



WEST VIRGINIA SECRETARY OF STATE

KRIS WARNER

ADMINISTRATIVE LAW DIVISION

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Office of West Virginia
Secretary Of State

**NOTICE OF FINAL FILING AND ADOPTION OF A LEGISLATIVE RULE AUTHORIZED
BY THE WEST VIRGINIA LEGISLATURE**

AGENCY: Administration TITLE-SERIES: 148-25
RULE TYPE: Legislative Amendment to Existing Rule: Yes Repeal of existing rule: No
RULE NAME: One-Stop-Shop Permitting Program
CITE STATUTORY AUTHORITY: W. Va. Code § 5A-13-1 et seq.

The above rule has been authorized by the West Virginia Legislature.

Authorization is cited in (house or senate bill number) SB251

Section §64-2-1. Passed On 2/25/2026 12:00:00 AM

This rule is filed with the Secretary of State. This rule becomes effective on the following date:

July 21, 2026

This rule shall terminate and have no further force or effect from the following date:

August 01, 2031

BY CHOOSING 'YES', I ATTEST THAT THE PREVIOUS STATEMENT IS TRUE AND CORRECT.

Yes

Misty Peal -- By my signature, I certify that I am the person authorized to file legislative rules, in accordance with West Virginia Code §29A-3-11 and §39A-3-2.

**TITLE 148
LEGISLATIVE RULES
DEPARTMENT OF ADMINISTRATION**

**SERIES 25
ONE-STOP-SHOP PERMITTING PROGRAM**

§148-25-1. General.

1.1. Scope. -- This rule implements deadlines and procedures for the One-Stop-Shop Permitting Program to expedite the state's permitting, licensing, and authorization processes.

1.2. Authority. -- W. Va. Code § 5A-13-1 *et seq.*

1.3. Filing Date. -- April 22, 2026

1.4. Effective Date. -- July 21, 2026

1.5. Sunset Provision. -- This rule shall terminate and have no further force and effect on August 1, 2031.

§148-25-2. Definitions.

2.1. For the purposes of this rule:

2.1.1. "Complete Permit Application" means a request for the issuance or renewal of a permit that contains all information, signatures, supporting evidence, and payments necessary for a permitting agency to process and approve the permit.

2.1.2. "Day" means business days for any review or fast-track deadline value of ten (10) or less and calendar days for any value greater than (10), unless otherwise specified.

2.1.2.a. In computing any time period specified in this rule, the day of the event triggering the period, such as filing a permit application, shall be excluded and the period shall be deemed to begin the next day that is not a Saturday, Sunday, or legal holiday.

2.1.2.b. When a deadline established in this rule falls on a Saturday, Sunday, or legal holiday, as defined in § 2-2-1 of the West Virginia Code, the deadline shall be extended to the next day that is not a Saturday, Sunday, or legal holiday.

2.1.3. "Dashboard" means the publicly accessible, interactive, online platform created by the Department of Administration to facilitate the filing, issuance, and renewal of permits through the One-Stop-Shop Permitting Program.

2.1.4. "Department" means the Department of Administration.

2.1.5. "Economic Development Project" means a commercial, industrial, community improvement, or preservation project resulting from a strategic and coordinated effort which is likely to foster local or state economic growth.

2.1.6. "Fast-Track" means an option for an applicant to request expedited processing of a permit application for a fee.

2.1.7. “Permit” means any permit, license, or approval that is a prerequisite for performing any economic development project and that is available and applied for using the One-Stop-Shop Permitting Program dashboard. A permit includes, but is not limited to, projects for construction; economic development; infrastructure; or natural resource project in this state that a permitting agency issues, grants, modifies, renews, denies, or revokes.

2.1.8. “Permitting agency” means any division, office, board, or other entity of the Department of Commerce, the Department of Environmental Protection, the Office of Environmental Health Services, the Department of Revenue, the Department of Tourism, the Department of Transportation, and the Secretary of State that grants, issues, denies, or revokes a permit or business registration. Pursuant to W. Va. Code §5A-13-2, “permitting agency” does not include Lottery, Lottery Commission, Division of Financial Institutions, or Division of Motor Vehicles.

2.1.9. “Permitting fee” means any fee that is established in the West Virginia Code or other agency-specific rule for the permits listed in Attachment A: *Provided*, That any later-enacted change in the West Virginia Code or any agency-specific rule that is in conflict with the fees or deadlines listed in Attachment A shall control and be charged by the Program when processing any permit listed in Attachment A.

2.1.10. “Program” means the One-Stop-Shop Permitting Program created in W. Va. Code §5A-13-1 *et seq.* designed to enhance public awareness, collaboration, accountability, coordination, transparency, and predictability in the state’s permitting, licensing, and authorization process.

2.1.11. “Secretary” means the cabinet secretary for the Department of Administration.

§148-25-3. Permit Processing Deadlines.

3.1. If a deadline for agencies to process a Program permit does not exist in statute or regulation, Attachment A to this rule establishes one.

3.1.1. Permitting agencies shall follow the processing deadlines in Attachment A for any permit applied for through the Program when:

- 3.1.1.a. Determining the completeness of an application,
- 3.1.1.b. Denying a complete permit application,
- 3.1.1.c. Approving a complete permit application, or
- 3.1.1.d. Renewing a complete permit application.

3.2. Permit processing deadlines apply only to activities performed by and under the control of a permitting agency. If a permitting agency must rely on a second, external agency to provide information or perform a step of the permitting process, the permitting agency’s deadline timer pauses when the permitting agency submits a request to the external agency. The timer restarts when the external agency completes the requested task or provides the necessary information. Time taken by the external agency to perform the task or provide information is not charged against the permitting agency’s deadline.

3.3. When a deadline to process a Fast-Track permit falls beyond the regular business hours of the permitting agency, the timer stops when the permitting agency's office closes and restarts when business resumes the next business day.

3.4. If a permitting agency rejects or denies a permit, the agency deadline or fast-track deadline resets and begins anew when an applicant files an updated or corrected version.

3.5. Processing deadlines established in Attachment A shall become applicable and effective when the secretary makes the Program available to the public pursuant to W. Va. Code §5A-13-3(c).

§148-25-4. Fast-Track.

4.1. If a permitting agency offers fast-track consideration, the agency deadline and associated fee to expedite the processing of a Program permit application is established in Attachment A to this rule.

4.1.1. Fast-track fees included in Attachment A represent the total cost for filing the permit application and fast-track processing combined.

4.2. Fast-track deadlines and fees become applicable and effective when the secretary makes the Program available to the public pursuant to W. Va. Code §5A-13-3(c).

148-25-5. Refunds.

5.1. Beginning on January 1, 2027, any permitting agency responsible for a delay that results in the failure to meet a deadline established in Attachment A when determining completeness, granting, or denying a permit that was processed through the dashboard, must refund the fee amount listed in Attachment A for that permit.

148-25-6. Notification.

Each permitting agency must notify the secretary when the agency begins issuing a new permit, adds a new fee, changes the amount of a fee, or discontinues issuing a permit listed in Attachment A.

Attachment A

Permit Name	Agency Deadline	Permit Fee	Fast-Track Deadline	Fast-Track Permit Fee
Department of Commerce				
Division of Natural Resources - Office of Land & Streams				
Easements	30 days	\$0	15 days	\$25
Land Leases	30 days	\$0	15 days	\$25
Land Licenses	30 days	\$0	15 days	\$25
Oil & gas	30 days	\$0	15 days	\$25
Rights-of-Way	30 days	\$0	15 days	\$25
Salt Brine	30 days	\$0	15 days	\$25
Sand & Gravel	30 days	\$0	15 days	\$25
Surface Use Agreements	30 days	\$0	15 days	\$25
Timber	30 days	\$0	15 days	\$25
Division of Labor				
Annual Amusement Ride/Attraction Permit to Operate - Per Ride / Attraction	4 days	\$100	2 days	\$125
Annual Bedding/Upholstery Manufacturer Registration - Per Location	4 days	\$90	2 days	\$115
Annual Contractor License	4 days	\$90	2 days	\$115
Annual Elevator Certificate of Operation	4 days	\$90	2 days	\$115
Annual HVAC residential technician certification	4 days	\$60	2 days	\$85
Annual HVAC Technician Certification	4 days	\$75	2 days	\$100
Annual HVAC Technician-In-Training Certification	4 days	\$25	2 days	\$50
Annual Journeyman Plumber Certification	4 days	\$75	2 days	\$100
Annual Master Plumber Certification	4 days	\$75	2 days	\$100
Annual Plumber-In-Training Certification	4 days	\$25	2 days	\$50
Biennial Accessibility Technician License	4 days	\$180	2 days	\$205

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Biennial Elevator Mechanic License	4 days	\$180	2 days	\$205
Biennial Limited Technician License	4 days	\$180	2 days	\$205
Install a High-Pressure Steam Boiler	4 days	\$70	2 days	\$95
Operate a High-Pressure Steam Boiler	4 days	\$35	2 days	\$60
Temporary Extension of Permit to Operate High-Pressure Steam Boiler - 60 Day	4 days	\$70	2 days	\$95
Division of Forestry				
Certified Logger	14 days	\$0	7 days	\$25
Commercial Burning Permits	3 days	\$0	Unavailable	
Ginseng Dealers	14 days	\$0	7 days	\$25
Ginseng Growers	14 days	\$0	7 days	\$25
Timber License	14 days	\$0	7 days	\$25
Timbering Operation Exemption Application and Notification Form	3 days	\$0	Unavailable	
Timbering Operation Notification Form	3 days	\$0	Unavailable	
Office of Miners' Health, Safety and Training				
Annual Permit Extension for Contractors	20 days	\$100	10 days	\$125
Annual Permit Extension for Surface Mine	20 days	\$100	10 days	\$125
Annual Permit Extension for Underground Mine	20 days	\$100	10 days	\$125
Approval to Discharge Into Underground Mine (DMM68)	10 days	\$0	8 days	\$25
Approved Inactive Status (DMM57)	10 days	\$0	8 days	\$25
Coal Handling Facility Permits (Initial DMM60 Permit)	10 days	\$0	8 days	\$25
Contractor Permits (Initial DMM60C Permit)	10 days	\$100	8 days	\$125
General Permit (DMM61)	10 days	\$0	8 days	\$25
Multiple Shooting in Coal Only (DMM66)	10 days	\$0	8 days	\$25
Multiple Shooting Permit (DMM62)	10 days	\$0	8 days	\$25
Permit to Mine (Production Contractor Surface) (DMM60SB)	10 days	\$100	8 days	\$125
Permit to Mine (Production Contractor Underground) (DMM60B)	10 days	\$100	8 days	\$125
Permit to Stop the Fan (DMM63)	10 days	\$0	8 days	\$25
Permit to Surface Mine Within 500 Feet of Underground Mine (DMM67)	10 days	\$0	8 days	\$25

Permit to Use Propane Gas in Making Permanent Cable Splices (DMM65)	10 days	\$0	8 days	\$25
Pillar Permit to Drill Oil or Gas Well Through Mines	10 days	\$0	8 days	\$25
Quarry Contractor Permits (Initial DMM60Q Permit)	10 days	\$50	8 days	\$75
Quarry Mine Permits (Initial DMM60 Permit)	10 days	\$0	8 days	\$25
Solid Shooting Permit (DMM64)	10 days	\$0	8 days	\$25
Surface Mine Permits (Initial DMM60S Permit)	10 days	\$100	8 days	\$125
Surface Mine Sub-Permits (Initial DMM60 Permit)	10 days	\$100	8 days	\$125
Underground Mine Permits (Initial DMM60 Permit)	10 days	\$100	8 days	\$125
Waiver for Ground Maintenance - A.C. (DMM73)	10 days	\$0	8 days	\$25
Waiver for Ground Monitor System - D.C. (DMM74)	10 days	\$0	8 days	\$25
Waiver of Back-Up Communication System (DMM72)	10 days	\$0	8 days	\$25
Waiver of Telephone Service of Communication Facility (DMM70)	10 days	\$0	8 days	\$25
Waiver of the Use of an A.R.T.S. (DMM71)	10 days	\$0	8 days	\$25

Department of Environmental Protection

Office of Oil & Gas

Conventional	45 days	\$400	25 days	\$1,200
Coalbed Methane	45 days	\$650	25 days	\$1,950
Deep Well Work Permits	45 days	\$650	25 days	\$1,950
Conventional Modifications	30 days	\$0	20 days	\$600
Coalbed Methane Modifications	30 days	\$0	20 days	\$975
Deep Well Work Permit Modifications	30 days	\$0	20 days	\$975
Horizontal Well Work - First Well	90 days	\$10,000	Unavailable	
Horizontal Well Work - Subsequent Wells	90 days	\$5,000	Provided in W. Va. Code § 22-6A-7	
Horizontal Well Work Permit Modifications	40 days	\$2,500	Provided in W. Va. Code § 22-6A-7	
Class 2 and Class 3 UIC Permits	180 days	\$500	90 days	\$1,500
Class 2 and Class 3 UIC Permit Modifications - Minor	40 days	\$0	45 days	\$25
Class 2 and Class 3 UIC Permit Modifications - Major	90 days	\$0	45 days	\$750
UIC Permit Transfers	60 days	\$0	30 days	\$500
Article 6A Permit Transfers	60 days	\$500	30 days	\$1,500

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Water Pollution Control General Permit Registration - Well Work	45 days	\$100	25 days	\$125
Water Pollution Control General Permit Registration - CBM Produced Water	120 days	Quantity Based	60 days	200% of Quantity Based Fee
Bona Fide Future Use Designation	60 days	\$0	30 days	\$100
Well Bonds	40 days	\$0	20 days	\$500
Division of Air Quality				
Asphalt Operating Permits	Feb. 1	\$0	Unavailable	
G70 Annual Certifications for Natural Gas Facilities Located at a Well Site	30 days	\$1,000	Unavailable	
General Permit Options for Specific Source Type - Non Single Emergency Generators	45 days	\$500	Unavailable	
General Permit Options for Specific Source Types - Single Emergency Generators	45 days	\$250	Unavailable	
New Source Review Major Modification Permit	180 days	\$5,000	Unavailable	
New Source Review Major Source Construction Permit	180 days	\$10,000	Unavailable	
New Source Review Major Source Construction Permit (non-attainment areas)	180 days	\$10,000	Unavailable	
New Source Review Major Source Modification Permit (non-attainment areas)	180 days	\$5,000	Unavailable	
New Source Review Permitting Option: Class I Administrative Update for Specified Changes to an Existing Permit That do Not Result in an Increase in Emissions.	60 days	\$0	Unavailable	
New Source Review Permitting Option: Class II Administrative Update for Changes To Operating Parameters, Emission Points, Control Equipment or Other Aspects That Results in an Increase of Pollutants Below Levels That Trigger the Requirement for a Modification Permit.	60 days	\$300	Unavailable	
New Source Review Permitting Option: Relocation Permit Available to Sources that Have an Existing Permit and Wish to Relocate Operations Without Modifications.	45 days	\$1,000	Unavailable	
New Source Review Permitting Option: Standard Minor Source Permit Construction	90 days	\$1,000	Unavailable	
New Source Review Permitting Option: Standard Minor Source Permit Modification.	90 days	\$1,000	Unavailable	
New Source Review Permitting Option: Temporary Permit Issued to Sources That Will Operate Six Months or Less.	45 days	\$300	Unavailable	
Odor/Dust Control Plans	365 days	\$0	Unavailable	

Open Burning Permits	10 days	\$0	Unavailable	
Title V Operating Permit	365 days	\$0	Unavailable	
Division of Mining and Reclamation				
19B - Ownership/Control Merger	15 days	\$0	Unavailable	
19C - Ownership Control Change	15 days	\$0	Unavailable	
401 State Water Quality Certification	20 days	\$500	Unavailable	
Bond Increment Start	15 days	\$0	10 days	\$1,000
DAM - Certificate of Approval	50 days	\$0	Unavailable	
Emergency Warning Plan	15 days	\$100	Unavailable	
Inactive Status	20 days	\$2,000	Unavailable	
Incremental Phase 1 Bond Release Application	20 days	\$0	Unavailable	
Incremental Phase 2 Bond Release Application	20 days	\$0	Unavailable	
Incremental Phase 3 Bond Release Application	20 days	\$0	Unavailable	
Insignificant Incidental Boundary Revision	20 days	\$0	10 days	\$2,000
Insignificant Permit Revision	20 days	\$0	10 days	\$2,000
New Quarry Permit Application	10 days	\$1,000	Unavailable	
New Surface Mine Permit Application	10 days	\$3,500	Unavailable	
Notice of Intent to Prospect Greater Than 250 Tons Removed	20 days	\$0	Unavailable	
Notice of Intent to Prospect Less Than 250 Tons Removed	20 days	\$2,000	10 days	\$2,000
NPDES Major Modification	20 days	\$2,000	Unavailable	
NPDES Minor Modification	20 days	\$1,000	10 days	\$2,000
NPDES New Permit Application	20 days	\$1,000	Unavailable	
NPDES Reissuance Application	20 days	\$3,000	Unavailable	
NPDES Release Application	10 days	\$0	Unavailable	
NPDES Transfer Application	20 days	\$2,000	Unavailable	
Operator Assignment	15 days	\$1,500	Unavailable	
Permit Amendment Application	10 days	\$2,550	Unavailable	
Permit Reinstatement	15 days	\$0	Unavailable	
Permit Renewal	20 days	\$3,000	Unavailable	
Permit Transfer /Assignment / Sale Approved	15 days	\$1,500	Unavailable	
Phase 1 Bond Release Application	20 days	\$0	Unavailable	

Phase 2 Bond Release Application	20 days	\$0	Unavailable	
Phase 3 Bond Release Application	20 days	\$0	Unavailable	
Planting Plan Release	20 days	\$0	10 days	\$500
Pre-Blast Survey	15 days	\$0	10 days	\$500
Pre-Subsidence Survey	15 days	\$0	10 days	\$500
Prospect Release	15 days	\$0	10 days	\$500
Quarry Annual Bonding	20 days	\$0	Unavailable	
Quarry Inactive Status	10 days	\$0	Unavailable	
Quarry Major Modification	20 days	\$500	Unavailable	
Quarry Minor Modification	20 days	\$200	10 days	\$500
Quarry Permit Renewal	20 days	\$500	Unavailable	
Quarry Permit Transfer	20 days	\$500	Unavailable	
Significant Incidental Boundary Revision	20 days	\$2,000	Unavailable	
Significant Permit Revision	20 days	\$2,000	Unavailable	
Division of Water & Waste Management				
401 State Water Quality Certification	365 days	\$350	180 days	\$1,500
401 Water Quality Certification for State Waters Permits (Non-coal activities)	365 days	\$350	181 days	\$1,500
Dam Safety Certificate of Approval: Breaching an Existing Dam	35 days	\$200	30 days	\$500
Dam Safety Certificate of Approval: Permit to Construct New Dam or Modify	70 days	\$300	Unavailable	
Dam Safety Certificate of Approval: Reduction of Existing Dam to Remove from Jurisdiction	50 days	\$300	35 days	\$500
Dam Safety Certificate of Approval: Removal of Existing Dam	35 days	\$100	30 days	\$500
Groundwater - Non-injection Application for State Permission to Operate - Infiltration System, Sprayfield, Drip Irrigation System	270 days	Provided in 47 CSR 9	120 days	200% of Filing Fee
Groundwater - UIC Application for Other Class 5 Well Types (All other Class 5 well types)	360 days	Provided in 47 CSR 9	220 days	200% of Filing Fee
Groundwater - UIC Permits: Class 1 Wells	360 days	\$1,000	Unavailable	
Groundwater - UIC Permits: Class 1 Wells Modification - Major	120 days	\$500	90 days	\$1,000
Groundwater - UIC Permits: Class 1 Wells Modification - Minor	120 days	\$100	90 days	\$200
Groundwater - UIC Permits: Class 1 Wells Reissuance	180 days	\$1,000	90 days	\$2,000
Groundwater - UIC Permits: Class 5 Wells Modification	270 days	Provided in 47 CSR 9	Unavailable	

Groundwater - UIC Permits: Class 5 Wells Reissuance	270 days	Provided in 47 CSR 9	220 days	200% of Filing Fee
Groundwater - UIC Permits: Class 6 Wells	Provided in 47 CSR 09B		Unavailable	
Groundwater - UIC Permits: New Permit for Class 5 Wells for Domestic Wastewater Disposal (Sewage/septic system - well types 5W11, 5W12, 5W31, 5W32)	360 days	Provided in 47 CSR 9	220 days	200% of Filing Fee
Groundwater - UIC Permits: New Permit for Class 5 Wells for Industrial Disposal (Well types 5A19 and 5W20) (Mining) UIC Class 5 Application for Coal Mine Non-slurry Injection (Well types 5G30 and 5X13)	360 days	Provided in 47 CSR 9	220 days	200% of Filing Fee
Groundwater - UIC Permits: New Permit for Class 5 Wells for Stormwater Drainage Disposal (Drilled wells or improved sinkholes - well types 5D2, 5D3, 5D4, 5G30, 5F1)	360 days	Provided in 47 CSR 9	220 days	200% of Filing Fee
WVRA Recycling Permits - Source Separated, Commercial, Non-commercial- New and Renewal	90 days	\$0	Unavailable	

Department of Health

Bureau of Public Health - Office of Environmental Health Services

Asbestos - Worker	30 days	\$50	10 days	\$150
Asbestos - Supervisor	30 days	\$100	10 days	\$200
Asbestos - Inspector	30 days	\$100	10 days	\$200
Asbestos - Management Planner	30 days	\$100	10 days	\$200
Asbestos - Project Designer	30 days	\$100	10 days	\$200
Asbestos - Air Clearance Monitor	30 days	\$100	10 days	\$200
Asbestos - Contractor	30 days	\$300	10 days	\$400
Asbestos - Laboratory Air Sample Analysis	30 days	\$200	10 days	\$300
Asbestos - Laboratory Bulk Sample Analysis	30 days	\$200	10 days	\$300
Asbestos - Laboratory Air and Bulk Sample Analysis	30 days	\$300	10 days	\$400
Asbestos - Training Provider - New Permit	90 days	\$1,000	60 days	\$2,000
Asbestos - Training Provider - Renewal of Permit	90 days	\$500	60 days	\$1,000
Asbestos - Notifications	10 days	Quantity Based	5 days	150% of Quantity Based Fee
Body Piercing - Body Piercing Certification	17 days	\$100	8 days	\$200

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Bottled Water - In-State Bottled Water Manufacturer Permit	17 days	Quantity Based	8 days	150% of Quantity Based Fee
Bottled Water - Bottled Water Distributor Permit	17 days	\$100	8 days	\$200
Clandestine Drug Laboratory Remediation - Technician 1 Year	30 days	\$100	10 days	\$200
Clandestine Drug Laboratory Remediation - Technician 2 Year	30 days	\$200	10 days	\$300
Clandestine Drug Laboratory Remediation - Contractor	30 days	\$300	10 days	\$400
Clandestine Drug Laboratory Remediation - Training Provider (Initial)	90 days	\$1,000	60 days	\$2,000
Clandestine Drug Laboratory Remediation - Training Provider (Renewal)	90 days	\$500	60 days	\$1,000
Clandestine Drug Laboratory Remediation - Preliminary Remediation Plan	10 days	\$100	5 days	\$200
Clandestine Drug Laboratory Remediation - Final Remediation Plan	20 days	\$0	5 days	\$100
Drinking Water License to Operate - Operator-in-Training Certification License	60 days	\$0	45 days	\$100
Drinking Water License to Operate - Operator Certification Class 1D	60 days	\$0	45 days	\$100
Drinking Water License to Operate - Operator Certification Class Water Distribution	60 days	\$0	45 days	\$100
Drinking Water License to Operate - Operator Certification Class R	60 days	\$0	45 days	\$100
Drinking Water License to Operate - Operator Certification Class 1	60 days	\$0	45 days	\$100
Drinking Water License to Operate - Operator Certification Class 2	60 days	\$0	45 days	\$100
Drinking Water License to Operate - Operator Certification Class 3	60 days	\$0	45 days	\$100
Drinking Water License to Operate - Operator Certification Class 4	60 days	\$0	45 days	\$100
Drinking Water License to Operate - Operator Certification Reciprocity	60 days	\$0	45 days	\$100
Drinking Water License to Operate - Backflow Prevention Assembly Tester	60 days	\$0	45 days	\$100
Food Manufacturing - Food Manufacturer Permit	17 days	Quantity Based	8 days	150% of Quantity Based Fee
General Sanitation - State Correctional Facilities Permit	17 days	Quantity Based	8 days	150% of Quantity Based Fee
General Sanitation - State Regional Jails Permit	17 days	Quantity Based	8 days	150% of Quantity Based Fee
General Sanitation - State Juvenile Detention Centers Permit	17 days	Quantity Based	8 days	150% of Quantity Based Fee

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General Sanitation - State Operated Schools Permit	17 days	\$50	8 days	\$150
Lead - Worker	30 days	\$50	10 days	\$150
Lead - Supervisor	30 days	\$100	10 days	\$200
Lead - Inspector	30 days	\$100	10 days	\$200
Lead - Risk Assessor	30 days	\$100	10 days	\$200
Lead - Project Designer	30 days	\$100	10 days	\$200
Lead - Contractor	30 days	\$100	10 days	\$200
Lead - Training Provider (Initial Permit)	90 days	\$1,000	60 days	\$2,000
Lead - Training Provider (Permit Renewal)	90 days	\$500	60 days	\$1,000
Permit to Construct - Public Water System Treatment Plant	60 days	\$300	45 days	\$600
Permit to Construct - Public Water Distribution System	60 days	\$300	45 days	\$600
Permit to Construct - Public Sewer System	60 days	\$300	45 days	\$600
Permit to Construct - Public Wastewater Treatment Plant	60 days	\$300	45 days	\$600
Permit to Construct - Recreational Water Feature	60 days	\$200	45 days	\$400
Permit to Construct - Public Drinking Water Wells	60 days	\$150	45 days	\$300
Permit to Construct - Geothermal Wells	60 days	\$150	45 days	\$300
Radiologic Health - Machine Facility Registration	30 days	\$150	10 days	\$250
Radiologic Health - Vendor Registration	30 days	\$150	10 days	\$250
Radiologic Health - Physicist Registration	30 days	\$150	10 days	\$250
Radiologic Health - TENORM Vendor Registration (Initial Permit)	90 days	\$5,000	45 days	\$10,000
Radiologic Health - TENORM Vendor Registration (Permit Revision)	90 days	\$2,500	45 days	\$5,000
Radiologic Health - TENORM Registration	180 days	\$3,000	90 days	\$6,000
Radiologic Health - Shielding Plan Approvals	30 days	\$90	10 days	\$190
Radon - Tester	30 days	\$50	10 days	\$150
Radon - Mitigation Specialist	30 days	\$100	10 days	\$200
Radon - Contractor - Non-Sole Proprietor	30 days	\$100	10 days	\$200
Radon - Contractor - Sole Proprietor	30 days	\$0	10 days	\$25
Radon - Laboratory	30 days	\$100	10 days	\$200
Radon - Training Provider (Initial Permit)	90 days	\$1,000	60 days	\$2,000
Radon - Training Provider (Permit Renewal)	90 days	\$500	60 days	\$1,000

Sewage Program - Initial Septic Installer License	21 days	\$150	10 days	\$250
Sewage Program - Renewal Septic Installer License	10 days	\$150	5 days	\$250
Sewage Program - Expired Septic Installer License	21 days	\$150	10 days	\$250
Wastewater License to Operate - Operator-in-Training Certification License	60 days	\$0	45 days	\$100
Wastewater License to Operate - Operator Certification Class HR	60 days	\$0	45 days	\$100
Wastewater License to Operate - Operator Certification Class H	60 days	\$100	45 days	\$200
Wastewater License to Operate - Operator Certification Class S	60 days	\$100	45 days	\$200
Wastewater License to Operate - Operator Certification Class C	60 days	\$100	45 days	\$200
Wastewater License to Operate - Operator Certification Class 1	60 days	\$125	45 days	\$225
Wastewater License to Operate - Operator Certification Class 2	60 days	\$150	45 days	\$250
Wastewater License to Operate - Operator Certification Class 3	60 days	\$175	45 days	\$275
Wastewater License to Operate - Operator Certification Class 4	60 days	\$200	45 days	\$300
Wastewater License to Operate - Operator Certification Advanced Designation	60 days	\$0	45 days	\$100
Wastewater License to Operate - Operator Certification Reciprocity	60 days	\$0	45 days	\$100
Well Driller License - Pump Installer Certification	60 days	\$175	45 days	\$275
Well Driller License - Journeyman Well Driller Certification	60 days	\$125	45 days	\$225
Well Driller License - Master Well Driller Certification	60 days	\$175	45 days	\$275

Department of Revenue

Alcohol Beverage Control Administration

CLASS A - Class A Licenses For On-Premises Consumption

Brew Pub (Resident Brewer/Importer License Required)	30 days	\$600	7 days	\$675
Fraternal Club (Non-Profit - liquor, wine & beer)	30 days	\$1,000	7 days	\$1,250
Fraternal Club (Non-Profit) - beer	30 days	\$250	7 days	\$325
Crossing Agreements	14 days	\$0	2 days	\$100
Liquor - Private Outdoor Street Dining	30 days	\$0	7 days	\$25
Nonintoxicating Beer or Nonintoxicating Craft Beer - Outdoor Dining	30 days	\$0	7 days	\$25
Nonintoxicating Beer or Nonintoxicating Craft Beer - Outdoor Street Dining	30 days	\$0	7 days	\$25

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Nonintoxicating Beer or Nonintoxicating Craft Beer Floorplan Extension	30 days	\$50	7 days	\$75
One Day Charitable Beer	30 days	\$0	7 days	\$25
One Day Charitable Rare Liquor Auction (Private Club required)	30 days	\$150	7 days	\$225
One Day Charitable Wine with Auction	30 days	\$0	7 days	\$25
Pre-Mixing Permit (Type of private club required)	30 days	\$0	7 days	\$25
Private Bakery	30 days	\$750	7 days	\$825
Private Caterer (Private Club Restaurant license required)	30 days	\$1,000	7 days	\$1,250
Private Cigar Shop	30 days	\$1,750	7 days	\$2,000
Private Club Bar or Private Club Restaurant (<1,000 members - liquor, wine & beer)	30 days	\$1,250	7 days	\$1,500
Private Club Bar or Private Club Restaurant (>1,000 members - liquor, wine & beer)	30 days	\$2,750	7 days	\$3,000
Private Club Bottle Sale	30 days	\$1,000	7 days	\$1,250
Private Coliseum or Center	30 days	\$2,250	7 days	\$2,500
Private College Sports Stadium	30 days	\$2,250	7 days	\$2,500
Private Farmers Market (Private Club Restaurant license required)	30 days	\$2,250	7 days	\$2,500
Private Food Court	30 days	\$2,250	7 days	\$2,500
Private Food Truck	30 days	\$2,250	7 days	\$2,500
Private Golf Club (18 holes)	30 days	\$2,250	7 days	\$2,500
Private Golf Course (9 holes)	30 days	\$2,250	7 days	\$2,500
Private Hotel	30 days	\$2,250	7 days	\$2,500
Private Manufacturer Club (liquor, wine & beer)	30 days	\$2,250	7 days	\$2,500
Private Multi-Sport Complex	30 days	\$2,250	7 days	\$2,500
Private Multi-Vendor Fair or Festival (liquor, wine & beer)	30 days	\$500	7 days	\$575
Private Outdoor Designated Area – charitable /non-profit (S4N)	30 days	\$1,500	7 days	\$1,750
Private Outdoor Designated Area (PODA)	30 days	\$100	7 days	\$175
Private Professional Sports Stadium	30 days	\$2,250	7 days	\$2,500
Private Resort Hotel (1 to 5 areas)	30 days	\$7,750	7 days	\$8,000
Private Resort Hotel (6 to 10 areas)	30 days	\$12,750	7 days	\$13,250
Private Resort Hotel (11 to 15 areas)	30 days	\$17,750	7 days	\$18,500
Private Resort Hotel (16 to 20 areas)	30 days	\$22,750	7 days	\$23,750

Private Tennis Club	30 days	\$2,250	7 days	\$2,500
Private Wedding Venue or Barn	30 days	\$1,750	7 days	\$2,000
Private Wine Bed & Breakfast - wine & beer only	30 days	\$400	7 days	\$475
Private Wine Bed & Breakfast - wine only	30 days	\$250	7 days	\$325
Private Wine Restaurant - wine & beer only	30 days	\$500	7 days	\$575
Private Wine Restaurant - wine only	30 days	\$350	7 days	\$475
Private Wine Spa - wine & beer only	30 days	\$400	7 days	\$475
Private Wine Spa - wine only	30 days	\$250	7 days	\$325
Special Events (Fairs/Festivals - liquor, wine & beer)	30 days	\$500	7 days	\$575
Special Events (Fairs/Festivals - wine & beer)	30 days	\$500	7 days	\$575
Special Events (Fairs/Festivals) - beer	30 days	\$250	7 days	\$325
Special Events (Fairs/Festivals) - wine	30 days	\$250	7 days	\$325
Tavern - Non-Intoxicating Beer	30 days	\$250	7 days	\$325
Wine - Private Wine Outdoor Dining	30 days	\$0	7 days	\$25
Wine - Private Outdoor Street Dining	30 days	\$0	7 days	\$25
CLASS B - Class B Licenses for Off-Premises Consumption				
Beer Distributor (per location)	30 days	\$1,100	7 days	\$1,350
Beer Growler	30 days	\$100	7 days	\$175
Beer Growler for a Resident Brewer	30 days	\$0	7 days	\$25
Beer Label Registration (per product label)	30 days	\$0	7 days	\$25
Beer Rep for Brewer, Resident Brewer or Distributor	30 days	\$0	7 days	\$25
Beer, Wine, and/or Liquor Sidewalk Dining	30 days	\$0	7 days	\$25 each
Brewer/Importer	30 days	\$1,600	7 days	\$1,850
Brewer/Resident Brewer in WV - < 12,500 barrels	30 days	\$350	7 days	\$425
Brewer/Resident Brewer in WV - 12,501 to 25,000 barrels	30 days	\$1,100	7 days	\$1,350
Brewer/Resident Brewer in WV - > 25,001 barrels	30 days	\$1,600	7 days	\$1,850
Class A or Class B - Curbside In-person / In-vehicle Pickup}	30 days	\$0	7 days	\$25
Class A-beer, With Food, Beer Delivery	30 days	\$0	7 days	\$25
Class A-Craft Cocktail Growler, With Food, Delivery	30 days	\$0	7 days	\$25
Class A-wine, With Food, Private Wine Delivery	30 days	\$0	7 days	\$25

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Class B – Off Premises Beer & Wine Only Retailer	30 days	\$400	7 days	\$475
Class B – Off Premises Beer Only Retailer	30 days	\$250	7 days	\$325
Class B – Wine Specialty Shop – Wine & Beer Only	30 days	\$500	7 days	\$575
Class B – Wine Specialty Shop – Wine Only	30 days	\$350	7 days	\$425
Class B - Beer, With Food, Delivery	30 days	\$0	7 days	\$25
Class B - Wine, May Have Food, Private Wine Delivery	30 days	\$0	7 days	\$25
Corkage, Pre-Mix Permit, Recork & Reseal Wine, Self-pour Automated Beer Machine	30 days	\$0	7 days	\$25 each
Craft Cocktail Growler	30 days	\$100	7 days	\$175
Distillery	30 days	\$1,600	7 days	\$1,850
Farm Winery	30 days	\$150	7 days	\$225
Governmental - Ethyl	30 days	\$0	7 days	\$25
Grocery - Curbside Beer	30 days	\$250	7 days	\$325
Grocery - Curbside Wine	30 days	\$250	7 days	\$325
Hard Cider Distributor	30 days	\$250	7 days	\$325
Industrial - Ethyl Alcohol	30 days	\$50	7 days	\$125
Liquor Bottle Delivery (retail liquor outlet, may have food)	30 days	\$0	7 days	\$25
Liquor or Wine Representative	30 days	\$100	7 days	\$175
Liquor or Wine Transportation Permit (1st vehicle, each additional vehicle)	30 days	\$10, \$1	7 days	\$35
Liquor, Wine, or Beer Tastings or Samplings	30 days	\$0 to \$150	7 days	Fee + \$25 each
Micro-Distillery	30 days	\$850	7 days	\$925
Mini-Distillery	30 days	\$150	7 days	\$175
Multi-Capacity	30 days	\$350	7 days	\$425
Nonintoxicating Beer or Nonintoxicating Craft Beer Retail Transportation Permit	30 days	\$0	7 days	\$25
Off-Premises Wine Sales - Private Clubs & Private Wine Restaurants only	30 days	\$100	7 days	\$175
Private Cocktail Delivery Permit (1st vehicle, each additional vehicle)	30 days	\$10, \$1	7 days	\$35
Private Liquor Bottle Delivery Permit (1st vehicle, each additional vehicle)	30 days	\$10, \$1	7 days	\$35

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Private Wine Retail Transportation Permit (1st vehicle, each additional vehicle)	30 days	\$10, \$1	7 days	\$35
Retail Liquor Outlet - Mixed or Freestanding	30 days	\$2,100 to \$2,500	7 days	\$2,750
Sacramental Wine	30 days	\$0	7 days	\$25
Scientific, Experimental, & Institutional - Ethyl	30 days	\$10	7 days	\$35
Third Party Delivery Class A - Beer With Food	30 days	\$200	7 days	\$275
Third Party Delivery Class A - Craft Cocktail Growler with Food	30 days	\$200	7 days	\$275
Third Party Delivery Class A - Wine With Food	30 days	\$200	7 days	\$275
Third Party Delivery Class B - Beer With Food	30 days	\$200	7 days	\$275
Third Party Delivery Class B - Wine May Have Food	30 days	\$200	7 days	\$275
Third Party Delivery Liquor Bottle Delivery - May Have Food	30 days	\$200	7 days	\$275
Unlicensed Brewer or Home Brewer	30 days	\$150	7 days	\$225
Unlicensed Winery	30 days	\$150	7 days	\$225
Wine Brand Registration (per brand)	30 days	\$100	7 days	\$175
Wine Direct Shipper < 15.5%	30 days	\$150	7 days	\$225
Wine Direct Shipper > 15.5%	30 days	\$250	7 days	\$325
Wine Distributor	30 days	\$2,600	7 days	\$2,850
Wine Distributor Rep.	30 days	\$0	7 days	\$25
Wine Growler	30 days	\$100	7 days	\$175
Wine Growler for a Farm Winery	30 days	\$0	7 days	\$25 each
Wine Specialty Shop Delivery with Gift Basket	30 days	\$350	7 days	\$425
Wine Supplier	30 days	\$250	7 days	\$325
Winery	30 days	\$1,600	7 days	\$1,850
All Other ABCA Licenses or Permits	30 days	\$0	7 days	\$50
Tax Division				
Business Registration	4 days	\$30	1 day	\$55
			2 hour	\$280
			1 hour	\$530

Department of Tourism

State Historic Preservation Office

106 Review Process	30 days	\$0	Unavailable
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Department of Transportation

Division of Highways

Crossing Permits (Coal or Coal Byproducts)	30 days	\$500	14 days	\$550
Encroachment - Approach - Commercial (Permanent)	45 days	\$50	30 days	\$100
Encroachment - Approach - Commercial (Temporary)	45 days	\$15	30 days	\$30
Encroachment - Approach - Residential	45 days	\$0	30 days	\$15
Encroachment - Beautification - Commercial	45 days	\$35	35 days	\$70
Encroachment - Beautification - Governmental/Non-Profit	45 days	\$0	35 days	\$35
Encroachment - Beautification - Residential	45 days	\$0	35 days	\$15
Encroachment - Construction - Commercial	45 days	\$35	30 days	\$70
Encroachment - Construction - Governmental/Non -Profit	45 days	\$0	30 days	\$35
Encroachment - Construction - Residential	45 days	\$0	30 days	\$15
Encroachment - Drilling/Geotechnical	45 days	\$50	35 days	\$150
Encroachment - Event/Road Closure - Commercial	45 days	\$35	30 days	\$70
Encroachment - Event/Road Closure - Governmental/Non-Profit	45 days	\$0	30 days	\$35
Encroachment - Miscellaneous - Commercial	45 days	\$35	30 days	\$70
Encroachment - Miscellaneous - Governmental/Non-Profit	45 days	\$0	30 days	\$35
Encroachment - Miscellaneous - Residential	45 days	\$0	30 days	\$15
Encroachment - Subdivision	45 days	\$50	35 days	\$150
Encroachment - Utilities - Commercial	45 days	\$45	30 days	\$90
Encroachment - Utilities - Governmental/Non-Profit	45 days	\$0	30 days	\$25
Hauling - Oversize/Overweight/Superload	5 days	\$20	2 days	\$45
Hauling - Seagoing Permits	5 days	\$150	2 days	\$175
Hauling - Single Trip Mobile Home	5 days	\$20	2 days	\$45

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Hauling - Timber Blanket Permits	5 days	\$200	2 days	\$225
Oil and Gas Right of Way Entry - Approaches	45 days	\$100	35 days	\$300
Oil and Gas Right of Way Entry - Drilling	45 days	\$100	35 days	\$300
Oil and Gas Right of Way Entry - Fiber Optic Cable Crossing	45 days	\$100	35 days	\$300
Oil and Gas Right of Way Entry - Road Improvements	45 days	\$100	35 days	\$300
Oil and Gas Right of Way Entry - Road Maintenance	45 days	\$100	35 days	\$300
Oil and Gas Right of Way Entry - Transmission Gas Line Crossings	45 days	\$100	35 days	\$300
Oil and Gas Right of Way Entry - Water Line Crossings	45 days	\$100	35 days	\$300
Outdoor Advertisers License	90 days	\$125	60 days	\$150
Outdoor Advertising Permit - Annual Fee - Digital Sign Face	90 days	\$500	60 days	\$550
Outdoor Advertising Permit - Annual Fee - Other Sign Face	90 days	\$20	60 days	\$45
Outdoor Advertising Permit - Inspection Fee - Federal and NHS Route	90 days	\$75	60 days	\$100
Outdoor Advertising Permit - Inspection Fee - Non Federal and NHS Route	90 days	\$25	60 days	\$50
Division of Multimodal Transportation Facilities				
Crossing Agreements	14 days	\$0	2 days	\$100
License Agreements	14 days	\$0	2 days	\$100