

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

December 9, 2021 - January 10, 2022

Action

A/S Comment was accepted and supports the proposed policy.

A/C Comment was accepted and resulted in changes to the proposed policy.

N Comment was not accepted.

Date	Commenter	Comments	Action	Rationale
§126-44M-1 General				
2021-12-17 09:26:11	Chandra D Dalton Curriculum Assistant Principal Herbert Hoover High School Elkview WV	I do not support the proposed changes to the Business and Marketing CTE pathways.	A/C	
2021-12-17 11:31:14	Courtney Frazier IT 1450 CTE Instructor Lincoln County High School Hamlin WV	My concerns are for the IT 1450 Program of Study changes. Please see "CTE High School Programs of Study Comments" below.	N	
2021-12-17 13:27:11	Geraldine Beckett Business Teacher Robert C. Byrd High School Clarksburg West	The State reduced the number of credits for graduation to 22. Of the 22, 20 of them are in core (non-elective) classes, which limits the opportunity students have to take elective courses. Due to the reduction, our principal changed our schedule so students earn 7 credits a year instead of 8, hoping to make it easier on them. This has reduced our enrollments in CTE classes, and given our students less flexibility.	N	This comment pertains to Policy 2510.
2021-12-17 14:48:02	MICHELLE S ALLEN Business Teacher Robert C. Byrd High	Students need Personal Finance classes to help them as they become young adults. Heck most of their parents (myself included) need a Personal Finance class.	A/C	Comment 1: Personal Finance was inadvertently left off. It has been added back to policy.

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

	School Clarksburg West			
2021-12-20 10:37:44	Cheri Chenoweth Retired Business Education Teacher Harrison County Lost Creek WV	Page 2 on Summarized Content of changes: Number 1 bracket no space before add	N	
2021-12-22 09:12:12	Tammy Jenkins Teacher Martinsburg High School Martinsburg West	The changes that have been proposed are not logical or helpful to our students at all. These changes will make it very difficult to attain completers in any cluster. Our scheduling of courses is difficult now with having crossover courses as an aid, but with four courses being limited to each cluster it will be near impossible for guidance/schools to accommodate.	A/C	Comment 2: CTE courses are sequenced to create pathways for students in course of program of study which leads to employment or postsecondary opportunities. The flexibility has been reinstated for Administrative Support, Accounting & Finance, Principles of Business, and Information Management. Comment 3: Perkins V requires states to draw on labor market data to set criteria for identifying high-skill, high- wage, and in-demand occupations.
2022-01-05 15:50:16	Deborah A Chapman CFCS Retired CTE teacher of 50 years Huntington WV	I have looked over the new 2520.13 policy and have a few concerns as a retired CTE educator. I have been a fighter/supporter for CTE for over 50 years and even though I am retired I still try to keep current on local, state, national policies and funding. I believe in change when needed so don't take comments as destructive but concern for students and teachers. I just wish more people understood the CTE process and the college credit, credentials etc that students could receive. I am one that would invite our officials and legislators to everything we did at our high school. They came to many functions and loved all that the students were doing. They knew CTE was in my heart.	N	

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

2022-01-06 15:37:04	Candice Dotson Teacher-Business Education Hancock County Schools Weirton, WV West	Policy 2520.13	N	
2022-01-09 22:23:48	Virginia McCormick Teacher Calhoun-Gilmer Career Center Grantsville WV	No additional comment.	N	
2022-01-10 11:18:22	Kary Lemley Business Educator Wirt County High School Elizabeth West	I am writing today regarding our concerns for the policy changes of 2520.13.	N	
2022-01-10 15:12:13	Sherry Watts Business Teacher East Hardy High School Baker WV	IT 1450 - Information Management	N.	
2022-01-10 15:22:46	Bonita Bowman Teacher Independence High School Coal City, WV West	I feel the impending changes to Policy 2520.13 will negatively impact the CTE Business Programs in small schools with limited personnel.	A/C	See Comment 2.
2021-12-17 11:05:25	Melaine Wilson- Quisenberry Business Teacher Boone County Schools Danville WV	This comment is in regards to POLICY 2520.13 - West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education, which seeks to put strict guidelines around what constitutes a completer in the Business and Accounting curriculum. I urge the Board to continue to allow individual schools to select courses based on student need. Our school, for instance, has only one business teacher and offers business law, accounting, personal finance, and business	A/C	See Comment 2. See Comment 3.

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

		computers. Under the proposed guidelines, students at Scott High would lose the ability to take two very important courses. Business Computers teaches students typing and Microsoft Office skills that they would not otherwise have. In addition, students benefit greatly from access to the Personal Finance course. It prepares them for a financially secure future. While I do believe this policy is well-intended, it fails to take into account the impact on students enrolled in smaller schools and the loss of content options that are most appropriate for them as a result.		
§126-44M-2 Purpose				
2021-12-17 09:26:11	Chandra D Dalton Curriculum Assistant Principal Herbert Hoover High School Elkview WV	The proposed changes, will not meet the needs of my students.	N	
2022-01-06 15:37:04	Candice Dotson Teacher-Business Education Hancock County Schools Weirton, WV West	Comments	N	
2022-01-09 22:23:48	Virginia McCormick Teacher Calhoun-Gilmer Career Center Grantsville WV	No additional comment.	N	
2022-01-10 11:18:22	Kary Lemley Business Educator Wirt County High School Elizabeth West	I am a business education in the Career and Technical Education department and the proposed changes will have a negative impact on the programs we offer our students. These changes will restrict the courses offered to our students, making our programs less appealing.	A/C	See Comment 2. See Comment 3.

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

§126-44M-3 Incorporation by Reference				
2022-01-09 22:23:48	Virginia McCormick Teacher Calhoun-Gilmer Career Center Grantsville WV	No additional comment.	N	
2022-01-10 11:18:22	Kary Lemley Business Educator Wirt County High School Elizabeth West	n/a	N	
§126-44M-4 Summary of the West Virginia College- and Career-Readiness Program of Study/Content Standards for CTE				
2021-12-17 09:26:11	Chandra D Dalton Curriculum Assistant Principal Herbert Hoover High School Elkview WV	The new proposed changes for BM 1465, FI 1410 and MK 0420 have locked in the four required courses for high schools who do not have a technical school on the same campus. Without flexibility, our school will be forced to choose only one of the Business programs to implement and we will have to cut programs and possibly teachers as a result.	A/C N	See Comment 2. See Comment 3. Comment 4: Marketing Work Experience/Internship provides flexibility to students by allowing them to investigate different markets that may not have been addressed in specific courses.
2021-12-17 10:31:11	Kristi Caraway Teacher Greenbrier East High School Lewisburg WV	As a business and marketing teacher, I am NOT in favor of the proposed policy changes for CTE concentrations. First of all, setting a required four courses for each concentration limits students on what classes they must take. Several students will not be able to complete, due to scheduling conflicts. Also, as a teacher, I would have to greatly change the classes that I currently teach. This would also mean that I would have to learn new curriculums, and create new lesson plans for several courses. With all of the changes and hardships we have been dealing with since COVID-19 started, I am in awe	A/C	See Comment 2. See Comment 3. See Comment 4.

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

		and am disappointed that changing our current policy is even being considered.		
2021-12-17 17:33:45	Mark Yoho Teacher North Marion High School Farmington WV	3 questions 1. How does a small school with one business teacher survive this? 2. Why do we not have a class to find out what area of business education a student is interested or as aptitude for? 3. Why would any educational pathway not include Word and Excel since they are used in every business setting? As a business education teacher for 29 years I don understand why we would narrow the focus of a high school aged student. I can imagine a 10 grader thinking they want to be in finance then realizing they hate it. Now that student is trapped in a pathway that is unsuitable for them. Im very disappointed in path our leaders have taken in this step.	A/C N N	See Comment 2. See Comment 3. Career exploration courses have been developed and identified as foundational courses in 6-12. It is a local decision to implement these foundational courses. Course skillset allow for the integration of technology.
2021-12-22 09:12:12	Tammy Jenkins Teacher Martinsburg High School Martinsburg West	The proposed courses for Information Management and other clusters have courses that do not have descriptions. It states that certifications will be required, but no guidance on the actual software content or the certifications that would be available.	N	Comment 5: Course descriptions, skillsets, and certifications are allocated on the CTE Portal on the West Virginia Department of Education (WVDE) website. Portal training has been provided for the last three years.
2022-01-04 16:12:19	Angela Varney Business & IT Teacher Mingo Central High School Delbarton West	I am very disappointed in the proposed changes to the Information Management program. These changes will not meet the needs of my students. Also, the proposed changes do not offer any flexibility in the scheduling for my students. Since the proposed changes are so drastic, it will make it very hard to have completers for this program. I have had students who were working toward being a completer in the Information Management program next year; however, with the changes they will not be able to complete the new required courses before they graduate.	A/C N	See Comment 2. See Comment 3. Comment 6: Students currently enrolled in a closing and/or transitioning program are given the opportunity to complete under program enrollment.

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

2022-01-05 15:50:16	Deborah A Chapman CFCS Retired CTE teacher of 50 years Huntington WV	I began my career teaching middle school home economics and would like to see CTE classes in middle schools. I noticed in the report that food preparation would be offered. I am in total agreement with that but so worried on how it would be offered. Not many of our middle schools are equipped with kitchens and the supplies to teach the class properly. I do not want to see a class where a teacher is given a portable hot plate or a microwave to offer that class. There would have to be an investment in funds to build a classroom with at least five or six fully equipped kitchens. If you are wanting students to like food prep and go on to ProStart, I am not sure cooking on a hot plate is the way to go. If the middle schools had the proper room arrangement, it would be great but not sure that would happen in many of our new or older schools. Please make sure there is money/funding set aside to FULLY support the proper content standards. Also, remember the colleges/universities do not offer Home Economics Education, so who would teach it? Please have someone that knows food preparation and Parenting and Strong Families and not a teacher who needs another period of something to fill a schedule. Don throw a teacher into that kind of situation---that is why teachers in WV are leaving.	A/S N	Foundational courses are an exploration of pathways and are designed to help students select programs of study/careers as they continue their secondary/postsecondary education.
2022-01-09 22:23:48	Virginia McCormick Teacher Calhoun-Gilmer Career Center Grantsville WV	No additional comment.	N	
2022-01-10 10:29:03	Brenda Bolyard Business Teacher Grafton High School Grafton WV	Our school has approximately 625 students. CTE at our school offers electives school wide. We offer what we feel is a rigorous Business Management and Support Concentration.	A/C	See Comment 2. See Comment 3.

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

		<p>Our current program BM1465 offers: BCA 1 and 2, Accounting I, and Business Marketing and Essentials.</p> <p>Your office suggests changing BM1465 to: BCA 1 and 2, Office Procedures, and Professional Communications.</p> <p>Why not set higher goals for our students so the college bound AND industry bound can SUCCESSFULLY pursue their respective futures?</p> <p>What parent would want to allow their child to take Office Procedures? And I don know how in the world the two classes chosen are more rigorous than the ones we currently offer. I incorporate soft skills/office procedures within each class as our current CSSs are written. I also have taught Accounting 2 for students who request more knowledge in the field.</p> <p>Now, I do not know who made these terrible decisions; but as our state CTE leaders, we are counting on you to rectify this terrible situation. I volunteered on multiple occasions to help rework the business programs of study. I feel like this was underhanded; but truly why dumb-down the curriculum?</p>	N	<p>Comment 7: Administrative Support and Principles of Business have been aligned to industry standards to allow for colleges/universities to offer dual credit opportunities. These programs of study have been designed as a planned sequence of coherent courses to provide students with technical and academic knowledge and skills required to gain immediate employment or transition to the postsecondary level.</p>
2022-01-10 11:18:22	Kary Lemley Business Educator Wirt County High School Elizabeth West	Please see WVDE CTE Standards on WVDE CTE site.	N	
126-44M-5 Severability				
2022-01-09 22:23:48	Virginia McCormick Teacher Calhoun-Gilmer Career	No additional comment.	N	

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

	Center Grantsville WV			
2022-01-10 11:18:22	Kary Lemley Business Educator Wirt County High School Elizabeth West	The elimination of course electives to the business pathways discriminates against small schools and their student populations by restricting the opportunity to obtain Completer status in multiple tracks. The restriction of courses also creates scheduling conflicts in smaller school environments. WV has many rural areas with limited populations. These students deserve to be taken into consideration when making drastic changes such as those proposed.	A/C	See Comment 2. See Comment 3. Comment 8: By taking electives out of specific clusters, WVDE has expanded flexibility by allowing any elective to be taken regardless of the cluster/program of study. Any CTE course may be taught as an elective to allow for more flexibility. Comment 9: CTE identified school types has been arranged by student population allowing schools to be easily identified as comprehensive high schools.
Introduction Comments				
2021-12-17 09:26:11	Chandra D Dalton Curriculum Assistant Principal Herbert Hoover High School Elkview WV	We currently have the flexibility to pick and choose many of the courses we use to make up the four required courses for our students to be completers. This allows for multiple completers and one business teacher is able to teach all of the courses needed.	A/C	See Comment 2. See Comment 3.
2021-12-22 12:31:48	Julia Yearego Business Teacher Lincoln High School Shinnston WV	CTE instructors should have been offered to have conference calls about these changes in their programs of study AFTER their workday not in the middle of teaching courses where they could not concentrate or even have the time to log in to discuss the proposed changes. This felt purposeful to exclude rather than include the individuals most impacted by these changes (the instructors and students).	N	Professional learning sessions were recorded, and comments were received outside of the sessions.

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

2022-01-09 15:15:20	Stacy Ward NBCT Grafton High School Grafton WV	<p>The current IT 1450 Information Management required courses provide a variety of experiences, depth of knowledge, and ability to earn industry recognized certifications. The current courses include Digital Imaging/Multimedia I and II and Business Computer Applications I and II. The courses provide hands-on experience in Microsoft Word, Excel, PowerPoint, and Access as well as exposure to the Adobe Creative Suite.</p> <p>The proposed IT 1450 would consist of Technical Computer Applications I and II which creates separate courses that we are unable to bundle in our course offerings. The additional proposed courses include Fundamentals of Computer Science and Desktop Publishing.</p>	A/C	See Comment 2. See Comment 3.
2022-01-09 18:26:54	Stacy Ward NBCT CTE Grafton High School, Taylor Co Schools Grafton WV	<p>I have been actively involved in our Business/Marketing and Information Technology programs for 18+ years. I respectfully ask no changes to be made at this time. Changes will impact student interest and involvement and multi-completer opportunities and course scheduling. We currently can offer three Business/Marketing/IT concentrations and would be happy to share wonderful student accomplishments. I can think of numerous seniors, triple program completers, this year that would have been greatly impacted with the proposed changes. Their high school experiences would look entirely different.</p> <p>I would welcome the opportunity to further discuss the impact this will have on our students.</p>	A/C	See Comment 2. See Comment 3. See Comment 4.
2022-01-09 22:23:48	Virginia McCormick Teacher Calhoun-Gilmer Career	No additional comment.	N	

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

	Center Grantsville WV			
2022-01-10 11:18:22	Kary Lemley Business Educator Wirt County High School Elizabeth West	I am a business education in the Career and Technical Education department and the proposed changes will have a negative impact on the programs we offer our students. These changes will restrict the courses offered to our students, making our programs less appealing.	A/C	See Comment 2.
2022-01-10 12:09:30	Cody Parks Student Grafton High School Grafton WV	I am completing this year for Information Management. I have my 2016 Office Masters and 2019/365 Office Expert along with Photoshop 2018. I feel as though this cluster should stay the same as many people can find what they like in computers and can learn basic skills that will help in college and other life situations (budgeting, taxes, etc)	N	Comment 10: To better prepare students for IT careers, this program of study was modified to include design, development, support, security, and management of hardware, software, and system integration services. The program of study changes now includes a foundational course that may be introduced in the middle schools allowing students to take additional elective in high school.
2022-01-10 12:13:45	Austin G. Casto Student Class of 2023 Grafton High School Grafton WV	I am a concentrator student in our schools Digital Imaging program. I will not complete in IT1450 Information Management, however I have received certification in Visual Design using Adobe Photoshop CC 2018. Our classes wish for its concentrations to stay the same.	N	See Comment 10.
2022-01-10 12:14:36	Michael Koton Student Grafton High School Grafton WV	I am a senior at Grafton High School and I believe changing the CTE concentrations and course offerings now will affect the learning of students in a bad way. As our classes were changed a few years ago and are only now getting the hang of it. Changing it now would put more stress on teachers and students. At least postpone this for a few years.	N	See Comment 6. See Comment 10.
2022-01-10 12:14:37	Cory Whitmeyer Student	I am a senior here at Grafton High School and upon learning of the proposed changes, I became deeply concerned as such changes would limit flexibility and	N.	See Comment 2.

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

	Grafton Highschool Grafton WV	remove the standing benefits of the programs in place. I feel that things should remain as they are.		
2022-01-10 12:19:37	Bethany Lipscomb Class of 2023 Grafton High School Flemington WV	I am a student at Grafton High School who will be completing the in the IT1450 Information Management and BM1465 Administrative Support.	N	
2022-01-10 13:48:31	Sherry Watts Business Teacher East Hardy High School Baker WV	Upon reviewing the proposed changes to many of our programs of study for Business and Technology areas, I can only feel these changes would be detrimental to many schools (including my school). We currently have the flexibility to pick and choose many of the courses we use to make up the four required courses for our students to be completers. I know coming from a small comprehensive high school program, we desperately need that flexibility to meet the needs of our students. The new proposed changes have locked in the four required courses for us and the proposed courses are ones that will not meet the needs of my students (and the students at many of the other high schools across the state). I currently have students that are able to complete in two pathways, but without the BCA I course "overlapping" in the different pathways, it will not be feasible for students to fit this into their schedules. In my small school it is hard for Business Programs to compete with the "fun" programs such as Ag and Pro-Start so I think this will cause my numbers to drop drastically as students will now be "forced" to take specific courses without the option to have electives they can choose from. Our programs shouldn be a "one size fits all." This mindset is not beneficial to our students as it isn allowing them to "think outside of the box" and have an entrepreneurial spirit when applying their mind to do things they like to do. If we force students into classes they do not want to be in, they won take the classes.	A/C	See Comment 2.

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

2022-01-10 15:12:13	Sherry Watts Business Teacher East Hardy High School Baker WV	Upon reviewing the proposed changes to many of our programs of study for Business and Technology areas, I can only feel these changes would be detrimental to many schools (including my school). We currently have the flexibility to pick and choose many of the courses we use to make up the four required courses for our students to be completers. I know coming from a small comprehensive high school program, we desperately need that flexibility to meet the needs of our students. The new proposed changes have locked in the four required courses for us and the proposed courses are ones that will not meet the needs of my students (and the students at many of the other high schools across the state). I currently have students that are able to complete in two pathways, but without the BCA I course "overlapping" in the different pathways, it will not be feasible for students to fit this into their schedules. In my small school it is hard for Business Programs to compete with the "fun" programs such as Ag and Pro-Start so I think this will cause my numbers to drop drastically as students will now be "forced" to take specific courses without the option to have electives they can choose from. Our programs shouldn't be a "one size fits all." This mindset is not beneficial to our students as it isn't allowing them to "think outside of the box" and have an entrepreneurial spirit when applying their mind to do things they like to do. If we force students into classes they do not want to be in, they won't take the classes.	A/C	See Comment 2. See Comment 3.
CTE Alpha Listing of State-Approved Programs of Study, Clusters, and Pathways				
2021-12-14 14:54:11	Heidi Griffith Curriculum Coordinator Harrison County Schools Clarksburg West	Please consider changing the name of the "Business for College" program of study to "Advanced Business" or something that doesn't juxtapose it with Administrative Support. As it is, the perception may be that students who take the Administrative Support courses will not be	A/C	Business for College has been changed to Principles of Business.

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

		attending college. Many community colleges have administrative courses. I fear that students will avoid taking the administrative support courses because they believe that they are not for students who wish to attend college.		
2021-12-17 10:52:48	Tina Goodman Business Education Teacher Man High School Man WV	I could not find Personal Finance as an approved class. It is a disservice to our students to not offer Personal Finance in the business department. Business teachers are the most qualified professionals to teach personal finance, or any finance related class for that matter. It is an important skill set for students and should be offered in multiple facets of their education.	A/C	See Comment 1.
2021-12-17 13:03:55	Tiffany McMahan Teacher Greenbrier East High School Lewisburg WV	The proposed CTE programs of study, especially for business and marketing, will negatively impact our students. Many students take multiple classes so they can complete and gain as many certifications as possible. Several students also cross-complete to gain more knowledge in multiple CTE areas. With four unique courses required for each cluster, students will only be able to complete in one concentration, limiting students' opportunities and choices. Our current programs offer students flexibility in choosing their courses, empowering our students and providing them with a personalized education plan. Many of our current programs of study will no longer be taught because of the new classes we would be required to teach. We currently offer Accounting/Finance, IT, Management/Admin. Support, and Marketing. With the proposed changes, we would have to teach 8 new courses, limiting us to one or two concentrations for our school. Given the past two years, Covid and educational hardships, changing the concentrations will only further suppress our WV educational system.	A/C	See Comment 2.

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

2022-01-05 15:50:16	Deborah A Chapman CFCS Retired CTE teacher of 50 years Huntington WV	Concerned with Careers in Education program of study. Concerned with Personal Fitness and Wellness program of study Concerned with Sports Medicine program Concerned with Business and personal finance	N	
2022-01-09 15:15:20	Stacy Ward NBCT Grafton High School Grafton WV	Information Management IT1450 Information Technology Interactive Media	N	
2022-01-09 15:40:31	Stacy Ward NBCT Grafton High School, Taylor Co Schools Grafton WV	Personal Fitness and Wellness Training HE1095 Health Science Therapeutic Services	N	
2022-01-09 18:26:54	Stacy Ward NBCT CTE Grafton High School, Taylor Co Schools Grafton WV	BM1465 Administrative Support Business Management and Administrative Support Cluster	N	
2022-01-09 19:28:38	Jaclyn Loss Teacher Lincoln High school Shinnston WV	The way the new programs of studies are aligned are not conducive to students needs. Teachers were in no way were informed or had a hand in planning/updating these programs of studies. This will limit students full potential and won't allow them to explore other areas because no classes overlap. Also, the number of completers are also going to be reduced because we can't even finish out the current completers we have we have to start teaching these new pathways and don't have room in our schedule to teach 10 classes. I teach 3 classes a semester and now I have to develop curriculum for 3 new classes because I only teach one of the classes in the pathways now. When are you going to give us time to do this? I should not have to use my own time during the summer to do this and a planning period isn't going to be enough.	A/C N	See Comment 2. See Comment 3. Comment 11: Instructor input was included in the design of the policy. Additional information regarding program changes were shared in professional learning sessions. Professional learning sessions were recorded, and comments were received outside of the sessions.

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

		Now, I do not know who made these terrible decisions; but as our state CTE leader, we are counting on you to rectify this terrible situation. I volunteered on multiple occasions to help rework the business programs of study. I feel like this was underhanded but truly why dumb-down the curriculum?		
2022-01-10 11:18:22	Kary Lemley Business Educator Wirt County High School Elizabeth West	Please see WVDE CTE Standards on WVDE CTE site.	N	
2022-01-10 12:09:30	Cody Parks Student Grafton High School Grafton WV	IT1450 Information Management BM1465 Administrative Support	N	
2022-01-10 12:12:29	Chase Bucklew Class of 2023 Grafton High School Grafton WV	IT1450 Information Management and BM1465 Administrative Support.	N	
2022-01-10 12:13:45	Austin G. Casto Student Class of 2023 Grafton High School Grafton WV	IT1450 Information Management BM1465 Administrative Support Digital Imaging I and II	N	
2022-01-10 12:14:36	Michael Koton Student Grafton High School Grafton WV	IT1450 Information Management BM1465 Administrative Support HE Personal Fitness and Wellness	N	
2022-01-10 12:14:37	Cory Whitmeyer Student Grafton Highschool Grafton WV	IT1450 Information Management BM1465 Administrative Support	N	
2022-01-10 12:19:37	Bethany Lipscomb Class of 2023	IT1450 Information Management and BM1465 Administrative Support.		

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

		<p>world skills, regardless of whether or not they complete in this area. If these changes go into effect, many of these opportunities will cease to exist for the students at our school. For example, we also only have one art teacher, but because my program, as it is currently set up, offers digital imaging, we can provide an additional opportunity for students to fulfill their art requirement. If I were to continue teaching the information management program after it is updated, this will no longer be an option, and some of our art classes may be overloaded. Information management also includes the BCA classes, which I believe all of our students can benefit from. Microsoft Office skills are some of the most sought after in industry. These will also no longer be taught in the information management program, should these changes occur. This means that we will be eliminating a chance for students to achieve certifications. I believe the way that the classes are currently arranged works very well, and any other set up would be a detriment to our schools and our students, particularly smaller schools, as it eliminates class choices and opportunities. I would implore you to please reconsider these changes, and leave the business clusters and pathways the way that they are. Thank you for your consideration!</p>		
2022-01-10 13:48:31	Sherry Watts Business Teacher East Hardy High School Baker WV	BM1465 Administrative Support	N	
2022-01-10 15:12:13	Sherry Watts Business Teacher East Hardy High School Baker WV	IT1450 - Information Management	N	
ACE Alpha Listing of State-Approved Programs of Study, Clusters, and Pathways				

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

2022-01-09 22:23:48	Virginia McCormick Teacher Calhoun-Gilmer Career Center Grantsville WV	No additional comment.	N	
2022-01-10 11:18:22	Kary Lemley Business Educator Wirt County High School Elizabeth West	n/a	N	
Explanation of Terms Comments				
2021-12-17 09:26:11	Chandra D Dalton Curriculum Assistant Principal Herbert Hoover High School Elkview WV	I understand people trying to justify their jobs by making changes, but changes do not always equal positive growth and innovation. By taking away the flexibility, you are essentially killing programs and losing teachers. The four required courses work in a Technical Center, but they do not work in a high school alone. Those making policy changes need to understand that CTE is much different in the high school setting and what works for one doesn't necessary work for the other!	A/C	See Comment 2. See Comment 3. See Comment 8.
2022-01-09 22:23:48	Virginia McCormick Teacher Calhoun-Gilmer Career Center Grantsville WV	No additional comment.	N	
2022-01-10 11:18:22	Kary Lemley Business Educator Wirt County High School Elizabeth West	n/a	N	
CTE Initiatives Comments				
2021-12-17 13:27:11	Geraldine Beckett Business Teacher	The Career Work Skills Training program will no doubt become more popular as the other programs loose their	A/C	See Comment 2.

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

		We are already underpaid enough and aren't offered incentives for anything so how do you expect to retain and recruit teachers in a field that isn't even being offered at any college or university? You need to stop this change and get teacher involved in planning, we are the experts and are doing the job daily, not you.		
2022-01-09 22:23:48	Virginia McCormick Teacher Calhoun-Gilmer Career Center Grantsville WV	No additional comment.	N	
2022-01-10 11:18:22	Kary Lemley Business Educator Wirt County High School Elizabeth West	I am a business education in the Career and Technical Education department and the proposed changes will have a negative impact on the programs we offer our students. These changes will restrict the courses offered to our students, making our programs less appealing.	A/C	See Comment 2.
CTE Elective Courses Comments				
2021-12-17 10:11:49	Rebecca Weese Business Education CTE Teacher Randolph County BOE/TVHS Business Educ. Mill Creek WV	Restructuring the CTE course requirements will not allow smaller schools to implement various pathways for student interest. Limiting the course pathways will prevent students from creating their own interest pathways without having the elective options. The current pathways reflect course requirements and then allow students to choose pathway options. This allows the school to plan their master schedule based on demand and allows change and alternating of courses to meet potential student completer needs.	A/C	See Comment 2. See Comment 9.
2021-12-17 10:52:48	Tina Goodman Business Education Teacher Man High School Man WV	Personal finance should remain an option in the Business Department. It is one of the most relevant courses to the whole education of a student and much more relevant as a full year course as opposed to being tacked on to the social studies curriculum. If anything Economics should be reintroduced into the business programs.	A/C	See Comment 1.

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

		<p>variety of knowledge and experience they may encounter in the workforce. For example, I presently teach Accounting 1, Accounting 2, Personal Finance, and Business Law, which currently allows students to become a completer in Accounting and Finance. Each of these classes provides a different skill set to my students: accounting is the recordkeeping and management of a business, Personal Finance teaches how to get a job and live on their own, and Business Law provides the legal duties and recourses available to businesses and individuals. These are 4 classes that provide important but different content standards that will be applicable to students their entire life.</p> <p>It appears the proposal is to change the Finance cluster to the nonflexible classes of Accounting 1 and 2, Introduction to Finance, and Financial Management. Many schools including my own do not presently have the classes of Introduction to Finance or Financial Management, so at worst schools will not be able to offer this completer program, and at best you're asking schools to expend limited resources on new materials, changing their program of studies, and asking teachers to change years of delevoped educational lecture, assessments, and projects. Additionally, students may not be willing to take four similar situated courses, and the proposal is depriving students the exposure to various business disciplines necessary in high school at a time when many students are not familiar with any business concepts or careers.</p> <p>Also importantly, Personal Finance is a feeder program to my Accounting 1 and Accounting 2 classes. Students who are not necessarily business oriented take personal</p>	<p>A/C</p> <p>A/C</p>	<p>See Comment 2.</p> <p>See Comment 1.</p>
--	--	---	-----------------------	---

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

	<p>finance to learn how to prepare materials to get a job, learn of benefits offered by and legal requirements of employers, budget, invest, purchase a home and vehicle, file their tax return, manage their credit, etc. Many students who have a fear of math and wrongly believe they could not pass an Accounting class become familiar with my classroom and the content offered in my Personal Finance class and go on to take Accounting I.</p> <p>Personal Finance may be the most important class taught in high school. I have experienced numerous occasions when describing my profession and classes, when grown adults lament how they wished their high school would have taught such a class teaching the fundamentals of getting a job, benefits available to them, tracking their finances and making helpful financial decisions. The state of West Virginia should be requiring personal finance not lessening its role. In my school, personal finance is one of the most taken classes offered 5 of 8 periods each school year. The state will be significantly hurting my Finance Completer Cluster numbers and program if it takes away Personal Finance as a requirement.</p> <p>Last, I will close by saying that each year it feels like the classes or specialization classes required to be a completer change. It makes it very difficult for schools, counselors, teachers, and students to keep track of and meet a moving target. Things should not be changed just for the sake of changing. While it may be human nature for new individuals to want to put their stamp on a new job, it often times can be to the detriment of everyone else trying to adhere to the standards. I can tell you that the present Accounting and Finance cluster of Accounting 1, Accounting 2, Personal Finance, and a specialization</p>	<p>N</p>	<p>See Comment 12.</p>
--	---	----------	------------------------

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

		<p>class, which is often times Business Law in my school, is working. It gives me great joy when students come back to visit from college saying that they have been well prepared to earn their college degree and succeed personally in their lives.</p> <p>Please do not diminish the importance of personal finance nor change the finance cluster that is working. Thank you for taking my concerns and comments under consideration.</p> <p>Sincerely Yours,</p> <p>Chad D. Haught Brooke High School</p>		
2022-01-04 08:25:22	Melanie Sprenger Teacher Harrison County Board of Ed CLARKSBURG West	<p>I currently teach Personal Finance and BCA I, BCA II, along with Accounting I and II. I believe Personal Finance is a course (not a small part of Civics) every student should take before graduating high school. BCA I offers the opportunity to earn Microsoft Office certifications in both Word and PPT and BCA II offers MSO in Excel and Access, which is invaluable to students going to college. Both of these courses are invaluable for students after high school. I am only able to teach 4 courses each semester--so I have no room to offer some of these courses as electives. I don't know what thought process went into the decision, but I believe that those of us who actually teach the courses should have been involved in the mandated changes.</p> <p>These changes will kill the CTE programs in many small high schools in our state. Many counties have only 1 high school with 1 business teacher. Please explain how that will possibly work with these changes!</p>	A/C	<p>See Comment 2.</p> <p>See Comment 1.</p>
			N	See Comment 9.

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

2022-01-06 15:37:04	Candice Dotson Teacher-Business Education Hancock County Schools Weirton, WV West	Removing Personal Finance or changing it to Intro to Finance is detrimental to every student in the State of WV. Unless a student absolutely knows what they want to do after high school, they will not be taking a finance class at Weir High. Students should have a choice of electives, not be roped into a program with zero electives. Zero choice = zero completers. Disappointing.	A/C	See Comment 1.
2022-01-09 15:15:20	Stacy Ward NBCT Grafton High School Grafton WV	Suggested changes will also impact our current EDGE Pathway credits with Pierpont Community and Technical College. Three GHS 2021 graduates earned EDGE scholarships and EDGE credits for an AAS degree in Information Systems Technology.	N	See Comment 10.
2022-01-09 19:10:31	Robin Salai Teacher Fairmont Senior High Fairmont WV	At our high school some of the CTE courses are used as electives. I believe it would be detrimental to our program as well as our school to remove and rearrange the courses you are proposing. Personal Finance, although not a required class, I have 50+ students that take the course as an elective and benefit from it. The Finance class you are proposing to replace it with is not the same thing and will not benefit our students.	A/C A/C	See Comment 8. See Comment 1.
2022-01-09 19:28:38	Jaclyn Loss Teacher Lincoln High school Shinnston WV	The way the new programs of studies are aligned are not conducive to students needs. Teachers were in no way were informed or had a hand in planning/updating these programs of studies. This will limit students full potential and won't allow them to explore other areas because no classes overlap. Also, the number of completers are also going to be reduced because we can't even finish out the current completers we have we have to start teaching these new pathways and don't have room in our schedule to teach 10 classes. I teach 3 classes a semester and now I have to develop curriculum for 3 new classes because I only teach one of the classes in the pathways now. When are you going to give us time to do this? I should not have to use my own time during the summer	A/C N	See Comment 2. See Comment 3. See Comment 11. See Comment 12.

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

		to do this and a planning period isn't going to be enough. We are already underpaid enough and aren't offered incentives for anything so how do you expect to retain and recruit teachers in a field that isn't even being offered at any college or university? You need to stop this change and get teacher involved in planning, we are the experts and are doing the job daily, not you.		
2022-01-09 22:23:48	Virginia McCormick Teacher Calhoun-Gilmer Career Center Grantsville WV	No additional comment.	N	
2022-01-10 11:18:22	Kary Lemley Business Educator Wirt County High School Elizabeth West	I believe "Personal Finance" covers numerous valuable topics impossible to address in a small portion of a Civics course. Parents and educators agree that every student should take a personal finance course before graduating high school. Personal Finance should be available as an elective course in any business pathway offered. Frontloading BCA I with all office skill sets and then requiring a BCA II course in "expert" skill development blocks alternative educational opportunities to students who do not need expert level office skills. CTE programs often attract students who may not be college bound but instead need basic skill sets to be successful in a career path. These include but are not limited to Option Pathway students and students with learning development challenges. The ability to offer alternative, career exploring courses to BCA II would develop soft skills and other competencies to meet diverse employment needs in a post-pandemic job market.	A/C	See Comment 1.
			A/C	See Comment 2.
2022-01-10 13:48:31	Sherry Watts Business Teacher	Elective courses give students empowerment to choose courses for their schedule that have meaning to them and ones they have an interest in. Without electives, we	A/C	See Comment 2.
			N	See Comment 14.

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

	East Hardy High School Baker WV	are "forcing" students to take courses and I feel the students will not take them. They will sign up for other pathways instead. Business Pathways are not easy and if they do not have some "say" then they will just choose another pathway. It is also not going to be easy on teachers. We are going to be forced to teach classes we have never taught before (some that we may not ever be qualified or feel comfortable teaching).		
2022-01-10 15:12:13	Sherry Watts Business Teacher East Hardy High School Baker WV	Elective courses give students empowerment to choose courses for their schedule that have meaning to them and ones they have an interest in. Without electives, we are "forcing" students to take courses and I feel the students will not take them. They will sign up for other pathways instead. Business Pathways are not easy and if they do not have some "say" then they will just choose another pathway. It is also not going to be easy on teachers. We are going to be forced to teach classes we have never taught before (some that we may not ever be qualified or feel comfortable teaching).	A/C N	See Comment 2. See Comment 14.
CTE High School Programs of Study Comments				
2021-12-10 15:08:27	Abigail Mangus Teacher Kanawha County Schools Nitro WV	The following are my main concerns with the changes to the CTE High School Programs of Study pathways, specifically for Business and Marketing courses and Accounting/Finance. 1. With the new programs of study being four set courses versus allowing some student choice/"crossover" of some courses, the number of pathways and completers a school could potentially have will inevitably be eliminated. For example, currently-the Business and Administration pathway and Accounting/Finance pathway have overlapping courses (Personal Finance, Accounting I, Business and Marketing Essentials, BCA I). At the school where I teach, this has allowed for us to	A/C	See Comment 2. See Comment 1.

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

	<p>have several students be double completers, because of these courses overlapping. This has been very beneficial for several students and a great sense of pride that will be stripped away from them if the proposed changes are voted on and passed by the board.</p> <p>2. To expand on the concerns I issued above, the elimination of "crossover" courses and more student choices in the pathways has given our school and I am sure many others no choice but to eliminate several business and marketing pathways for the upcoming years. We will now no longer be able to offer the four pathways that we are currently offering, and will only be able to offer two. This is troubling and worrisome for the future of business and marketing in our high schools state wide, for both student enrollment and business positions.</p> <p>3. The third major concern specifically for the Marketing program of study is the fourth year course being an internship. With the internship being an outside of school internship with a company or business, teachers would have to ensure that each child ready to complete in this program was given the opportunity to fulfill this internship requirement. Without outside assistance, this responsibility falls on the program of study teacher to find businesses willing to take these students, place them in the internship, and observe and evaluate the students participation in this internship. How would these teachers be able to visit each of the students internship supervisors at their business locations? They will have other classes to teach throughout the day, making this very difficult to achieve unless done outside of their working hours without compensation.</p>	A/C	<p>See Comment 4.</p> <p>Comment 13: Internships are not limited to external companies/business but can be virtual, local, school-based, and/or county board-based. Local schools have autonomy to setup internships in any feasible manner for the student.</p>
--	---	-----	---

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

		<p>The completing marketing students would also have to have reliable transportation to and from their internship, because under the current pathway revisions there is no obligation to provide transportation for these students. Many students rely on the school bus for transportation, and would not have transportation to these internship locations. For a student to complete three courses within the Marketing pathway, and then not be able to be a completer because they either cannot secure an internship, or do not have transportation would be devastating to a student. This is why if these pathway changes are voted for approval by the board, this pathway along with three others will no longer be offered at my school of employment.</p> <p>I hope that you will consider my concerns, as they reflect the concerns of many other business and marketing teachers across the state of West Virginia. Thank you.</p>		
2021-12-14 14:54:11	Heidi Griffith Curriculum Coordinator Harrison County Schools Clarksburg West	<p>Because some of the new business, finance, marketing, and information technology programs of study courses are so prescriptive, it will be difficult for schools with only 1 certified teacher to offer more than 1 program of study without burdening the teacher with 8 different preparations. Could there be a consideration for a few business foundational courses to be added which overlap multiple programs of study, such as the Introduction to Agriculture course does? Business Computer Applications 1 used to be either a requirement or a specialization in Management and Administrative Support, Accounting and Finance, Marketing, and Information Technology. That made it possible for schools to offer multiple programs of study instead of having to specialize in only one.</p>	A/C	See Comment 2.

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

2021-12-16 11:17:39	Rebecca Wilcox Business Teacher Wood County Technical Center Parkersburg West	I believe a great disservice is being done to students by removing Personal Finance and replacing it with Introduction to Finance. Several aspects of finance are already covered in both Personal Finance and Accounting I and II. I also believe that removing BCAI and replacing it with Financial Management is denying the students opportunity to earn Microsoft Office Specialist certifications, which is also a great disservice. Personal Finance is a course which every student will benefit from in their lifetimes. Many of those who take the Accounting/Finance program of studies will never become finance majors in college. I find this decision to be far from beneficial to our students.	A/C	See Comment 1. See Comment 2.
2021-12-16 12:02:21	Jared Voldness Teacher Wood County Technical Center Parkersburg WV	Why are the Advanced Career courses marked for (AC) and other courses like Project Lead The Way not marked with (PLTW)? It should be one or the other. It shouldn't be showing favors to one and not the other.	A/C	We are removing all abbreviations at the ends of program of study names.
2021-12-17 08:38:49	Cammy J Kesterson teacher Pocahontas County High School Dunmore WV	I am a business and technology at a comprehensive high school. I was looking at the changes to the Business Management and Administration career cluster and the Information Technology career cluster and the proposed changes to these clusters will have devastating consequences to my program and programs like it. Currently, we have the flexibility in the cluster to choose classes from a list of classes to make up the four required classes to be a completer in those areas. Two classes are set and we can choose the other two that meet the needs and wants of our students, school schedule, and community needs. The classes that are being proposed as the required four required courses, do not meet the needs of my students. As a small school of fewer than 300 students 9-12, we desperately need the flexibility of the Business and Technology programs to be able to mix	N A/C	See Comment 9. See Comment 2. See Comment 3. See Comment 10.

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

		and match classes that best serve our students as we are currently able to do with how the policy is structured. I am positive after speaker with other business and technology programs throughout the state, that they too need to have the flexibility that we currently have to be able to meet student needs, scheduling needs, and community needs in our programs. Please reconsider the changes you are wanting to make and continue to allow us the flexibility to choose courses in these areas to best meet the needs of our students.		
2021-12-17 09:26:11	Chandra D Dalton Curriculum Assistant Principal Herbert Hoover High School Elkview WV	Coming from a smaller high school, we desperately need that flexibility to meet the needs of our students, the school schedule, and the community. In a smaller school, 4 required courses locked in will result in more singleton courses that makes scheduling very difficult and will turn students away from CTE. Please reconsider this change! It will not be positive for high schools.	A/C	See Comment 2 See Comment 9.
2021-12-17 09:45:40	Deanna Kiser Teacher Fairmont Senior High School Fairmont WV	I do not agree with the change to the programs. Those of us in the comprehensive high school find it difficult when programs or course content changes. It is already difficult to complete the simulated workplace requirements in this setting. The new course requirements for my current cluster would completely change what I teach and there is not another cluster that is comparable. I would need new books/resources for four courses and have to slowly complete through students who started in the old cluster.	A/C	See Comment 2 See Comment 9. Comment 14: Technology and Business fields change rapidly; therefore, book adoptions are not recommended. Online resources are available, and most are free.
2021-12-17 10:52:48	Tina Goodman Business Education Teacher Man High School Man WV	It is a terrible idea to only be able to reach a completion pathway by having to complete a strict 4 course pathway. This is not realistic in preparing them for college wherein they will have "required" courses and then be allowed to "choose" the courses that would complete their degrees.	A/C	See Comment 2. See Comment 3.

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

		<p>Removing the option of Management and Administrative Support is too restrictive for small schools. Changing the option to Administrative support only and not adding a Management option that would share courses is too restrictive. Our school has less than 400 students. Some of these kids need the flexibility of a different choice to completion. Our business department has two teachers. We offer Management and Administrative Support and Accounting Finance. Currently our programs share a couple of courses which makes it easier for us to recruit students into these courses. Students aren exposed to business methods and ideology as it is. Being this restrictive on completion pathways will make that worse. If anything we should expanding the options to complete a pathway, not restricting them. This decision, if it passes, will essentially kill the business departments in small schools. Is that your goal? If not PLEASE rethink this and don remove the options to completion. If you don want students to be double completers, then remove that as an option but don remove the options for completion. My students dearly love taking Business and Marketing Essentials and we have worked really hard establishing this program. If you make these changes that class won be able to be offered and I will lose my one "fun" class to get the students interested in business careers. Also this will be a scheduling nightmare for the smaller schools. Our schedules are already hard to work for students who wish to take CTE classes and AP classes because, with limited staff, we can only offer classes once during the day. Please do not kill CTE in the small schools with this legislation.</p>		<p>See Comment 9.</p>
<p>2021-12-17 11:08 AM</p>	<p>Melanie B. Wilson- Quisenberry</p>	<p>This comment is in regards to POLICY 2520.13 - West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education, which</p>	<p>A/C</p>	<p>See Comment 2. See Comment 3.</p>

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

	<p>Business Education Teacher Scott High School</p>	<p>seeks to put strict guidelines around what constitutes a completer in the Business and Accounting curriculum. I urge the Board to continue to allow individual schools to select courses based on student need. Our school, for instance, has only one business teacher and offers business law, accounting, personal finance, and business computers. Under the proposed guidelines, students at Scott High would lose the ability to take two very important courses. Business Computers teaches students typing and Microsoft Office skills that they would not otherwise have. In addition, students benefit greatly from access to the Personal Finance course. It prepares them for a financially secure future and one could argue should be required for all high school students. That our students may lose the opportunity to take this course is a travesty. While I do believe this policy is well-intended, it fails to take into account the impact on students enrolled in smaller schools and the loss of content options that are most appropriate for them as a result.</p> <p>Thank you for taking the time to read and/or relay these comments to the appropriate officials.</p>		<p>See Comment 9.</p>
<p>2021-12-17 11:16:12</p>	<p>Summer Russell Teacher Washington High School Charles Town WV</p>	<p>The changes in the information Management, Finance, Marketing Management, and Management & Administrative support pathways are too far off from what we have currently been implementing. My school has held these pathways for years. Now the pathways include classes we have never offered before. Moreover, any overlap is gone. In a regular high school, flexibility is key in being able to get completers. We currently have the game design and information management clusters in such a way that students can start with the Digital imaging courses and then either finish info management or go in to coding to finish. This makes it so much easier</p>	<p>A/C</p>	<p>See Comment 2.</p>

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

		to get completers when we can offer classes that work for more than one concentration. Having such seperate and specific requirements and also having new courses that were not part of the program before is going to make getting completers very difficult. Also, for Marketing, I think doing the internship will kill the program at any regular high school. We have so much trouble trying to get students to do anything outside of the school day, and how will they get transportation? As it is, my school struggles each year with their agriculture completers because of the out of school SAE component.	N	See Comment 13.
2021-12-17 11:31:14	Courtney Frazier IT 1450 CTE Instructor Lincoln County High School Hamlin WV	This is my 6th year of teaching the IT 1450 pathway. Over the last 6 years, I have learned that it is extremely tough to make sure that students are able to fit both CTE and common core classes into their schedule. Luckily, my pathway has had the option of taking the 4 mandatory classes from a list of 6 classes. This has allowed some flexibility for my students with their school schedule to be able to do both. I believe that only offering 4 classes will result in many scheduling issues, where students will have to choose between Honors/AP and CTE. In addition, I am dissatisfied with the changes of classes. Two of the classes that are proposed to be dropped are Digital Imaging and Web Page Publishing. In these two classes, my students learn how to operate Adobe Photoshop, as well as build web pages from scratch. In my Desktop Publishing class, our Simulated Workplace company is called Panther Publishing. In that company, we do all of the designing and printing for the school and community. Many clients that we work with need logos designed and websites built. This means that my students will be expected to fulfill these orders, without having the classes to learn the skill. I will not have time to teach them the skills, because our orders have such a fast	A/C	See Comment 2. See Comment 3. See Comment 10.

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

		<p>Microsoft certifications in Word, Powerpoint, and Excel. Without a BCA 1 course, im afraid we could lose local funding for the needed materials in order to maintain our current success rate regarding these exams. Our completer numbers have increased substantially over the past four years and im worried the new pathways will have an enormous negative impact on our momentum moving forward. Lastly, Personal Finance has been a major hit at MHS since it was offered under the current pathways. We have four classes that are at capacity. What is the reasoning for eliminating this course? Former students are extremely appreciative of the knowledge obtained and they have aspirations of graduating college debt free. We have a major student loan crisis in America and this class is invaluable. I hope we can look at the big picture and appreciate our current pathway options for our students. If its not broke, why are we trying to fix it?!</p>		
2021-12-17 11:46:56	<p>Patty Treadway Teacher Raleigh County Schools Beckley WV</p>	<p>i feel that cutting the choices that students have in the area of accounting and finance and in management will reduce the number of completers that we have in our programs. We currently have other choices, and I feel that this is a step in the wrong direction.</p>	A/C	See Comment 2.
2021-12-17 12:05:51	<p>Sarah Dennison Business Teacher Braxton County High School Sutton WV</p>	<p>This is my 16th year teaching business programs and I can believe what is going on. Right now, I teach two programs, the Management and Administrative Support Program and the Information Management Program. I am the only business/IT teacher at this school. I have been able to teach these two programs because both programs allow Business Computer Applications I and II to be incorporated. So, my schedule looks like this: 1st period Business & Marketing Essentials, (which you plan to put in a brand new program called Business for College, why?) 2nd period planning, 3rd period I rotate either Accounting I or Web Design every other year, 4th</p>	A/C	<p>See Comment 2. See Comment 3. See Comment 8.</p>

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

		<p>period Digital Imaging, 5th period BCA II, 6th period BCA I and 7th period BCA I. We e a small high school with 14 different programs of study, but this schedule has allowed me to have around 10-14 completers in one program per year and 4-6 in the other and rotating every year. My problem with your changes would cause me to have to only offer one program instead of two since I wouldn't be able to use the same two classes BCA I and BCA II anymore in both programs. My other concerns is what will happen to the kids who have already taken some of the classes they needed to complete in Management & Administrative Support or in Information Management? Will the classes they have already had not count for anything? I hope you can see my dilemma and reconsider these changes.</p>	N	See Comment 6.
2021-12-17 13:00:07	<p>marcia west Parkersburg High School Parkersburg West</p>	<p>Personal Finance and Business Marketing are invaluable courses. They should stay on the list of courses available for CTE Career Clusters.</p>	A/C	<p>See Comment 1. See Comment 8.</p>
2021-12-17 13:27:11	<p>Geraldine Beckett Business Teacher Robert C. Byrd High School Clarksburg West</p>	<p>Not sure why Business & Marketing was deleted but it is the BEST elective we have to teach students a broad swath of business, management and marketing topics, and is helpful to admin assistants and those students going to college for business. Most high schools in WV will not have many traditional CTE students enrolling in the Business for College pathway. The courses are designed for college going students, and most of our students who go to college end up in business, they don't start in it. Where are the CSOs that go along with the courses? I realize cloud computing is prevalent and our CTE programs need to incorporate some of those topics, but changing the level and focus of all of our programs at one time is not easy and not fair. Especially when most</p>	N	<p>See Comment 8. See Comment 3. See Comment 5.</p>

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

		Excel makes our students much more marketable to future employers.		
2021-12-20 10:37:44	Cheri Chenoweth Retired Business Education Teacher Harrison County Lost Creek WV	I agree with the changes that the clusters will meet more partnerships with colleges and universities. This help students become completers without confusion about the required courses. The finance cluster was streamlined and even though personal finance class was removed it will be embedded within the cluster which I agree with because the most important skills will be covered.	A/S	
2021-12-20 11:10:11	Christy Dean Buckhannon-Upshur High School Buckhannon WV	The proposed changes to the Finance Cluster are great additions to better prepare our students to be successful in the business field. Personal finance concepts such as law, banking, retirement, and investing are not eliminated, but instead are included to also cover them from a business perspective. Excel can be used, as I do, with each of my classes. It is a tool that students use to work through real life situations. These changes also open doors for our simulated workplaces to be more relevant with other parts of the business world.	A/S	
2021-12-20 13:54:23	Elizabeth Golden Secondary Education Director Morgan County Schools Berkeley Springs WV	Removing Personal Finance from BM 1465 will negatively impact our small high school. This is a valuable course to our students, and we don have the staff to incorporate another program with our three CTE teachers available.	A/C	See Comment 1.
2021-12-21 14:10:41	Tom Bayless CTE Director Nicholas County Career and Technical Center Craigsville WV	The addition of Entrepreneurship and Innovation (BM 1950) as a CTE program of study has been needed for a long time in WV. To support WV's goal of becoming an Entrepreneurship hub for the country, a full program of study is needed to provide students with skills and knowledge to be our innovators and business owners of tomorrow.	A/S	
2021-12-22 09:12:12	Tammy Jenkins Teacher	How are we supposed to build our programs when you change them every other year? Where is the research	N	See Comment 3.

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

		<p>for college - then we should have a partnership with multiple higher education institutions that students could earn DUAL credit with (meeting approved stipulations with instructors/institutions) - but the burden once again falls back on the instructors to try to work out something with our local institutions but we have no authority to implement whatever efforts we try to make. While the EDGE credit is something - for business students - truly a 4 year Bachelors Degree is required to move up the ladder - EDGE is only good towards credits for an Associates Degree - which, in business means secretarial work. Nothing against working as a secretary, however, I want my students to be more entrepreneurial and managerial minded and a 4-year degree is the minimum they should pursue with that in view, thus the true need for DUAL credit that is ALREADY in place not that our individual teachers/counties have to scramble to try to accommodate.</p> <p>The information management program - totally replaced with computer science/hardware bent - instead of prior creative design as it was previously.</p> <p>Business Administration - program replaced with more secretarial sounding course - office procedures - that sounds like its from the 1980s - business communications is already being taught in BME and BCA I/II.</p> <p>Taking away Personal Finance as a general business course and moving only into Finance broken into 2 courses is just a terrible idea. Students do get a smidge of financial concepts taught in Civics but not very much. This course is basically adulting 101 and really should be required of all high school students. By relegating it to a</p>		<p>N See Comment 2.</p> <p>N See Comment 7.</p> <p>A/C See Comment 1. See Comment 8.</p>
--	--	---	--	--

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

		<p>program of study where students will be required to take Accounting I/II to be completers is really going to be done away with in so many counties, where many of our most economically disadvantaged students live and would benefit even more from the knowledge and real-world implications of financial management.</p> <p>Again, we would like to offer more options to our CTE students not less and the proposed changes to the existing business programs of study would take away rather than add to these options.</p> <p>I can happily be reached after 3pm by cell 304-669-9776 to discuss these changes further or by email: jyearego@k12.wv.us</p> <p>-Julie Yearego Business Education Teacher DECA Advisor Lincoln High School Harrison County Shinnston, WV</p>		
<p>2021-12-28 21:03:05</p>	<p>Ben Eng Associate Professor Marshall University Huntington WV</p>	<p>For the Accounting and Finance Program of study, i think it makes total sense to streamline this down to the 4 courses you mentioned for the new program.</p> <p>For the Administrative Support program I wonder if all business students should be taught the computer application courses. Microsoft Office, for example, is such a fundamental skill for all business people (not just Admin support people) that I think itd be odd if a student didn know how to use it coming into our college business program.</p>	<p>A/S</p> <p>A/C</p>	<p>See Comment 2.</p>

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

	<p>The Business for College program makes sense to me. There are 4 fundamental functions that every business has to do in order to operate: management, marketing, finance, and accounting. I would also say that ethics and entrepreneurship are critical as well so that makes sense too. The only thing I would potentially change is replacing "ecommerce" with "accounting" so that the course is "Accounting and Financials". You could add "ecommerce" to "Marketing Essentials" and make that class "Ecommerce and Marketing Essentials"</p> <p>I like what you have with the Marketing Management program...they only thing I would potentially add here is that "ecommerce" class. It could be a useful class in that program. Another class that might fit well in that program is a graphic design class since I know that there are bunch of them out there in your CTE schools already and marketing is becoming very heavy in graphic design.</p> <p>One idea to consider is going with an approach with 2 "core" classes that all business students take and then have 2 "specialization" classes where students can narrow down to specific area of business. So for example:</p> <p>Core Business Classes (both required classes for all business students):</p> <ul style="list-style-type: none"> • Business Computer Applications • Business Law and Ethics <p>Specialized Clusters (students can choose one cluster to specialize in)</p> <p>Marketing Cluster</p>	<p>A/S</p> <p>A/S</p>	
--	--	-----------------------	--

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

		<ul style="list-style-type: none"> • Principles of Marketing • Cross-Media Marketing <p>Accounting Cluster</p> <ul style="list-style-type: none"> • Accounting I • Accounting II <p>Finance Cluster</p> <ul style="list-style-type: none"> • Intro to Finance • Financial Management <p>Management Cluster</p> <ul style="list-style-type: none"> • Management • A class on “Human Resources” would probably be good here <p>Administrative Support</p> <ul style="list-style-type: none"> • Office Procedures • Business Communication <p>Entrepreneurship & Innovation</p> <ul style="list-style-type: none"> • Maybe we shrink this down from 4 classes to 2 classes (just ESHIP1 and ESHIP2)? 		
2022-01-02 11:29:25	Chad D. Haught Teacher Brooke High School Wellsburg WV	<p>This comment is in strong opposition to the proposed changes set forth in Policy 2520.13 CTE standards, specifically the non-flexible requirement of specific classes to become a completer and changes to the Accounting and Finance Career Cluster including the removal of Personal Finance as a requirement.</p> <p>The present construct of allowing teachers and students to choose from a variety of relevant classes to fill out their completer cluster is preferred. This provides schools an opportunity to provide their students with a diverse</p>	A/C	<p>See Comment 2.</p> <p>See Comment 1.</p>

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

		<p>knowledge in various disciplines and reduces overlap in content standards between classes. County boards of education and schools know the needs of their particular geographical area and students, and should be allowed to choose content within a prescribe set of choices that meets the needs of their students.</p> <p>High school students have graduation required classes, CTE classes, and college and AP classes to budget into their four years of high school; and given that many high school students do not yet know what career they want in the future, it is important to provide them with a variety of knowledge and experience they may encounter in the workforce. For example, I presently teach Accounting I, Accounting 2, Personal Finance, and Business Law, which currently allows students to become a completer in Accounting and Finance. Each of these classes provides a different skill set to my students: accounting is the recordkeeping and management of a business, Personal Finance teaches how to get a job and live on their own, and Business Law provides the legal duties and recourses available to businesses and individuals. These are 4 classes that provide important but different content standards that will be applicable to students their entire life.</p> <p>It appears the proposal is to change the Finance cluster to the nonflexible classes of Accounting 1 and 2, Introduction to Finance, and Financial Management. Many schools including my own do not presently have the classes of Introduction to Finance or Financial Management, so at worst schools will not be able to offer this completer program, and at best you're asking schools to expend limited resources on new materials, changing</p>		
--	--	---	--	--

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

	<p>their program of studies, and asking teachers to change years of developed educational lecture, assessments, and projects. Additionally, students may not be willing to take four similar situated courses, and the proposal is depriving students the exposure to various business disciplines necessary in high school at a time when many students are not familiar with any business concepts or careers.</p> <p>Also importantly, Personal Finance is a feeder program to my Accounting I and Accounting 2 classes. Students who are not necessarily business oriented take personal finance to learn how to prepare materials to get a job, learn of benefits offered by and legal requirements of employers, budget, invest, purchase a home and vehicle, file their tax return, manage their credit, etc. Many students who have a fear of math and wrongly believe they could not pass an Accounting class become familiar with my classroom and the content offered in my Personal Finance class and go on to take Accounting I.</p> <p>Personal Finance may be the most important class taught in high school. I have experienced numerous occasions when describing my profession and classes, when grown adults lament how they wished their high school would have taught such a class teaching the fundamentals of getting a job, benefits available to them, tracking their finances and making helpful financial decisions. The state of West Virginia should be requiring personal finance not lessening its role. In my school, personal finance is one of the most taken classes offered 5 of 8 periods each school year. The state will be significantly hurting my Finance Completer Cluster numbers and program if it takes away Personal Finance as a requirement.</p>	<p>N</p>	<p>See Comment 12.</p>
--	---	----------	------------------------

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

		<p>Last, I will close by saying that each year it feels like the classes or specialization classes required to be a completer change. It makes it very difficult for schools, counselors, teachers, and students to keep track of and meet a moving target. Things should not be changed just for the sake of changing. While it may be human nature for new individuals to want to put their stamp on a new job, it often times can be to the detriment of everyone else trying to adhere to the standards. I can tell you that the present Accounting and Finance cluster of Accounting 1, Accounting 2, Personal Finance, and a specialization class, which is often times Business Law in my school, is working. It gives me great joy when students come back to visit from college saying that they have been well prepared to earn their college degree and succeed personally in their lives.</p> <p>Please do not diminish the importance of personal finance nor change the finance cluster that is working. Thank you for taking my concerns and comments under consideration.</p> <p>Sincerely Yours,</p> <p>Chad D. Haught Brooke High School</p>	N	See Comment 8.
2022-01-03 09:53:56	Christy Turner Teacher - CTE Business Lewis County High School Weston WV	I have spent some time reviewing the proposed changes to Policy 2520.13, West Virginia College-and Career-Readiness Programs of Study/Standards for Career Technical Education. As a first year CTE Business teacher from Lewis County High School who spent the last 20+ years working in the Corporate world of Business, specifically Accounting, Financial Reporting, and	A/C	See Comment 2.

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

	<p>BCA II Business Law and Ethics Business and Marketing Essentials Introduction to Finance</p> <p>The updates to the Policy add an inability for small schools to offer students a variety of specialization courses that would lead to a better foundation in their future business path. Currently, at Lewis County High School, we have one and half business instructors which limits us on the number of clusters we can offer to our students, add on the restrictiveness of the courses and my belief is that the Business completers will decrease due to the limitation.</p> <p>Under the Administrative Support BM 1465 Cluster, I view this as more of a career preparation for all students instead of restricted to Business students (See Course listing below). Many career paths today will in some form use basic computer applications whether it is through Email, PowerPoint, Word, or Excel. Along those lines, the students need to understand communication outside of social media where emoticons, slang, and abbreviations are common. Again, this is not specific to the "Business" career path but any given path after high school. in looking at these clusters for small schools I feel as though offering the basic BCA I class and Business Communication as a required course with the option to choose two electives from other business career clusters would be a benefit to the education of the students. They would get the foundation of computer application and communication and choose more defined courses toward their future career path that would still prepare them for the next step in their life.</p>	<p>N</p>	<p>See Comment 9.</p>
--	--	----------	-----------------------

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

		<p>Administrative Support (all required courses) Business Computer Applications I (BCA I) Office Procedures Business Communications Business Computer Applications II (BCA II)</p> <p>For the Business for College BM1510 Cluster, although I see these courses as being very relevant for some careers in Business, not all students will be ready for some of these more advanced topics. Most students coming into High School do not fully understand the spectrum of Business careers. Having a baseline through the Business and Marketing Essentials class could help lead some students to a better path with their education, especially since we are requiring these courses instead of allowing them some electives. In my opinion, in preparation for Business College classes, having the Business & Marketing Essentials as a required course with the selection of three electives based on their college path would be more beneficial. For example, if the student is choosing Accounting or Finance giving them the choice of those electives after taking the basic requirement would be more beneficial than the Accounting and Finance students never having a chance to take the Essentials class. All Accounting courses in college need to understand the basics of business and I feel it is hurting our students by not giving them that opportunity to see both the essentials and accounting classes during high school.</p> <p>Business for College (all required courses) Business Law and Ethics Business and Marketing Essentials</p>		
--	--	---	--	--

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

	<p>Management and Entrepreneurship E-Commerce and Financials</p> <p>The best way for students to learn is by hands on experience and offering Career and Work Skills Training (CWST) BM0510 is a great opportunity for our students. At our school due to its size and the teacher resources we are unable to even offer a single section for our students to interact in the work force directly. Simulated workplace within the classroom is a great foundation to learning these skills however we are limited by our resources and time in class. Offering the CWST within each business cluster as a Capstone course their senior year, with the expectation that they have met all the requirements and would be recommended by the teacher to participate, would add additional depth to all our clusters.</p> <p>In the world as we live anyone can start a business simply by having an online presence. The enthusiasm and energy around owning your own business is astounding in the youth of today. Carving out a specific cluster dedicated to Entrepreneurship & Innovation will provide resources to our students in a perfect setting where they can develop and understand all the layers of becoming an Entrepreneur. However, there are still some basic skills needed prior to being successful in this path. The understanding of basic business entities, computer applications, marketing, customer service, and even accounting lay a foundation for any entrepreneur to be successful. Without seeing the course standards, I am unable to comment on the cluster except that I fully support this being a main pathway for our students, if the courses provide the standards that are relevant today of</p>		
--	---	--	--

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

	<p>being an Entrepreneur.</p> <p>One of the common areas for all these clusters, and really all the students in our state would revolve around being financially responsible. Paying for college, using a credit card, opening a bank account, reading a paycheck, paying taxes, purchasing insurance, and even planning retirement are skills that these students need to be taught. Unfortunately, most are not getting this education at home. I feel it is our responsibility as educators of the next generation of leaders to guide and direct them to a better path financially.</p> <p>Combining personal finance into the Accounting and Finance Business courses will automatically eliminate many students if not all students at small schools from seeing even a small section of Personal Finance. They need a full course on personal finance to ensure that they have the right tools and knowledge to start their adult life out on the right foot.</p> <p>I encourage you to read the article presented by Next Gen Personal Finance written by Tim Ranzetta titled "How many states require students to take a personal finance course before graduating from high school? Is it 10 or is it 21?" Mr. Ranzetta explains the difference in there count of 10 states versus the CEE count of 21, where they embed the course in another class. This article not only stresses the importance of offering Personal Finance as a full semester instead of embedded in another course but also how comprehensive the personal finance lessons can be and should not be short changed. We should be joining the 10 states that offer a full course on Personal Finance instead of embedding in other classes. (Alabama, Mississippi, Missouri, Nebraska,</p>	A/C	See Comment 1.
--	---	-----	----------------

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

		<p>North Carolina, Ohio, Rhode Island, Tennessee, Utah and Virginia). Doing a simple online search on the importance of Personal Financial Literacy will result in many sites with statistics that show Financial Literacy is declining and this is resulting in Americans being less financially stable due to poor choices they have made in their personal life.</p> <p>Personal Finance as a separate class is a disservice to these students. I do not believe this is a Business structured class and by combining this course with other Finance courses you will be losing the value of the lessons within that course. In my opinion, this should be an elective offered to all students to help prepare them for life after high school.</p> <p>In closing, I am asking you to reconsider several areas, re-establish Personal Finance in our classrooms as a separate class where student can focus on their future finance health and re-evaluate the removal of electives for small schools so that we can offer our students options to help them make better choices for their future.</p> <p>Christy Turner CTE Business Instructor Lewis County High School</p>	N	See Comment 8.
2022-01-04 08:25:22	Melanie Sprenger Teacher Harrison County Board of Ed CLARKSBURG West	I know that several other proposals have caused concern among our teachers and administrators. It is very disturbing and unfortunate that people in Charleston have made decisions that will affect so many students and teachers without considering input from us, the ones that these changes actually affect.	A/C. N	See Comment 2. See Comment 11.

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

		<p>For those of us that teach in small high schools, these changes are not feasible. If there is only 1 business teacher, how in the world are they expected to meet any of these. The end result will be far fewer completers, which will affect monies being put back into the programs.</p> <p>Like so many other changes, the ones that are making these recommendations, have no idea what actually goes on in a classroom and how these will affect our students.</p>	<p>N</p> <p>N</p> <p>N</p>	<p>See Comment 9.</p> <p>See Comment 12.</p> <p>See Comment 3.</p>
2022-01-05 7:43 AM	Kevin Graley Teacher Scott High School	<p>I am writing regarding the completer program changes proposed in Policy 2520.13. Should this proposal become policy, it would remove the school's flexibility to select courses that best meet the needs of the students of our state. Small schools, which permeate West Virginia, are often limited by budget constraints and are therefore limited in the number of instructors they can provide in these specialized pathways. As a result, the flexibility currently provided is essential to the quality of education we can provide to our students. Removing that flexibility would harm our schools and our students as it eliminates the ability of each school to provide courses across the business curriculum in order to ensure students have a solid foundation of the subject matter, which will serve them both as citizens and as future business leaders, should they elect to pursue that pathway further. If the proposed changes are implemented, schools will be forced to choose between providing that foundational knowledge of the content or providing a completer opportunity in a focused subsection of the content. Our schools know best what our students need and should be trusted to continue to exercise that expertise by selecting courses that best meet those needs.</p>	<p>A/C</p> <p>N</p> <p>A/C</p> <p>N</p> <p>N</p> <p>N</p>	<p>See Comment 2.</p> <p>See Comment 9.</p> <p>See Comment 2.</p> <p>See Comment 7.</p> <p>See Comment 12.</p> <p>See Comment 8.</p>

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

2022-01-05 14:41:09	Heather	<p>Changes to policy 2520.13 will enhance the quality of career and technical education in West Virginia. Students can become overwhelmed when thinking about their career goals and postsecondary options. The same rule applies to coursework. Too many courses can deter students from entering a CTE program or cause current CTE students to drop out. Implementing four required courses will provide a consistent framework for CTE students and another step towards helping students complete. Students can also receive college credit for these courses; this eases their transition to higher education and shortens the duration to earn a degree.</p> <p>This entrepreneurship curriculum will help students develop critical skills necessary for both future business endeavors and everyday life. West Virginia is an incredible place to do business, and we need more homegrown innovators. How do we get them? By giving our children the foundational skills to be successful entrepreneurs. This curriculum will help students bring their new and creative ideas to fruition and drive economic development in the state. This is a turning point for West Virginia, and I fully support it.</p>	A/S	
2022-01-05 15:50:16	Deborah A Chapman CFCS Retired CTE teacher of 50 years Huntington WV	1. I have a huge concern with the new Early Childhood Classroom Asst Teacher program. This area of study has had many changes in the past years. It was ECE, then CIE, Students start one program and get so confused at scheduling time. It affects numbers in the program. Also, in looking at job postings for Classroom Aides, almost anyone can take a test, background check and get a job as an aide. I am concerned about the students that may want to be a teacher. At the school I taught at had an agreement with Marshall University that ECE/CIE students could apply and get 6 hours of college credit	N	The Aide service personal classification and the Early Childhood Classroom Assistant Teacher (ECCAT) service personnel classification are two different classifications. ECCAT requires the completion of the Aide service personnel competency test but W. Va. Code §18A-4-8 requires additional education to meet the ECCAT classification.

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

	<p>with the program. I realize that not all students want to work for the six hours but what will happen if we water the curriculum down to classroom aide? Will Marshall still offer the credit? I realize that aides are important in education but the critical need for teachers is a real threat. Also, please do not put the two classes together as one. It is so difficult for the teacher to have so many preps in one class. Is there still a component of internship in the fourth level? Who pays for the buses? Our county wants our teachers to "earn" money for buses. This is not right. If it is part of the curriculum, then the state or county should pick up the cost. Don make a teacher raise money for buses! Another question- Do teachers still need the special training for the class?</p> <p>2. Personal Fitness and Wellness- I am really disappointed that this program has been cut from a program of study. I started this program at our school, and it was popular because it was a mid-range class for students who didn't want to be in the medical field but wanted to be a personal trainer, lifeguard or just help in community centers etc. We had students working with our community organizations and even our mayor in promoting wellness throughout the area. They even received their lifeguard certification to work while they went to college. I believe this cut may be due to lack of numbers of completers in the state. Don cut a program due to numbers---help the school in ways to promote the programs. Think of students first. Think of the possibilities within our state if students helped others concerning their obesity challenges etc. Remember WV is one of the highest in personal fitness and nutrition.</p> <p>3. Sports Med- this is a good program but mainly focuses on sports and athletes. Why not ask the Personal Fitness and Sports Med teachers work together. Again, Personal</p>	<p>N</p> <p>A/S N</p>	<p>See Comment 3.</p>
--	--	---------------------------	-----------------------

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

		often limited by budget constraints and are therefore limited in the number of instructors they can provide in these specialized pathways. As a result, the flexibility currently provided is essential to the quality of education we can provide to our students. Removing that flexibility would harm our schools and our students as it eliminates the ability of each school to provide courses across the business curriculum in order to ensure students have a solid foundation of the subject matter, which will serve them both as citizens and as future business leaders, should they elect to pursue that pathway further. If the proposed changes are implemented, schools will be forced to choose between providing that foundational knowledge of the content or providing a completer opportunity in a focused subsection of the content. Our schools know best what our students need and should be trusted to continue to exercise that expertise by selecting courses that best meet those needs.	A/C	See Comment 2.
			N	See Comment 7.
			N	See Comment 12.
			N	See Comment 8.
2022-01-06 15:37:04	Candice Dotson Teacher-Business Education Hancock County Schools Weirton, WV West	RE: BM1465: Mandating required courses without electives will negatively impact the completer program at Weir High School because we only have two teachers with four pathways. We are trying to build our program, not tear it down. RE: FJ1410: Unless a student is particularly sure of their future, there will be zero students signed up for this pathway at Weir High School, thus greatly impacting the CTE completer program. Also, Mandating required courses without electives will negatively impact the completer program at Weir High School because we only have two teachers, with four pathways. We are trying to build our program, not tear it down. These changes are definitely not in the best interests of small schools and will not have a good outcome for our	A/C	See Comment 2. See Comment 3.
			N	See Comment 9.

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

		completer programs. I fail to understand why these rigid changes are hastily being made and am very disappointed that small schools will suffer because of them.		See Comment 12.
2022-01-09 15:15:20	Stacy Ward NBCT Grafton High School Grafton WV	<p>A significant concern I have with many of the proposed changes are the Stakeholders. A teacher representative was not included from our WV Business Education Association. In reviewing the stakeholder list, comprehensive high schools are not well represented. Stakeholders are listed at Career and Technical Centers which is a limited picture of our West Virginia secondary classrooms.</p> <p>Current business teachers were quickly presented the information prior to Thanksgiving week inconveniently during school-day, instructional time on November 18-19, 2021. Information was not shared prior to this date. As many were unable to attend the daytime virtual conference, it created an additional delay on information being shared.</p> <p>I am requesting the Repeal and Replace Policy Process to be reviewed and a decision postponed to a later date. Teachers in the field, students, parents, counselors, administrators, advisory members, curriculum teams, need to be involved and in an appropriate timely fashion. The changes are too significant to approve and implement for the upcoming academic year. There will be a substantial impact on our course scheduling and student programs of study.</p> <p>We take great pride in our Business/IT offerings at Grafton High School. GHS is a single high school county with two business teachers producing program completers in 3 concentrations: IT1450 Information</p>	N	<p>See Comment 11.</p> <p>See Comment 9.</p> <p>See Comment 2.</p>

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

		<p>Management, IT1442 Coding, App, and Game Design, and BM1465 Management and Administrative Support. The current offerings are providing our students will a significant skill set and providing opportunities for them to earn CTE Completer, Multi-Completer, Concentrator, Certifications, Governors Workforce Credential to name just a few.</p> <p>Agriculture for example will not experience a disruptive change to their course offerings. If Agriculture can still have the flexibility of mixing required and specialization courses (which can be selected per school), Business/Marketing and information Technology should be privy to the same.</p>		<p>See Comment 3.</p> <p>See Comment 12.</p>
2022-01-09 15:40:31	<p>Stacy Ward NBCT Grafton High School, Taylor Co Schools Grafton WV</p>	<p>Seeking clarification and concern for the Personal Fitness and Wellness Training Program of Study. It was mentioned in the virtual conference that 1) Fitness and Wellness Training might be removed and/or 2) it would require the instructor to be an Athletic Trainer.</p> <p>We have a strong Personal Fitness and Wellness Training Program and a knowledgeable teacher/instructor. This is an appropriate and well liked program among our students. The Program of Study is not represented on the proposed Alpha Listing of State Approved Programs. Is this an oversight? Will it stay intact as-is with no changes?</p> <p>Again, these changes impact our teachers, students, families, counselors, 5-year plans, etc. The timeline or stakeholder involvement is not adequate. We respectfully ask for full disclosure as there seems to be missing pieces of the puzzle and CTE Administration uninformed.</p>	N	<p>See Comment 3.</p>

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

		<p>taking Business Computer Applications I, Business Computer Applications II, Digital Imaging I, Digital Imaging II, and Web Page Publishing. If students will have the opportunity to earn Microsoft Certifications in Technical Computer Applications I and Technical Computer Applications II, then why did TCA I & II need to replace BCA I & II; this is definitely a duplication of content standards; however, if the content standards are rich and different; why not add the additional courses to the list of courses available for the students to pick from further empowering students to personalize their learning. Please either leave IT1450 the way it is or add the three additional courses (TCA I, TCA II, and Fundamentals of Computer Science) to the list of course options within the Information Management program of study. I do not support the removal of student choice from this program of study.</p>		
2022-01-10 08:40:43	<p>Jason Crist Teacher Herbert Hoover High School Elkview West</p>	<p>The proposed changes to the course requirements for Business Clusters will greatly restrict our High School based CTE students from gaining the broad business background they currently receive. The vast majority of my Business Completers are college-bound. They currently leave our programs with a wide exposure to and understanding of Finance, Accounting, Economics, Marketing, and Management concepts. This benefits those going on to become Business majors in college, but also gives those students pursuing different degrees a solid financial foundation. The proposed changes narrow the scope of each pathway. While this may be a benefit to many of the stand-alone Tech Centers, I believe it will severely damage the High School based programs.</p>	A/C	See Comment 2.
2022-01-10 10:29:03	<p>Brenda Bolyard Business Teacher</p>	<p>Our school has approximately 625 students. CTE at our school offer electives school wide. We offer what we feel is rigorous Business Management and Support</p>	A/C	See Comment 2. See Comment 3.

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

	Grafton High School Grafton WV	<p>Concentration.</p> <p>Our current program BM1465 offers: BCA 1 and 2, Accounting I, and Business Marketing and Essentials.</p> <p>Your office suggests changing BM1465 to: BCA 1 and 2, Office Procedures, and Professional Communications.</p> <p>Why not set higher goals for our students so the college bound AND industry bound can SUCCESSFULLY pursue their respective futures?</p> <p>What parent would want to allow their child to take Office Procedures? And I don know how in the world the two classes chosen are more rigorous than the ones we currently offer. I incorporate soft skills/office procedures within each class as our current CSSs are written. I also have taught Accounting 2 for students who request more knowledge in the field.</p> <p>Now, I do not know who made these terrible decisions; but as our state CTE leader, we are counting on you to rectify this terrible situation. I volunteered on multiple occasions to help rework the business programs of study. I feel like this was underhanded but truly why dumb-down the curriculum?</p>	N	See Comment 7.
2022-01-10 10:50:18	Gavin Wolverton Student Grafton High School Grafton WV	It is less effective and a waste of money. Less students will take the classes as they do not teach as many useful, new, skills. I know I would not take Professional Communications and Office Procedures instead of Accounting and BNE.	N	See Comment 7.
2022-01-10 10:50:20	Caleb Minear Student	I believe teaching students only office procedures is a waste of time and resources because it is easy and is	N	See Comment 7.

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

	Grafton High School Grafton WV	already covered in other classes already given in Management and Administrative Support.		
2022-01-10 10:50:30	Justin spiker Student Grafton Highschool Grafton Wv	I don think this class sounds appealing to students, i have took multiple computer based skills that have took my skill to another level. with that being said i would not take a class that covers that criteria, it sounds like a waste of time. Most students could complete that class in a few weeks, it wouldn take long therefor how would you improve your skills?	N	See Comment 7.
2022-01-10 10:50:35	Cody Abraham Student Grafton High School Grafton WV	The current concentrations are more effective than the new ones.	N	See Comment 7.
2022-01-10 10:50:55	Colton Majercin Student Grafton High School Grafton WV	I think the current CTE programs are more effective than the proposed new ones.	N	See Comment 7.
2022-01-10 10:51:34	Daniel Bord student Grafton High School Grafton West	please reconsider	N	
2022-01-10 10:52:02	Mason Stevens Student Grafton High School Grafton West	Please reconsider the policy with Business classes at Grafton High School.	N	See Comment 7.
2022-01-10 10:52:20	Robert Minard Student Grafton High School Grafton WV	I feel that this change would not benefit students and staff. With something like office procedures, its really difficult to stretch the curriculum for a whole year dedicated to office procedures. Students have completed office procedures and are certified within a week of learning the curriculum. I would suggest instead that office procedures are just combines with business and marketing so not to waste time through the school year.	N	See Comment 7.

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

2022-01-10 10:52:29	Kaden Delaney Student Grafton High School Grafton WV	I think the CTE High School Programs are helpful for future life. Some classes help get an idea of some jobs, and they will help individuals to be more organized and prepared for college.	A/S	
2022-01-10 10:53:42	Aden Carroll Student Grafton High School Grafton WV	I believe the current CTE study programs are much more effective than the proposed new ones.	N	See Comment 7.
2022-01-10 10:53:45	Jade Student Grafton High School Grafton WV	I do not agree that professional communications and office procedures will be helpful in this program. I think students will not be interested in the program if these class options were to be put into place. Classes that are highly suggested are, Business and Marketing, BCA 1 and 2, and Accounting.	N	See Comment 7.
2022-01-10 10:54:37	Kendra student Grafton High School Grafton WV	Personally I think we should keep our TC program the same and make no changes. Ive heard great things about our TC program and the classes that you can take. Im currently in Business and Marketing and it has taught me so much information about how businesses work, and I believe that future classes should get the opportunities to learn about business as well.	N	See Comment 7.
2022-01-10 10:57:36	Adrian Campbell Student Grafton High School Grafton WV	I have taken the BCA 1 and BCA 2 courses my junior year. I am currently taking BME and Accounting to be a completer as of right now during my senior year. As a student who has taken these classes I feel strongly about how they correspond together and will benefit me in the future. The course however being mentioned, Office Procedures, doesn intrigue me and wouldnt teach me as much as my Accounting class.	N	See Comment 3. See Comment 8.
2022-01-10 10:58:33	Madison Smith Student Grafton Highschool Grafton WV	The students of Grafton Highschool propose that the board of ed. does not take away the accounting and business CTE classes. No students will be interested in the classes that the board is trying to replace accounting and	N	See Comment 3. See Comment 8.

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

		business with, its a well known fact. As a fellow student of Grafton Highschool, I believe the students have a say and especially the members of the classes.		
2022-01-10 11:18:22	Kary Lemley Business Educator Wirt County High School Elizabeth West	The elimination of course electives to the business pathways also discriminates against small schools and their student populations by restricting the opportunity to obtain Completer status in multiple tracks. The restriction of courses also creates scheduling conflicts in smaller school environments. WV has many rural areas with limited populations. These students deserve to be taken into consideration when making drastic changes such as those proposed.	N	See Comment 8.
2022-01-10 11:29:31	Lori Shumaker Principal Grafton High School Grafton WV	<p>Personal Fitness and Wellness Training HE1095 Health Science Therapeutic Services</p> <p>I have concerns about two changes and will address the other in a separate email. It was mentioned in the virtual conference that 1) Fitness and Wellness Training might be removed and/or 2) it would require the instructor to be an Athletic Trainer. An email from Ashley Torres is included below where she confirms it is to be removed and states low numbers.</p> <p>At Grafton High School, we do not have low completer numbers for this program. It is a thriving program that is well liked and offers quality electives. We have a strong Personal Fitness and Wellness Training Program and a knowledgeable and energetic teacher/instructor. The course offerings prepare students for a variety of post-secondary careers.</p> <p>I also have concerns regarding staffing. As a state and</p>	N	See Comment 3.

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

		<p>dual and triple complete. The suggested changes will reduce opportunities for our students.</p> <p>In addition, the number of certifications our students can earn under the current program of study is impressive.</p>		
2022-01-10 11:47:03	<p>Reka Rowan Business and IT Instructor Randolph Technical Center Elkins West</p>	<p>The changes that are proposed for the Business Education portion of this policy, is going to be detrimental to the students and Business Education programs around the state. I know it looks like on paper that you are simplifying it however all you are doing is making it almost impossible for some students to ever be able to complete. Which in turn is cause, the state/county/school to lose funding, which is going to eventually be a persons job. We as business teachers, know we have to teach across several completer areas, but that is what me must do to be able to benefit the students, who have to fit these courses in where they can with their required classes. This is going to make it almost if not possible for a small school to even offer a completer programs. There needs to be a large list of business courses and allow sever of the courses to overlap into differing completer areas.</p>	<p>A/C</p> <p>N</p> <p>N</p>	<p>See Comment 2.</p> <p>See Comment 3.</p> <p>See Comment 9</p> <p>See Comment 12</p>
2022-01-10 12:04:09	<p>David Morgan Multimedia Publishing Instructor James Rumsey Technical Institute Martinsburg WV</p>	<p>I believe the Multimedia Publishing course 1515 Digital Photography should count for an art credit. The critical thinking skills and design principles needed for composition, color theory, and expression are the same for photography as they are for traditional art and graphic design.</p> <p>Also, I would like to see animation included in the content standards, perhaps as a new elective or in place of 1519 Information Graphics. This will help with alignment to NOCTI and has been requested by several students.</p>	<p>N</p> <p>N</p>	<p>This comment pertains to Policy 2510.</p> <p>Content skillsets will be reviewed prior to the beginning for the school year.</p>

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

<p>2022-01-10 13:21:13</p>	<p>Teresa Cline Teacher Mingo Central High School Future Business Leaders of America a.m. Chapter DELBARTON WV</p>	<p>POLICY 2520.13 - West Virginia College- and Career- Readiness Programs of Study/Standards for Career Technical Education</p> <p>The proposed changes limit high school business programs and will have a negative effect on enrollment and completers in the programs at my school. The NOCTI exam content for my program, BM 1465, is comprised of 27% financial analysis questions. The proposed changes would not have any classes that address financial analysis. My students take Personal Finance and are able to pass that part of the test. Currently, students have options and can complete the two business programs at my school since BCA classes are part of both programs. The proposed changes for BM 1465 Management and Administrative Support do not include Business and Marketing Essentials, which is the foundational course needed for them to understand business concepts.</p>	<p>A/C</p>	<p>See Comment 2. See Comment 1. See Comment 8.</p>
<p>2022-01-10 14:11:31</p>	<p>Misty Leithead Mid-Ohio Valley Technical Institute Saint Marys WV</p>	<p>Digital Photography: Course 1515 to become a high school art fulfillment credit.</p>	<p>N</p>	<p>This comment pertains to Policy 2510.</p>
<p>2022-01-10 14:14:14</p>	<p>Georganna Mansfield Instructor Mineral County Technical Center KEYSER West</p>	<p>I am concerned about changes made the the Marketing Management Program (MK0420) of study. It seems these changes were made without input from a lot of the stakeholders. One of the biggest concerns I have is the mandatory Marketing Work Experience/Internship. While I agree in theory this is a very good thing, realistically in small rural areas, these placements would be very hard to find. In our immediate area, I know of only one true placement for marketing. There is a second one, but it is very limited. This would make it impossible to have completers in this area. Previously, students were given choices when picking part of their courses for</p>	<p>N</p>	<p>See Comment 3. See Comment 4. See Comment 13. See Comment 8.</p>

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

		completion. If the proposed courses pass, then it will effectively do away with this completer area for our students. Please consider adding another alternate class for Marketing Management. I propose adding an advanced course in Social Media Marketing or International Marketing or bringing back Hospitality and Tourism Marketing, Fashion Marketing or Sports & Entertainment Marketing. Thank you.		
2022-01-10 15:12:13	Sherry Watts Business Teacher East Hardy High School Baker WV	IT1450 Information Management The proposed changes to this program will not make it feasible for me to offer this pathway to my students. The only class that we have even offered from the proposed required courses is 1429 Desktop Publishing. The previous course options made it feasible for students to complete in this pathway because the courses could also be applied to other pathways. The four that are being proposed will not allow enough time in my schedule for me to teach for two different pathways. Additionally, I was granted a nearly \$20,000 Modernization Grant and I purchased equipment for the 1450 Program that included Digital imaging / Multimedia Courses. Since those courses are no longer an option, the equipment I purchased would have limited use with the requested new curriculum. I feel students need to have the option to have flexibility in choosing from electives and not be forced into classes that do not fit into a curriculum that was selected without input from important stakeholders.	A/C	See Comment 2. See Comment 3.
2022-01-10 15:22:46	Bonita Bowman Teacher Independence High School Coal City, WV West	In relation to the Accounting & Finance Pathway, I feel that Course 1451 Personal Finance is more relevant to a larger population of students than 1471. I understand aligning the pathway to strict Business Management; however, I believe Personal Finance needs to remain a component of Business Education. Many resources have	A/C	See Comment 2. See Comment 1.

**Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Log**

2022-01-10 11:18:22	Kary Lemley Business Educator Wirt County High School Elizabeth West	n/a	N	
2022-01-10	Rebecca Bowers-Call Director Fred W. Eberle Technical Center Buckhannon, WV	TR 9803 – We offer all endorsement, we would like to have an option to combine these all under one program with 300 hours.	A/C	New program of study was added.

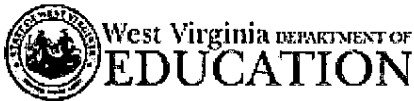
Veronica Barron

From: Clinton Burch
Sent: Tuesday, January 11, 2022 12:26 PM
To: Veronica Barron
Subject: Fw: POLICY 2520.13 - West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education

Follow Up Flag: Follow up
Flag Status: Completed

Clinton C. Burch

Senior Officer
Technical & Adult Education



1900 Kanawha Boulevard, East
Building 6 Suite 825
Charleston, WV 25305-0330
1.833.627.2833 P
304.558.3946 F
wvde.us

[f](#) | [t](#) | [YT](#)

The information contained in this e-mail message may be confidential information, and may also be privileged. If you are not the intended recipient, any use, interference with, disclosure or copying of this material is unauthorized and prohibited. If you have received this message in error, please notify us by return email and delete the original message.

From: Matthew Messer <mjmesser@k12.wv.us>
Sent: Thursday, January 6, 2022 3:24 PM
To: WVDE - Comments <comments.wvde@k12.wv.us>; Clinton Burch <ccburch@k12.wv.us>
Subject: POLICY 2520.13 - West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education

I am writing regarding the completer program changes proposed in Policy 2520.13. Should this proposal become policy, it would remove the school's flexibility to select courses that best meet the needs of the students of our state. Small schools, which permeate West Virginia, are often limited by budget constraints and are therefore limited in the number of instructors they can provide in these specialized pathways. As a result, the flexibility currently provided is essential to the quality of education we can provide to our students. Removing that flexibility would harm our schools and our students as it eliminates the ability of each school to provide courses across the business curriculum in order to ensure students have a solid foundation of the subject matter, which will serve them both as citizens and as future business leaders, should they elect to pursue that pathway further. If the proposed changes are implemented, schools will be forced to choose between providing that foundational knowledge of the content or providing a completer opportunity in a

focused subsection of the content. Our schools know best what our students need and should be trusted to continue to exercise that expertise by selecting courses that best meet those needs.

Jacob Messer, Ed.D.
Principal
Scott High School
304-369-3011

"If kids come to us from strong, healthy functioning families, it makes our job easier. If they do not come to us from strong, healthy functioning families, it makes our job more important."

Barbara Coloroso

CONFIDENTIAL AND PRIVILEGED: This email is confidential and privileged, and intended only for the review and use of the addressee. Any unauthorized review, use, disclosure, distribution, or other dissemination of this email message and/or the information contained therein is strictly prohibited. If you are not the intended recipient of this email message, please contact the sender by reply email and destroy all copies of the original message.

Veronica Barron

From: Clinton Burch
Sent: Tuesday, January 11, 2022 12:25 PM
To: Veronica Barron
Subject: Fw: POLICY 2520.13 - West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education

Follow Up Flag: Follow up
Flag Status: Completed

Clinton C. Burch

Senior Officer
Technical & Adult Education



1900 Kanawha Boulevard, East
Building 6 Suite 825
Charleston, WV 25305-0330
1.833.627.2833 P
304.558.3946 F
wvde.us

f | t | Y |

The information contained in this e-mail message may be confidential information, and may also be privileged. If you are not the intended recipient, any use, interference with, disclosure or copying of this material is unauthorized and prohibited. If you have received this message in error, please notify us by return email and delete the original message.

From: Kevin Graley <kwgraley@k12.wv.us>
Sent: Wednesday, January 5, 2022 7:43 AM
To: Clinton Burch <ccburch@k12.wv.us>; WVDE - Comments <comments.wvde@k12.wv.us>
Subject: POLICY 2520.13 - West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education

I am writing regarding the completer program changes proposed in Policy 2520.13. Should this proposal become policy, it would remove the school's flexibility to select courses that best meet the needs of the students of our state. Small schools, which permeate West Virginia, are often limited by budget constraints and are therefore limited in the number of instructors they can provide in these specialized pathways. As a result, the flexibility currently provided is essential to the quality of education we can provide to our students. Removing that flexibility would harm our schools and our students as it eliminates the ability of each school to provide courses across the business curriculum in order to ensure students have a solid foundation of the subject matter, which will serve them both as citizens and as future business leaders, should they elect to pursue that pathway further. If the proposed changes are implemented, schools will be forced to choose between providing that foundational knowledge of the content or providing a completer opportunity in a

focused subsection of the content. Our schools know best what our students need and should be trusted to continue to exercise that expertise by selecting courses that best meet those needs.

Veronica Barron

From: Clinton Burch
Sent: Tuesday, January 11, 2022 12:24 PM
To: Veronica Barron
Subject: Fw: Comment re Proposed POLICY 2520.13

Follow Up Flag: Follow up
Flag Status: Completed

Clinton C. Burch

Senior Officer

Technical & Adult Education



West Virginia DEPARTMENT OF
EDUCATION

1900 Kanawha Boulevard, East

Building 6 Suite 825

Charleston, WV 25305-0330

1.833.627.2833 P

304.558.3946 F

wvde.us

f | i | YI

The information contained in this e-mail message may be confidential information, and may also be privileged. If you are not the intended recipient, any use, interference with, disclosure or copying of this material is unauthorized and prohibited. If you have received this message in error, please notify us by return email and delete the original message.

From: Melanie Wilson-Quisenberry <mquisenb@k12.wv.us>
Sent: Friday, December 17, 2021 11:08 AM
To: Clinton Burch <ccburch@k12.wv.us>
Subject: Comment re Proposed POLICY 2520.13

This comment is in regards to POLICY 2520.13 - West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education, which seeks to put strict guidelines around what constitutes a completer in the Business and Accounting curriculum. I urge the Board to continue to allow individual schools to select courses based on student need. Our school, for instance, has only one business teacher and offers business law, accounting, personal finance, and business computers. Under the proposed guidelines, students at Scott High would lose the ability to take two very important courses. Business Computers teaches students typing and Microsoft Office skills that they would not otherwise have. In addition, students benefit greatly from access to the Personal Finance course. It prepares them for a financially secure future and one could argue should be required for all high school students. That our students may lose the opportunity to take this course is a travesty. While I do believe this policy is well-intended, it fails to take into account the impact on students enrolled in smaller schools and the loss of content options that are most appropriate for them as a result.

Thank you for taking the time to read and/or relay these comments to the appropriate officials.

Melanie B. Wilson-Quisenberry
Business Education Teacher
Scott High School

**W. Va. 126CSR44M, Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Response Form**

Comment Period Ends: January 10, 2022

NOTICE: Comments, as submitted, shall be filed with the West Virginia Secretary of State's Office and open for public inspection and copying for a period of not less than five years.

The following form is provided to assist those who choose to comment on Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education. Additional sheets may be attached, if necessary.

Name: Rebecca Bowers-Cull Organization: Fred W. Eberle Technical Center
 Title: Director
 City: Buckhannon State: WV

Please check the box below that best describes your role.

Please check the box below that best describes your role.

- | | | | |
|---|---|--|---|
| <input type="checkbox"/> County Board Member | <input type="checkbox"/> Professional Support Staff | <input type="checkbox"/> Service Personnel | <input type="checkbox"/> Higher Education |
| <input type="checkbox"/> Superintendent | <input checked="" type="checkbox"/> Principal | <input type="checkbox"/> Parent/Family | <input type="checkbox"/> Legislator |
| <input type="checkbox"/> Central Office Staff | <input type="checkbox"/> Teacher | <input type="checkbox"/> Community Member | <input type="checkbox"/> Other |

COMMENTS/SUGGESTIONS
§126-44M-1. General.
§126-44M-2. Purpose.
§126-44M-3. Incorporation by Reference.
§126-44M-4. Summary of the West Virginia College- and Career-Readiness Program of Study/Content Standards for CTE.
§126-44M-5. Severability.
Introduction.
CTE – Alpha Listing of State-Approved Programs of Study, Clusters, and Pathways.
ACE – Alpha Listing of State-Approved Programs of Study, Clusters, and Pathways.

W. Va. 126CSR44M, Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education
Comment Response Form

Explanation of Terms.
CTE Initiatives.
CTE Elective Courses.
CTE High School Programs of Study.
ACE Programs of Study.

TR 9803 - We offer all endorsements, we would like to have an option to combine these all under one program w/ 300 hrs
Please direct all comments to:

Clinton Burch, Senior Officer
Office of Technical and Adult Education
West Virginia Department of Education
Capitol Building 6, Suite 825
1900 Kanawha Boulevard, East
Charleston, West Virginia 25305-0330
E-Mail Address: ccburch@k12.wv.us
Telephone No.: 304.558-2389

Veronica Barron

From: Virginia Harris
Sent: Wednesday, January 19, 2022 9:09 AM
To: Clinton Burch
Cc: Joey Wiseman; Michele Blatt; Jan Barth; Veronica Barron
Subject: Comment - Policy 2520.13

Follow Up Flag: Follow up
Flag Status: Flagged

Mr. Burch, The following comment was found in the comment log for Policy 2510; please place the comment in the Policy 2520.13 comment log. Mr. Wiseman can note, under ACTION, that the comment pertained to Policy 2520.13 and was forwarded to the responsible office for response. Thank you. *~Virginia*

DATE	COMMENTER	COMMENTS	ACTION	RATIONALE
§126-42-1 General				
2021-12-17 11:05:25	Melaine Wilson-Quisenberry Business Teacher Boone County Schools Danville WV	This comment is in regards to POLICY 2520.13 - West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education, which seeks to put strict guidelines around what constitutes a completer in the Business and Accounting curriculum. I urge the Board to continue to allow individual schools to select courses based on student need. Our school, for instance, has only one business teacher and offers business law, accounting, personal finance, and business computers. Under the proposed guidelines, students at Scott High would lose the ability to take two very important courses. Business Computers teaches students typing and Microsoft Office skills that they would not otherwise have. In addition, students benefit greatly from access to the Personal Finance course. It prepares them for a financially secure future. While I do believe this policy is well-intended, it fails to take into account the impact on students enrolled in smaller schools and the loss of content options that are most appropriate for them as a result.		