



FILED

2020 APR 22 P 12: 21

ROBERT D. KENNEN
CHAIRMAN

JAMES S. WALKER
VICE CHAIRMAN

GREGORY A. DUCKWORTH
COMMISSIONER

**STATE OF WEST VIRGINIA
REAL ESTATE COMMISSION**

300 CAPITOL STREET, SUITE 400
CHARLESTON, WV 25301
(304) 558-3555
FAX (304) 558-6442
<rec.wv.gov>

OFFICE WEST VIRGINIA
PENNY NIBERT
SECRETARY OF STATE

ROBERT L. WRIGHT II
COMMISSIONER

JERRY A. FORREN
EXECUTIVE DIRECTOR

MEMORNDUM

Date: April 22, 2020

To: Mac Warner
Secretary of State

From: Jerry A. Forren
Executive Director, West Virginia Real Estate Commission

RE: **Suspension of Rules in Response to COVID-19**

The West Virginia Real Estate Commission requests that the rule described below be temporarily suspended, effective immediately, pursuant to W. Va. Code § 15-5-6(c)(7) and the State of Emergency declared by Governor Justice on March 16, 2020. The Commission further requests that the subject rule remain suspended until the Commission terminates this Notice or the State of Emergency is lifted, whichever occurs first.

Pursuant to WV CSR § 174-2-2.17.b, licensees are required to pay a \$35.00 dollar processing fee when submitting a paper renewal form. However, the Commission understands that paying for internet service for online renewal could be a hardship for many during this difficult economic time and could potentially cause some licensees to forgo renewing their license. A formal request for the paper form will still be required.

Suspension of this requirement will allow the Commission to waive the processing fee for the paper form set forth in code. Strict compliance with this rule could hinder or delay necessary action in acquiring a license with the emergency declared by the Governor.

Thank you,

Jerry A. Forren
Executive Director
West Virginia Real Estate Commission