

Table 124

PROCEDURAL RULE
~~WEST VIRGINIA~~ BOARD OF EDUCATION
CHAPTER 18-2
SERIES 4350-1-95

Title: Availability of List of Graduating Seniors to Armed Forces (4350.1)

Section 1. General

1.1 Purpose - The purpose of this policy is to establish procedures by which Armed Forces recruiters may obtain the names and addresses of graduating seniors.

1.2 Authority -- W.Va. Code 18-2-5

1.3 Filing Date - December 27, 1982

1.4 Effective Date - December 27, 1982

Section 2. Declaration of Public Policy

2.1 To promote cooperation with the armed services, each county board of education shall develop a policy requiring high school principals to release the names and addresses of graduating seniors* to armed services recruiters. Such a policy shall be consistent with the Procedures for the Collection, Maintenance and Disclosure of Student Data.

2.2 According to the Procedures, county schools may not disclose personally identifiable information such as class rosters and addresses without prior written parental consent, unless "Directory Information" has been formally established. An educational agency or institution which wishes to designate directory information shall give public notice of the following:

2.2.1 The categories of personally identifiable information which the institution has designated as directory information.

2.2.2 The right of the parent of the student or the eligible student to refuse to permit the designation of any or all of the categories of personally identifiable information with respect to that student as directory information.

* For the purpose of this policy, a graduating senior shall be defined as a second semester senior who is expected by the school to be eligible for graduation with his/her class.

2.2.3 The period of time within which the parent of the student or the eligible student must inform the agency or institution in writing that such personally identifiable information is not to be designated as directory information with respect to that student.

2.3 This policy requires that a specific piece of directory information be made available to a specific group. Therefore, in addition to the procedures outlined in 2.2.1-3, above, notice shall be given to parents that the names and addresses of graduating seniors will be made available to armed services recruiters. However, parents or eligible students have the right to refuse inclusion in the list for the armed services.