

WEST VIRGINIA

SECRETARY OF STATE

KEN HECHLER

ADMINISTRATIVE LAW DIVISION

Form #2

FILED

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OFFICE OF THE SECRETARY OF STATE

NOTICE OF A COMMENT PERIOD ON A PROPOSED RULE

AGENCY: West Virginia Board of Education TITLE NUMBER: 126

RULE TYPE: Procedural; CITE AUTHORITY WV Code 18-2-6(d)

AMENDMENT TO AN EXISTING RULE: YES NO

IF YES, SERIES NUMBER OF RULE BEING AMENDED: _____

TITLE OF RULE BEING AMENDED: _____

IF NO, SERIES NUMBER OF NEW RULE BEING PROPOSED: 68 (Policy 2444.2)

TITLE OF RULE BEING PROPOSED: Certificate of Proficiency and Warranty

IN LIEU OF A PUBLIC HEARING, A COMMENT PERIOD HAS BEEN ESTABLISHED DURING WHICH ANY INTERESTED PERSON MAY SEND COMMENTS CONCERNING THESE PROPOSED RULES. THIS COMMENT PERIOD WILL END ON January 16, 1991 AT 9:00 a.m.

ONLY WRITTEN COMMENTS WILL BE ACCEPTED AND ARE TO BE MAILED TO THE FOLLOWING ADDRESS.

Ms. Karen Larry

Acting Assistant Director
Unit of School Improvement
Department of Education

Bldg. #6, Room B-330
Capitol Complex
Charleston, WV 25305

THE ISSUES TO BE HEARD SHALL BE LIMITED TO THIS PROPOSED RULE.

Barbara L. Estep
October 23, 1990

ATTACH A **BRIEF** SUMMARY OF YOUR PROPOSAL

FISCAL NOTE WORKSHEET

HD NO _____ DRAFT NO _____ BILL NO _____ RESOLUTION NO _____

SUBJECT Certificate of Proficiency and Warranty FUND _____

SOURCE OF REVENUE: GENERAL SPECIAL OTHER (SPECIFY) _____

COST ESTIMATE BASED ON: AN ORIGINAL ESTIMATE BUDGET BILL OTHER (SPECIFY) _____

INCOME ESTIMATE BASED ON: AN ORIGINAL ESTIMATE BUDGET BILL OTHER (SPECIFY) _____

SHOW OVER-ALL EFFECT IN ITEMS 1 AND 2 AND ITEM 3 GIVE EXPLANATION OF BREAKDOWN BY FISCAL YEAR INCLUDING LONG-RANGE EFFECT

EFFECT OF PROPOSAL	ANNUAL		FISCAL YEAR		
	INCREASE	DECREASE	CURRENT	NEXT	THEREAFTER
1. ESTIMATED TOTAL COST	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-
PERSONAL SERVICES	\$	\$	\$	\$	\$
CURRENT EXPENSE					
REPAIRS AND ALTERATIONS					
EQUIPMENT					
OTHER					
2. ESTIMATED TOTAL REVENUES	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-

3. EXPLANATION OF ABOVE ESTIMATES (INCLUDING LONG-RANGE EFFECT):

To provide a certificate of proficiency to each eligible graduate as required by law (18-2-6(d)), each school must provide that certificate. The cost involved will be the printing of such certificate or the duplication of the student's permanent record card. This expense will be the school's or county's.

Along with issuing the certificate of proficiency, schools must affix a warranty stamp/seal to said certificate. Again, schools or counties will provide this stamp/seal.

As part of the warranty, each school must provide a skills improvement class to any student scoring below a school/county determined score on the state standardized test. This class will have to be added to a school's schedule. Schools will need to provide teachers from the staff to teach the skills improvement class. This will not involve the expense of additional teachers unless huge numbers of students score below the required score on the state standardized test.

IMPACTS
FISCAL:

STATE STAFF: Office of General Education; Unit of School Improvement

DATE _____ AGENCY _____ AUTHORIZED REPRESENTATIVE _____

TITLE 126
PROCEDURAL RULE
WEST VIRGINIA BOARD OF EDUCATION
SERIES 68

(Policy 2444.2)

Title: Certificate of Proficiency and Warranty

Section 1. General

- 1.1 Scope - The certificate of proficiency is to implement §18-2-6 (d) which was part of 1989's HB 2326. That legislative mandate states, "Not later than the school year one thousand nine hundred ninety-one, certificates of proficiency including specific information regarding the graduate's skills, Competence, and readiness for employment or honors and advanced education shall be granted, along with the diploma, to every eligible high school graduate."
- 1.2 Authority - WV Code 18-2-6(d)
- 1.3 Filing Date -
- 1.4 Effective Date - School year 1990-91 for the certificate of proficiency and school year 1991-92 for the warranty.
- 1.5 Repeal of former rule - None. This is a new rule.

Section 2. Contents of Certificate of Proficiency

The following information is to be recorded on the certificate of proficiency:

- standardized test results in the basic skills areas of reading, math, and language arts, including both total scores and subtest scores;
- courses taken in grades 9 - 12 with grades and credits received;
- computer instruction received including in what class instruction was received;
- GPA (grade point average) for grades 9 - 12;

- class rank out of total graduating class;
- attendance per year;
- activities including co- and extracurricular, work experience, community service;
- grade scale including letter/numerical equivalent, use of weighted grades;
- level of proficiency in each basic skill area;
- special competencies (ex. vocational skill area);

Section 3. Warranty

A county warranty seal, stamp, or other appropriate symbol citing the student has achieved a proficiency level deemed appropriate by the local board in each basic skill area will be attached to each certificate of proficiency. The student may graduate without the warranty, but must have it to be returned to the school system for additional schooling.

The warranty is a guarantee to employers and educational institutions that the high school graduate is capable of accomplishing tasks at levels appropriate to the proficiencies listed on the certificate of proficiency. If employers and educational institutions determine the high school graduate does not perform at the stated levels of proficiency, that graduate may return to the graduating school system to receive additional schooling in the areas lacking proficiency. The warranty is in effect for five years after a student's graduation.

Section 4. Level of Proficiency Necessary for Warranty

An attainment level deemed appropriate by the local board based upon the current state testing program is necessary for warranty status.

Section 5. School Program for Warranty

Following the state-required testing at grades 9 and 11, students who perform below the levels deemed appropriate by the local boards in the areas of reading, math, and language arts will be scheduled into a skill improvement program. Schools will provide separate skill improvement classes in the areas of reading, math and language arts. These classes are to be in addition to the student's regularly scheduled courses and are not to be substituted for a student's course work required for graduation. Students performing at the level deemed appropriate by the local board will then qualify to receive a warranty.

Section 6. Special Education Students

Levels of proficiency for students identified as special education will be determined through the SBAT (school based assistance team) process and included in the student's IEP (individualized education program).

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COMMENT LOG

PROPOSED POLICY, PROPOSED REGULATIONS

POLICY 2444.2

Directions: Please use this form in commenting by section on the proposed policy and regulation on Certificaty of Proficiency and Warranty Policy.

NAME OF INDIVIDUAL/ORGANIZATION _____

ADDRESS _____

Proposed Policy	
Purposed Regulations Section 1: Purpose	
Purposed Regulations Section 2: Contents of Certificate of Proficiency	
Section 3: Warranty	
Section 4: Level of of Proficiency Necessary for Warranty	

COMMENT LOG

PROPOSED POLICY, PROPOSED REGULATIONS

POLICY 2444.01

5. Evaluating Credits for Transfer Students	
6. Students Who Do Not Complete Requirements in Four Years	
Purposed Regulations Section 3: Program Assurance	

Return by November_14, 1990:

Karen Larry
Acting Assistant Director
Unit of School Improvement
Capitol Complex, Bldg. 6, Room B-330
Charleston, WV 25305