

WEST VIRGINIA  
SECRETARY OF STATE  
KEN HECHLER  
ADMINISTRATIVE LAW DIVISION

Form #5

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FILED  
1991 JAN 30 AM 8:59  
OFFICE OF WEST VIRGINIA  
SECRETARY OF STATE

NOTICE OF AGENCY ADOPTION OF A PROCEDURAL OR INTERPRETIVE RULE  
OR A LEGISLATIVE RULE EXEMPT FROM LEGISLATIVE REVIEW

AGENCY: West Virginia Board of Education TITLE NUMBER: 126

CITE AUTHORITY: WV Code 18-9A-2

RULE TYPE: PROCEDURAL  INTERPRETIVE

EXEMPT LEGISLATIVE RULE   
CITE STATUTE(S) GRANTING EXEMPTION FROM LEGISLATIVE REVIEW

AMENDMENT TO AN EXISTING RULE: YES , NO

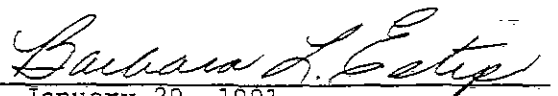
IF YES, SERIES NUMBER OF RULE BEING AMENDED: \_\_\_\_\_

TITLE OF RULE BEING AMENDED: \_\_\_\_\_

IF NO, SERIES NUMBER OF NEW RULE BEING ADOPTED: 57 (Policy 2420)

TITLE OF RULE BEING ADOPTED: Establishes Guidelines For Compliance With  
Redesign And Refocus of Vocational Education; and Computation For Adults  
Enrolled Under The Schol Aid Formula, Adults In Net Enrollment

THE ABOVE RULE IS HEREBY ADOPTED AND FILED WITH THE SECRETARY OF STATE. THE  
EFFECTIVE DATE OF THIS RULE IS March 12, 1991

  
January 29, 1991

TITLE 126  
PROCEDURAL RULE  
WEST VIRGINIA BOARD OF EDUCATION

SERIES 57  
ESTABLISHES GUIDELINES FOR COMPLIANCE WITH REDESIGN AND REFOCUS  
OF VOCATIONAL EDUCATION; AND COMPUTATION FOR ADULTS ENROLLED UNDER  
THE SCHOOL AID FORMULA, ADULTS IN NET ENROLLMENT (2420)

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Section 1. General

- 1.1 Scope - There have been, and continues to be, significant changes in technology, education training and work force demographics in West Virginia. Adults in West Virginia must react and adapt to these changes through adult education programs. Consequently, the West Virginia Board of Education and county boards of education have a shared responsibility to offer adult education classes at reasonable costs which accommodate the day and night working hours of adults.
- 1.2 Authority - West Virginia Code 18-9A-2
- 1.3 Filing Date - January 29, 1991
- 1.4 Effective Date - March 12, 1991
- 1.5 Repeal of Former Rule - None

Section 2. Incorporation by Reference

- 2.1 Copy of rules and regulations attached. Copies may be obtained in the office of the Secretary of State and in the West Virginia Department of Education, Bureau of Vocational, Technical and Adult Education.
- 2.2 Summary of rules and regulations below.

Defines responsibilities of state board of education and county boards of education with regard to adult education. Implements Adult Education section of the Redesign and Refocus of Vocational Education. Provides for the enrollment of adults under the school aid formula.

TITLE 126  
PROCEDURAL RULE  
WEST VIRGINIA BOARD OF EDUCATION

SERIES 57

ESTABLISHES GUIDELINES FOR COMPLIANCE WITH REDESIGN AND REFOCUS  
OF VOCATIONAL EDUCATION; AND COMPUTATION FOR ADULTS ENROLLED UNDER  
THE SCHOOL AID FORMULA, ADULTS IN NET ENROLLMENT (2420)

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Section 1. General

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- 1.2 Authority - West Virginia Code 18-9A-2
- 1.3 Filing Date - January 13, 1989
- 1.4 Effective Date - January 27, 1989
- 1.5 Repeal of Former Rule - None

Section 2. Redesign and Refocus of Vocational Education: Proposed New Rules

- 2.1 All adults who enter technical centers will be assessed. Persons enrolled in technical education, not possessing a high school diploma or a G.E.D., must successfully complete the General Education Development (GED) test before the technical education center may confer the Certificate of Applied Technical Studies.
- 2.2 Adult training programs will be offered in viable occupational areas identified by the State Occupational Information Coordinating Council (SOICC) because business and industry expect highly skilled workers.
- 2.3 Local county personnel will work closely with area business and industry to provide training and retraining programs to employees because business and industry expect a trained work force; 45% of West Virginia's population over 25 has less than a 12th grade education.
- 2.4 County technical education centers will offer classes leading to a Certificate of Applied Technical Studies in short blocks of time as outlined in the Redesign and Refocus of Vocational Education.

- 2.5 Class schedules must be designed to meet student needs, whether day, evening or weekend, to meet the needs of busy adults.
- 2.6 Counties shall include adults in secondary technical programs when daytime schedules permit.
- 2.7 The county technical education center staff will actively recruit adults, especially from targeted groups such as veterans, economically disadvantaged and single parent, as well as other adults.
- 2.8 The county technical education center should participate in financial aid programs, as many adults are unemployed and cannot afford tuition.
- 2.9 The county technical education center will offer assessment, remediation, counseling and placement services as a component of every adult's program.

Section 3. Funding Sources

- 3.1 The West Virginia Board of Education will fund adult programs up to levels of funding available from State and Federal sources.
- 3.2 Schools will be assured of tuition and fees being paid if students receive financial assistance.
- 3.3 Tuition that is received from students for classes should be used to start new classes and maintain currently established classes. "Any funds accruing from such tuitions shall be credited to adult education in the current expense fund of the county board of education and reported each year as of June thirtieth in the manner required for other financial reports of the board."  
18-5-19b
- 3.4 As described in the Senate Bill 14, 18-9A-2, counties will receive formula monies for adults enrolled in secondary vocational programs.

All West Virginia adults qualify for training under Senate Bill 14, except under the following circumstances:

- 1) Adults enrolled in other federal/state training programs and/or financial aid programs, such as JTPA, Migratory Education, Pell Grant, etc.
- 2) Adults who obtain financial assistance from any federal or state financial aid program, while enrolled under the school aid formula through Senate Bill 14, immediately become ineligible under the school aid formula and are responsible for full payment of tuition and fees.



KEN HECHLER  
Secretary of State

MARY P. RATLIFF  
Deputy Secretary of State

A. RENEE COE  
Deputy Secretary of State

CATHERINE FREROTTE  
Executive Assistant

Telephone: (304) 558-6000  
Corporations: (304) 558-8000

WILLIAM H. HARRINGTON  
Chief of Staff

JUDY COOPER  
Director, Administrative Law

DONALD R. WILKES  
Director, Corporations

(Plus all the volunteer  
help we can get)

STATE OF WEST VIRGINIA

SECRETARY OF STATE

Building 1, Suite 157-K  
1900 Kanawha Blvd., East  
Charleston, WV 25305-0770

TO: Barbara Estep

AGENCY: Education

FROM: JUDY COOPER, DIRECTOR, ADMINISTRATIVE LAW DIVISION

DATE: July 6, 1992

THE ATTACHED RULE RECENTLY FILED BY YOUR AGENCY HAS BEEN ENTERED INTO OUR COMPUTER SYSTEM. PLEASE REVIEW, PROOF AND RETURN IT WITH ANY CORRECTIONS. IF THERE ARE NO CORRECTIONS, PLEASE SIGN THIS MEMO AND RETURN IT TO THIS OFFICE. YOU WILL BE SENT A FINAL VERSION OF THE RULE FOR YOUR RECORDS.

PLEASE RETURN EITHER THE CORRECTED RULE OR THIS FORM WITHIN TEN (10) WORKING DAYS OF THE DATE YOU RECEIVED THIS REQUEST. CALL IF YOU HAVE ANY QUESTIONS.

SERIES: 57 TITLE: 126 Education

\* THE ATTACHED RULE HAS BEEN REVIEWED AND IS CORRECT.

SIGNED: \_\_\_\_\_

TITLE OF PERSON SIGNING: \_\_\_\_\_

DATE: \_\_\_\_\_

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\* THE ATTACHED RULE HAS BEEN REVIEWED AND NEEDS CORRECTING. THE CORRECTIONS HAVE BEEN MARKED.

SIGNED: Barbara L. Estep

TITLE OF PERSON SIGNING: Exec. Sec. WV Board of Ed.

DATE: July 31, 1992

NOTE: IF YOU ARE NOT THE PERSON WHO HANDLES THIS RULE, PLEASE FORWARD TO THE CORRECT PERSON.