

*Supersedes
1-6-84*

STATE OF WEST VIRGINIA
ADJUTANT GENERAL'S DEPARTMENT
CHARLESTON 25311-1085

Series 65

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OFFICE OF THE ADJUTANT GENERAL
STATE OF WEST VIRGINIA

WV MILITARY REGULATION (ARMY)
NUMBER 385-9

6 March 1992

SAFETY

Centralized Accident Investigation of Ground Accidents (CAIG)

1. **GENERAL.** This regulation established requirements for investigation of all Class A ground accidents and is effective upon receipt.
 - a. Initiate life saving actions and coordinate with appropriate military and civilian authorities for the evacuation of injured or deceased personnel.
2. **REFERENCES:**
 - a. AR 40-2
 - b. AR 385-95
 - c. DA Pam 385-40
 - d. NGR 385-10
 - e. NGB TWX 141630Z SEP 83, Subject: Centralized Accident Investigation of Ground Accidents (CAIG).
3. **PURPOSE:** To provide ARNG units and activities administrative and reporting requirements should a Class A ground accident occur. Class A army accident is when the cost of reportable damage is \$1,000,000 or more; an army aircraft, missile, or spacecraft is destroyed; or an injury and/or occupational illness results in a fatality or permanent total disability.
4. **SCOPE:** This regulation directs that all Class A ground accidents which occur during IDT, AT, FTTD, AGR, FTRF and technician status, regardless of location, be investigated by the Centralized Accident Investigation Group (CAIG), U.S. Army Safety Center, Fort Rucker, Alabama.
5. **UNIT/ACTIVITY ACTIONS:** Should a Class A accident occur, the commander or supervisor of the unit or activity experiencing the accident will:
 - a. Initiate life saving actions and coordinate with appropriate military and civilian authorities for the evacuation of injured or deceased personnel.
 - b. Secure the scene and ensure the site in undisturbed to the maximum extent possible. This will present no problem if the accident occurs on government property. However, should the accident occurs on private property, public streets or highways, civilian authorities will perform their normal duties and will ensure there is no disruption to public transportation, and protect the public welfare. If the accident occurs off post, vehicles will be recovered to the nearest armory or organizational maintenance shop. Care should be taken to prevent further damage as vehicles will be inspected for defects which could have contributed to the accident. If possible, unit will supervise the evacuation of the vehicles.
 - c. Appoint a unit point of contact (POC) and immediately notify this headquarters giving information required by Appendix A. Telephone numbers are (304) 341-6411, (304) 341-6492 or (304) 341-6403 during normal duty hours. During non duty hours, unit POC will dial (304) 341-6300 and obtain the name and telephone number of the Staff Duty Officer. The unit POC will personally notify the TAG Staff Duty Officer.
 - d. Secure the identity of all witnesses, coordinating with local law enforcement personnel if the accident occurs off military property.
 - e. Gather and secure medical, training and personnel records for all WVARNG personnel involved in the accident.

NOTE: Supercedes WVMR 385-9, dtd 6 January 1984

g. Immediately obtain and refrigerate blood and urine samples (20-40 ML Blood, 50-100 ML Urine) from the operator(s) of any army motor vehicles or other army equipment involved in the accident and from other WVARNG personnel involved in the accident. NOTE: If accident occurs off government property, samples will be obtained at civilian hospital IAW applicable state law. Facility to be used will be coordinated with TAG action officer.

h. Unit POC will meet TAG action officer and CAIG team at a predetermined location.

i. To ensure all actions are taken, units will prepare an SOP or annex to existing SOP for CAIG.

6. TAG HEADQUARTERS ACTION. TAG action officer will:

a. Contact USASC and report accident, giving information required on Appendix A and other information per TAG Centralized Accident Investigation Plan (CAIP).

b. Receive information and instructions from USASC on arrival and makeup of CAIG team. Arrange for ground transportation and billeting for team. TAG action officer will task unit for transportation and billeting requirements. NOTE: CAIG Team response time is 4-6 hours.

c. TAG action officer will meet CAIG team and accompany them to the unit or accident site and will remain with the team as liaison officer until the investigation is completed.

FOR THE ADJUTANT GENERAL:

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d. Notify STARC Public Affairs Officer and guide details that can be released to the news media. If STARC PAO is not available, an officer from this headquarters will be designated to respond to the news media.

e. Arrange for additional accident investigation board members per CAIP.

f. Coordinate reports IAW CAIP.

g. Arrange for a photographer to assist in photographing accident site.


h. Coordinate with MILPO for issuing accident investigation board assignment orders.

i. Require unit to take oil and fuel samples, if necessary.

j. Arrange for administrative support to CAIG team.

k. Coordinate with JAG and provide the unit with guidance on requirement for autopsies. (Ref C-1, AR 40-2, para 4 4.)

7. COLLATERAL BOARD. AR 385-40 requires that a collateral board be formed in addition to the investigation board. Unit will coordinate with the Command Administrative Officer, this headquarters, prior to appointment of collateral board.


JOSEPH J. SKAAF
Major General, WVARNG
The Adjutant General

APPENDIX A

ACCIDENT DATA (FROM UNIT)

UNIT:

UNIT TELEPHONE NUMBER:

UNIT POINT OF CONTACT:

DATE/TIME OF ACCIDENT:

TYPE OF ACCIDENT:

VEHICLE(S) INVOLVED:

LOCATION OF ACCIDENT:

NUMBER OF ARNG PERSONNEL INVOLVED:

ARE CIVILIANS INVOLVED?

NUMBER OF FATALITIES:

NAMES OF FATALITIES:

NUMBER OF INJURED:

NAMES OF INJURED:

SYNOPSIS OF ACCIDENT:

NEAREST AIRPORT WITH 4000 FOOT RUNWAY:

NEAREST AIRPORT SERVED BY COMMERCIAL AIRLINES:



STATE OF WEST VIRGINIA
OFFICE OF THE ADJUTANT GENERAL
1703 COONSKIN DRIVE
CHARLESTON, WEST VIRGINIA 25311-1085

Joseph J. Skaff
Major General, WVARNG
The Adjutant General

March 10, 1992

Chief of Staff


Honorable Ken Hechler
Secretary of State
State of West Virginia
Charleston, West Virginia 25305

Dear Mr Hechler:

The Adjutant General's Department of West Virginia respectfully submits to your office, West Virginia Military Regulation (Army) 385-9, Safety (Centralized Accident Investigation of Ground Accidents (CAIG), dated 6 March 1991. This supersedes WVMR (Army) 385-90, dtd 6 January 1984.

Acknowledgment of receipt of above change is requested.

Sincerely,


Manuel G. Goble
Colonel, GS, WVARNG
Chief of Staff

Enclosure

FILED
MAR 12 1992
OFFICE OF THE ADJUTANT GENERAL
CHARLESTON, WEST VIRGINIA