



**EXECUTIVE SUMMARY  
WEST VIRGINIA BOARD OF EDUCATION**

**POLICY NUMBER AND TITLE:** Policy 3233, Series 72 - Establishment and Operation of Regional Education Service Agencies

**PUBLIC COMMENT PERIOD ENDS:** January 20, 2000    **ADOPTED:**

**BACKGROUND:**

Policy 3233 details the establishment and operation of regional education service agencies (RESAs). The policy was initially passed in 1972 and was last revised in 1982. The changes to Policy 3233 are significant enough to repeal and replace.

**PURPOSE/CONTENTS:**

Several changes are recommended to the policy. One enables RESAs to pay county board of education members who serve on the RESA board for their attendance at RESA board meetings. A second establishes semi-annual meetings with the State Board to establish and set goals and objectives, assess the attainment of goals and objectives, receive suggestions from the State Superintendent of Schools, and for the RESAs to report on matters of concern to the RESAs or State Board. Another moves from February to April the time for RESAs to approve an annual operating budget to be approved by the State Board.

**IMPACT:**

The proposed changes would enable RESAs to pay county board of education members for their attendance at RESA board meetings. The policy additionally requires semi-annual meetings with the State Board to establish and set goals and objectives and assess attainment of goals and objectives.

**POLICY 3233: Establishment and Operation of Regional Education Service Agencies**

The West Virginia Board of Education establishes regional education service agencies (RESAs) as a part of the state school system. The purpose of the RESAs is to provide supplementary services to county boards of education thereby equalizing educational opportunities available for students.

RESAs will provide county school systems with an opportunity to cooperate in providing administrative, curricular, media and administrative services in order to extend the funds available to them.

RESAs will further provide a forum for the exchange of ideas and information so that school systems can share their successes.

FILED  
DEC 14 3 50 PM '99  
OFFICE OF THE CLERK  
SECRETARY OF STATE

**Title 126  
Legislative Rule  
Board of Education**

**Series 72  
Establishment and Operation of  
Regional Education Service Agencies (3233)**

**§126-72-1. General.**

1.1. Scope. -- This legislative rule provides for the establishment of Regional Education Service Agencies.

1.2. Authority. -- W.Va. Constitution, Article XII, Section 2; W.Va. Code §18-2-5 and §18-2-26.

1.3. Filing Date. -- December 14, 1999

1.4. Effective Date. --

1.5. Repeal of former rule. -- This legislative rule repeals and replaces WV 126CSR72 "Resolution of Establishment for Regional Education Service Agencies (3233)" filed December 23, 1982 and effective December 23, 1982.

**§126-72-2. Establishment.**

2.1. The West Virginia Board of Education hereby establishes Regional Education Service Agencies (RESAs) as the regional units in the State school system which provide supplementary educational services to the county school systems and which provide opportunities for cooperation and coordination among the county school systems within the educational regions.

2.2. Eight (8) educational regions are designed as indicated on the attached map. Modification of these regions may be made by the West Virginia Board of Education. RESAs or county boards may petition the State Board of Education for change. All counties located within the boundaries of each RESA, as determined by the West Virginia Board of Education, shall be members of that RESA.

2.3. The RESAs are assigned the responsibility for administering existing regional

education programs, insofar as is consistent with State and/or Federal law, except for multi-county programs where the attendance areas do not coincide with the established RESA boundaries.

2.4. The RESAs are responsible for making assessments of educational needs and for planning and developing multi-county programs. The programs will be developed and implemented with the approval for the county boards of education for whom the services will be performed. The RESAs will be responsible for administering regional educational programs resulting from such activities.

2.5. RESAs are empowered to contract with county boards of education, the West Virginia Department of Education, persons, companies, or other agencies to implement their objectives and purpose. The RESAs are eligible to participate in and benefit from available federal funds.

2.6. All functions of the RESAs shall be liberally construed to effectuate the intent of the enabling legislation and the rules and regulations of the West Virginia Board of Education.

### **§126-72-3. Governance and Administration.**

3.1. Each RESA shall be governed by a board of directors consisting of the county superintendent and a member of the board of education from each county within the region, and one member appointed by the state superintendent of schools. Each county board shall officially designate the board member representing its board. The term of each county board of education member appointment shall be two years. He/she may be reappointed. Each superintendent, county board of education member, and State Superintendent designee shall be voting members of the board of directors. When an applicant for executive director is a superintendent or member of a county board of education within the region, the representatives from that county shall abstain from voting on the selection and appointment.

3.2. The superintendent of schools in each county may designate a member of his/her administrative staff to serve as his/her official representative on the board as his/her voting alternate if he/she is unable to attend a meeting. Each board of education member may designate an alternate member of the board of education as his/her voting alternate if he/she is unable to attend a meeting. The State Superintendent designee may designate an alternate representative if he/she is unable to attend a meeting.

3.3. Each RESA board of directors may make provisions in its policies for membership on the board for representatives from other agencies and institutions related to the development or implementation of regional education programs.

3.4. The board of directors of each RESA shall elect a chairperson from its members and provide for such other officers as it may determine are needed. All officers shall be elected for one-

year terms, except that vacancies occurring during a term shall be filled for the remainder of the term.

3.5. Each board of directors shall adopt policies, rules or regulations for the governance and efficient operation of the RESA.

3.6. Each board of directors shall, by policy, fix a quorum for its meetings. In the absence of policy, Robert's Rules of Order shall apply. Each RESA board of directors may compensate county board of education members who serve on the RESA board for their attendance at RESA board meetings.

3.7. Each RESA board may establish advisory committees as desired.

3.8. The administration of each RESA shall be under the direction of an Executive Director selected and appointed by the Board of Directors to serve at its will and pleasure. His/her salary shall be determined by the board of directors. The Executive Director shall hold a minimum of a master's degree with appropriate graduate courses.

3.9. Other staff members will be appointed by the board of directors upon the recommendation of the Executive Director. All professional staff members shall be required to hold certificates appropriate to their positions or job descriptions, as applicable.

3.10. The location and physical housing arrangement of each RESA shall be determined by the board of directors with the approval of the State Board.

3.11. At least semiannually, the State Board, including the State Superintendent of Schools or designee, shall meet with the chairman and/or co-chairman of each Regional Educational Service Agency Board of Directors and the executive director of each such RESA in order to establish and set such goals and objectives for a particular RESA or RESAs, as the state Board may determine, in general and/or specific areas relating to planning, programs and services, as consistent with statute, and state board policies, rules and regulations and any suggestions of the State Superintendent of Schools. The State Board also may use any such session or sessions to assess the degree to which a particular RESA has attained any or all identified state board goals and objectives, using assessment tools the Board shall cause to be developed. Additionally, any such session or sessions may include receipt of general and specific suggestions from the State Superintendent of Schools in regard to RESAs' overall missions and objectives as well as the degree to which the State Superintendent determines a particular RESA has or RESAs have attained identified state board goals and objectives.

3.11.1. The above meetings also may include a specific allotment of time in which an individual RESA or RESAs may present a report or other general or specific information in

regard to programs, services and other matters deemed of concern to a particular RESA or RESAs and/or the State Board.

**§126-72-4. Finances.**

4.1. The board of directors of each RESA shall adopt an annual basic operating budget for the next fiscal year at a meeting held no later than April to be approved by the State Board.

4.2. The RESA board of directors may select as its fiscal agent one of the county boards of education comprising the RESA. The county board so selected shall receive and disburse funds in accordance with policies adopted by the board of directors and the West Virginia Board of Education. A county board of education serving as a RESA fiscal agent may not initiate action, direct the RESA's program or substitute its judgment for that of the board of directors. Control is vested in the board of directors. However, the county board of education may reject an action of the board of directors on a legal basis. Each RESA shall make provisions for annual audits of its fiscal operations in accordance with that required of county boards of education.

4.3. A special account will be established for RESA funds by any county acting as a fiscal agent. Monthly financial reports shall be made to the board of directors and to the State Board.

4.4. In the event a RESA is dissolved or discontinued, any property, furniture, equipment, supplies, etc., will be divided equitably among the member counties.

**§126-72-5. Services.**

5.1. Educational services to be provided to the member county boards by RESAs may include, but are not limited to the following:

5.1.1. Administrative services such as consultant services in program administration, educational planning, research, cooperative purchasing, educational communications, computer services and personnel services.

5.1.2. Curricular services such as provision of curricular specialists and consultants, curriculum development, staff development for professional and service personnel, demonstration services, experimental programs, cooperative resources acquisition and operation of specialized programs for exceptional children.

## FISCAL NOTE WORKSHEET

(Submit 4 Copies)

HD NO \_\_\_\_\_ DRAFT NO \_\_\_\_\_ BILL NO \_\_\_\_\_ RESOLUTION NO \_\_\_\_\_

SUBJECT Policy 3233 Series 72: Establishment & Operation of Regional Ed. Service Agencies

FUND General

SOURCE OF REVENUE:  GENERAL FUND  SPECIAL  OTHER (SPECIFY) \_\_\_\_\_

COST OF ESTIMATE BASED ON:  AN ORIGINAL ESTIMATE  BUDGET BILL  OTHER (SPECIFY) \_\_\_\_\_

INCOME ESTIMATE BASED ON:  AN ORIGINAL ESTIMATE  BUDGET BILL  OTHER (SPECIFY) \_\_\_\_\_

**SHOW OVER-ALL EFFECT IN ITEMS 1 AND 2 & GIVE EXPLANATION OF BREAKDOWN BY FISCAL YEAR INCLUDING LONG-RANGE EFFECT**

EFFECT OF PROPOSAL	ANNUAL		FISCAL YEAR		
	INCREASE	DECREASE	CURRENT	NEXT	THEREAFTER
1. ESTIMATED TOTAL COST	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-
PERSONAL SERVICES CURRENT EXPENSES REPAIRS/ALTERATIONS EQUIPMENT OTHER	\$	\$	\$	\$	\$
2. ESTIMATED TOTAL REVENUES	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-

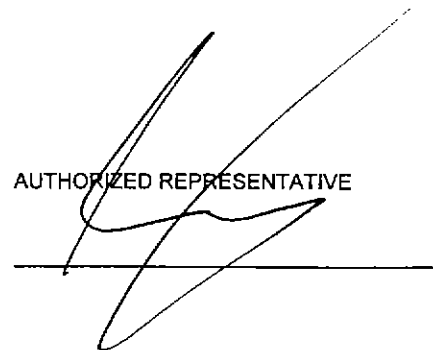
-0- 3. EXPLANATION OF ABOVE ESTIMATES (INCLUDING LONG-RANGE EFFECT):

Assumptions:

DATE  
10/21/99

AGENCY  
Education

AUTHORIZED REPRESENTATIVE



**POLICY 3233: Establishment and Operation of  
Regional Education Service Agencies**

**Comments/Suggestions**

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*Directions: Please use this form in commenting on proposed Policy 3233. Additional sheets may be attached if needed.*

**Individual/Organization:** \_\_\_\_\_

**Position:** \_\_\_\_\_

**Name of County, School, Business, etc:** \_\_\_\_\_

**Street Address:** \_\_\_\_\_

**City/State/Zip:** \_\_\_\_\_

**Comments/Suggestions**

**126-72-1. General.**

**126-72-2. Establishment.**

**126-72-3. Governance and Administration.**

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**126-72-4. Finances.**

**126-72-5. Services.**

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**Return comments by January 14, 2000 to:**

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