

STATE OF WEST VIRGINIA
ADJUTANT GENERAL'S DEPARTMENT
CHARLESTON, WEST VIRGINIA 25311-1085

WV MILITARY REGULATION (ARMY)
NUMBER 600-63
WV MILITARY REGULATION (AIR)
NUMBER 30-27

13 September 1990

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CONTROLLING TOBACCO USE

1. REFERENCES:

DOD Directive 1010.10 - Health Promotion
AFR 30-37 - Smoking in Air Force Facilities
AR 600-63 - Army Health Promotion
FORSCOM Regulation 1-3 - Tobacco Control Plan
WV Division of Personnel - Smoking Restrictions in
the Workplace

2. PURPOSE:

This regulation implements Department of the Army and Air Force and State of West Virginia guidance and establish the policy for controlling tobacco use within the West Virginia National Guard. This policy is aimed at creating an abstinence and discourages use of tobacco products and creates a healthy working environment.

3. GENERAL:

a. Smoking and smokeless tobacco use harms readiness by impairing physical fitness and by increasing illness, absenteeism, premature death and health care costs. Readiness and personal health will be enhanced by establishing the standard of a smoke-free environment that supports abstinence from and discourages use of tobacco.

b. Full cooperation of all commanders, supervisors, soldiers, airmen and civilians is expected to ensure people are protected from the effects of second-hand smoke. However, persons who desire to use tobacco products will not be inconvenienced unnecessarily. An equitable balance must be struck.

c. All organizational elements that occupy space in or on conveyances, offices, buildings or facilities over

which the WVNG has custody and control will comply with the DOD, DAF, DA and/or State of West Virginia policies and guidance.

d. This policy does not cancel or supersede other instructions that control smoking because of fire, explosion or other safety or operational considerations.

4. POLICY:

Smoking is prohibited in space occupied by the West Virginia National Guard. Commanders/Supervisors may make reasonable accommodations for employees who do smoke; however, they must be made without exposing individuals to the effects of second-hand smoke. If accommodations cannot be made, the area will be smoke free.

a. Smoking is prohibited except in specifically designated areas.

b. Smoking is prohibited in auditoriums, conference rooms, classrooms and restrooms.

c. Smoking is prohibited in all Government (Federal & State) vehicles.

d. Smoking is prohibited on all military aircraft with less than 30 usable seats, during aeromedical evacuation and flights of less than 2 hours in duration.

e. Smoking areas may be designated and posted in buildings and work-areas. Smoking areas must be vented to the outside. This does not mean opening doors and/or windows, or any other method that interferes with the buildings heating and cooling system. The facility/armory manager shall have the

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responsibility to establish designated smoking areas, provided adequate ventilation requirements are met.

f. Commanders/Supervisors may authorize break periods for smokers, but they are not required.


4. The use of smokeless tobacco products are permitted in individuals work areas and private offices within the following guidelines:

a. None shall be used when interacting with public or when conducting any interviews or training.

b. Waste cans shall not be used as spittoons. Each user shall furnish and maintain one's own spittoon device in a manner that is sanitary, nonodorous and generally out of view of pathways.

5. ENFORCEMENT:

Failure to comply with the prescribed policy personnel are subject to adverse administrative action.


JOSEPH J. SKAFF
Major General, WVARNG
The Adjutant General