

WEST VIRGINIA
SECRETARY OF STATE

KEN HECHLER

ADMINISTRATIVE LAW DIVISION

Form #5

Do Not Mark In this Box

FILED

1990 JUL 24 PM 1:21

OFFICE OF THE SECRETARY OF STATE
WEST VIRGINIA

**NOTICE OF AGENCY ADOPTION OF A PROCEDURAL OR INTERPRETIVE RULE
OR A LEGISLATIVE RULE EXEMPT FROM LEGISLATIVE REVIEW**

AGENCY: West Virginia Board of Education TITLE NUMBER: 126

CITE AUTHORITY: West Virginia Code 18-2-6

RULE TYPE: PROCEDURAL _____ INTERPRETIVE X

EXEMPT LEGISLATIVE RULE X
CITE STATUTE(S) GRANTING EXEMPTION FROM LEGISLATIVE REVIEW

AMENDMENT TO AN EXISTING RULE: YES X, NO _____

IF YES, SERIES NUMBER OF RULE BEING AMENDED: 114 (Policy 5100)

TITLE OF RULE BEING AMENDED: Approval of Educational Personnel Programs

IF NO, SERIES NUMBER OF NEW RULE BEING ADOPTED: _____

TITLE OF RULE BEING ADOPTED: _____

THE ABOVE RULE IS HEREBY ADOPTED AND FILED WITH THE SECRETARY OF STATE. THE
EFFECTIVE DATE OF THIS RULE IS August 31, 1990

Barbara L. Estep
July 20, 1990

TITLE 126
LEGISLATIVE/INTERPRETIVE RULE
WEST VIRGINIA BOARD OF EDUCATION
CHAPTER 18-2
SERIES 114
POLICY 5100

Title: Approval of Educational Personnel Programs

Section 1. General

- 1.1 Scope - This legislative/interpretive rule establishes the standards for developing, implementing, and receiving state approval to operate an approved educational professional preparation program in an institution of higher education.
- 1.2 Authority - West Virginia Code 18-2-6
- 1.3 Filing Date - July 20, 1990
- 1.4 Effective Date - August 31, 1990
- 1.5 Repeal of Formal Rule - None This is a revision of previous policy.

Section 2 Additional

- 2.1 Copy of the policy and implementation criteria area attached. Copies of the policy may be obtained in the office of the Secretary of State and in the West Virginia Department of Education, Bureau of General, Special, and Professional Education.
- 2.2 Summary of rules and regulations below.

SUMMARY OF RULES AND REGULATIONS

The rule outlines the framework for developing and implementing an educational personnel preparation program. Major program components are defined, assessment instruments and/or procedures are identified, and the minimum proficiency levels are prescribed for the state adopted instruments. Program approval criteria for program implementation are also identified.

Policy 5100: Approval of Educational Personnel

5.5 Professional Education

- a. Description. Professional education is defined as those skills and practices which are required to translate professional or content knowledge into meaningful educational performance. The professional education component shall be designed to develop state adopted professional education program objectives found in Section 10. Institutions shall have the latitude to go beyond the professional education program objectives in accordance with their institution's missions and philosophies. Field experiences shall be implemented cooperatively with the county school districts in accordance with §18-2-6. State standards for the professional education component for service and administrative specializations shall be determined by the institution which must identify the specific objectives designated as the professional education objectives.
- b. Assessment. Professional education shall be assessed by the administration of the institution's performance instrument(s) and procedures for field based experiences. A performance assessment is required for licensure at each programmatic level requested regardless of the certificate on which it is endorsed.

For endorsements on the Professional Teaching Certificate, assessments shall be conducted in at least one teaching specialization in general or vocational education for which certification is requested. Exceptions to the preceding statement prevail in the following specializations: multi-subjects, early education and special education. For purposes of licensure, multi-subjects and early education require a performance assessment. Special education endorsements in mentally impaired, behavioral disorders or specific learning disabilities require a performance assessment in at least one of the three specializations. All other special education endorsements require a separate performance assessment.

For endorsements on the Professional Service Certificate or Professional Administrative Certificate, a performance assessment is required in each specialization.

The assessment instruments and procedures shall relate to the professional education program objectives in evaluating educational personnel performance. The performance assessment shall be administered by a local team composed of the higher education supervisor and public school cooperating personnel. When a public school cooperating supervisor with the appropriate experience and/or training is not available to administer the performance assessment, higher education may designate an institution-based clinical supervisor in lieu of the public school supervisor.

c. Proficiency Levels. The acceptable proficiency level on the performance assessment for the field based experience(s) shall be developed collaboratively by public school administrators, classroom teachers, and teacher education faculty. Verification of the proficiency level shall be by both college supervisor(s) and public school cooperating personnel, except where the institution-based clinical supervisor is used under conditions noted in 5.5b.

2355g HK15



KEN HECHLER
Secretary of State

MARY P. RATLIFF
Deputy Secretary of State

A. RENEE COE
Deputy Secretary of State

CATHERINE FREROTTE
Executive Assistant

Telephone: (304) 558-6000
Corporations: (304) 558-8000

WILLIAM H. HARRINGTON
Chief of Staff

JUDY COOPER
Director, Administrative Law

DONALD R. WILKES
Director, Corporations

(Plus all the volunteer
help we can get)

STATE OF WEST VIRGINIA
SECRETARY OF STATE
Building 1, Suite 157-K
1900 Kanawha Blvd., East
Charleston, WV 25305-0770

TO: Barbara Fox

AGENCY: Education

FROM: JUDY COOPER, DIRECTOR, ADMINISTRATIVE LAW DIVISION

DATE: December 29, 1992

THE ATTACHED RULE FILED BY YOUR AGENCY HAS BEEN ENTERED INTO OUR COMPUTER SYSTEM. PLEASE REVIEW, PROOF AND RETURN IT WITH ANY CORRECTIONS. IF THERE ARE NO CORRECTIONS, PLEASE SIGN THIS MEMO AND RETURN IT TO THIS OFFICE. YOU WILL BE SENT A FINAL VERSION OF THE RULE FOR YOUR RECORDS.

PLEASE RETURN EITHER THE CORRECTED RULE OR THIS FORM WITHIN TEN (10) WORKING DAYS OF THE DATE YOU RECEIVED THIS REQUEST. CALL IF YOU HAVE ANY QUESTIONS.

SERIES: 114 TITLE: 126 Education

* THE ATTACHED RULE HAS BEEN REVIEWED AND IS CORRECT.

SIGNED: _____

TITLE OF PERSON SIGNING: _____

DATE: _____

* THE ATTACHED RULE HAS BEEN REVIEWED AND NEEDS CORRECTING. THE CORRECTIONS HAVE BEEN MARKED.

SIGNED: Barbara L. Fox

TITLE OF PERSON SIGNING: Exec Sec., WV Board of Edu.

DATE: Jan. 5, 1993

NOTE: IF YOU ARE NOT THE PERSON WHO HANDLES THIS RULE, PLEASE FORWARD TO THE CORRECT PERSON.