

**TITLE 131
LEGISLATIVE RULE
STATE COLLEGE SYSTEM OF WEST VIRGINIA
BOARD OF DIRECTORS
SERIES 51**

TITLE : FULL-TIME EMPLOYEE DEFINITION

SECTION 1. GENERAL

- 1.1 Scope - This rule defines full-time employee.
- 1.2 Authority - West Virginia Code § 18B-1-6.
- 1.3 Filing Date - July 12, 1978
- 1.4 Effective Date - September 12, 1978

SECTION 2. DEFINITIONS

- 2.1 To be classified as a full-time employee of the State College System of West Virginia, an individual must meet as a minimum the following conditions of employment as determined by the institutional president or head of other administrative unit directly under the State College System Board:
 - 2.1.1. Employment is in a specific position as delineated on a current and approved (by the board) state expenditure schedule(s) as contrasted to casual or part-time help.
 - 2.1.2. Except for faculty, employment is for some specific number of hours on a regularized basis over at least nine months of the twelve month fiscal year.
 - 2.1.3. Except for faculty, employment must be for a minimum total of one thousand forty hours during the course of a fiscal year.
 - 2.1.4. Employment for faculty is on a full academic year (at least a nine month) contract basis for at least six semester credit hours teaching per semester or the equivalent in teaching, research, public service and/or administrative responsibilities.