



**WEST VIRGINIA SECRETARY OF STATE**

**MAC WARNER**

**ADMINISTRATIVE LAW DIVISION**

**eFILED**

7/28/2023 2:35:32 PM

Office of West Virginia  
Secretary Of State

**NOTICE OF AGENCY APPROVAL OF A PROPOSED RULE AND FILING WITH THE LEGISLATIVE RULE-  
MAKING REVIEW COMMITTEE**

AGENCY: Massage Therapy Licensure Board TITLE-SERIES: 194-07  
RULE TYPE: Legislative Amendment to Existing Rule: No Repeal of existing rule: No  
RULE NAME: 194-07 Establishment Licensure

**PRIMARY CONTACT**

NAME: WV MESSAGE THERAPY LICENSURE BOARD  
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CITE STATUTORY AUTHORITY: § 30-37-6 & § 30-37-13

EXPLANATION OF THE STATUTORY AUTHORITY FOR THE LEGISLATIVE RULE, INCLUDING A DETAILED SUMMARY OF THE EFFECT OF EACH PROVISION OF THE LEGISLATIVE RULE WITH CITATION TO THE SPECIFIC STATUTORY PROVISION WHICH EMPOWERS THE AGENCY TO ENACT SUCH RULE PROVISION:

NEW RULE - REQUIRED BY PASSAGE OF SB 665 DURING 2023 LEGISLATIVE SESSION.

IS THIS FILING SOLELY FOR THE SUNSET PROVISION REQUIREMENTS IN W. VA. CODE §29A-3-19(e)? No

IF YES, DO YOU CERTIFY THAT THE ONLY CHANGES TO THE RULE ARE THE FILING DATE, EFFECTIVE DATE AND AN EXTENSION OF THE SUNSET DATE? No

DATE eFiled FOR NOTICE OF HEARING OR PUBLIC COMMENT PERIOD: 6/28/2023

DATE OF PUBLIC HEARING(S) OR PUBLIC COMMENT PERIOD ENDED: 7/28/2023

COMMENTS RECEIVED: No

(IF YES, PLEASE UPLOAD IN THE COMMENTS RECEIVED FIELD COMMENTS RECEIVED AND RESPONSES TO COMMENTS)

PUBLIC HEARING:

(IF YES, PLEASE UPLOAD IN THE PUBLIC HEARING FIELD PERSONS WHO APPEARED AT THE HEARING(S) AND TRANSCRIPTS)

RELEVANT FEDERAL STATUTES OR REGULATIONS: No

WHAT OTHER NOTICE, INCLUDING ADVERTISING, DID YOU GIVE OF THE HEARING?

SUMMARY OF THE CONTENT OF THE LEGISLATIVE RULE, AND A DETAILED DESCRIPTION OF THE RULE'S PURPOSE AND ALL PROPOSED CHANGES TO THE RULE:

ESTABLISHES ESTABLISHMENT LICENSES - BASED ON PASSAGE OF SB 665 DURING 2023 LEGISLATIVE SESSION.

STATEMENT OF CIRCUMSTANCES WHICH REQUIRE THE RULE:

NEW RULE FOR LICENSURE OF ESTABLISHMENTS.

SUMMARIZE IN A CLEAR AND CONCISE MANNER THE OVERALL ECONOMIC IMPACT OF THE PROPOSED LEGISLATIVE RULE:

A. ECONOMIC IMPACT ON REVENUES OF STATE GOVERNMENT:

N/A

B. ECONOMIC IMPACT ON SPECIAL REVENUE ACCOUNTS:

N/A

C. ECONOMIC IMPACT OF THE LEGISLATIVE RULE ON THE STATE OR ITS RESIDENTS:

N/A

D. FISCAL NOTE DETAIL:

Effect of Proposal	Fiscal Year		
	2023 Increase/Decrease (use "-")	2024 Increase/Decrease (use "-")	Fiscal Year (Upon Full Implementation)
<b>1. Estimated Total Cost</b>			\$ 10,000.00
<b>Personal Services</b>			\$ 8,000.00
<b>Current Expenses</b>			\$ 2,000.00
<b>Repairs and Alterations</b>			
<b>Assets</b>			
<b>Other</b>			
<b>2. Estimated Total Revenues</b>			\$ 10,000.00

E. EXPLANATION OF ABOVE ESTIMATES (INCLUDING LONG-RANGE EFFECT):

NOT CERTAIN OF HOW MANY ESTABLISHMENTS WILL BE LICENSED. EXPENSES AND REVENUE MAY BALANCE OUT.

BY CHOOSING 'YES', I ATTEST THAT THE PREVIOUS STATEMENT IS TRUE AND CORRECT.

Yes

Grady M Bowyer -- By my signature, I certify that I am the person authorized to file legislative rules, in accordance with West Virginia Code §29A-3-11 and §39A-3-2.



**TITLE 194**  
**LEGISLATIVE RULE**  
**MESSAGE THERAPY LICENSURE BOARD**

**SERIES 7**  
**ESTABLISHMENT LICENSURE**

**§194-7-1. General.**

1.1. Scope. -- This rule establishes the policies and procedures for obtaining and renewing an establishment license issued by the Massage Therapy Licensure Board.

1.2. Authority. -- W. Va. Code §30-37-6 and W. Va. Code §30-37-13.

1.3. Filing Date. --

1.4. Effective Date. --

1.5. Sunset Provision -- This rule shall terminate and have no further force or effect on August 1, 2029.

**§194-7-2. Definitions.**

2.1. "Massage establishment" means a place of business wherein massage therapy is practiced, with a physical site or premise, including mobile sites, licensed as required by this article, in which licensed massage therapists are employees, partners, or contractors practicing massage therapy on clients.

2.2. "Sole practitioner" means a licensed massage therapist who is licensed pursuant to this article, who is not an employee or contractor of the sole practitioner or an establishment, and who provides massage therapy to clients at a specific location including, but not limited to, a rental space, home office space, offsite, or onsite space.

2.3. "License" or "Massage Establishment License" means a license issued by the West Virginia Massage Therapy Licensure Board to a business that offers massage therapy services for hire.

**§194-7-3. Establishment License Required; licensee responsibilities and prohibitions.**

3.1. All massage establishments shall, on or before October 1, 2023, apply for a Board issued massage establishment license, on a form prescribed by the West Virginia Massage Therapy Licensure Board. After October 1, 2023, it shall be unlawful to operate a massage establishment without a board issued massage establishment license, unless exempt as provided by W. Va. Code §30-37-1 et. seq., and this rule.

3.2. A massage establishment license shall be renewed biennially on an application renewal form prescribed by the board, with the appropriate fee, and all of the required documentation.

3.3. Massage establishment requirements:

3.3.a. A massage establishment shall post, in a prominent location, the board administered establishment license, the state license of each licensed massage therapist employed by the establishment, and any business licenses required by any state, municipality or local governmental entity.

3.3.b. Properly maintain and secure for each client the initial consultation documents, all session notes, written consent documents, and related billing records; and

3.3.c. Maintain a current list of all establishment employees and/or contractors on the premises at all times which includes the full name of each employee or contractor, and the board issued massage therapy license number and expiration date of the license for each massage therapist.

3.4. A massage establishment may not:

3.4.a. Employ or contract with an individual to perform massage services who is not a licensed massage therapist in this state and who is not a United States citizen or a legal resident with a valid work permit;

3.4.b. Allow a nude or partially nude employee to provide massage therapy or other massage services to a customer;

3.4.c. Allow any individual, including a client, license holder, contractor, or employee, to engage in sexual contact in the massage establishment.

3.4.d. Allow any individual, including a license holder, employee, or contract employee, to practice massage therapy in the nude or in clothing designed to arouse or gratify the sexual desire of any individual; or

3.4.e. Allow any individual, including a license holder, employee, or contract employee to reside on the premises of the massage establishment.

3.5. An adult oriented business may not obtain a license from the board or operate as a massage establishment.

**§194-7-4. Exemptions.**

4.1. A place of business is not required to hold a massage establishment license under this article if:

4.1.a. The place of business is owned by the federal government, the state, or a political subdivision of the state, or otherwise offers massage services as authorized under any other state issued professional or occupational license; or

4.1.b. At their place of business, a licensed massage therapist practices as a sole practitioner, *Provided: that the sole practitioner does not use a business name or assumed name; or the sole practitioner uses a business name or an assumed name and provides the massage therapist's full legal name or license number in each advertisement and each time the business name or assumed name appears in writing.*

**§194-7-5. Grounds for denying a license renewal, license suspension, or revocation.**

5.1. A licensee of a massage establishment may be disciplined, including the suspension or revocation of the license for cause, pursuant to the general provisions of W. Va. Code §30-1-1 et seq. and §30-37-1 et seq., for violating any provision of this rule, or for violating any applicable state law, rule, or policy, and for violating any applicable local ordinance.

5.2. Disciplinary action shall be governed by the provisions of 194 CSR 2, Hearing Procedures.

**§194-7-6. Massage Establishment License Holders Continuing Education requirements.**

6.1. All establishment license holders who are not licensed massage therapists, shall, beginning July 1, 2025, obtain two hours of continuing education on the laws and rules of massage therapy every two years, and shall provide the certificate of completion to the board by October 1, 2025, and submitted with the application for biennial renewal of the establishment license.