

**WEST VIRGINIA**  
**SECRETARY OF STATE**

**KEN HECHLER**

**ADMINISTRATIVE LAW DIVISION**

Form #3

Do Not Mark In this Box

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**NOTICE OF AGENCY APPROVAL OF A PROPOSED RULE  
AND  
FILING WITH THE LEGISLATIVE RULE-MAKING REVIEW COMMITTEE**

AGENCY: WV Board of Barbers and Beauticians TITLE NUMBER: 3

CITE AUTHORITY W.Va. Code §30-27-1

AMENDMENT TO AN EXISTING RULE: YES  NO

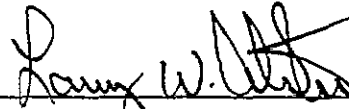
IF YES, SERIES NUMBER OF RULE BEING AMENDED: 2

TITLE OF RULE BEING AMENDED: Qualifications, Training, Examination  
and Registration of Instructors in Barbering and Beauty Culture

IF NO, SERIES NUMBER OF NEW RULE BEING PROPOSED: \_\_\_\_\_

TITLE OF RULE BEING PROPOSED: \_\_\_\_\_

THE ABOVE PROPOSED LEGISLATIVE RULE HAVING GONE TO A PUBLIC HEARING OR A PUBLIC COMMENT PERIOD IS HEREBY APPROVED BY THE PROMULGATING AGENCY FOR FILING WITH THE SECRETARY OF STATE AND THE LEGISLATIVE RULE MAKING REVIEW COMMITTEE FOR THEIR REVIEW.



Larry W. Absten, Executive Director

FISCAL NOTE FOR PROPOSED RULES

Rule Title: Qualifications, Training, Examination and Licensure  
of Instructors in Barbering and Beauty Culture (3 CSR 2)

Type of Rule:  X  Legislative   Interpretive   Procedural

Agency WV Board of Barbers and Address 4860 Brenda Lane, Guthrie  
Beauticians Center Charleston, WV 25312

1. Effect of Proposed Rule	ANNUAL		FISCAL YEAR		
	Increase	Decrease	Current	Next	Thereafter
Estimated Total Cost	\$	\$	\$ 0	\$ 0	\$ 0
Personal Services					
Current Expense					
Repairs and Alterations					
Equipment					
Other					

2. Explanation of above estimates. Although there may be some increase in the Board's work load, existing funding is adequate.

3. Objectives of these rules: 1) Change minimum requirements for student instructors to three (3) years and delete gross renewal period for student instructors. 2) Change requirements for minimum employment relating to instructors in any twelve (12) month period. 3) Delete audio-visual requirement from Table 3-2C and add various vocational courses. 4) Other "clean up" changes.

4. Explanation of Overall Economic Impact of Proposed Rule.

A. Economic Impact on State Government.

None

B. Economic Impact on Political Subdivisions; Specific Industries;  
Specific groups of citizens.

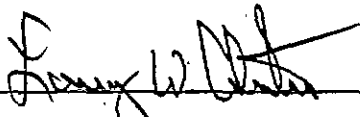
Will enable student instructors a greater freedom in choice of college courses and allow them to accumulate the required credits in a less restrictive and more economical time frame.

C. Economic Impact on Citizens/Public at Large.

None

Date 5/25/90

Signature of Agency Head or Authorized Representative



Larry W. Absten, Director  
Board of Barbers and Beauticians

DATE: July 15, 1990

TO: LEGISLATIVE RULE-MAKING REVIEW COMMITTEE

FROM: WV Board of Barbers and Beauticians

LEGISLATIVE RULE TITLE: Qualifications, Training, Examination and Licensure of Instructors in Barbering and Beauty Culture. (3CSR 2)

1. Authorizing statute(s) citation \_\_\_\_\_

W.Va. Code §30-27-1

2. a. Date filed in State Register with Notice of Hearing:

June 6, 1990

b. What other notice, including advertising, did you give of the hearing?

Notice was sent to schools of barbering and beauty culture and was published in several newspapers.

c. Date of hearing (s): July 8, 1990

d. Attach list of persons who appeared at hearing, comments received, amendments, reasons for amendments.

Attached X No comments received \_\_\_\_\_

e. Date you filed in State Register the agency approved proposed Legislative Rule following public hearing: (be exact)

f. Name and phone number of agency person to contact for additional information:

Larry W. Absten, Executive Director - 348-2924

3. If the statute under which you promulgated the submitted rules requires certain findings and determinations to be made as a condition precedent to their promulgation:

a. Give the date upon which you filed in the State Register a notice of the time and place of a hearing for the taking of evidence and a general description of the issues to be decided.

\_\_\_\_\_  
N/A  
\_\_\_\_\_

b. Date of hearing: \_\_\_\_\_ N/A \_\_\_\_\_

c. On what date did you file in the State Register the findings and determinations required together with the reasons therefor?

\_\_\_\_\_  
N/A  
\_\_\_\_\_

d. Attach findings and determinations and reasons:

Attached \_\_\_\_\_ N/A \_\_\_\_\_

WEST VIRGINIA BOARD OF BARBERS AND BEAUTICIANS

RULE ABSTRACT

Title: Qualifications, Training, Examination and Licensure of Instructors  
in Barbering and Beauty Culture

CSR Title & Series: 3 CSR 2

Type: Legislative

Summary: The proposed amendments: 1) change age requirement for student instructors to maintain consistency with age requirements for student applicants in barbering and beauty culture. 2) change requirements for student instructors to obtain minimum college credits for examination as a senior instructor to 3 years minimum and deletes gross renewal period for student instructor licenses. 3) change minimum requirement for instructors to teach within a 12 month period. 4) delete audio visual aids from required courses in table 3-2C, and add seven additional vocational classes which have been approved by the Board. 5) make minor "clean up" changes. 6) delete repeal of rule clause.

For further information contact: WV Board of Barbers and Beauticians, 4860 Brenda Lane, Guthrie Center, Charleston, WV 25312, Telephone 348-2924.

Proposed Rules  
Public Comments Received  
Discussion and Response

Title: "Qualifications, Training, Examination and Licensure of Instructors in Barbering and Beauty Culture", West Virginia Board of Barbers and Beauticians Legislative Rules, 3 CSR 2.

A public hearing regarding this rule was held on July 8, 1990, and was attended by thirteen people. Copies of comments are attached. Ms. Nancy Smith representing Little French Beauty Academy of Bluefield and Mr. Albert Ciampanella representing the West Virginia Cosmetology Association (WVCA) were the speakers. For "proposed": 1) Strike-throughs indicate a deletion proposed for public hearing. 2) Underlining indicates new text which was proposed for public hearing. 3) Strike-throughs of underlined text indicate deletion of a proposed addition. 4) Double underlining indicates text added after the public hearing. 5) Restoration of text proposed to be deleted is shown by double underlining plus strike-throughs. 6) Deletion of existing text after the hearing is shown by strike-throughs enclosed in brackets.

(1) Comment (Nancy Smith): 3 CSR 2, §3-2-3. If a student instructor teaches three (3) years before being licensed as a senior instructor, the age should be 22 years of age.

Response: The Board agrees and has made the appropriate change.

(2) Comment (Albert Ciampanella): 3 CSR 2, Subsection 4.3. This rule is too weak. If instructors are to be allowed to teach a subject, they should have a thorough background and knowledge base. One hundred (100) hours of training with only forty-six (46) of those hours dealing with permanent waving does not qualify an instructor to teach a class of two hundred eighty five (285) hours in permanent waving.

Response: This comment was addressed during the 1988 revision of the Rules and Regulations. The Board stands by that decision which was that the one hundred (100) hour course was a more concentrated intensive course than that experienced by the students in their permanent waving curriculum and therefore adequate preparation for an instructor to teach permanent waving.

(3) Comment (Albert Ciampanella): Note: This is the time to create one curriculum for schools of barbering and beauty culture to be entitled "Schools of Cosmetology", thus there will be no need for Series 6.

Response: The Board agrees that the two professions are more closely related than in the past, but feel that significant differences still exist in the two professions. The opinion of the Board is that this is not warranted at this time.

(4) Comment (Nancy Smith): 3 CSR 2, Subsection 4.6. No applicant may secure licensure and/or renewal for a gross period of more than five (5) years. What is the minimum time for applicant to secure

required training? I believe it should be three (3) years after being licensed as a student instructor, except for licensed beautician or barber who has worked in the field for five (5) years then they will only have to have two (2) years training as a student instructor and this is covered in Series 2, Subsection 5.4, Page 3.

Response: The Board has decided to require a minimum of three (3) years experience as a student instructor and the requisite fifteen (15) hours of college courses prior to examination as a senior instructor. The exception being that of an applicant who has five (5) years or more experience in the barber or beauty profession prior to beginning their student teacher training as detailed in 3 CSR 2, Section 5.4. which allows an applicant to apply for examination after two (2) years experience as a student teacher provided they have acquired the necessary college credits. The Board has also decided to delete the gross renewal period altogether and insert language which would allow a student instructor to renew their license an unlimited number of times. The rationale being that: Public school teachers are not required to pursue a masters or doctoral degree to maintain their positions or nurses are not required to become doctors, etc. The Board believes that the incentives to progress to senior instructor are such that the Board should not maintain this requirement.

(5) Comment (Nancy Smith): 3 CSR 2, Subsection 6-1-2. Within a two (2) year period, renew the certificate indicating proficiency in advanced hairstyling, etc. This applies to senior instructors in beauty culture only. Since senior barber instructors teach permanent waving they need to have advanced styling also.

Response: The Board agrees and the sentence stating that this requirement applies to beauty culture instructors only has been deleted.

(PROPOSED)

TITLE 3

LEGISLATIVE RULES  
BOARD OF BARBERS AND BEAUTICIANS

QUALIFICATIONS, TRAINING, EXAMINATION AND LICENSURE  
OF INSTRUCTORS IN BARBERING AND BEAUTY CULTURE

SERIES 2

1990

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For Filing with the Legislative  
Rule-Making Review Committee

(PROPOSED)

WEST VIRGINIA LEGISLATIVE RULES  
BOARD OF BARBERS AND BEAUTICIANS

QUALIFICATIONS, TRAINING, EXAMINATION AND LICENSURE  
OF INSTRUCTORS IN BARBERING AND BEAUTY CULTURE

3 CSR 2

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(PROPOSED)

TITLE 3  
LEGISLATIVE RULES  
BOARD OF BARBERS AND BEAUTICIANS

SERIES 2  
QUALIFICATIONS, TRAINING, EXAMINATION AND  
LICENSURE OF INSTRUCTORS IN BARBERING AND BEAUTY CULTURE

\$3-2-1. General

1.1. Scope - This legislative rule establishes the qualifications, training, examination and licensure of instructors in barbering or beauty culture.

1.2. Authority - W. Va. Code §30-27-1. Related - §30-27-1 et seq.

1.3. Filing Date -

1.4. Effective Date -

1.5. Notice of Public Hearing - June 6, 1990

1.6. Public Hearing - July 8, 1990

1.7. Approval Date - This rule was approved by the West Virginia Board of Barbers and Beauticians on August 6, 1990.

1.8. Supersession and Repeal of Former Rules - This rule supersedes and repeals "Qualifications, Training, Examination and Registration of Instructors in Barbering and Beauty Culture." Board of Barbers and Beauticians Legislative Rules, 3 CSR 2, filed June 27, 1989, and effective July 1, 1989.

\$3-2-2. Application and Enforcement

2.1. Application - This rule applies to any person seeking licensure as an instructor in barbering or beauty culture.

2.2. Enforcement - Enforcement of this rule is vested in the West Virginia Board of Barbers and Beauticians.

\$3-2-3. Age Limit for Instructors - An applicant for licensure as a student instructor in barbering or beauty culture must be at least ~~eighteen (18)~~ nineteen (19) years of age, and to be eligible to apply for examination and licensure as a regular instructor, must be at least ~~[twenty-one-(21)]~~ [twenty-two (22)] years of age.

\$3-2-4. Minimum Basic Educational Requirements

4.1. All applicants seeking licensure as a student or senior instructor in barbering or beauty culture must have completed the

3 CSR 2

twelfth grade of free school education, or its equivalent, as certified by the State Board of Education or someone in authority to issue such record of education.

4.2. All applicants, before seeking licensure as a student instructor must have been employed at least one (1) year in a salon. The applicant must then complete an additional two hundred and fifty (250) hours instructor's training as shown in Table 3-2A at the end of this rule and pass an examination before the Board. The curriculum shown in Table 3-2A must be taught by a senior instructor or an instructor certified with a degree in education.

4.3. All senior barber instructors must complete an additional one hundred (100) hours training in permanent waving and pass an examination before the Board in order to qualify to teach permanent waving in barber schools. The curriculum, which is shown in Table 3-2B, must be taught by a senior beauty instructor or a qualified senior barber instructor.

4.4. During the period of training as student instructor, all applicants must complete a minimum of fifteen hours (15) college credits (a minimum of two hundred and fifty (250) clock hours) on assigned subjects or subjects having the equivalent subject content, as indicated under minimum college requirements for licensure as a senior instructor in Table 3-2-C of this rule.

4.5. Applicants aspiring for licensure as a senior instructor in barbering or beauty culture must during the prescribed training period, secure a hairstyling certificate from an advanced hairstyling school approved by the Board, which certificate, or a copy thereof, shall become a part of the application for examination and/or registration as a senior instructor in beauty culture.

4.6. [~~No applicant may secure student licensure and/or renewal for a gross period of more than three (3) five (5) years. All applicants will secure the required and prerequisite training necessary to qualify for examination and licensure during the three (3) five (5) year period, and must at all times during practice teaching be under the supervision of a licensed senior instructor.~~]

4.6. All applicants before seeking licensure as a senior instructor, must have been employed as a student instructor for a minimum of three (3) years. With the exception of an applicant who has a minimum of five (5) years salon experience prior to employment as a student instructor may seek senior licensure after two (2) years experience as a student instructor. All applicants seeking licensure as a senior instructor will secure the required and prerequisite training necessary to qualify for examination and licensure during employment as a student instructor and will at all times be under the supervision of a licensed senior instructor.

4.7. There shall be no restriction on the number of times that an applicant may renew a student instructor's license.

§3-2-5. General Regulations

5.1. All applicants for licensure as a student or a senior instructor in barbering or beauty culture must have graduated from a recognized school of barbering or beauty culture, as the case may be, and must be licensed to practice his profession in this State.

5.2. It is the duty of all school owners who expect to employ a student instructor to interview properly the applicant and make a recommendation to the Board, in writing, giving their opinion of all such applicants, to accompany the application for licensure as a student instructor. Progress reports must be submitted at least annually on all student instructors employed in any barber or beauty school.

5.3. An applicant from another state seeking licensure as a student or senior instructor may be considered eligible for licensure by reciprocity: Provided, that the applicant has acquired training in another state equal to that prescribed in this State, and is otherwise able to meet the general requirements in effect at the time of making application for such licensure.

5.4. An applicant for licensure as a senior instructor who has practiced barbering or beauty culture for a period of five (5) years in the State prior to making application for such licensure, who possesses the required college credits indicated in this rule, and [~~in-the-case-of-a-beautician~~] who has acquired an acceptable certificate in advanced hairstyling, may secure licensure as a student instructor and qualify for examination a senior instructor after serving two (2) years as a student instructor in a duly licensed school of barbering or beauty culture in this State.

5.5. In order to renew a license as a student or senior instructor, an applicant must have been employed full-time for at least three (3) ~~consecutive~~ months within the calendar-year preceding 12 month period as a student or senior instructor in an approved school of barbering or beauty culture. In the event an applicant has not been so employed, such applicant shall submit to an examination before the Board and complete a six (6) month "In-Service" training program in a state-approved barber or beauty college.

5.6. The examination for student or for senior instructors shall consist of a written, oral and demonstrative examination and shall include such subjects as the Board deems germane to the examination to determine the qualifications and fitness of an applicant to teach barbering or beauty culture.

3 CSR 2

5.7. Approved schools of advanced hairstyling will be those listed from time to time by the Board as being acceptable for advanced training in hairstyling. A list of all such approved schools will be furnished by the Board upon request. An advanced hairstyling certificate from a school not approved by the Board will not be acceptable as evidence in the proficiency of advanced hairstyling to make an applicant eligible for examination as a senior instructor in beauty culture.

5.8. All certificates, records or transcripts of training required to make an applicant eligible for examination for registration as a student or senior instructor submitted with an application become the property of the Board.

5.9. The license of a student or senior instructor in barbering or beauty culture may be revoked by the Board for any reason specified in the law authorizing the Board to revoke, suspend or fail to renew the license of a regular barber or beautician. Any such license so revoked for a regular barber or beautician will automatically include the revocation of the instructor's license.

5.10. Any person whose license as a student or senior instructor has been suspended or revoked for good and sufficient reasons, including incompetency or gross neglect in teaching barbering or beauty culture, may at the discretion of the Board be entitled to practice barbering or beauty culture in this State, but will forfeit all rights to act in any capacity in connection with the teaching of barbering or beauty culture in this State.

5.11. Every person registered in any capacity as a student or senior instructor in this State must keep his or her original or renewal license posted conspicuously in the school wherein he-is they are employed.

5.12. No student or senior instructor shall teach any subject in any school of barbering or beauty culture not listed by the Board as a required subject in the curriculum governing the teaching of barbering or beauty culture in this State.

5.13. The fee for original or renewal licensure as a student instructor shall be fifty dollars (\$50.00). The examination or reciprocity fee for an applicant as a senior or student instructor shall be the sum of twenty-five dollars (\$25.00) plus the required fifty dollars (\$50.00) licensure fee.

**\$3-2-6. Renewal of Instructor's License**

6.1. All applicants desiring to renew a registration license as a student or senior instructor are required to submit evidence of

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having met the following applicable qualifications. (Inactive status as an instructor does not exempt an applicant from complying with this rule.)

6.1.1. Within each two (2) year period, acquire a minimum of three (3) hours additional credits in approved subjects relating to the art of teaching: Provided, ~~That that~~ applicants who have renewed their license as a senior instructor for seven (7) years over a nine (9) year period, shall be exempt. These credits may be obtained in any state college or university approved for the original training of instructors, or in seminars endorsed by the West Virginia Board of Barbers and Beauticians. Hours and credits earned for attending annual and semiannual seminars will be established by the Board in cooperation with the State Supervisor of Trade and Industrial Education, State Department of Education and other agencies in or out of state where such seminars may be held.

6.1.2. Within each two (2) year period, renew the certificate indicating proficiency in advanced hairstyling, in an approved school of advanced hairstyling. [~~This-applies-to-senior-instructors-in-beauty-culture-only~~]

6.2. All student and senior instructor's renewal licenses expire with the calendar year.

6.3. The requirements indicated in this rule for instructors in barbering and beauty culture represent the minimum standards for teacher training. In order to maintain well-trained teachers, an "In-Service" training program should be continued in the art of pedagogy.

**§3-2-7. Minimum College Requirements for Senior Instructors in Barbering and Beauty Culture in West Virginia**

7.1. **Subjects and Required Hours** - The minimum required college subjects and hours for senior instructors are shown in Table 3-2C found at the end of this rule. A minimum of two hundred fifty (250) clock hours is required.

7.2. The first five (5) courses listed may be taken in any junior college, or degree-granting institution approved by the State Board of Education. The courses may be taken either on campus or as extension courses. Students who satisfy the admission requirements of an institution and the prerequisites for a course may enroll for college credit. Students who do not meet the prerequisites for a course may audit the course. If the student takes work for credit, he will establish credit with the West Virginia Board of Barbers and Beauticians by having the transcript of the credit earned sent to the Board.

3 CSR 2

7.3. If a student audits a course, [he] they shall be required to present a statement by the instructor of the course, indicating that the student has participated in all class activities and has performed satisfactorily. If a student audits a course, the instructor's statement shall indicate the number of clock hours for which the class was scheduled. The student shall be responsible for having the instructor send the above statement to the West Virginia Board of Barbers and Beauticians, thereby establishing credit for any course audited.

§3-2-8. Administrative Due Process - Those [persons] individuals adversely affected by the enforcement of this rule shall have the right to request a contested case hearing in a manner pursuant to the provisions of Chapter 29A, Article 5 of the West Virginia Code.

~~§3-2-9. Repeal of Rule --- This rule will automatically be repealed on July 1, 1991, unless extended prior to that date by an act of the Legislature.~~

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TABLE 3-2A. 250 Hour Curriculum for Student Instructors

<u>SUBJECTS</u>	<u>HOURS</u>
1. Orientation	10
2. Psychology of Student Training	15
3. Introduction to Teaching	10
4. Good Grooming and Personality Development	10
5. Course Outlining and Development	15
6. Lesson Planning	20
7. Teaching Techniques (Methods)	30
8. Teaching Aids - Audio-Visual Techniques	20
9. Demonstration Techniques	20
10. Examination and Analysis	20
11. Classroom Management	15
12. Record Keeping	10
13. Teaching Observation	15
14. Teacher Assistant	20
15. Pupil Teaching (Practice Teaching)	<u>20</u>
	250

TABLE 3-2B. 100 Hour Curriculum for Barber Instructors to Qualify to Teach Permanent Waving

	<u>THEORY &amp; LECTURE</u>	<u>DEMONSTRATION</u>	<u>PRACTICE</u>	<u>TOTAL HOURS</u>
1. Hair Structure	2			2
2. Chemistry: Physical & Chemical Action	4			4
3. Permanent Waving: Scalp & Hair Analysis	10	10	20	40
4. Razor Shaping & Procedures	4	4	10	18
5. Hairstyling	<u>10</u> 30	<u>8</u> 22	<u>18</u> 48	<u>36</u> 100

## 3 CSR 2

TABLE 3-2C. Required College Subjects and Hours for Senior Instructors

<u>Subjects</u>	<u>Semester Hours</u>	<u>Clock Hours</u>
*Psychology of Learning	2-3	30-45
*Methods of Teaching	2-3	30-45
<u>*Methods of Examination</u>		
<del>*Audio-Visual-Aids</del>	2-3	30-45
*Public Speaking	2-3	30-45
English Composition	2-3	30-45
<u>Teacher Education Orientation</u>	<u>2-3</u>	<u>30-45</u>
<u>Introduction to Vocational Education</u>	<u>2-3</u>	<u>30-45</u>
<u>Occupational Analysis</u>	<u>2-3</u>	<u>30-45</u>
<u>Course Construction</u>	<u>2-3</u>	<u>30-45</u>
<u>Safety in Vocational Education</u>	<u>2-3</u>	<u>30-45</u>
<u>Organizational and Management</u>	<u>2-3</u>	<u>30-45</u>
**Summer Short Course		30
**Seminars		50
		<u>410-575</u>
	Total	<u>230-305</u>
*Required courses		
<u>**Requires prior approval of the Board</u>		

PUBLIC HEARING

BARBERS AND BEAUTICIANS RULES

July 8, 1990

NAME ADDRESS GROUP REPRESENTED (IF ANY)

DO YOU WISH TO COMMENT (YES/NO)

Ronald L. Cushman Box 126 Barber's Association Board 1.

Ray R. Phelps Rt 21 Box 141 Barber's Association (Unreg) 2.

Rest Cleaners 41 S. 1st St. Barber's Association 3.

Francis D. Harris 119 N. Centre St. International Bty Sch 4.

James Altham 399 S. Super St. 5.

Ed. Langley 4932 Dempsey Dr. 6.

Dave Carl 311 Elm St. 7.

John Benumbell 2029 - Antlion Ave. 8.

John Chapman 205 Forest Rd. 9.

Jack Winters 412 Eign St. 10.

Joe Diamond 1101 French Beauty Academy 11.

James Smith 4932 Dempsey Dr. 12.

4932 Dempsey Dr. 13.



## LITTLE FRENCH *Beauty Academy*

Complete Training In All Lines  
Of Beauty Culture  
3230 East Cumberland Road  
Bluefield, West Virginia 24701  
Phone 304-325-3696

NANCY F. SMITH  
*President and Director*  
FRED PARSONS, SR.  
*Vice President*  
NITA S. BATES  
*Manager*  
MARQUETTA DOWNARD  
*Asst. Manager*

Larry W. Absten, Executive Director  
WV State Board of Barbers and Beauticians  
4860 Brenda Lane  
Guthrie Center  
Charleston, WV 25312

Dear Mr. Absten:

I have enclosed comments on the following proposed legislative rules,  
Series 1,2,3,5, and 6, by the WV State Board of Barbers and Beauticians.

Sincerely,

*Nancy F. Smith*

Director

NFS/mts



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FRED PARSONS, SR.  
Vice President  
NITA S. BATES  
Manager  
MARQUETTA DOWNARD  
Asst. Manager

To: W V State Board of Barbers & Beauticians

When: Public Hearing - July 8, 1990

Where: Conference Room C, Conference Center - Bldg. 7  
Capital Complex Charleston, W V 24305

## SERIES 1

### Page 4 subsection 4.2

Under (j) Four (40) manicure tables.

Comment: (j) should be (04)

Under (L) One dip sterilizer for each booth & work table

(m) Dry Sterilizer, etc.

Comment:

Put the words and/or at the end of paragraph (L). Our Beauty Schools in the state have students assigned to dispensary using wet sterilizers and dry sterilization.

### Page 8 Table 3 - 1A Min. Curriculum For a Beauticians License.

Comment:

Trimming Beards and Mustaches needs to be added to Beauty Culture curriculum.

Page 4

In series 2 subsection 5.12 - No instructor shall teach any subject in any school of barber or beauty culture not listed by the board as required subject in the curriculum - etc.

Comment:

Mustaches and Beards is a subject in the professional Barbers-Styling textbook. Since beauticians can now trim mustaches & beards - then students must be taught this subject. See Series 3 subsection 3.25 page 4- left out of these series are Beauticians can now trim mustaches & beards.



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Vice President  
NITA S. BATES  
Manager  
MARQUETTA DOWNARD  
Asst. Manager

## Series 2

### Page 1, subsection 3-2-3

Age limit for Instructors-Student Instructors must be at least 19 years of age. For Regular Instructors, must be at least 21 years of age.

#### Comment:

If a Student Instructor teaches 3 years before licensed as a Senior Instructor, the age should be 22 years of age.

### Page 2, subsection 4.6

No applicant may secure licensure and/or renewal for a gross period of more than 5 years.

#### Comment:

What is the minimum time for applicant to secure the required training? I believe it should be 3 years after licensed as a Student Instructor, except for licensed beautician or barber who has worked in the field for 5 years then they will only have to have 2 years training as a Student Instructor and this is covered in Series 2, subsection 5.4, page 3.

### Page 5, subsection 6.1.2

Within each 2 year period, renew the certificate indicating proficiency in advance hairstyling, etc.

#### Comment:

This applies to Senior Instructors in beauty culture only. Since Senior Barber Instructors teach permanent waving they need to have advanced styling also.



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MARQUETTA DOWNARD  
Asst. Manager

## SERIES 3

### S 3-3-3 Sanitation and Operation Requirements

Page 1 subsection 3.1 Every barber/beauty shop, or school of barbering/beauty culture, shall at least ten days prior to opening return to the board the completed shop opening application and \$25.00 inspection fee, etc.

#### Comment:

Under State Law 30-27-8 3rd paragraph quote " The initial license fee for each school of barbering and each school of beauty culture shall be five hundred dollars and the annual renewal fee shall be two hundred fifty dollars to be paid in such manner as the board may prescribe, on or before January first of each year." These fees should be put into the above statement of subsection 3.1.

Page 3 Series 5 subsection 5.2 Time of filing-application for a licence shall be filed with the board at least 60 days prior to the board meeting at which the applicant is requested to be considered.

Page 3 subsection 3.15. The advertised price of a permanent wave must include a shampoo and all other preparations necessary prior to giving the wave and every act necessary to complete the permanent wave.

#### Comment:

If we are to give quality service, we need to include shampoo, cut and style in the permanent wave price. If the beauticians and barbers/permanent wavers of this state needs to make more money, they need to up the price of their perms.

We have been giving perms since the 30's with the shampoo, cut and style in the price of the perms-why change now?



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## Series 5

### S 3-5-6 Licenses

#### Page 4, subsection 6.3

Annual License Fee--Every licensee shall annually upon or before the first day of January pay to the Board the sum of (\$250.00) two hundred fifty dollars as an annual license fee for the next succeeding fiscal year.

#### Comment:

Under State Law 30-27-8 3rd paragraph- The initial fee for each school of barbering and beauty culture is \$500.00. This fee should be included in this subsection 6.3 as Initial Fee and Annual License Fee.



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## Series 6

### Page 3, subsection 5.4

The use of questions and answer books in schools of barbering is strictly forbidden.

#### Comment:

We think they should delete this subsection because in the series I-curriculum for schools of beauty culture, we do not have this stipulation. We only use these question and answer books for the students to study by.

### Page 4, subsection 5.12

No student enrolled in a school of barbering shall be permitted to work upon a patron who is paying for the service or materials, until such student has been in attendance for a period of (350) three hundred fifty hours.

#### Comment:

In the beauty schools, pre-clinic work is (300) three hundred hours. These hours should be equal with barber and beauty schools. We believe making it 300 hours with both types of schools would be best.

3 CSR 1

4.1 - page 3 - - line 4

The word "character" should be changed to read "competency."

Note: The Board of barbers & beauticians has the right and responsibility to judge competency of those they govern but certainly were not intended to have the right to judge character.

5.3 - pg 6 - para 3 - line 1

The word "demonstrator" should be defined so it does not allow for different meanings by sitting boards of the future.

Note: Rules and the Code that allow for different interpretations seem to be the trouble spots that need to be cleaned up!

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4.3 - pg 2

This rule is too weak. If instructors are to be allowed to teach a subject they should have a thorough background and knowledge base. 100 hours of training with only 46 of those hours dealing with permanent waving does not qualify an instructor to teach a class of 285 hours in permanent waving.

Note: The need for barbers to do permanent waving is a fact of life in this day of our industry - - the time has arrived and the Board should take all necessary action to put into the Code or Rule a curriculum for both the individuals who chose to practice barbering and the individuals who chose to do cosmetology. This curriculum should be the same. Barbers need to do the services to compete but have not wanted the title of beautician. Let the graduate select the title of their license to read either barber or cosmetologist.

4.5 - pg 2

If there is an advantage to securing a certificate from an advanced hairstyling school for the beautician instructor there surely is the same need for the barber instructor to secure the certificate now that they are required to teach 180 hours of hairstyling.

Note: Again this is proof that our industry should not be divided by curricula or education.

NOTE: This is the time to create ONE CURRICULUM FOR SCHOOLS OF BARBERING OR BEAUTY CULTURE TO BE ENTITLED SCHOOLS OF COSMETOLOGY, THUS THERE WILL BE NO NEED FOR SERIES 6.

3.1 - pg 1 - lines 4 and 5

CLEAN UP - beauty salons/schools should be added.

3.2 - line 1

Delete the word "toilets".

Note: The words bathrooms and toilets are now both the same in meaning.

3.2 - pg 2 - para 1

Is this rule legal?

Note: With the passage of the partition law it would seem this rule can not apply - with the law a beauty shop or barber shop could open a pet store in their business location.

3.3

Should be changed to read "hands should be kept clean at all times."

Note: A busy beautician shampoos the clients hair, rolls the hair with clean tools but is required by Rule/Code to cleanse their hands prior to washing the hair of the next client. During the winter months most busy hairdressers have clean, dry, cracked, bleeding hands and this rule mandates the hairdresser to wash those clean, dry, cracked, bleeding hands again before they shampoo the client. This Rule is not followed/obeyed.

3.6

The words "hands" and "or" should be deleted.

Note: When hairdressing or setting lotions are used the portion remaining on the hands is blotted on the towel. A towel, whose only purpose now is to catch any liquid from wet hair before it falls on the floor.

3.8

Delete - except last sentence.

Note: Now that barbers are doing perms the proper word is sink or shampoo bowl. These rules should be printed for 1990 not 1937!

3.9

QUESTION? Does this mean that in a residence a shop or salon toilet is to be used only by the clients?

3.12

Delete the word "needles".

3.13

Should be deleted.

Note: hands are also used to apply setting lotions, foams, etc.

3.14

Words "after each use" should be deleted.

Note: Time is money - lets hope the worker is to busy to waste this needless excercise.

3.15

Should be deleted.

Note: Since this Rule was established schools have taught and Boards have decreed the price of a perm must include a shampoo, haircut and finished set.

The act of Permanent waving is a chemical process that is completed with the cool water rinse.

Fashion and habit dicte that most heads of hair are shamp - ooded daily consquently many heads are not shampooed in the salon the day of the perm. Most styles are cut after the completed perm and many are not cut the day of the perm.

Let us not have a mandated Rule we can not obey.

3.19

Delète the second sentence.

Note: Agsin let us have Rules for 1990 - who today have cuspidors for use. The law seems to be moving to even stop the use of cigarettes in public places.