

**WEST VIRGINIA  
SECRETARY OF STATE  
JOE MANCHIN, III  
ADMINISTRATIVE LAW DIVISION**

Form #3

Do Not Mark In This Box

**FILED**

2002 JUL 26 P 3:54

OFFICE WEST VIRGINIA  
SECRETARY OF STATE

**NOTICE OF AGENCY APPROVAL OF A PROPOSED RULE  
AND  
FILING WITH THE LEGISLATIVE RULE-MAKING REVIEW COMMITTEE**

AGENCY: West Virginia Board of Veterinary Medicine TITLE NUMBER: 26

CITE AUTHORITY: 30-10-4

AMENDMENT TO AN EXISTING RULE: YES  NO

IF YES, SERIES NUMBER OF RULE BEING AMENDED: Series 6

TITLE OF RULE BEING AMENDED: Schedule of Fees

IF NO, SERIES NUMBER OF RULE BEING PROPOSED: \_\_\_\_\_

TITLE OF RULE BEING PROPOSED: \_\_\_\_\_

THE ABOVE PROPOSED LEGISLATIVE RULE HAVING GONE TO A PUBLIC HEARING OR A PUBLIC COMMENT PERIOD IS HEREBY APPROVED BY THE PROMULGATING AGENCY FOR FILING WITH THE SECRETARY OF STATE AND THE LEGISLATIVE RULE-MAKING REVIEW COMMITTEE FOR THEIR REVIEW.



Authorized Signature

**SCANNED**

□  
APPENDIX B

FISCAL NOTE FOR PROPOSED RULES

Rule Title: Schedule of Fees

Type of Rule:  Legislative     Interpretive     Procedural

Agency: West Virginia Board of Veterinary Medicine

Address: 1900 Kanawha Blvd., E.

Charleston, WV 25305-0119

1. Effect of Proposed rule:

	ANNUAL FISCAL YEAR				
	INCREASE	DECREASE	CURRENT	NEXT	THEREAFTER
<b>ESTIMATED TOTAL COST</b>	37,500		133,000	170,500	170,500
<b>PERSONAL SERVICES</b>	10,000		50,000	60,000	60,000
<b>CURRENT EXPENSE</b>	20,000		58,000	78,000	78,000
<b>REPAIRS &amp; ALTERATIONS</b>					
<b>EQUIPMENT</b>	7,500		5,000	12,500	2,500
<b>OTHER</b>					

2. Explanation of Above Estimates:

Increases in expenses due to anticipated hiring of additional office staff, increased legal services and updating and adding new equipment to facilitate required changes.

3. Objectives of These Rules:

To increase some fees to accomodate anticipated budgetary needs, for purpose of hiring additional office help, cover increased legal fees and update office equipment.

Rule Title: Schedule of Fees

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4. Explanation of Overall Economic Impact of Proposed Rule:

A. Economic Impact on State Government:

None

B. Economic Impact on Political Subdivisions; Specific Industries; Specific Groups of Citizens: Increase fees for annual veterinary license renewal by \$25.00, application for veterinary license by \$50.00, RVT renewals by \$15.00, RVT applications by \$20.00, increase fees for facility inspections by \$50.00, specify the fee for the Vet Tech national exam as well as rosters of CAET's and veterinary facilities.

C. Economic Impact on Citizens/Public at Large.

Little or None

Date: June 26, 2002

Signature of Agency Head or Authorized Representative:

*Nanda Goodwin*

## **Facts and Circumstances**

### **Series 6, Title 26**

#### **Schedule of Fees**

**Changes approved by unanimous vote of the Board to increase fees for purpose of providing funds for additional administrative help and updated equipment.**

**Additionally, the increases are necessary to accommodate increases in legal fees due to escalated number of cases subject to legal review. Changes are expected to generate in the area of an additional thirty thousand dollars annually. Current budget is in excess of annual revenues.**

**Brief Summary**

**Series 6, Title 26**

**Schedule of Fees**

**Changes approved by unanimous vote of the Board to increase fees for purpose of providing funds for additional administrative help and updated equipment. Also, increase necessary to cover increase in legal fees due to increased number of cases subject to legal review.**

**QUESTIONNAIRE**

*(Please include a copy of this form with each filing of your rule: Notice of Public Hearing or Comment Period; Proposed Rule, and if needed, Emergency and Modified Rule.)*

DATE: July 26, 2002

TO: LEGISLATIVE RULE-MAKING REVIEW COMMITTEE

FROM: (Agency Name, Address & Phone No ) West Virginia Board of Veterinary Medicine  
1900 Kanawha Blvd., E.  
Charleston, WV 25305-0119  
Phone 558-2016

LEGISLATIVE RULE TITLE: Schedule of Fees

1. Authorizing statute(s) citation 30-10-4

2. a. Date filed in State Register with Notice of Hearing or Public Comment Period:  
June 26, 2002

b. What other notice, including advertising, did you give of the hearing?  
\_\_\_\_\_  
\_\_\_\_\_

c. Date of Public Hearing(s) or Public Comment Period ended:  
July 26, 2002

d. Attach list of persons who appeared at hearing, comments received, amendments, reasons for amendments.  
Attached \_\_\_\_\_ No comments received None

- e. Date you filed in State Register the agency approved proposed Legislative Rule following public hearing: (be exact)

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- f. **Name, title, address and phone/fax/e-mail numbers** of agency person(s) to receive all *written correspondence* regarding this rule: (Please type)

Wanda Goodwin: Executive Director

1900 Kanawha Blvd., E.

Charleston, WV 25305-0119

Phone 558-2016 Fax 558-0891

- g. **IF DIFFERENT FROM ITEM 'f'**, please give **Name, title, address and phone number(s)** of agency person(s) who wrote and/or has responsibility for the contents of this rule: (Please type)

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3. If the statute under which you promulgated the submitted rules requires certain findings and determinations to be made as a condition precedent to their promulgation:

- a. Give the date upon which you filed in the State Register a notice of the time and place of a hearing for the taking of evidence and a general description of the issues to be decided.

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b. Date of hearing or comment period:

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c. On what date did you file in the State Register the findings and determinations required together with the reasons therefor?

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d. Attach findings and determinations and reasons:

Attached 

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FILED

TITLE 26  
LEGISLATIVE RULE  
WEST VIRGINIA BOARD OF VETERINARY MEDICINE

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OFFICE WEST VIRGINIA  
SECRETARY OF STATE

SERIES 6  
SCHEDULE OF FEES

**§26-6-1. General.**

1.1. Scope. -- This rule establishes the fees to be charged by the Board.

1.2. Authority. -- West Virginia Code §30-10-4(c)

~~1.3. Filing Date. -- May 11, 2001~~

1.3.

1.4. Effective Date. -- ~~May 11, 2001~~

**§26-6-2. Schedule of Fees.**

- 2.1. Veterinarian application, examination, and license fee .....~~\$200.00~~ \$150.00
- 2.2. Duplicate license .....\$10.00
- 2.3. Annual renewal fee .....\$150.00 ~~\$125.00~~
- 2.4. Temporary permit .....\$50.00
- 2.5. Temporary permit renewal fee .....\$ 25.00
- 2.6. Written confirmation of licensure by West Virginia ..... \$ 25.00
- 2.7. North America Veterinary License Exam (NAVLE) eligibility processing fee .....\$50.00
- 2.8. Veterinary Medical Corporation annual registration fee..~~\$75.00~~ \$50.00
- 2.9. Professional Limited Liability Company annual registration fee.... \$75.00 ~~\$ 50.00~~
- 2.10. Veterinary Technician application, exam & registration fee.....\$60.00 ~~\$40.00~~
- 2.11. Veterinary Technician annual renewal fee...\$40.00 ~~\$25.00~~
- 2.12. Veterinary Technician National Examination.....\$175.00
- ~~2.13. 2.12. Certified Animal Euthanasia Technician application, exam & certification fee....~~  
~~\$25.00~~
- ~~2.14. 2.13. Certified Animal Euthanasia Technician training program fee...\$200.00~~
- ~~2.15. 2.14. WV State Police Background Check Certified Animal Euthanasia Technician~~  
~~background check...\$30.00~~
- ~~2.16. 2.15. Inspection of a facility which employs a Certified Animal Euthanasia Technician..~~  
~~\$250.00~~ ~~\$200.00~~
- ~~2.17. 2.16. Roster~~
  - a. Veterinarians.....\$ 25.00
  - b. Veterinary Technicians...\$ 10.00
  - c. Certified Animal Euthanasia Technicians....\$10.00
  - d. Registered Veterinary Facilities.....\$25.00

- ~~2.18.~~ ~~2.17.~~ Rules and Practice Act...\$ 25.00
- ~~2.19.~~ ~~2.18.~~ Relief permit fee...\$ 25.00
- ~~2.20.~~ ~~2.19.~~ Relief permit renewal fee...\$ 25.00
- ~~2.21.~~ ~~2.20.~~ Emergency relief permit...\$ 50.00
- ~~2.22.~~ ~~2.21.~~ Facility inspection fee ...~~\$250.00~~ \$200.00
- ~~2.23.~~ ~~2.22.~~ Facility re-inspection fee...~~\$300.00~~ \$250.00
- ~~2.24.~~ ~~2.23.~~ Veterinary facility annual permit.... \$ 25.00
- ~~2.25.~~ ~~2.24.~~ Written change of name...\$ 10.00
- ~~2.26.~~ ~~2.25.~~ Written change of address...\$ 10.00
- ~~2.27.~~ ~~2.26.~~ Copies of public records (per page)... \$ .50
- ~~2.28.~~ ~~2.27.~~ A penalty to be determined by the Board, not to exceed 25% of the original fee required, shall be assessed on all fees not paid by the due date.
- ~~2.29.~~ ~~2.28.~~ All fees shall be payable to the West Virginia Board of Veterinary Medicine by check, cashiers check, money order, or cash.  
— ~~cashiers check, money order, or cash.~~