prior to the delivery of the training program. Proposals should be submitted to the West Virginia Department of Education. The West Virginia Department of Education will distribute the format for submission of proposed transitional programs. Proposed programs will be reviewed by a three member committee from the public schools, higher education institutions, and the West Virginia Department of Education. Committee members will be appointed by the State Superintendent of Schools. The committee's recommendations for approval of transitional programs will be forwarded to the Board for action.

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7. Individuals enrolled in a state approved transitional training program are eligible for a permit in the content area and grade level(s) for which extension is being sought in order for assessment and on the job training to occur. Application procedures for this permit parallel all other permits.

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