

WEST VIRGINIA
SECRETARY OF STATE
KEN HECHLER
ADMINISTRATIVE LAW DIVISION

Form #2

Do Not Mark In this Box

FILED

JUL 30 AM 11:00

NOTICE OF A COMMENT PERIOD ON A PROPOSED RULE

AGENCY: STATE COLLEGE SYSTEM BOARD OF DIRECTORS TITLE NUMBER: 131

RULE TYPE: Legislative; CITE AUTHORITY WV Code 18B-1-6, 18B-1-8

AMENDMENT TO AN EXISTING RULE: YES NO

IF YES, SERIES NUMBER OF RULE BEING AMENDED: 17

TITLE OF RULE BEING AMENDED: Transferability of Credits and
Grades at the Undergraduate Level

IF NO, SERIES NUMBER OF NEW RULE BEING PROPOSED: _____

TITLE OF RULE BEING PROPOSED: _____

IN LIEU OF A PUBLIC HEARING, A COMMENT PERIOD HAS BEEN ESTABLISHED DURING WHICH ANY INTERESTED PERSON MAY SEND COMMENTS CONCERNING THESE PROPOSED RULES. THIS COMMENT PERIOD WILL END ON August 29, 1992 AT 4³⁰ p.m.. ONLY WRITTEN COMMENTS WILL BE ACCEPTED AND ARE TO BE MAILED TO THE FOLLOWING ADDRESS.

Jo Ann Raines

Public Information Coordinator

State College & University Systems

1018 Kanawha Blvd., E.

Charleston, WV 25301

THE ISSUES TO BE HEARD SHALL BE LIMITED TO THIS PROPOSED RULE.

Jo Ann Raines

ATTACH A BRIEF SUMMARY OF YOUR PROPOSAL

3.00



STATE OF WEST VIRGINIA
OFFICE OF THE GOVERNOR
CHARLESTON 25305

GASTON CAPERTON
GOVERNOR

July 30, 1992

The Honorable Ken Hechler
Secretary of State
State Capitol
Charleston, West Virginia 25305

Dear Secretary Hechler:

In the absence of a Secretary of Education the Arts, I hereby grant consent as required pursuant to West Virginia Code §5F-2-2 for the promulgation of the following rules by the State College System of West Virginia:

Title 131, Series 6, Naming of Buildings or Organizational Units

Title 131, Series 17, Transferability of Credits and Grades at the Undergraduate Level

Copies of the rules are attached.

Very truly yours,

A handwritten signature in cursive script that reads "Thomas A. Heywood".

Thomas A. Heywood
Chief of Staff

TAH/lc

Enclosure

cc: Paul Marion
John Thralls
Jo Ann Raines

STATE COLLEGE SYSTEM
of WEST VIRGINIA

1018 KANAWHA BOULEVARD, EAST
CHARLESTON, WEST VIRGINIA 25301
Telephone: (304) 553-0699
FAX: (304) 553-0259

Paul B. Marion
Chancellor

Cecil H. Underwood, Chair
Board of Directors

July 8, 1992

Mr. Thomas Heywood
Chief of Staff
Governor's Office
State Capitol
Charleston, West Virginia 25305

Dear Mr. Heywood:

Pursuant to WV Code Chapter 5F-2-2 and in the absence of a Secretary of Education and the Arts, the following rules are submitted for your consent:

Title 131, Series 6, Naming of Buildings or Organizational Units, specifies that approval by the State College System Board is required for the naming of buildings or organizational units, such as schools and colleges, at institutions in the State College System.

Title 131, Series 17, Transferability of Credits and Grades at the Undergraduate Level, establishes guidelines and procedures for the transferability of credits and grades among the public higher education institutions in West Virginia. Revisions are mostly for clarification to reflect the formation of the two systems and to detail more precisely the procedures used by the receiving baccalaureate institution for grades and credits transferred from community colleges and community college divisions. Since this rule addresses transferability at all public higher undergraduate institutions, a similar revised rule is being considered by the University System.

Sincerely,



Paul Marion

SERIES 131
LEGISLATIVE RULE
STATE COLLEGE SYSTEM OF WEST VIRGINIA
BOARD OF DIRECTORS
SERIES 17

Series 17 establishes guidelines and procedures for the transferability of credits, and grades among the public higher education institutions in West Virginia. Revisions are mostly for clarification to reflect the formation of the two systems and to detail more precisely the procedures used by the receiving baccalaureate institution for grades and credits transferred from community colleges and community college divisions.

TITLE 131
LEGISLATIVE RULE
STATE COLLEGE SYSTEM OF WEST VIRGINIA
BOARD OF DIRECTORS
SERIES 17

TITLE: TRANSFERABILITY OF CREDITS AND GRADES
AT THE UNDERGRADUATE LEVEL

SECTION	DESCRIPTION	PAGE
1.	GENERAL	3
2.	TRANSFER GUIDELINES	3

TITLE 131
LEGISLATIVE RULE
STATE COLLEGE SYSTEM OF WEST VIRGINIA
BOARD OF DIRECTORS
SERIES 17

FILED

JUL 30 AM 11:00

TITLE: TRANSFERABILITY of CREDITS and GRADES at the UNDERGRADUATE LEVEL

SECTION 1. GENERAL

- 1.1 Scope - This rule governs transferability of credits and grades at the undergraduate level.
- 1.2 Authority - West Virginia Code § 18B-1-6, 18B-1-8
- 1.3 Filing Date -
- 1.4 Effective Date -
- 1.5 Repeal of Former Rule - Repeals and replaces Series 17 dated July 10, 1979.

SECTION 2. TRANSFER GUIDELINES

- 2.1 It is the policy of the State College System of West Virginia Board of ~~Regents~~ Directors that the transfer of credits among the public institutions in the of higher education system will be complete, consistent with appropriate and legitimate academic program(s) integrity.
- 2.2 To this end, the following policy guidelines are hereby promulgated:
- 2.2.1a Undergraduate level credits and grades earned at any public institution ~~governed by the in~~ West Virginia Board of Regents shall generally be transferable to any other such institution. Use of grades earned shall be subject to the policy of the receiving institution.
- 2.2.2b Provided all other provisions of this rule are met, at least 64 and no more than 72 hours of credits and grades completed at public

community colleges or ~~branch colleges~~ regional campuses in the West Virginia ~~state system of higher education~~ shall be transferable to any public baccalaureate degree-granting institution in ~~the state system~~ West Virginia. Exceptions to the 72 hour transfer limit may be made by the chief academic officer of the baccalaureate institution receiving the credits and grades.

2.2.2e- ~~All grades earned for college credit work within the state system shall be counted for purposes of graduation with honors, and transfer students from within the state system shall be treated the same for this purpose as generic students.~~

2.2.3e- With the exception of those enrolling in specialized four-year programs which have demonstrable and bona fide externally imposed requirements making such a goal impossible, students completing two-year associate degrees at public institutions in West Virginia governed by the West Virginia Board of Regents shall generally, upon transfer to a baccalaureate-level degree-granting institution, have junior level status and be able to graduate with the same number of total credit hours as a nontransfer student at the same institution and in the same program. An exception may exist in any instance where the associate degree is a technical type designed for terminal career purposes and the general education component is substantially of a markedly different nature than that required for a student at the same two-year institution enrolled in a college transfer associate degree program.

Credit hours taken in general education toward associate degrees will count toward the ~~total number of~~ general education credit hours required at the baccalaureate degree-granting institution. All specific degree requirements at the baccalaureate institutions must be met.

2.2.4e There shall be developed and maintained specific detailed articulation agreements between appropriate public institutions in ~~the state system~~ West Virginia. Particularly community colleges and community college components ~~and branch colleges~~ divisions will indicate clearly in catalogs and other official materials which courses are not necessarily transferable for major programs or other specific purposes to those institutions where

significant numbers of students traditionally transfer: any such course(s), however, will be transferred as unclassified elective credit up to the maximum herein ~~required~~allowed.

2.2.5f ~~A statewide Ad Hoc Articulation Council appointed by the Chancellor consisting of two (including at least one faculty member) representatives from free-standing community colleges, from community college components and branch colleges, two (including at least one faculty member) representatives from baccalaureate degree-granting institutions, the Chairman of the Advisory Council of Students or his representative, and two representatives from the Board of Regents' staff shall be convened as a facilitating body in cases of disagreements between institutions over the transfer of credit. This Council will make a report and a recommendation to the Chancellor.~~

Disagreements over the transfer of credit between institutions within the State College System shall be resolved by the chancellor of the State College System. Disagreements over transfer of credit between an institution in the State College System and an institution in the University System shall be resolved by the chancellor of the system in which the institution receiving the credit resides.

2.2.6g Consistent with provisions above, each baccalaureate degree-granting institution may require transfer students in baccalaureate programs to meet any of the following standards:

- (1) ~~An average of "C"~~ A minimum 2.00 grade point average on previous work attempted and the required grade point average for admission to a particular program.
- (2) The completion of 36 or more additional hours of credit, in residence, regardless of the number of hours transferable.
- (3) The completion of at least 16 of the last 32 hours before graduation in residence.

2.3 ~~Any policies of this Board contrary to the foregoing are rescinded.~~

APPENDIX B

FISCAL NOTE FOR PROPOSED RULES

Rule Title: Transferability of Credits and Grades at the Undergraduate Level

Type of Rule: X Legislative Integrative Procedural

Agency: STATE COLLEGE SYSTEM
BOARD OF DIRECTORS Address: 1018 Kanawha Blvd., E.,
Charleston, WV 25301

1. Effect of Proposed Rule:	2001		FISCAL YEAR		
	Increase	Decrease	Current	Next	Current
Estimated Total Cost	\$ -0-	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Personal Services	0	0	0	0	0
Contract Expenses	0	0	0	0	0
Repairs and Maintenance	0	0	0	0	0
Equipment	0	0	0	0	0
Other	0	0	0	0	0

2. Explanation of above estimates:

N/A

3. Objectives of these rules:

N/A

4. Explanation of Overall Economic Impact of Proposed Rule.

A. Economic Impact on State Governments.

N/A

B. Economic Impact on Political Subdivisions; Specific Industries; or Specific groups of citizens.

N/A

C. Economic Impact on Citizens/Public at Large.

N/A

Date:

July 7, 1992

Signature of Agency Head or Authorized Representative

John Raines