



**EXECUTIVE SUMMARY  
WEST VIRGINIA BOARD OF EDUCATION**

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**POLICY NUMBER AND TITLE:** Policy 4350.1  
Availability of List of High School Students to Armed  
Forces

**PUBLIC COMMENT PERIOD ENDS:** May 21, 1999 **ADOPTED:** \_\_\_\_\_

**BACKGROUND:**

This policy currently provides that county school systems must develop a policy requiring high school principals to release the names and addresses of graduating seniors to armed services recruiters.

**PURPOSE:**

The proposed revision changes "graduating seniors" to "students who have completed one semester of their junior year."

1821dav/18a

126CSR95

**TITLE 126  
INTERPRETIVE RULE  
BOARD OF EDUCATION**

**SERIES 95  
AVAILABILITY OF LIST OF ~~GRADUATING SENIORS~~  
HIGH SCHOOL STUDENTS TO ARMED FORCES (4350.1)**

**§126-95.1. General.**

1.1. Purpose. -- the purpose of this policy is to establish procedures by which Armed Forces recruiters may obtain the names and addresses of ~~graduating seniors~~ high school students.

1.2. Authority. -- W.Va. Constitution, Article XII, §2; W.Va. Code §18-2-5.

1.3. Filing Date. -- ~~December 27, 1982~~

1.4. Effective Date. -- ~~December 27, 1982~~

**§126-95.2. Declaration of Public Policy**

2.1. To promote cooperation with the armed services, each county board of education shall develop a policy requiring high school principals to release the names and addresses of ~~graduating seniors~~<sup>1</sup> students who have completed one semester of their junior year to armed services recruiters. Such a policy shall be consistent with the Procedures for the Collection, Maintenance and Disclosure of Student Data.

2.2. According to the Procedures, county schools may not disclose personally identifiable information such as class rosters and addresses without prior written parental consent, unless "Directory Information" has been formally established. An educational agency or institution which wishes to designate directory information shall give public notice of the following:

2.2.1. The categories of personally identifiable information which the institution has designated as directory information.

2.2.2. The right of the parent of the student or the eligible student to refuse to permit the designation of any or all of the categories of personally identifiable information with respect to that student as directory information.

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<sup>1</sup>~~For the purpose of this policy, a graduating senior shall be defined as a second semester senior who is expected by the school to be eligible for graduation with his/her class.~~

2.2.3. The period of time within which the parent of the student or the eligible student must inform the agency or institution in writing that such personally identifiable information is not to be designated as directory information with respect to that student.

2.3. This policy requires that a specific piece of directory information be made available to a specific group. Therefore, in addition to the procedures outlined in 2.2.1-3, above, notice shall be given to parents that the names and addresses of ~~graduating seniors~~ high school juniors will be made available to armed services recruiters. However, parents or eligible students have the right to refuse inclusion in the list for the armed services.

1820dav/18a

**FISCAL NOTE WORKSHEET**  
(Submit 4 Copies)

HD NO \_\_\_\_\_ DRAFT NO \_\_\_\_\_ BILL NO \_\_\_\_\_ RESOLUTION NO \_\_\_\_\_

SUBJECT Policy 4350.1 Availability of List of High School Students to Armed Forces FUND \_\_\_\_\_

SOURCE OF REVENUE:  GENERAL FUND  SPECIAL  OTHER (SPECIFY) \_\_\_\_\_

COST OF ESTIMATE BASED ON:  AN ORIGINAL ESTIMATE  BUDGET BILL  OTHER (SPECIFY) \_\_\_\_\_

INCOME ESTIMATE BASED ON:  AN ORIGINAL ESTIMATE  BUDGET BILL  OTHER (SPECIFY) \_\_\_\_\_

SHOW OVER-ALL EFFECT IN ITEMS 1 AND 2 & GIVE EXPLANATION OF BREAKDOWN BY FISCAL YEAR INCLUDING LONG-RANGE EFFECT

EFFECT OF PROPOSAL	ANNUAL		FISCAL YEAR		
	INCREASE	DECREASE	CURRENT	NEXT 97-98	THEREAFTER
1. ESTIMATED TOTAL COST	\$ - 0 -	\$ - 0 -	\$ - 0 -	\$ - 0 -	\$ - 0 -
PERSONAL SERVICES CURRENT EXPENSES REPAIRS/ALTERATIONS EQUIPMENT OTHER	\$	\$	\$	\$	\$
2. ESTIMATED TOTAL REVENUES	\$ - 0 -	\$ - 0 -	\$ - 0 -	\$ - 0 -	\$ - 0 -

3. EXPLANATION OF ABOVE ESTIMATES (INCLUDING LONG-RANGE EFFECT):

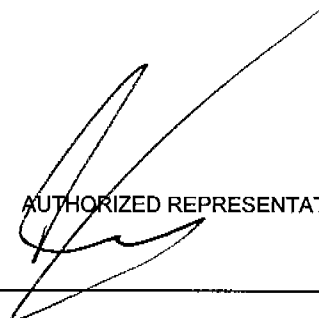
DATE

AGENCY

AUTHORIZED REPRESENTATIVE

March 24, 1999

West Virginia Department of Education



**POLICY 4350.1: Availability of List of High School Students to armed Forces  
Comments/Suggestions**

*Directions: Please use this form in commenting on proposed Policy 4350.1. Additional sheets may be attached if needed.*

**Individual/Organization:** \_\_\_\_\_

**Position:** \_\_\_\_\_

**Name of County, School, Business, etc:** \_\_\_\_\_

**Street Address:** \_\_\_\_\_

**City/State/Zip:** \_\_\_\_\_

<b>Comments/Suggestions</b>
<b>126-95-1. General</b>
<b>126-95-2. Declaration of Public Policy</b>

**RETURN COMMENTS BY MAY 21, 1999 TO:**

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