



WEST VIRGINIA SECRETARY OF STATE

MAC WARNER

ADMINISTRATIVE LAW DIVISION

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Office of West Virginia
Secretary Of State

NOTICE OF AN EMERGENCY RULE

AGENCY: Counseling TITLE-SERIES: 27-14

RULE TYPE: Legislative Amendment to Existing Rule: No

RULE NAME: Telehealth and Interstate Telehealth Registration
for Licensed Professional Counselors and
Licensed Marriage and Family Therapists

CITE STATUTORY AUTHORITY FOR PROMULGATING EMERGENCY RULE:

W. Va. Code §§ 30-31-5 (19) and 30-31-6.

IF THE EMERGENCY RULE WAS PROMULGATED TO COMPLY WITH A TIME LIMIT ESTABLISHED BY CODE OR
FEDERAL STATUTE OR REGULATION, CITE THE CODE PROVISION, FEDERAL STATUTE OR REGULATION AND TIME
LIMIT ESTABLISHED THEREIN:

PRIMARY CONTACT:

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THE ABOVE RULE IS BEING FILED AS AN EMERGENCY RULE TO BECOME EFFECTIVE AFTER APPROVAL BY THE
SECRETARY OF STATE OR THE 42ND DAY AFTER FILING, WHICHEVER OCCURS FIRST. THE FACTS AND
CIRCUMSTANCES CONSTITUTING THE EMERGENCY ARE AS FOLLOWS:

DOES THIS EMERGENCY RULE REPEAL A CURRENT RULE? No

HAS THE SAME OR SIMILAR EMERGENCY RULE PREVIOUSLY BEEN FILED AND OR EXPIRED? No

SUMMARIZE IN A CLEAR AND CONCISE MANNER THE OVERALL ECONOMIC IMPACT OF THE PROPOSED LEGISLATIVE RULE:

A. ECONOMIC IMPACT ON REVENUES OF STATE GOVERNMENT:

There is a fee associated with the telehealth registration.

B. ECONOMIC IMPACT ON SPECIAL REVENUE ACCOUNTS:

There will not be an economic impact on special revenue accounts.

C. ECONOMIC IMPACT ON THE STATE OR ITS RESIDENTS:

There will be no economic impact on the residents of this state because the telehealth registration will be paid by the out of state counselors and therapists.

D. FISCAL NOTE DETAIL:

Effect of Proposal	Fiscal Year		
	2022 Increase/Decrease (use "-")	2023 Increase/Decrease (use "-")	Fiscal Year (Upon Full Implementation)
1. Estimated Total Cost			
Personal Services			
Current Expenses			
Repairs and Alterations			
Assets			
Other			
2. Estimated Total Revenues			

E. EXPLANATION OF ABOVE ESTIMATES (INCLUDING LONG-RANGE EFFECT):

BY CHOOSING 'YES', I ATTEST THAT THE PREVIOUS STATEMENT IS TRUE AND CORRECT.

Yes

Cheryl Henry--By my signature, I certify that I am the person authorized to file legislative rules, in accordance with West Virginia Code §29A-3-11 and §39A-3-2.

27CSR14

TITLE 27
LEGISLATIVE RULE

WEST VIRGINIA BOARD OF EXAMINERS IN COUNSELING

SERIES 14
TELEHEALTH AND INTERSTATE TELEHEALTH REGISTRATION FOR LICENSED PROFESSIONAL COUNSELORS
AND LICENSED MARRIAGE & FAMILY THERAPISTS

§27-14-1. General.

1.1. Scope. -- This rule establishes the scope of practice for the provision of counseling services via telehealth technologies and the process for licensed professional counselors or licensed marriage and family therapists to obtain an interstate telehealth registration with the Board.

1.2. Authority. -- W. Va. Code §§ 30-31-5 (19) and 30-31-6.

1.3. Filing Date. --.

1.4. Effective Date. --.

1.5. Sunset Provision -- This rule shall terminate and have no further force or effect upon August 1, 2027.

§27-14-2. Definitions.

2.1. "Board" means the West Virginia Board of Examiners in Counseling, established in W. Va. Code §30-31-4.

2.2. "Licensed professional counselor" (LPC) means a person licensed under the provisions of 27CSR1 to practice professional counseling:

2.3. "Licensed marriage and family therapist" (LMFT) means a person licensed under the provisions of 27CSR1 to practice marriage and family therapy:

2.4. "Good standing" means a license that:

2.4.1. Is not currently revoked, suspended, under investigation or subject to a probationary restriction or limitation.

2.4.2. Was not surrendered while under investigation or surrendered to avoid an investigation or disciplinary action; or

2.4.3. Was not revoked, suspended, or subject to a probationary period or a restriction or limitation at the time the license expired, lapsed, terminated, or was canceled.

2.5. “Interstate telehealth registration” or “registration” means an authorization to practice as a licensed professional counselor or licensed marriage and family therapist for the limited purpose of providing interstate telehealth services within the registrant’s scope of practice.

2.6. Interstate telehealth registrant” or “Registrant” means a licensed professional counselor or licensed marriage and family therapist issued an interstate telehealth registration by the Board.

2.7. “Interstate telehealth services” means the provision of telehealth services to a client located in West Virginia by a licensed counselor or therapist located in any other state or commonwealth of the United States.

2.8. “Licensee” means:

2.8.1. A licensed professional counselor who has been granted a license to practice pursuant to W. Va. Code § 30-3-1 et seq.

2.8.2. A licensed marriage and family therapist who has been granted a license to practice pursuant to W. Va. Code § 30-3-1 et seq.

2.9. “Telehealth services” means the use of synchronous or asynchronous telecommunications technology or audio only telephone calls by a licensed professional counselor or licensed marriage and family therapist to provide services, including, but not limited to, assessment, diagnosis, consultation, and treatment. The term does not include internet questionnaires, email messages, or facsimile transmissions.

2.10. “Telehealth provider” means a licensee or registrant who provides counseling services using telemedicine technologies to patients in West Virginia.

2.11. “Telehealth technologies” means technologies and devices which enable secure communications and information exchange in the practice of telemedicine, and typically involve the application of secure real-time audio/video conferencing or similar secure video services, remote monitoring or audio only telephone calls to provide or support counseling service delivery by replicating the interaction of a traditional in-person counseling session.

§27-14-3. Telehealth Practice Requirements.

3.1. The practice of counseling and or therapy occurs where the client is located at the time services, including telehealth, are provided.

3.2. A LPC or LMFT may not provide telehealth services to clients in West Virginia unless the LPC or LMFT is:

3.2.1. Licensed by the Board; or

3.2.2. Registered with the Board pursuant to this rule

3.3. A LPC or LMFT who is not licensed in West Virginia may provide interstate telehealth services to clients located in West Virginia, within the LPC or LMFT scope of practice, if the LPC or LMFT holds an interstate telehealth registration issued by the Board.

3.4. An interstate telehealth registration does not authorize a LPC or LMFT:

3.4.1. To practice from a physical location or distant site within this state.

§27-14-4. Interstate Registration as a Telehealth Provider

4.1. A LPC or LMFT who is not licensed in West Virginia may only provide telehealth services pursuant to this rule if they are eligible for an interstate telehealth registration.

4.2. A LPC or LMFT is eligible for an interstate telehealth registration issued by the Board if all the following requirements are continuously met:

4.2.1 The LPC or LMFT holds a valid, active license issued by another state licensing authority or board.

4.2.2 The LPC or LMFT is licensed in good standing in all states in which they are licensed.

4.2.3. The LPC or LMFT is not the subject of an administrative complaint which is currently pending before another state licensing authority or board; and

4.2.4. The LPC or LMFT is not currently under investigation by another state licensing authority or board.

4.2.5. The LPC or LMFT must submit a registration application to the Board

4.2.6. The LPC or LMFT must pay the registration fee required by the Board set forth in W. Va. Code §30-31-7.

4.3. A LPC or LMFT may not apply for an initial registration or renew a registration unless the eligibility requirements set forth in subsection 4.2. are met.

4.4 Registration as an out of state telehealth provider should occur prior to the provision of services.

4.5. Registrants must continue to always maintain eligibility to continue to practice pursuant to an interstate telehealth registration.

4.6. An interstate telehealth registration issued by the Board shall become invalid upon a registrant's loss of eligibility or failure to renew the registration.

4.7. A registrant whose interstate telehealth registration is invalid due to a loss of eligibility may reapply for registration once eligibility has been established.

4.8. A LPC or LMFT who is eligible to apply for, receive or maintain an interstate telehealth registration may be eligible to apply for licensure via endorsement by the Board.

§27-14-5. Interstate Telehealth Registration Application, Renewal and Expiration.

5.1. An eligible LPC or LMFT who is not licensed in West Virginia may apply for an interstate telehealth registration with the Board.

5.2. The Board shall issue an interstate telehealth registration to a LPC or LMFT who:

5.2.1. Meets all eligibility requirements for an interstate telehealth registration set forth above in Section 4 of this rule; and submits a complete application for an interstate registration. This should include all required documentation and verifications, which is accompanied by the appropriate fee established by the Board.

5.3. An application for an interstate telehealth registration shall be completed on a form provided by the Board, to be made available on the Board's website. An interstate telehealth registration application must be accompanied by payment of a nonrefundable application fee as set forth herein:

5.3.1. The initial telehealth registration fee for the LPC and LMFT shall be commiserate with the current endorsement fee.

5.4. The Board will not consider a telehealth registration application until the completed application, including all third-party documentation and/or verification, is on file with the Board and the application has been reviewed and then approved.

5.5. Applicants must provide the following information in association with an application for an interstate telehealth registration:

5.5.1. A listing of all current and former professional licenses held by the applicant and primary source verification of license to determine the applicant's good standing of each professional license; and

5.5.2. Information concerning whether the applicant:

5.5.3. Has any limitations, restrictions or conditions placed upon a professional license by any licensing authority or board.

5.5.4. Has had a professional license revoked, suspended, or placed on probation.

5.5.5. Has had disciplinary action taken against a professional license in any jurisdiction; or

5.5.6. Is currently under investigation or subject to an administrative complaint in any jurisdiction related to professional conduct or professional licensure.

5.6. Ineligible applications shall be declined.

5.7. Registrants shall maintain complete and up-to-date contact information, including a current email address, with the Board. Registrants are required to update all categories of contact information collected by the Board within 10 business days of any change to the information previously submitted.

5.8. Registrants shall immediately notify the Board, in writing, of any restrictions placed on the professional license(s) in any state or jurisdiction.

5.9. An interstate telehealth registration is valid for a period of up to one year and will automatically expires on the 30th day of June unless the applicant renews the registration.

5.10. An interstate telehealth registration may be renewed annually during the renewal period established by the Board if the registrant remains eligible and meets all the requirements for renewal.

5.11. A registrant may renew an interstate telehealth registration issued by the Board if the registrant:

5.11.1. Meets all eligibility requirements for an interstate telehealth registration as set forth in section 4 of this rule.

5.11.2 Submits a complete application for registration renewal accompanied by the appropriate renewal fee; and

5.11.3. Certifies compliance with all continuing education requirements associated with the registrant's current professional licenses.

5.12. The Board shall decline to renew a registration if the renewal applicant is ineligible.

5.13. The Board shall publish the renewal period and renewal application on its website and shall provide email notice of the renewal to the registrants' email address of record with the Board. Registrants are responsible for submitting a timely renewal application.

5.14. Communications and notifications regarding the renewal process will be provided to the registrant via email. Failure of the registrant to receive or review a renewal notification does not justify the provision of interstate telehealth services after the registration has expired.

5.15. If a registration automatically expires, the registrant may reapply. If registration is granted, the Board shall reactivate the registration and reissue the practitioner's original registration number.

§27-14-6. The Standard of Care for the Provision of Telehealth Services.

6.1. The LPC and the LMFT has a duty to practice in a manner consistent with:

6.1.1. The LPC's scope of practice and the ACA Code of Ethics; and the LMFT's scope of practice and the AAMFT Code of Ethics.

6.2. The standard of care for the provision of counseling services is the same for services provided in-person and provided via telehealth technologies.

6.3 A registration issued in pursuant to this rule does not authorize a LPC or LMFT to practice from a physical location within this state without first obtaining endorsement licensure by the Board.

6.4 Obtain the client's consent to receive telehealth services.

6.4.1 Conduct all appropriate evaluations and history of the clients consistent with the standard of care for in-person treatment of the client's mental health condition; and

6.4.2. Create and maintain records for the client which justify the course of treatment, and which verify compliance with the requirements of this section.

6.5. A telehealth provider shall maintain a patient medical record for each client for whom telehealth services are provided. The client record shall be accessible to the provider and the patient and maintained

consistent with the laws and legislative rules governing patient health care records. All laws governing the confidentiality of health care information and governing patient access to medical records shall apply to records of telehealth encounters.

6.6. A telehealth provider solely providing services using telemedicine technologies shall make a client's medical record easily available to the patient, and subject to the client's consent, to any identified

§27-14-7. Complaint and Disciplinary Procedures for Interstate Telehealth Registrants.

7.1. By registering with the Board to provide interstate telehealth services to clients in this state, a counselor/therapist is subject to:

7.1.1. All state laws regarding the registrant's profession in this state.

7.1.2. The state judicial system.

7.1.3. All professional conduct rules and standards incorporated into the ACA Code of Ethics for LPCs and AAMFT Code of Ethics for LMFTs; and

7.1.4. The jurisdiction of the Board, including the Board's complaint, investigation, and hearing process.

7.2. Registrants shall comply with W. Va. Code §30-31-1 et seq. and the legislative rules promulgated by the Board of Examiners in Counseling. Failure to comply will be grounds for disciplinary action under W. Va. Code §30-31-12 and the legislative rule promulgated by the Board of Examiners in Counseling.

7.3. In addition to the complaint, investigation, and disciplinary processes available in this state, the Board may elect to report or refer any complaint or allegation of professional misconduct by a registrant to the registrant's professional licensing boards.

§27-14-8. Registration Denial, Professional Conduct, and Discipline.

8.1. The Board shall deny an application for an interstate telehealth registration, or a registration renewal, to any applicant who is ineligible based upon the criteria set forth in W. Va. Code §30-31-8 or section 4 of this rule.

8.2. The Board may discipline a LPC or LMFT registered by the Board who, after a hearing, has been ruled by the Board as unqualified due to any of the following reasons:

8.2.1. Conduct by a registrant which is equivalent to any of the grounds cited for the discipline in W. Va. Code §30-31-12, which apply equally to registrants or applicants as they do to licensees; or

8.2.2. Failure to comply with any provision of this rule and/or

8.2.3. Failure to immediately notify the Board of any restrictions placed on the registrant's professional license in any state or jurisdiction.