

Rita M. Brown
Authorized Signatory

**TITLE 25
LEGISLATIVE RULE
BOARD OF SOCIAL WORK EXAMINERS**

**SERIES 7
CODE OF ETHICS**

2013 JAN 29 PM 2:07

OFFICE OF THE CLERK
WEST VIRGINIA
SECRETARY OF STATE

§25-7-1. General.

1.1. Scope. -- This rule specifies the West Virginia Board of Social Work adaptation of the NASW Code of Ethics.

1.2. Authority. -- W. Va. Code §30-30-6

1.3. Filing Date. -- December 18, 2012

1.4. Effective Date. -- ~~July 1, 2002~~

§25-7-2. Code of Ethics.

2.1. The Board adopts the National Association of Social Workers Code of Ethics, in the version effective January 1, 2009, and incorporates it by reference.

2.2. The Board may take disciplinary action against a licensee who fails to comply with this Code of Ethics.

QUESTIONNAIRE

(Please include a copy of this form with each filing of your rule: Notice of Public Hearing or Comment Period; Proposed Rule, and if needed, Emergency and Modified Rule.)

DATE: January 29, 2013

TO: LEGISLATIVE RULE-MAKING REVIEW COMMITTEE

FROM: (Agency Name, Address & Phone No.) WV Board of Social Work-State Capitol-Bldg 1 Room WB9
Charleston WV 25305
304-558-2988

LEGISLATIVE RULE TITLE: Title 25 Series 7: CODE OF ETHICS

1. Authorizing statute(s) citation 30-30-6

2. a. Date filed in State Register with Notice of Hearing or Public Comment Period:
December 21, 2012

b. What other notice, including advertising, did you give of the hearing?
Comment Period: Posted on web site and circulated by email to agencies and education
institutions; brief notice enclosed with every mailed item as FYI

c. Date of Public Hearing(s) *or* Public Comment Period ended:
Comment Period Ended January 22, 2013 at 12:00 p.m.

d. Attach list of persons who appeared at hearing, comments received, amendments, reasons for amendments.

Attached _____ No comments received none received

- e. Date you filed in State Register the agency approved proposed Legislative Rule following public hearing: (be exact)

January 29, 2013

- f. **Name, title, address and phone/fax/e-mail numbers** of agency person(s) to receive all *written correspondence* regarding this rule: (Please type)

Judith K. Williams Director; State Capitol Main Bldg Room WB9 Interdepartmental
Mailing Public
PO Box 5459-Charleston WV 25361

Emails: bswe2@suddenlink.net (Director remote office) or Administrative Asst;
Amy Polen : amypolen@wvsocialworkboard.org

Phone: 304-558-2988 Fax: 304-558-4189

- g. **IF DIFFERENT FROM ITEM 'f'**, please give **Name, title, address and phone number(s)** of agency person(s) who wrote and/or has responsibility for the contents of this rule: (Please type)

Judith K. Williams and Amy S. Polen administrative staff directed by members of
the Board

3. If the statute under which you promulgated the submitted rules requires certain findings and determinations to be made as a condition precedent to their promulgation:

- a. Give the date upon which you filed in the State Register a notice of the time and place of a hearing for the taking of evidence and a general description of the issues to be decided.

b. Date of hearing or comment period:

c. On what date did you file in the State Register the findings and determinations required together with the reasons therefor?

d. Attach findings and determinations and reasons:

Attached

WV Board of Social Work (Name Changed by 2011 WV Code §30-30)
State Capitol Complex-Main Building-West Basement Room WB9
304-558-8816 or 304-558-2988 Contact: Judith Williams

Brief Summary of Revision

Rule Title: **CODE OF ETHICS Title 25 Series 7**

To reduce Series 1 into separate Series titles, per Legislative Rule Making Review Counsel and as granted under the WV Code §30-30-6 effective March 18, 2011.

The Code of Ethics, originally cited in Series 1 §25-1-4, has been removed from initial filing and is now by itself as Series 7. This change was made per Legislative Rule Making Review Counsel.

End of Summary

WV BOARD OF SOCIAL WORK
Contact: Judy Williams
Phone: 304-558-2988
Email: jwilliams@wvsocialworkboard.org

Legislative Rule Revision: Title 25 Series 7 “Code of Ethics.”

STATEMENT OF CIRCUMSTANCES WHICH REQUIRE THIS RULE

To include and revise provisions set forth in the newer edition of the WV Code §30-30 that require detail and authority to be included in legislative Rules.

These actions follow several years of communication and meetings with representatives of major West Virginia employers, of social service workers, members of the Board and social work educators from WV social work departments.

End of Circumstance Statement

APPENDIX B

FISCAL NOTE FOR PROPOSED RULES

Rule Title: Code of Ethics - Series 7

Type of Rule: ☒ Legislative ☐ Interpretive ☐ Procedural

Agency: WV Board of Social Work

Address: Physical: 1900 Kanawha Blvd. East-Building 1-Room WB-9

Public Mailing Address: P.O. Box 5459 Charleston, WV 25361

Contact Person: Judith K. Williams, Executive Director

Phone Number: (304) 558-8816 Email: jwilliams@wvsocialworkboard.org

Fiscal Note Summary

Summarize in a clear and concise manner what impact this measure will have on costs and revenues of state government.

This rule in itself is not expected to have impact on revenue.

Fiscal Note Detail

Show over-all effect in Item 1 and 2 and, in Item 3, give an explanation of Breakdown by fiscal year, including long-range effect.

FISCAL YEAR			
Effect of Proposal	Current Increase/Decrease (use "-")	Next Increase/Decrease (use "-")	Fiscal Year (Upon Full Implementation)
1. Estimated Total Cost	0.00	0.00	0.00
Personal Services	0.00	0.00	0.00
Current Expenses	0.00	0.00	0.00
Repairs & Alterations	0.00	0.00	0.00
Assets			
Other	0.00	0.00	0.00
2. Estimated Total Revenues	0.00	0.00	0.00

Rule Title: _____

Rule Title:

Code of Ethics - Series 7

3. Explanation of above estimates (including long-range effect):

Please include any increase or decrease in fees in your estimated total revenues.

No fee increase/decrease expected.

MEMORANDUM

Please identify any areas of vagueness, technical defects, reasons the proposed rule **would not** have a fiscal impact, and/or any special issues **not** captured elsewhere on this form.

This rule defines the adaptation of the National Association of Social Workers Code of Ethics.

Date: December 20, 2012

Signature of Agency Head or Authorized Representative

