



WEST VIRGINIA SECRETARY OF STATE

KRIS WARNER

ADMINISTRATIVE LAW DIVISION

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Office of West Virginia  
Secretary Of State

**NOTICE OF FINAL FILING AND ADOPTION OF A LEGISLATIVE RULE AUTHORIZED  
BY THE WEST VIRGINIA LEGISLATURE**

AGENCY: Barbers And Cosmetologists TITLE-SERIES: 3-02  
RULE TYPE: Legislative Amendment to Existing Rule: Yes Repeal of existing rule: No  
RULE NAME: QUALIFICATIONS, TRAINING, EXAMINATION,  
AND CERTIFICATION OF INSTRUCTORS IN  
BARBERING, HAIR STYLING, NAIL  
TECHNOLOGY, AESTHETICS, WAXING, AND  
COSMETOLOGY

CITE STATUTORY AUTHORITY: §§ 30-27-6 and 30-27-16 et seq.

The above rule has been authorized by the West Virginia Legislature.

Authorization is cited in (house or senate bill number) 4265

Section HB Passed On 3/14/2026 12:00:00 AM

This rule is filed with the Secretary of State. This rule becomes effective on the following date:

April 24, 2026

This rule shall terminate and have no further force or effect from the following date:

August 01, 2036

**BY CHOOSING 'YES', I ATTEST THAT THE PREVIOUS STATEMENT IS TRUE AND CORRECT.**

Yes

**Danielle J Cordle -- By my signature, I certify that I am the person authorized to file legislative rules, in accordance with West Virginia Code §29A-3-11 and §39A-3-2.**

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TITLE 3  
LEGISLATIVE RULE  
BOARD OF BARBERS AND COSMETOLOGISTS

SERIES 2  
QUALIFICATIONS, TRAINING, EXAMINATION, AND  
CERTIFICATION OF INSTRUCTORS IN BARBERING, HAIR STYLING, NAIL TECHNOLOGY, AESTHETICS, WAXING, AND  
COSMETOLOGY

**§ 3-2-1. General.**

1.1. Scope. -- This legislative rule establishes the qualifications, training, examination, and certification of instructors in schools of barbering, hair styling, nail technology, aesthetics, waxing, or cosmetology.

1.2. Authority. -- §§ 30-27-6 and 30-27-16 *et seq.*

1.3. Filing Date. -- April 24, 2026.

1.4. Effective Date. -- April 24, 2026.

1.5. Sunset Provision: This rule shall terminate and have no further force or effect on August 1, 2036.

**§ 3-2-2. General Qualifications for Certification as an Instructor.**

2.1. An individual seeking certification must:

2.1.1. Have successfully passed a “teaching techniques” course at a post-secondary education level;

2.1.2. Have a high school diploma, GED, or “ability to benefit” test approved by the United States Department of Education;

2.1.3. Have graduated from a recognized school of barbering, hair styling, aesthetics, nail technology, or cosmetology;

2.1.4. Have submitted an application to the Board with the appropriate fees;

2.1.5. Have passed an examination approved by the Board consisting of an NIC Instructor exam with at least an 80% pass percentage; and

2.1.6. Pay applicable certification, examination and registration fees.

**§ 3-2-3. Renewal of Certification as an Instructor.**

3.1. The renewal requirements for instructors represent minimum standards for teacher

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training. In order to maintain well-trained teachers, the Board recommends that an "In-Service" training program be conducted in both the schools of barbering and cosmetology in the art of teaching.

3.2. The applicant for renewal must submit the appropriate fee as specified in 3 CSR 6.

### **§ 3-2-4. Universal Licensure.**

4.1. An applicant seeking certification as an instructor who holds a valid instructor certification to teach barbering, cosmetology, nail technology, aesthetics, hair styling, or waxing in another state must:

4.1.1. Hold a valid instructor certification to teach barbering, cosmetology, nail technology, aesthetics, hair styling, or waxing in another state which was granted after completion of educational requirements required in another state;

4.1.2. Not have charges pending against his or her valid instructor certification to teach and has never had a valid instructor certification revoked;

4.1.3. Have a high school diploma, GED, or "ability to benefit" test approved by the United States Department of Education;

4.1.4. Be at least 18 years of age;

4.1.5. Be a citizen of the United States or is eligible for employment in the United States;

4.1.6. Present a certificate of health issued by a licensed physician; and

4.1.7. Have submitted an application to the Board with the appropriate fees.

### **§ 3-2-5. Revocation of Certificate.**

5.1. The certificate of an instructor in barbering, cosmetology, nail technology, aesthetics, hair styling, or waxing may be revoked or suspended by the Board for any reason specified in W. Va. Code § 30-27-1 *et seq.*

5.2. Any person who is certified as an instructor and his or her certification has been suspended or revoked may at the discretion of the Board, be entitled to continue to practice barbering, cosmetology, nail technology, aesthetics, hair styling, or waxing.

### **§ 3-2-6. Administrative Due Process.**

6.1. Those persons adversely affected by the enforcement of this rule have the right to request a hearing in a manner pursuant to the provisions of W. Va. Code § 30-27-1 *et seq.*