



**EXECUTIVE SUMMARY  
WEST VIRGINIA BOARD OF EDUCATION**

**POLICY 2450  
DISTANCE LEARNING and the WEST VIRGINIA VIRTUAL SCHOOL**

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Background:

Policy 2450 addresses the West Virginia Virtual School legislation passed on March 11, 2000, effective July 1, 2000.

Proposed Changes:

Updates to Policy 2450 are based on HB4319 legislative changes passed on March 6, 2002.

126CSR48

FILED

TITLE 126  
LEGISLATIVE RULE  
BOARD OF EDUCATION

2002 JUN -7 P 3: 39

SERIES 48

OFFICE WEST VIRGINIA  
SECRETARY OF STATE

**Distance Learning and the West Virginia Virtual School (2450)**

**§126-48-1. General.**

1.1. Scope--Establishes requirements for distance, online, and technology-delivered learning programs, including student needs, course content, teacher/facilitator guidelines, virtual classes, funding, and management at the state, county and school levels.

1.2. Authority--West Virginia Constitution, Article XII,§2; West Virginia Code §18-2-5 and §18-2E-9.

1.3. Filing Date--~~September 18, 2000.~~

1.4. Effective Date--~~October 18, 2000.~~

1.5. This is a revision of 126CSR48, West Virginia Board of Education, Policy 2450, filed September 18, 2000 and effective October 18, 2000.

**§126-48-2. Purpose.**

2.1. The purpose of this policy is to assure consistent high quality education for the students of West Virginia while utilizing technology-delivered courses. In order for a student to receive credit for a technology-delivered course, he/she must be a student enrolled in a West Virginia public school.

**§126-48-3. Course Approval.**

3.1. Distance, online or virtual learning courses offered for public school credit shall be approved by the West Virginia Department of Education (WVDE). In order to register the technology-delivered learning courses for credit, providers shall submit an online registration form to WVDE for approval. In order for students to receive distance learning courses for credit, a county superintendent or designee shall verify that courses and providers are WVDE approved.

3.2. Distance learning courses may be approved when curriculum content cannot be delivered because there is a shortage of certified personnel, a need to provide

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low-incidence courses, a need to offer a course while the teacher/facilitator renews course-related skills, or any other validated student need to access technology-delivered courses.

3.3. Distance learning course content will be reviewed for correlation with the West Virginia Board of Education instructional goals content standards and objectives (IGOs) (CSOs). Copies of the IGOs (CSOs) and instructional policies may be found on the WVDE web page at <http://wvde.state.wv.us>.

3.4. The quality courses approved by the West Virginia Virtual School will be aligned with the CSOs and include appropriate course materials. These materials are exempt from the mandatory primary source materials listed on the state multiple list.

3.45. Providers will adhere to the state and federal privacy regulations regarding students.

3.56. In an alternative education setting, distance learning shall in no case be a student's only source of instruction. Provisions of State Board Policy 2418: Regulations for Alternative Education Programs for Disruptive Students shall be adhered to including, but not limited to, the provision of behavioral components in addition to academic course work.

### **§126-48-4. Management.**

4.1. Course facilitators located in West Virginia schools may be required to hold specific certification/qualifications based upon provider guidelines that may vary from course to course.

4.2. The distance learning course facilitator shall receive inservice training or technology-delivered instructions pertaining to the course organization, classroom management, technical aspects, monitoring of student testing, and securing other student services as needed.

4.3. The county superintendent shall designate a distance learning contact at the school level to ensure virtual class information is provided to students and parents, any necessary affiliation agreements with the course provider are secured, the course facilitator has been identified, and complete other duties as necessary to provide student access.

4.4. If a course is to be produced and delivered from within West Virginia, the West Virginia Virtual Course Production guidelines and procedures must be followed as outlined.

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### ~~§126-48-5. Course Materials.~~

~~5.1. Students who take distance learning courses which are required for graduation shall utilize instructional materials from the West Virginia approved adoption list. Exceptions shall be made based upon instructional materials adoption policy or through the waiver procedure.~~

~~5.2. Supplementary materials, as stipulated by the distance learning provider, including specifically designed software and/or printed matter, shall be provided in the distance learning course curriculum to be used for various instructional practices.~~

### ~~§126-48-5.6 Evaluation of Pupil Progress.~~

~~65.1. The local education agency is responsible for establishing specific uniform procedures for evaluating pupil progress and administering a final grade based upon provider guidelines and county policy.~~

~~65.2. Evaluations of the success of the virtual program must be documented to provide any continued funding requests.~~

### ~~§126-48-6.7 Technology Access.~~

~~76.1. With the statewide technology installations in public schools, students should have access to virtual courses at school.~~

~~76.2. When available, student access may be authorized at other equipped locations such as public libraries, community learning centers and homes.~~

~~76.3. The school distance learning coordinator will be responsible for assisting students in finding solutions for access.~~

### ~~§126-48-7.8 Funding.~~

~~87.1. Funding for distance learning courses and associated materials may be provided through the school system instructional budgets or grant awards.~~

~~87.2. Parents will be responsible for distance learning costs if the selected course is currently being offered at the school and there is no justifiable reason to duplicate the school course.~~

### ~~§126-48-8.9 Guidelines and Procedures.~~

~~98.1. To accommodate rapidly changing options for virtual classes and distance learning, guidelines and procedures will be developed to review operational issues in a timely manner and will include legislation components.~~

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98.2. Whenever necessary to provide appropriate virtual classes and distance learning, the waiver process will be utilized.

**§126-48-9. Severability.**

9.1. If any provision of this rule or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this rule.

## FISCAL NOTE WORKSHEET

(Submit 4 Copies)

HD NO \_\_\_\_\_ DRAFT NO \_\_\_\_\_ BILL NO SB584 RESOLUTION NO \_\_\_\_\_

SUBJECT Virtual Distance Learning Policy 2450 FUND \_\_\_\_\_

SOURCE OF REVENUE:  GENERAL FUND  SPECIAL  OTHER (SPECIFY) \_\_\_\_\_

COST OF ESTIMATE BASED ON:  AN ORIGINAL ESTIMATE  BUDGET BILL  OTHER (SPECIFY) \_\_\_\_\_

INCOME ESTIMATE BASED ON:  AN ORIGINAL ESTIMATE  BUDGET BILL  OTHER (SPECIFY) \_\_\_\_\_

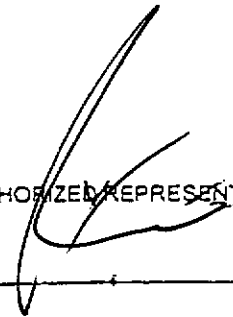
SHOW OVER-ALL EFFECT IN ITEMS 1 AND 2 & GIVE EXPLANATION OF BREAKDOWN BY FISCAL YEAR INCLUDING LONG-RANGE EFFECT

EFFECT OF PROPOSAL	ANNUAL		FISCAL YEAR		
	INCREASE	DECREASE	CURRENT	NEXT	THEREAFTER
1. ESTIMATED TOTAL COST	\$ -0-	\$ -0-	\$	\$	\$
PERSONAL SERVICES CURRENT EXPENSES REPAIRS/ALTERATIONS EQUIPMENT OTHER	\$	\$	\$	\$	\$
2. ESTIMATED TOTAL REVENUES	\$ -0-	\$ -0-	\$ -0-	\$	\$

3. EXPLANATION OF ABOVE ESTIMATES (INCLUDING LONG-RANGE EFFECT):

DATE 5/1/02

AGENCY  
West Virginia Department of Education

AUTHORIZED REPRESENTATIVE  


Policy 2450: Virtual Distance Learning  
Comment Response Form

Please use this form when commenting on proposed Policy 2450. You may attach additional sheets if necessary.

Individual/Organization: \_\_\_\_\_

Title: \_\_\_\_\_

Street Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

**Comments/Suggestions**

§126-48-1. General

§126-48-2. Purpose

§126-48-3. Course Approval

§126-48-4. Management

§126-48-56. Evaluation of Pupil Progress

§126-48-67. Technology Access

**§126-48-78. Funding**

**§126-48-8.9. Guidelines and Procedures**

**§126-48-9. Severability**

Complete response form by listing each section of the policy.

**Return comments by July 7, 2002 to:**

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