

WEST VIRGINIA
SECRETARY OF STATE
KEN HECHLER
ADMINISTRATIVE LAW DIVISION

Form #5

Do Not Mark In this Box

FILED IN THE OFFICE OF
THE SECRETARY OF STATE
THIS DATE Aug. 21, 1990
ADMINISTRATIVE LAW DIVISION

**NOTICE OF AGENCY ADOPTION OF A PROCEDURAL OR INTERPRETIVE RULE
OR A LEGISLATIVE RULE EXEMPT FROM LEGISLATIVE REVIEW**

AGENCY: West Virginia Board of Education TITLE NUMBER: 126

CITE AUTHORITY: WV Code 18-3-11, 18-5-18, 18-2E-5 and 18-2-6(d)

RULE TYPE: PROCEDURAL _____ INTERPRETIVE _____

EXEMPT LEGISLATIVE RULE X

CITE STATUTE(S) GRANTING EXEMPTION FROM LEGISLATIVE REVIEW

AMENDMENT TO AN EXISTING RULE: YES _____, NO X

IF YES, SERIES NUMBER OF RULE BEING AMENDED: _____

TITLE OF RULE BEING AMENDED: _____

IF NO, SERIES NUMBER OF NEW RULE BEING ADOPTED: 63 ^{13C} (Policy 2330)

TITLE OF RULE BEING ADOPTED: Nonpublic School Accreditation

THE ABOVE RULE IS HEREBY ADOPTED AND FILED WITH THE SECRETARY OF STATE. THE
EFFECTIVE DATE OF THIS RULE IS September 28, 1990

Barbara L. Estep
August 17, 1990

HD NO _____ DRAFT NO _____ BILL NO H.B. 4425 RESOLUTION NO _____

SUBJECT Nonpublic School Accreditation FUND _____

SOURCE OF REVENUE: GENERAL SPECIAL OTHER (SPECIFY) _____

COST ESTIMATE BASED ON: AN ORIGINAL ESTIMATE BUDGET BILL OTHER (SPECIFY) _____

INCOME ESTIMATE BASED ON: AN ORIGINAL ESTIMATE BUDGET BILL OTHER (SPECIFY) _____

SHOW OVER-ALL EFFECT IN ITEMS 1 AND 2 AND ITEM 3 GIVE EXPLANATION OF BREAKDOWN BY FISCAL YEAR INCLUDING LONG-RANGE EFFECT

EFFECT OF PROPOSAL	ANNUAL		FISCAL YEAR		
	INCREASE	DECREASE	CURRENT	NEXT	THEREAFTER
1. ESTIMATED TOTAL COST		\$ -0-	\$ 500.00	\$ 500.00	\$ 500.00
PERSONAL SERVICES	\$	\$	\$	\$	\$
CURRENT EXPENSE					
REPAIRS AND ALTERATIONS					
EQUIPMENT					
OTHER					
2. ESTIMATED TOTAL REVENUES	\$	\$	\$	\$	\$

3. EXPLANATION OF ABOVE ESTIMATES (INCLUDING LONG-RANGE EFFECT):

The estimated total cost is minimal for the department of education. Expenses will involve the cost incurred for an external visiting team arranged by the school district in which the school is located. Generally, team members are from within the school district or from contiguous school districts. Expenses for the school district involve the hiring of substitute teachers to replace teacher(s) serving on review teams. This would impact 16 counties which have nonpublic schools.

DATE
4-6-90

AGENCY
West Virginia Dept. of Education

AUTHORIZED REPRESENTATIVE
Donna Edwards

IMPACTS
FISCAL:

Counties would pay for substitutes for teachers serving on on-site review teams.

STATE STAFF:

One coordinator and one Secretary II, responsible for review of the application(s) for accreditation submitted by the school district superintendents.

DATE	AGENCY	AUTHORIZED REPRESENTATIVE
<u>1-31-1990</u>	<u>Department of Education</u>	<u>Donna Edwards</u>

4126f

TITLE
LEGISLATIVE RULE
WEST VIRGINIA BOARD OF EDUCATION
CHAPTER 18-3-11, 18-5-18, 18-2E-5 and 18-2-6(d)
SERIES ~~13~~ 13 C
Policy 2330

TITLE: Nonpublic School Accreditation

Section 1.0 General

- 1.1 Scope - This legislative rule establishes the procedure and regulations for the accreditation of nonpublic schools.
- 1.2 Authority - West Virginia Code 18-3-11, 18-5-18, 18-2E-5 and 18-2-6(d)
- 1.3 Filing Date - August 17, 1990
- 1.4 Effective Date - September 28, 1990
- 1.5 Repeal of Former Rule - None. This is a new rule.

Section 2.0 Applicability

West Virginia Code 18-3-11 (Classification of all schools), 18-5-18 (Kindergarten programs), 18-2E-5 (School accreditation) and 18-2-6(d) (Accreditation, classification, and standardization of all schools) requires the state superintendent to classify all elementary and secondary schools and the West Virginia Board of Education to approve kindergarten programs and regulate the accreditation of all schools.

This document, Nonpublic School Accreditation, prescribes the state requirements for a nonpublic school to be state accredited. The requirements are in accordance with West Virginia Department of Education Policy 2320, Performance Based Accreditation System, which specifies the accreditation procedure, annual improvement plan, high quality standards and annual performance measures required for the accreditation of public schools. The West Virginia Board of Education hereby establishes commensurate criteria for the accreditation of nonpublic schools.

Section 3.0 Administration

Nonpublic School Accreditation shall be administered by state department of education staff in the Accreditation Office and local school district staff. Accreditation activities, which are based at the school or local school district level, are directed and coordinated by the school principal and by school district staff appointed by the school district superintendent.

Section 4.0 Application

To establish an accredited nonpublic school, the authorities in charge shall obtain the necessary application materials from the local school district superintendent's office or the state superintendent's office. Upon completing the in-school procedure, the application and required documentation shall be submitted to the local school district superintendent's office for transmittal to the state board of education.

Section 5.0 Accreditation Procedure

The procedure leading to accreditation shall consist of five steps: 1) the self-assessment, 2) the written plan for improvement, 3) an external team's verification of the self-assessment, 4) the transmittal of the application and the required documentation and 5) the assignment of the accreditation status.

Section 6.0 Timeline

A nonpublic school submitting applications for state accreditation shall comply with the scheduled date of transmittal of the accreditation document (March 16 through April 15).

Section 7.0 Accreditation Status

A nonpublic school seeking state accreditation shall be accredited once every four years. A school may be reviewed in fewer than four years if conditions change.

The accreditation of a nonpublic school shall be based upon the criteria and procedure as set forth in the document, Nonpublic School Accreditation. The final accreditation of a nonpublic school shall be determined through a systematic self assessment of a school's programs and services.

The information submitted for each school will be reviewed by the department of education staff and every school issued one of the following statuses: (1) full accreditation status, (2) probationary accreditation status or (3) serious impairment.

DISCRIMINATION PROHIBITED: The West Virginia Department of Education does not discriminate on the basis of sex, race, color, religion, handicapping condition, age and national origin in employment and in the administration of any of its education programs and activities.

KEN HECHLER
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SHEREE COHEN
Special Assistant

(Plus all the volunteer
help we can get)

TO: Barbara Estep (Bureau of Gen., Special & Prof. Education)
AGENCY: Board of Education
FROM: JUDY COOPER, DIRECTOR ADMINISTRATIVE LAW DIVISION
DATE: November 15, 1990

THE ATTACHED RULE RECENTLY FILED BY YOUR AGENCY HAS BEEN ENTERED INTO OUR COMPUTER SYSTEM. PLEASE REVIEW, PROOF AND RETURN IT WITH ANY CORRECTIONS. IF THERE ARE NO CORRECTIONS, PLEASE SIGN THIS MEMO AND RETURN IT TO THIS OFFICE. YOU WILL BE SENT A FINAL VERSION OF YOUR RULE FOR YOUR RECORDS.

PLEASE RETURN EITHER THE CORRECTED RULE OR THIS FORM WITHIN TEN (10) WORKING DAYS OF THE DATE YOU RECEIVED THIS REQUEST. CALL IF YOU HAVE ANY QUESTIONS.

SERIES: 13C TITLE Nonpublic School Accreditation (2330)

* THE ATTACHED RULE HAS BEEN REVIEWED AND IS CORRECT.

SIGNED: Donna K. Edwards
TITLE OF PERSON SIGNING: Director
DATE: 12/5/90

* THE ATTACHED RULE HAS BEEN REVIEWED AND NEEDS CORRECTING. THE CORRECTIONS HAVE BEEN MARKED.

SIGNED: _____
TITLE OF PERSON SIGNING: _____
DATE: _____