

WEST VIRGINIA
SECRETARY OF STATE
KEN HECHLER
ADMINISTRATIVE LAW DIVISION

Form #5

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FILED

1991 JUN -5 AM 11: 27

OFFICE OF WEST VIRGINIA
SECRETARY OF STATE

**NOTICE OF AGENCY ADOPTION OF A PROCEDURAL OR INTERPRETIVE RULE
OR A LEGISLATIVE RULE EXEMPT FROM LEGISLATIVE REVIEW**

AGENCY: West Virginia Board of Education TITLE NUMBER: 126

CITE AUTHORITY: W. Va. Code 18-2-5

RULE TYPE: PROCEDURAL _____ INTERPRETIVE _____

EXEMPT LEGISLATIVE RULE X
CITE STATUTE(S) GRANTING EXEMPTION FROM LEGISLATIVE REVIEW

AMENDMENT TO AN EXISTING RULE: YES _____, NO X

IF YES, SERIES NUMBER OF RULE BEING AMENDED: _____

TITLE OF RULE BEING AMENDED: _____

IF NO, SERIES NUMBER OF NEW RULE BEING ADOPTED: 14 (Policy 2340)

TITLE OF RULE BEING ADOPTED: Regulations for State-County Testing
Program

THE ABOVE RULE IS HEREBY ADOPTED AND FILED WITH THE SECRETARY OF STATE. THE
EFFECTIVE DATE OF THIS RULE IS July 15, 1991

Barbara L. Estep
June 3, 1991

2.30

TITLE 126
LEGISLATIVE RULE
WEST VIRGINIA BOARD OF EDUCATION
CHAPTER 18-2
SERIES 14
POLICY 2340

FILED
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OFFICE OF WEST VIRGINIA
SECRETARY OF STATE

Title: Regulations For State-County Testing Program

Section 1. General

1.1 Scope - In accordance with the measurement and evaluation needs related to students' learning and development, regulations governing the administration and operation of the State-County Testing Program have been established.

1.2 Authority - West Virginia code 18-2-5

1.3 Filing Date - June 3, 1991

1.4 Effective Date - July 15, 1991

1.5 Repeal of former rule. This rule repeals and replaces legislative rule titled State-County Testing Program; Series 14; filing date, November 5, 1964; effective date, January 5, 1965.

Section 2. Specific Regulations

2.1 All students listed on a teacher's register as part of 3rd, 6th, 9th or 11th grade enrollments shall be included in the State-County Testing Program Norm-Referenced Testing component. Exception: Special education students may be excused at the discretion of the county.

2.2 The State-County Testing Program Norm-Referenced Testing component will test the subjects of reading, language arts (including spelling and reference skills), mathematics, science, and social studies at the 3rd, 6th, 9th and 11th grades.

2.3 All students listed on a teacher's register as part of the 8th or 10th grade enrollments shall be included in the State-County Testing Program Writing Assessment component. Exception: Special Education students may be excused at the discretion of the county.

2.4 The State-County Testing Program Writing Assessment component will secure a writing sample at the 8th and 10th grades.

2.5 The measurement of verbal and non-verbal reasoning ability will be conducted at the 3rd and 9th grades.

2.6 A determined effort shall be made to administer a make-up test to those students not tested during the regular test administration.

2.7 All testing must be completed during the designated test periods.

W.Va. Board of Education
Leg. Rule, 18-2
Series 14
Policy 2340, Sec. 2

2.8 The testing program shall be administered by a county test coordinator who has been provided inservice training experience in administering the test instruments of this program.

2.9 Test booklets shall be used only in conjunction with the State-County Testing Program. The use of said test booklets, apart from the scheduled test administration to students, is limited to appropriate curriculum study if authorized by the county superintendent, county test coordinator, and county curriculum committee.

2.10 Test booklets shall be inventoried by the county test coordinator and stored in a secure location. A copy of the inventory shall be forwarded to the West Virginia Department of Education.

2.11 Counties shall provide staff development programs in test administration, interpretation and use, for all appropriate central office and school building level professional staff.

2.12 The county test coordinator in each county shall develop an outline or overview regarding the administration and use of State-County Testing Program test results and submit it to the West Virginia Department of Education.

2.13 All students and parents of those students who participate in the State-County Testing Program shall be informed of the individual student test results and be provided the opportunity for explanation and interpretation of said results by trained professional staff within the schools and county.

2.14 All teachers shall be provided norm-referenced and item data for the students in their schools and/or classrooms for the areas of instruction for which they are responsible. Other professional staff in the school may access the test results for individuals and groups of students for the purposes of instructional planning.

2.15 The West Virginia Department of Education may release county as well as overall State averages. The West Virginia Department of Education will release to the public only those records which are not identifiable to a student or small group of students and are not integral to the testing process. Neither test booklets nor specific test items will be released.

LCG:ihk/1689r

Series No. Rev. 7-11-89
NCK/RP

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(Plus all the volunteer
help we can get)

TO: Barbara Estep

AGENCY: Dept. of Education

FROM: JUDY COOPER, DIRECTOR, ADMINISTRATIVE LAW DIVISION

DATE: May 1, 1992

THE ATTACHED RULE RECENTLY FILED BY YOUR AGENCY HAS BEEN ENTERED INTO OUR COMPUTER SYSTEM. PLEASE REVIEW, PROOF AND RETURN IT WITH ANY CORRECTIONS. IF THERE ARE NO CORRECTIONS, PLEASE SIGN THIS MEMO AND RETURN IT TO THIS OFFICE. YOU WILL BE SENT A FINAL VERSION OF THE RULE FOR YOUR RECORDS.

PLEASE RETURN EITHER THE CORRECTED RULE OR THIS FORM WITHIN TEN (10) WORKING DAYS OF THE DATE YOU RECEIVED THIS REQUEST. CALL IF YOU HAVE ANY QUESTIONS.

SERIES: 14 TITLE: 126 Dept. of Education

* THE ATTACHED RULE HAS BEEN REVIEWED AND IS CORRECT.

SIGNED: _____

TITLE OF PERSON SIGNING: _____

DATE: _____

* THE ATTACHED RULE HAS BEEN REVIEWED AND NEEDS CORRECTING. THE CORRECTIONS HAVE BEEN MARKED.

SIGNED: _____ *Betty Belcher*

TITLE OF PERSON SIGNING: _____ *Secretary IV*

DATE: _____ *May 14, 1992*