



**WEST VIRGINIA  
SECRETARY OF STATE**

**MAC WARNER**

**ADMINISTRATIVE LAW DIVISION**

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OFFICE OF  
WEST VIRGINIA SECRETARY OF STATE

**FORM 1 -- NOTICE OF A PUBLIC HEARING OR COMMENT PERIOD ON A PROPOSED RULE  
(Page 1)**

**AGENCY Health And Human Resources**

**RULE TYPE Legislative AMENDMENT TO EXISTING RULE No TITLE-SERIES 69-14**

**RULE NAME Collection and Exchange of Data Related to Overdoses**

**CITE AUTHORITY 16-1-4(b)(6), 16-5B-18**

**COMMENTS LIMITED TO  
Written**

**DATE OF PUBLIC HEARING**

**LOCATION OF PUBLIC HEARING**

**DATE WRITTEN COMMENT PERIOD ENDS  
Thursday, July 27, 2017 4:00 PM**

**WRITTEN COMMENTS MAY BE MAILED TO  
Brian Skinner, General Counsel  
Bureau of Public Health  
350 Capitol Street, Room 702  
Charleston, WV 25301**

**BY CHOOSING 'YES', I ATTEST THAT THE PREVIOUS STATEMENTS ARE TRUE AND CORRECT.**

**Yes**

**Melanie A Pagliaro -- By my signature, I certify that I am the person authorized to file legislative rules, in accordance with West Virginia Code §29A-3-11 and §39A-3-2.**



Title-Series: 69-14



Rule Id: 16559



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**FORM 1 -- NOTICE OF A PUBLIC HEARING OR COMMENT PERIOD ON A PROPOSED RULE  
(Page 2)**

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RULE TYPE **Legislative** AMENDMENT TO EXISTING RULE No TITLE-SERIES **69-14**  
RULE NAME **Collection and Exchange of Data Related to Overdoses**

CITE AUTHORITY **16-1-4(b)(6), 16-5B-18**

**PROVIDE A BRIEF SUMMARY OF YOUR PROPOSAL**

**This legislative rule establishes (1) requirements to facilitate the exchange of data and information with and between the Office of Drug Control Policy, the Department of Health and Human Resources and its Bureaus, the Department of Military Affairs and Public Safety, the Department of Administration, the Administrator of Courts, the Poison Control Center, and the Board of Pharmacy; and (2) the reporting of suspected or reported overdoses by law-enforcement agencies, health care providers, emergency response providers, pharmacies and medical examiners.**

**These rules apply to the Office of Drug Control Policy, the Department of Health and Human Resources and its Bureaus, the Department of Military Affairs and Public Safety, the Department of Administration, the Administrator of Courts, the Poison Control Center, the Board of Pharmacy, law-enforcement agencies, health care providers, emergency response providers, pharmacies and medical examiners.**

**BY CHOOSING 'YES', I ATTEST THAT THE PREVIOUS STATEMENTS ARE TRUE AND CORRECT.**

**Yes**  
**Melanie A Pagliaro -- By my signature, I certify that I am the person authorized to file legislative rules, in accordance with West Virginia Code §29A-3-11 and §39A-3-2.**



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**FORM 11 -- FISCAL NOTE FOR PROPOSED RULES (Page 1)**

**AGENCY Health And Human Resources**

**RULE TYPE Legislative AMENDMENT TO EXISTING RULE No TITLE-SERIES 69-14**

**RULE NAME Collection and Exchange of Data Related to Overdoses**

**CITE AUTHORITY 16-1-4(b)(6), 16-5B-18**

**PRIMARY CONTACT**

Brian J. Skinner, BPH General Counsel  
350 Capitol Street Room 702

Charleston, WV 25301

**SECONDARY CONTACT**

Melanie A. Pagliaro, OCS  
One Davis Square  
Suite 100, East  
Charleston, WV 25301

**Melanie A Pagliaro -- By my signature, I certify that I am the person authorized to file legislative rules, in accordance with West Virginia Code §29A-3-11 and §39A-3-2.**



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**SUMMARIZE IN A CLEAR AND CONCISE MANNER WHAT IMPACT THIS MEASURE WILL HAVE ON COSTS AND REVENUES OF STATE GOVERNMENT.**

**NA**

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**FORM 11 -- FISCAL NOTE FOR PROPOSED RULES (Page 2)**

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RULE NAME **Collection and Exchange of Data Related to Overdoses**

CITE AUTHORITY **16-1-4(b)(6), 16-5B-18**

FISCAL NOTE DETAIL -- SHOW OVER-ALL EFFECT IN ITEM 1 AND 2 AND, IN ITEM 3, GIVE AN EXPLANATION OF BREAKDOWN BY FISCAL YEAR, INCLUDING LONG-RANGE EFFECT.

Effect Of Proposal	Current Increase/Decrease (use ' - ')	Next Increase/Decrease (use ' - ')	Fiscal Year (Upon Full Implementation)
<b>ESTIMATED TOTAL COST</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>PERSONAL SERVICES</b>			
<b>CURRENT EXPENSES</b>			
<b>REPAIRS AND ALTERATIONS</b>			
<b>ASSETS</b>			
<b>OTHER</b>			
<b>ESTIMATED TOTAL REVENUES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

Melanie A Pagliaro -- By my signature, I certify that I am the person authorized to file legislative rules, in accordance with West Virginia Code §29A-3-11 and §39A-3-2.



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**FORM 11 -- FISCAL NOTE FOR PROPOSED RULES (Page 3)**

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CITE AUTHORITY **16-1-4(b)(6), 16-5B-18**

**3. EXPLANATION OF ABOVE ESTIMATES (INCLUDING LONG-RANGE EFFECT). PLEASE INCLUDE ANY INCREASE OR DECREASE IN FEES IN YOUR ESTIMATED TOTAL REVENUES.**

**NA**

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**FORM 11 -- FISCAL NOTE FOR PROPOSED RULES (Page 4)**

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CITE AUTHORITY **16-1-4(b)(6), 16-5B-18**

PLEASE IDENTIFY ANY AREAS OF VAGUENESS, TECHNICAL DEFECTS, REASONS THE PROPOSED RULE WOULD NOT HAVE A FISCAL IMPACT, AND OR ANY SPECIAL ISSUES NOT CAPTURED ELSEWHERE ON THIS FORM.

**NA**

BY CHOOSING 'YES', I ATTEST THAT THE PREVIOUS STATEMENTS ARE TRUE AND CORRECT.

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**FORM 12 -- BRIEF SUMMARY AND STATEMENT OF CIRCUMSTANCES (Page 1)**

AGENCY **Health And Human Resources**  
RULE TYPE **Legislative** AMENDMENT TO EXISTING RULE No TITLE-SERIES **69-14**  
RULE NAME **Collection and Exchange of Data Related to Overdoses**

CITE AUTHORITY **16-1-4(b)(6), 16-5B-18**

SUMMARIZE IN A CLEAR AND CONCISE MANNER CONTENTS OF CHANGES IN RULE AND STATEMENT OF CIRCUMSTANCES REQUIRING THE RULE.

Brief Summary of Rule: This legislative rule establishes (1) requirements to facilitate the exchange of data and information with and between the Office of Drug Control Policy, the Department of Health and Human Resources and its Bureaus, the Department of Military Affairs and Public Safety, the Department of Administration, the Administrator of Courts, the Poison Control Center, and the Board of Pharmacy; and (2) the reporting of suspected or reported overdoses by law-enforcement agencies, health care providers, emergency response providers, pharmacies and medical examiners.

These rules apply to the Office of Drug Control Policy, the Department of Health and Human Resources and its Bureaus, the Department of Military Affairs and Public Safety, the Department of Administration, the Administrator of Courts, the Poison Control Center, the Board of Pharmacy, law-enforcement agencies, health care providers, emergency response providers, pharmacies and medical examiners.

Statement of Circumstances: The West Virginia Drug Control Policy Act (hereinafter referred to as the Act), enacted during the 2017 regular Legislative Session, creates the Office of Drug Control Policy (ODCP) within the Department of Health and Human Resources, under the direction of the

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Yes

Melanie A Pagliaro -- By my signature, I certify that I am the person authorized to file legislative rules, in accordance with West Virginia Code §29A-3-11 and §39A-3-2.



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**FORM 12 -- BRIEF SUMMARY AND STATEMENT OF CIRCUMSTANCES (Page 2)**

AGENCY **Health And Human Resources**  
RULE TYPE **Legislative** AMENDMENT TO EXISTING RULE No TITLE-SERIES **69-14**  
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CITE AUTHORITY **16-1-4(b)(6), 16-5B-18**

SUMMARIZE IN A CLEAR AND CONCISE MANNER CONTENTS OF CHANGES IN RULE AND STATEMENT OF CIRCUMSTANCES REQUIRING THE RULE.

Secretary and supervision of the State Health Officer. The ODCP is charged with creating a state drug control policy in coordination with the bureaus of the DHHR and other state agencies. This policy must include all programs which are related to the prevention, treatment and reduction of alcohol abuse, substance use disorder, and the use of tobacco. The ODCP is required to (1) develop and implement a program to collect and store data from law enforcement agencies, emergency medical services, health care facilities and the Office of the Chief Medical Examiner on fatal and nonfatal drug overdoses, caused by abuse and misuse of prescription and illicit; (2) develop and implement a program that requires the collection and storage of data from law enforcement agencies, emergency medical services, health care facilities, the Office of the Chief Medical Examiner and other entities as required by the office on the dispensing and use of an opioid antagonist; and (3) facilitate the collection and storage of data and issues. Finally, the ODCP is authorized to exchange necessary data and information with the bureaus within the Department, the Department of Military Affairs and Public Safety, the Department of Administration, the Administrator of Courts, the

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**Yes**  
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SUMMARIZE IN A CLEAR AND CONCISE MANNER CONTENTS OF CHANGES IN RULE AND STATEMENT OF CIRCUMSTANCES REQUIRING THE RULE.

Poison Control Center, and the Board of Pharmacy. This data and information may include, but is not limited to: data from the Controlled Substance Monitoring Program; the all-payer claims database; the criminal offender record information database; and the court activity record information.

BY CHOOSING 'YES', I ATTEST THAT THE PREVIOUS STATEMENTS ARE TRUE AND CORRECT.

**Yes**  
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TITLE 69  
LEGISLATIVE RULE  
OFFICE OF DRUG CONTROL POLICY

SERIES 14  
COLLECTION AND EXCHANGE OF DATA RELATED TO OVERDOSES

**§64-14-1. General.**

1.1. Scope. These Rules establish (1) requirements to facilitate the exchange of data and information with and between the Office of Drug Control Policy, the Department of Health and Human Resources and its Bureaus, the Department of Military Affairs and Public Safety, the Department of Administration, the Administrator of Courts, the Poison Control Center, and the Board of Pharmacy; and (2) the reporting of suspected or reported overdoses by law-enforcement agencies, health care providers, emergency response providers, pharmacies and medical examiners.

1.2. Authority. *W. Va. Code §16-5T-5.*

1.3. Filing Date.

1.4. Effective Date.

1.5. Sunset Provision. These Rules shall terminate and have no further force or effect upon the expiration of 5 years from its effective date.

1.6. Applicability. These Rules apply to the Office of Drug Control Policy, the Department of Health and Human Resources and its Bureaus, the Department of Military Affairs and Public Safety, the Department of Administration, the Administrator of Courts, the Poison Control Center, the Board of Pharmacy, law-enforcement agencies, health care providers, emergency response providers, pharmacies and medical examiners.

1.7. Background. The West Virginia Drug Control Policy Act (hereinafter referred to as “the Act”), enacted during the 2017 regular Legislative Session, creates the Office of Drug Control Policy (ODCP) within the Department of Health and Human Resources, under the direction of the Secretary and supervision of the State Health Officer. The ODCP is charged with creating a state drug control policy in coordination with the bureaus of the DHHR and other state agencies. This policy must include all programs which are related to the prevention, treatment and reduction of alcohol abuse, substance use disorder, and the use of tobacco.

The ODCP is required to (1) develop and implement a program to collect and store data from law enforcement agencies, emergency medical services, health care facilities and the Office of the Chief Medical Examiner on fatal and nonfatal drug overdoses, caused by abuse and misuse of prescription and illicit; (2) develop and implement a program that requires the collection and storage of data from law enforcement agencies, emergency medical services, health care facilities, the Office of the Chief Medical Examiner and other entities as required by the office on the dispensing and use of an opioid antagonist; and (3) facilitate the collection and storage of data and issues.

Finally, the ODCP is authorized to exchange necessary data and information with the bureaus within the Department, the Department of Military Affairs and Public Safety, the Department of Administration, the Administrator of Courts, the Poison Control Center, and the Board of Pharmacy. This data and information may include, but is not limited to: data from the Controlled Substance Monitoring Program; the all-payer claims database; the criminal offender record information database; and the court activity record information.

1.8. Purpose. The purpose of these Rules is to prescribe requirements for the collection of data and issues on fatal and nonfatal overdoses, caused by abuse and misuse of prescription and illicit drugs, and the exchange data and information with and between the Department of Health and Human Resources, the Department of Military Affairs and Public Safety, the Department of Administration, the Administrator of Courts, the Poison Control Center, and the Board of Pharmacy. The data and information may include, but is not limited to: data from the Controlled Substance Monitoring Program; the all-payer claims database; the criminal offender record information database; and the court activity record information.

Additionally, these Rules contain requirements for pharmacies operating in the state; health care providers; medical examiners; law-enforcement agencies, including prosecuting attorneys, state, county and local police departments; and emergency response providers, to report all overdoses or suspected overdoses to the Department no more frequently than on a quarterly basis.

**§64-14-2. Definitions.**

The following definitions used in these Rules shall have the meaning:

2.1. "Data" means a collection of numbers, characters, images or other outputs from devices to convert physical quantities into symbols or images. Data includes numbers, words, images, etc. typically accepted as they stand. Data is typically further processed by a human or entered into a computer (input), stored and processed there, or transmitted (output) to another human, computer or other system to create information.

2.2. "Department" means the West Virginia Department of Health and Human Resources.

2.3. "Director" means the Director of the Office of Drug Control Policy.

2.4. "Drug" means:

2.4.a. Substances recognized as drugs in the official "United States Pharmacopoeia, official Homeopathic Pharmacopoeia of the United States or official National Formulary", or any supplement to any of them;

2.4.b. Substances intended for use in the diagnosis, cure, mitigation, treatment or prevention of disease in man or animals;

2.4.c. Substances (other than food) intended to affect the structure or any function of the body of man or animals; and

2.4.d. Substances intended for use as a component of any article specified in subdivisions a, b, or c, of this subsection. It does not include devices or their components, parts or accessories.

2.5. "Emergency response provider" means any authority, person, corporation, partnership or other entity, public or private, which owns or operates a licensed emergency medical services agency providing emergency medical service in this state.

2.6. "Health care facility" means a facility licensed, certified or authorized by law, established to administer and provide health care services and which is commonly known by a wide variety of titles, including, but not limited to, hospitals, medical centers, ambulatory health care facilities, physicians' offices and clinics.

2.7. "Health care provider" means a person, partnership, corporation, facility, hospital or institution licensed, certified or authorized by law to provide professional health care service in this state to an individual during this individual's medical, remedial, or behavioral health care, treatment or confinement, and includes, but is not limited to any licensed physician, dentist, nurse, physician's assistant, paramedic, psychologist or other person providing medical, dental, nursing, psychological or other health care services of any kind.

2.8. "Law-enforcement agency" means any duly authorized state, county or municipal organization employing one or more persons whose responsibility is the enforcement of laws of the state or any county or municipality. "Law-enforcement agency" does not include the Public Service Commission nor any resort area district.

2.9. "Mandatory Reporter" means a pharmacy, health care provider, medical examiner, law-enforcement agency, prosecuting attorney and emergency response provider.

2.10. "Medical Examiner" means an individual appointed pursuant to article twelve, chapter sixty-one of the West Virginia Code to perform death investigations and to establish the cause and manner of death. The term "medical examiner" includes any person designated by the medical examiner to perform any duties required by article nineteen, chapter sixteen of the West Virginia Code.

2.11. "ODCP" means the Office of Drug Control Policy with the Department.

2.12. "Opioid Antagonist" means a particular drug which is a competitive antagonist that binds to the opioid receptors with higher affinity than agonists but does not activate the receptors, effectively blocking the receptor, preventing the human body from making use of opiates and endorphins.

2.13. "Opioid" means any substance having an addiction-forming or addiction-sustaining liability similar to morphine or being capable of conversion into a drug having addiction-forming or addiction-sustaining liability. It does not include, unless specifically designated as controlled under *W. Va. Code* § 60A-2-201, the dextrorotatory isomer of 3-methoxy-n-methylmorphinan and its salts (dextromethorphan). It does not include its racemic and levorotatory forms.

2.14. "Overdose" means a condition including, but not limited to, extreme physical illness, decreased level of consciousness, respiratory depression, coma, or death resulting from the consumption or use of a drug, or another substance with which a drug was combined, or that a layperson would reasonably believe to be a drug. This would include an overdose that requires medical assistance, clinical suspicion for drug overdose (respiratory depression, unconsciousness, altered mental status) and either a urine toxicology screen positive for opiates or negative urine toxicology screen without other conditions to explain the clinical condition.

2.15. "Overdose Information" means data and information collected, maintained or used by Participants related to overdoses.

2.16. "Participants" means the Office of Drug Control Policy, the Department of Health and Human Resources and its Bureau's, the Department of Military Affairs and Public Safety, the Department of Administration, the Administrator of Courts, the Poison Control Center, and the Board of Pharmacy.

2.17. "Pharmacy" means any drugstore, apothecary or place within this state where drugs are dispensed and sold at retail or display for sale at retail and pharmacist care is provided outside of this state where drugs are dispensed and pharmacist care is provided to residents of this state.

2.18. "Prosecuting Attorney" means a prosecuting attorney, assistant prosecuting attorney or duly appointed special prosecuting attorney.

2.19. "Reportable Information" means the following information related to a mandatory reporter's response to a suspected or reported overdose:

2.19.a. Date and time of the response;

2.19.b. Location of response;

2.19.c. Gender of person suffering from an overdose;

2.19.d. Race/ethnicity, in known;

2.19.e. Sexual orientation, if known;

2.19.f. Estimated or actual age of a person suffering from an overdose;

2.19.g. Drug suspected of causing the overdose;

2.19.h. Observations of the physical condition of the person suffering from an overdose, including, but not limited to pale clammy skin; very infrequent or no breathing; deep snoring or gurgling; no responsive to stimuli; slow heart beat or pulse; or blue lips or fingertips.

2.19.i. Whether an opioid antagonist was administered;

2.19.j. If an opioid antagonist was administered, the following information

2.19.j.1. The doses of opioid antagonist administered.

2.19.j.2. Whether the method of administration was auto injector or nasal spray;

2.19.j.3. The response to the opioid antagonist;

2.19.j.4. Disposition, including whether person who was administered the opioid antagonist stayed in same location; jail; emergency medical services transport; absconded; or death.

2.19.k. Reporter's name;

2.19.l. Reporter's incident or case number; and

2.19.m. Such other data as the Director may prescribe.

2.20. "Reporting Dates" means the four calendar dates on which quarterly reports are due.

2.20.a. For the period January 1 through March 31 the reporting date is April 30.

2.20.b. For the period April 1 through June 30 the reporting date is July 31.

2.20.c. For the period July 1 through September 30 the reporting date is October 31.

2.20.d. For the period October 1 through December 31 the reporting date is January 31.

2.21. "System" means software, portal, platform, or other electronic medium controlled or utilized by a Participant through which or by which the Participant exchanges information under these Rules. For purposes of this definition, it does not matter whether the Participant controls or utilizes the software, portal, platform or other medium through ownership, lease, license, or otherwise.

2.22. "These Rules" mean all parts of West Virginia Code of State Rules pertaining *Collection and Exchange of Data Related to Overdoses* [W.Va. Code R. §§ 64-14-1 et seq.].

### **§64-14-3. Overdose Reporting.**

3.1. A Mandatory Reporter who attends or treats, or who is requested to attend or treat, an overdose or the administrator, or other person in charge of a health care facility in which an overdose is attended or treated or in which the attention or treatment is requested, shall report the case electronically or on forms approved by the Department.

3.2. Reports regarding an overdose shall include Reportable Information and be submitted on or before each of the quarterly reporting dates. In the event a reporting date falls on a weekend, the report may be transmitted or postmarked the following business day.

3.3. Reports must be submitted in accordance with State and Federal Security Guidelines surrounding the transmission of confidential data. Reports may be submitted by one of the following methods:

3.3.a. To a secure website that will be provided on the ODCP website prior to the first reporting date; or,

3.3.b. Encrypted email, secure facsimile, or U.S. Mail on forms prescribed by the Director.

3.4. The Mandatory Reporter making the report shall provide the Reportable Information concerning the person attended or treated or for whom treatment was sought but may not disclose the person's name or address or any other information concerning the person's identity.

3.5. All overdose reports submitted pursuant to these Rules shall be handled in accordance with all applicable state and federal statutes and regulations pertaining to confidentiality of health care information.

**§64-14-4. Exchange of Data and Information.**

4.1. Permitted Uses and Disclosures. The Participants may use and disclose Overdose Information in furtherance of the purposes and goals of Participants relevant to the development and implementation of best practices and evidence-based substance use disorder prevention, cessation, treatment and recovery programs, and youth tobacco access, smoking cessation and prevention when necessary for their proper management, administration or execution of their legal responsibilities and privileges established herein. The Participants agree not to use or further disclose Overdose Information other than as authorized by law.

4.2. Access to Overdose Information.

4.2.a. Participants will provide Overdose Information dating as far back as the information is generally accessible in electronic format and is maintained on each Participant's System. The specific data elements that will be exchanged, are the demographic and health information being requested from the originating participant's system. The Participants are not responsible for the absence of Overdoes Information in a Participant's records and are only obligated to provide such information as they currently possess. The Participants acknowledge that the Overdose Information provided is drawn from numerous sources and the Overdose Information provided may not include an entire record.

4.2.b. Participants shall provide Overdose Information to other Participants in a timely manner.

4.2.c. Participants will reasonably determine that information disclosed is accurate and complete. If a Participant becomes aware of any material inaccuracies in its own Overdose Information or System, it agrees to communicate such inaccuracy to all Participants as soon as reasonably possible.

4.2.d. The Director may require Participants to execute a data use agreement, in the form and manner as the Director may prescribe.

4.3. Ownership. Disclosure of the information under these Rules does not change the ownership of such information under state and federal law. If Overdose Information has been added to a System, it

may be thereafter integrated into the recipient's database. These Rules does not grant to a Participant any rights in the System or any of the technology used to create, operate, enhance or maintain the System of another Participant.

4.4. Privacy and Security Safeguards.

4.4.a. Participants should establish procedures to prevent the disclosure of data that may contain indirectly identifying information.

4.4.b. Participants will use administrative, technical and physical safeguards to protect the confidentiality, integrity and availability of Overdose Information and to prevent the use or disclosure of any Overdose Information received from or on behalf of another Participant other than as permitted or required by Federal or State law and by these Rules. To that end, Participants shall:

4.4.b.1. Provide for identification and authentication of Authorized Users;

4.4.b.2. Provide access authorization;

4.4.b.3. Guard against unauthorized access to Overdose Information; and

4.4.b.4. Provide security audit controls and documentation.

4.4.c. A Participant shall apply sanctions against any person, subject to the Participant's policies and procedures, who fails to comply with such policies and procedures. The type and severity of sanctions applied shall be in accordance with the Participant's policies and procedures. Participants shall make employees, agents, and contractors aware that certain violations may result in notification by a Participant to law enforcement officials as well as regulatory, accreditation, and/or licensure organizations.

4.4.d. A Participant may, at its discretion, deny access to any person it has reason to believe accessed, used or disclosed Overdose Information, other than as permitted under these Rules.

4.4.e. Participants are also required to comply with the privacy and security provisions established by the State of West Virginia and are not required to adhere to the law or rules of or applicable to any other Participant.

4.5. Breach of Privacy and Security Safeguards.

4.5.a. Breach of a material provision of the privacy and security safeguards contained in subsection 4.4. by a Participant may be grounds for the Director to discontinue the Participant's access to Overdose Information. Upon becoming aware of such a material breach, the Director may do one or more of the following:

4.5.a.1. Provide an opportunity for the Participant who has committed a material breach of the privacy and security safeguard contained in subsection 4.4 to cure the violation within 30 days, and if the Participant does not cure or end the violation

within the time specified by the Director, terminate the authority of the Participant to access Overdose Information;

4.5.a.2. Demand assurances from the Participant that remedial actions will be taken to remedy the circumstances that gave rise to the violation within a time frame set by, or approved by, the Director; and

4.5.a.3. Terminate the authority to access Overdose Information.

4.5.b. A Participant who is the subject of sanctions contained in subdivision 4.5.a., may request a hearing.

4.5.b.1. A request for a hearing must be made in writing within 90 days of the date that the Director's notification of a sanction contained in subdivision 4.5.a.;

4.5.b.2. The request for hearing must be made in writing and must clearly state the reasons for the request;

4.5.b.3. Hearings will be conducted pursuant to *W.Va. Code R. §§ 64-1-1 et seq.*