



**WEST VIRGINIA
SECRETARY OF STATE**

NATALIE E. TENNANT

ADMINISTRATIVE LAW DIVISION

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OFFICE OF
WEST VIRGINIA SECRETARY OF STATE

**FORM 1 -- NOTICE OF A PUBLIC HEARING OR COMMENT PERIOD ON A PROPOSED RULE
(Page 1)**

AGENCY **Community And Technical College Education**
RULE TYPE **Procedural** AMENDMENT TO EXISTING RULE **Yes** TITLE-SERIES **135-**
RULE NAME **Basic Guidelines and Standards for Admissions at Community and Technical Colleges 23**

CITE AUTHORITY **§18B-2B-6, 18B-3C-2**

COMMENTS LIMITED TO
Written

DATE OF PUBLIC HEARING

LOCATION OF PUBLIC HEARING

DATE WRITTEN COMMENT PERIOD ENDS
Friday, February 06, 2015 4:00 PM

WRITTEN COMMENTS MAY BE MAILED TO
**James L. Skidmore, Chancellor
WV Council for Community & Technical College Education
1018 Kanawha Blvd., East, Suite 700
Charleston, WV 25301**

BY CHOOSING 'YES', I ATTEST THAT THE PREVIOUS STATEMENTS ARE TRUE AND CORRECT.

Yes
Angela S Kerns -- By my signature, I certify that I am the person authorized to file legislative rules, in accordance with West Virginia Code §29A-3-11 and §39A-3-2.



Title-Series: 135-23



Rule Id: 9678



Document: 26469



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**FORM 1 -- NOTICE OF A PUBLIC HEARING OR COMMENT PERIOD ON A PROPOSED RULE
(Page 2)**

AGENCY **Community And Technical College Education**
RULE TYPE **Procedural** AMENDMENT TO EXISTING RULE **Yes** TITLE-SERIES **135-**
RULE NAME **Basic Guidelines and Standards for Admissions at Community and Technical Colleges 23**

CITE AUTHORITY **§18B-2B-6, 18B-3C-2**

PROVIDE A BRIEF SUMMARY OF YOUR PROPOSAL

This rule establishes basic guidelines and standards for institutional admissions policies for community and technical colleges.

BY CHOOSING 'YES', I ATTEST THAT THE PREVIOUS STATEMENTS ARE TRUE AND CORRECT.

Yes
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FORM 11 -- FISCAL NOTE FOR PROPOSED RULES (Page 1)

AGENCY **Community And Technical College Education**
RULE TYPE **Procedural** AMENDMENT TO EXISTING RULE **Yes** TITLE-SERIES **135-**
RULE NAME **Basic Guidelines and Standards for Admissions at Community and Technical Colleges 23**

CITE AUTHORITY **§18B-2B-6, 18B-3C-2**

SUMMARIZE IN A CLEAR AND CONCISE MANNER WHAT IMPACT THIS MEASURE WILL HAVE ON COSTS AND REVENUES OF STATE GOVERNMENT.

No impact on cost/revenue

Angela S Kerns -- By my signature, I certify that I am the person authorized to file legislative rules, in accordance with West Virginia Code §29A-3-11 and §39A-3-2.



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FORM 11 -- FISCAL NOTE FOR PROPOSED RULES (Page 2)

AGENCY **Community And Technical College Education**
RULE TYPE **Procedural** **AMENDMENT TO EXISTING RULE** **Yes** TITLE-SERIES **135-**
RULE NAME **Basic Guidelines and Standards for Admissions at Community and Technical Colleges** **23**

CITE AUTHORITY **§18B-2B-6, 18B-3C-2**

FISCAL NOTE DETAIL -- SHOW OVER-ALL EFFECT IN ITEM 1 AND 2 AND, IN ITEM 3, GIVE AN EXPLANATION OF BREAKDOWN BY FISCAL YEAR, INCLUDING LONG-RANGE EFFECT.

Effect Of Proposal	Current Increase/Decrease (use ' - ')	Next Increase/Decrease (use ' - ')	Fiscal Year (Upon Full Implementation)
ESTIMATED TOTAL COST	0	0	0
PERSONAL SERVICES	0	0	0
CURRENT EXPENSES	0	0	0
REPAIRS AND ALTERATIONS	0	0	0
ASSETS	0	0	0
OTHER	0	0	0
ESTIMATED TOTAL REVENUES	0	0	0

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FORM 11 -- FISCAL NOTE FOR PROPOSED RULES (Page 3)

AGENCY **Community And Technical College Education**
RULE TYPE **Procedural** AMENDMENT TO EXISTING RULE **Yes** TITLE-SERIES **135-**
RULE NAME **Basic Guidelines and Standards for Admissions at Community and Technical Colleges 23**

CITE AUTHORITY **§18B-2B-6, 18B-3C-2**

3. EXPLANATION OF ABOVE ESTIMATES (INCLUDING LONG-RANGE EFFECT). PLEASE INCLUDE ANY INCREASE OR DECREASE IN FEES IN YOUR ESTIMATED TOTAL REVENUES.

NA

Angela S Kerns -- By my signature, I certify that I am the person authorized to file legislative rules, in accordance with West Virginia Code §29A-3-11 and §39A-3-2.



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FORM 11 -- FISCAL NOTE FOR PROPOSED RULES (Page 4)

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CITE AUTHORITY **§18B-2B-6, 18B-3C-2**

PLEASE IDENTIFY ANY AREAS OF VAGUENESS, TECHNICAL DEFECTS, REASONS THE PROPOSED RULE WOULD NOT HAVE A FISCAL IMPACT, AND OR ANY SPECIAL ISSUES NOT CAPTURED ELSEWHERE ON THIS FORM.

This rule deals only with standards for institutional admissions policies.

BY CHOOSING 'YES', I ATTEST THAT THE PREVIOUS STATEMENTS ARE TRUE AND CORRECT.

Angela S Kerns -- By my signature, I certify that I am the person authorized to file legislative rules, in accordance with West Virginia Code §29A-3-11 and §39A-3-2.



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FORM 12 -- BRIEF SUMMARY AND STATEMENT OF CIRCUMSTANCES (Page 1)

AGENCY **Community And Technical College Education**
RULE TYPE **Procedural** AMENDMENT TO EXISTING RULE **Yes** TITLE-SERIES **135-**
RULE NAME **Basic Guidelines and Standards for Admissions at Community and Technical Colleges 23**

CITE AUTHORITY **§18B-2B-6, 18B-3C-2**

SUMMARIZE IN A CLEAR AND CONCISE MANNER CONTENTS OF CHANGES IN RULE AND STATEMENT OF CIRCUMSTANCES REQUIRING THE RULE.

Changes to this rule removes the language "General Educational Development (GED)" diploma and replaces it with "appropriate high school equivalency assessment" and "nationally recognized high school equivalency test".

BY CHOOSING 'YES', I ATTEST THAT THE PREVIOUS STATEMENTS ARE TRUE AND CORRECT.

Yes
Angela S Kerns -- By my signature, I certify that I am the person authorized to file legislative rules, in accordance with West Virginia Code §29A-3-11 and §39A-3-2.



Title-Series: 135-23



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TITLE 135
PROCEDURAL RULE
WEST VIRGINIA COUNCIL FOR COMMUNITY AND TECHNICAL COLLEGE EDUCATION

SERIES 23
BASIC GUIDELINES AND STANDARDS FOR ADMISSIONS AT
COMMUNITY AND TECHNICAL COLLEGES

§135-23-1. General.

1.1. Scope. -- This rule establishes basic guidelines and standards for institutional admissions policies for community and technical colleges.

1.2. Authority. -- W. Va. Code §§18B-1-1A; 18B-2B-6; 18B-3C-2.

1.3. Filing Date. -- ~~April 22, 2011.~~

1.4. Effective Date. -- ~~May 22, 2011.~~

§135-23-2. Statement of Principles.

2.1. It is the intent of the Council for Community and Technical College Education (Council) that West Virginia residents have access to higher education opportunities commensurate with their interests and abilities. Working toward this end, the Council continues to encourage the development of academic programs which allow citizens throughout West Virginia to develop to the fullest, their capabilities for work and fulfillment of life. It is further the intent of the Council that admissions policies at the state-supported community and technical colleges should foster the attainment of these broad goals of access to the highest extent possible within the limits of available education programs and resources.

2.2. In recognition of the diverse education programs offered by the different community and technical colleges, the Council considers it more appropriate to establish basic statewide guidelines and standards than to provide detailed provisions related to admissions criteria and procedures. Accordingly, the Council has identified certain basic guidelines and standards around which specific institutional admissions policies and practices are to be developed.

§135-23-3. Basic Admissions Standards.

3.1. As a means of ensuring a reasonable chance of success in the education programs for which students seek admission and of making the most productive use of federal, state and community resources, institutional admissions policies shall incorporate the following basic standards.

3.1.a. Admission to community and technical colleges is open to any person age eighteen or older and able to benefit from study at the community college level.

3.1.b. Those who possess a high school diploma or ~~General Educational Development (GED)~~ appropriate high school equivalency assessment may enroll as certificate degree or associate degree-seeking students.

3.1.c. Other persons may enroll as certificate degree or associate degree-seeking students on an ability to benefit basis but shall be regularly evaluated to determine whether their performance indicates an ability to continue their studies.

3.1.d. Students seeking transfer admission or readmission to a community and technical college must meet the institution's basic admission standards.

3.1.e. Early admissions standards for high school students enrolling in community colleges are subject to the requirements of Section 135-19-6 of 135CSR19, Guidelines for Offering Early Enrollment Courses for High School Students.

3.2. Copies of high school transcripts, health records and transcripts of previous college work are not required for admission to community colleges. Participation in certain federal, state, and/or institutional financial aid programs or admission to specific academic programs do require that copies of high school transcripts, GED satisfactory scores earned on a nationally recognized high school equivalency test and/or prior college work be provided. Individuals are encouraged to check with the appropriate institutional officials to determine the documents required for participation in, or admission to such programs.

§135-23-4. Institutional Admissions Policies.

4.1. Institutional admissions policies shall specify the basic admissions requirements of the institution as well as any requirements for entry into specific programs and participation in financial aid programs.

4.2. All institutional admissions policies shall be consistent with the “open admissions” philosophy of the comprehensive community college.

4.3. All institutional admissions policies shall be consistent with existing Council policies and applicable State and Federal regulations regarding nondiscrimination.

4.4. All institutional admissions policies shall be submitted to the Council for evaluation in terms of their compatibility with stated Council policies. Any amendments to admission policies shall be submitted to the Council prior to their actual implementation at the institutional level.

4.5. Subject to Council approval, institutions may establish more rigorous admission standards for admission into specific programs.