

**TITLE 131
LEGISLATIVE RULES
WEST VIRGINIA BOARD OF DIRECTORS**

**SERIES 17
POLICY REGARDING THE TRANSFERABILITY OF
CREDITS AND GRADES AT THE UNDERGRADUATE
LEVEL**

131-17-1. General.

- 1.1. Scope. -- This rule governs credit transfers at the undergraduate level.
- 1.2. Authority. -- W. Va. Code 18-26
- 1.3. Filing Date. -- May 10, 1979
- 1.4. Effective Date. -- July 10, 1979

131-17-2. Transfer Guidelines.

2.1. It is the policy of the West Virginia Board of Directors that the transfer of credits among the institutions in the system will be complete, consistent with appropriate and legitimate academic program(s) integrity.

2.2. To this end, the following policy guidelines are hereby promulgated:

(a) Undergraduate level credits and grades earned at any public institution governed by the West Virginia Board of Directors shall generally be transferable to any other such institution.

(b) At least sixty-four (64) and no more than seventy-two (72) hours of credits and grades completed at community colleges or branch colleges in the West Virginia State system of higher education shall be transferable to any baccalaureate degree-granting institution in the State system.

(c) All grades earned for college credit work within the State system shall be counted for purposes of graduation with honors and transfer students from within the State system shall be treated the same for this purpose as generic students.

(d) With the exception of those enrolling in specialized four-year programs which have demonstrable and bona fide externally imposed requirements making such a goal impossible, students completing two-year associate degrees at public institutions governed by the West Virginia Board of Directors shall generally, upon transfer to a baccalaureate level degree-granting institution, have junior level status and be able to graduate with the same number of total credit hours as a nontransfer student at the same institution and in the same program. An exception may exist in any instance where the associate degree is a technical type designed for terminal career purposes and the general education component is substantially of a markedly

different nature than that required for a student at the same two-year institution enrolled in a college transfer associate degree program. Credit hours taken in general education toward associate degrees will count toward the total number of general education credit hours required at the baccalaureate degree-granting institution.

(e) There shall be developed and maintained specific detailed articulation agreements between appropriate institutions in the State system. Particularly community colleges, community college components and branch colleges will indicate clearly in catalogs and other official materials which courses are not necessarily transferable for major programs or other specific purposes to those institutions where significant numbers of students traditionally transfer; any such course(s), however, will be transferred as elective credit up to the maximum herein required.

(f) A statewide Ad Hoc Articulation Council appointed by the Chancellor consisting of two (2) (including at least one (1) faculty member) representatives from free-standing community colleges, from community college components and branch colleges, two (2) (including at least one (1) faculty member) representatives from baccalaureate degree-granting institutions, the Chairman of the Advisory Council of Students or his representative, and two (2) representatives from the Board of Directors' staff shall be convened as a facilitating body in cases of disagreements between institutions over the transfer of credit. This Council will make a report and a recommendation to the Chancellor.

(g) Consistent with provisions above, each baccalaureate degree-granting institution may require transfer students to meet any of the following standards:

(1) An average of "C" on previous work attempted and the required grade point average for admission to a particular program.

(2) The completion of thirty-six (36) or more additional hours of credit, in residence, regardless of the number of hours transferable.

(3) The completion of sixteen (16) of the last thirty-two (32) hours before graduation in residence.

2.3. Any policies of this Board contrary to the foregoing are rescinded.