

Form #3

OFFICE OF THE VIRGINIA
SECRETARY OF STATE

Authorized Signature

FILED

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OFFICE OF THE WEST VIRGINIA
SECRETARY OF STATE

90CSR8

TITLE 90
LEGISLATIVE RULE
DIVISION OF CORRECTIONS

SERIES 8
FEES FOR ELECTRONIC MONITORING OF OFFENDERS

§90-8-1 General

1.1 Scope -- This legislative rule establishes the policy and delineates guidelines for the establishment and collection of supervision fees from offenders placed upon the electronic monitoring program for offenders under the jurisdiction of the Commissioner of the West Virginia Division of Corrections.

1.2 Authority -- WV Code § 25-1-14

1.3 Filing date ~~May 8, 2001~~
April , 2011

1.4 Effective date ~~May 8, 2001~~
April , 2011

§90-8-2 Definitions

2.1 "Offender" means any person committed to the custody or supervision of the West Virginia Division of Corrections as an inmate or as an in-state or out-of-state probationer or parolee.

§90-8-3 Applicable

3.1 All offenders committed to the custody or supervision of the Commissioner of the West Virginia Division of Corrections by a court, the Parole Board, or through the Interstate Compact Agreement, and Corrections inmates housed in regional jails, any of which pursuant to a separate policy directive of the West Virginia Division of Corrections are suitable candidates for placement in the electronic monitoring program.

§90-8-4 Procedure

4.1 Fee Determination and Collection Process

4.1.1 A daily monitoring fee, in an amount not to exceed Six Dollars ~~(\$6.00)~~ Ten Dollars (\$10.00) per calendar day, will be paid by participating offenders either by certified check or money order on or before the end of each 7-day period while on electronic monitoring supervision. The offender will be notified of the supervision fee prior to actual participation in the electronic monitoring program.

4.1.2 Certified checks and money orders shall be made

payable to the Division of Corrections' Electronic Monitoring Account. No other forms of payment will be accepted.

4.1.3 Each 7-day payment must be mailed or delivered to the Electronic Monitoring Program Coordinator at the address provided to the offender during the program orientation process.

4.2 The Electronic Monitoring Program Coordinator may approve requests for exemption or reduction of daily monitoring fees.

4.2.1 The offender must submit a written request to the Electronic Monitoring Coordinator.

4.2.2 The offender must state whether he or she is applying for an exemption or a reduction and the amount of such exemption or reduction requested.

4.2.3 The request must outline the offender's current income or income prospects, liquid assets, fixed debts and obligations (including federal, state and local taxes), medical expenses, child care, transportation and expenses necessary for employment, age or physical infirmity of resident family members, and the consequences should the exemption or reduction be denied.

4.2.4 Should the request for exemption or reduction be denied, the offender will be notified immediately.

4.2.5 The denial decision may be appealed to the Commissioner for a final decision.

4.2.6 The offender will be advised to rectify any arrears in payments.

4.2.7 If the request for exemption or reduction is approved, the offender will be notified that the requested exemption or reduction is valid only as long as the circumstances under which it was granted remain the same. It is the offender's responsibility to notify the Coordinator should these circumstances change.

4.2.8 In any event, the exemption or reduction will expire thirty (30) days after the initial approval is given. If another exemption or reduction is needed, a new request must be submitted by the offender.

4.2.9 Offenders who are authorized for an exemption must perform community service work as approved by the Coordinator in lieu of paying the electronic monitoring fee. The offender must be eligible to leave his or her home for such work.

4.3 Should the offender fail to send payments to the account as outlined above, the offender may be removed from this program and returned to the Division of Corrections.

4.4 A computer program will be used by the program coordinator to account for fees collected and those still owed.

4.4.1 The program will identify offenders who are exempt or approved for a reduced fee.

4.4.2 All funds collected will be deposited into a Special Revenue Account in the State Treasurer's Office entitled "Electronic Monitoring Account".

4.5 To qualify for the electronic monitoring program, offenders must meet eligibility and selection requirements, which are set by separate Division of Corrections Policy Directive, sign a contractual agreement and participate in an orientation process.

SUMMARY OF PURPOSE AND CIRCUMSTANCE

Circumstances

Corrections presently utilizes electronic monitoring for approximately 100 inmates on any given monthly basis. Electronic monitoring is utilized for offenders who are under parole supervision rather than as incarcerated offenders.

Electronic monitoring is imposed for one of two reasons:

1. The offender is required by law to initially be placed on electronic monitoring. This is done for certain sex offenders and other offenders subject certain provisions of the Child Protection Act.
2. The Offender has had a minor violation of the terms of his parole, and the electronic monitoring is serving as an intermediate community based sanction. By imposing such a sanction it helps address the behavior of the offender without resorting to more costly incarceration.

“Electronic monitoring equipment” means an electronic device or apparatus approved by the division of corrections which is capable of recording or transmitting information regarding the offender's presence or non-presence in a designated area. The device shall be minimally intrusive. Except to the extent provided in this section, the division of corrections shall not approve any monitoring device which is capable of recording or transmitting (i) visual images, except for that of a still image of the offender that can only be transmitted by the offender triggering the monitoring system, or (ii) information as to the offender's activities while he or she is within the designated area. A monitoring device may transmit information regarding blood alcohol levels.

While Corrections may charge a supervision fee, an offender's inability to pay a fee does not preclude the offender from being eligible for this program. Approximately 10% offenders are indigent.

Purpose

The purpose of the proposed rule modification is to increase the fees assessed to offenders eligible to pay. This will help as the expanded ranks of parolees on intermediate sanctions, with indigent status as the parolee population expands through new programs such as accelerated parole. It will also allow for more sophisticated equipment to allow the transmission of alcohol levels which will help with more accurate and enhanced supervision.

90-CSR-8

Fees for Electronic Monitoring of Offenders

There were no comments received regarding 90-CSR-8--Fees for Electronic Monitoring of Offenders.

QUESTIONNAIRE

(Please include a copy of this form with each filing of your rule: Notice of Public Hearing or Comment Period; Proposed Rule, and if needed, Emergency and Modified Rule.)

DATE: May 23, 2011

TO: LEGISLATIVE RULE-MAKING REVIEW COMMITTEE

FROM: (Agency Name, Address & Phone No.) West Virginia Division of Corrections
1409 Greenbrier Street
Charleston, WV 25311
(304) 558-2036

LEGISLATIVE RULE TITLE: ~~Fees for Electronic Monitoring of Offenders~~

1. Authorizing statute(s) citation W.Va. Code 25-1-14

2. a. Date filed in State Register with Notice of Hearing or Public Comment Period:

April 11, 2011

b. What other notice, including advertising, did you give of the hearing?

None

c. Date of Public Hearing(s) *or* Public Comment Period ended:

May 16, 2011 9:00 a.m.

d. Attach list of persons who appeared at hearing, comments received, amendments, reasons for amendments.

Attached _____

No comments received XX

- e. Date you filed in State Register the agency approved proposed Legislative Rule following public hearing: (be exact)

May 23, 2011

- f. **Name, title, address and phone/fax/e-mail numbers** of agency person(s) to receive all *written correspondence* regarding this rule: (Please type)

Loita Butcher, Executive Assistant
West Virginia Division of Corrections
1409 Greenbrier Street
Charleston, WV 25311
(304) 558-2036
(304) 558-5367 (fax)
Loita.c.butcher@wv.gov

- g. **IF DIFFERENT FROM ITEM 'f'**, please give **Name, title, address and phone number(s)** of agency person(s) who wrote and/or has responsibility for the contents of this rule: (Please type)

Same

3. If the statute under which you promulgated the submitted rules requires certain findings and determinations to be made as a condition precedent to their promulgation:

- a. Give the date upon which you filed in the State Register a notice of the time and place of a hearing for the taking of evidence and a general description of the issues to be decided.

b. Date of hearing or comment period:

April 11, 2011 thru May 16, 2011 at 9:00 a.m.

c. On what date did you file in the State Register the findings and determinations required together with the reasons therefor?

d. Attach findings and determinations and reasons:

Attached _____

APPENDIX B
FISCAL NOTE FOR PROPOSED RULES

Rule Title: Fees for Electronic Monitoring of Offenders

Type of Rule: ☒ Legislative ☐ Interpretive ☐ Procedural

Agency: West Virginia Division of Corrections

Address: 1409 Greenbrier Street
Charleston, WV 25311

Phone Number: 304-558-2036 Email: Loita.C.Butcher@wv.gov

Fiscal Note Summary

Summarize in a clear and concise manner what impact this measure
will have on costs and revenues of state government.

The increase in supervision fees will increase revenue by approximately \$400.00 per month.

Fiscal Note Detail

Show over-all effect in Item 1 and 2 and, in Item 3, give an explanation of
Breakdown by fiscal year, including long-range effect.

FISCAL YEAR			
Effect of Proposal	Current Increase/Decrease (use "-")	Next Increase/Decrease (use "-")	Fiscal Year (Upon Full Implementation)
1. Estimated Total Cost			
Personal Services	0.00	0.00	0.00
Current Expenses	0.00	0.00	0.00
Repairs & Alterations	0.00	0.00	0.00
Assets	0.00	0.00	0.00
Other	0.00	0.00	0.00
2. Estimated Total Revenues	0.00	2,400.00	4,800.00

Rule Title: Fees for Electronic Monitoring of Offenders

Rule Title:

Fees for Electronic Monitoring of Offenders

3. Explanation of above estimates (including long-range effect):

Please include any increase or decrease in fees in your estimated total revenues.

Increased revenue will help defray associated costs with electronic monitoring of offenders by approximately \$4,800.00 annually.

MEMORANDUM

Please identify any areas of vagueness, technical defects, reasons the proposed rule would not have a fiscal impact, and/or any special issues not captured elsewhere on this form.

Date: May 23, 2011

Signature of Agency Head or Authorized Representative

