

WV MILITARY REGULATION (ARMY)
NUMBER 415-10

1 June 1981

CONSTRUCTION, MAINTENANCE AND REPAIR

INSTALLATION FACILITIES PLANNING BOARD

Series 45

1. References.

- | | | |
|---------------|----------------------|-------------------------------------|
| a. AR 15-1 | f. NGR 415-5 | k. Camp Dawson
Training Site SOP |
| b. AR 220-1 | g. NGB Pam 415-31 | |
| c. AR 415-10 | h. NGB Pam 420-10 | |
| d. NGR 415-10 | i. WVMR (ARMY) 210-2 | |
| e. NGR 415-31 | j. USPFO SOP | |

2. Purpose. To establish and set forth the organization, composition, function, duties and responsibilities of the Installation Facilities Planning Board (IFPB) and for selected members of the staff. Unless otherwise directed, action of the IFPB are advisory in nature, subject to the approval or modifying guidance of The Adjutant General.

3. Definitions.

a. Master Plan. An integrated series of documents which present in graphic, narrative and tabular form the present composition of WVARNG Installations and the plan for their orderly and comprehensive development, improvement and/or modification to perform their various missions in the most efficient and economical manner.

b. Construction Program. A plan of construction, including necessary administrative action devised for accomplishment of the construction requirements of the WVARNG and certain tenant units. This program is composed primarily of projects intended to be built with Military Construction Army National Guard (MCARNG) (major and minor) funds administered by the National Guard Bureau. Construction, for funding purposes, also includes addition, expansion, alteration and conversion or replacement of an existing facility. Refer to Appendix A for sources and levels of funding.

c. Maintenance (Facilities). The day-to-day periodic or scheduled work required to preserve and/or maintain a real property facility in such condition that it may be effectively used for its intended purpose.

d. Repair. The correction of a failed or failing real property facility (or component thereof) to such condition that it may be effectively used for its design purpose by overhaul, overlay, or replacement of constituent parts or materials that have deteriorated or have been damaged by action of the elements or wear and tear in use.

*This regulation supersedes WVMR (ARMY) 415-10, Camp Dawson Development, 1 Aug 79 and the WVARNG Construction and Facilities Board, 9 Oct 69.

e. Annual/Weekend Training Site. Camp Dawson is the state-owned training site located at Kingwood, WV. It includes two non-contiguous land areas: The cantonment adjacent to the Cheat River and the Briery Mountain training site.

f. Non-Armory Logistical Support Facilities. Army Aviation Support Facility, USPFO Complex, Maintenance Facilities (CSMS & OMS).

4. Composition of the Installation Facilities Planning Board.

CHAIRMAN: Chief of Staff

MEMBERS (VOTING)

DCS Personnel and Administration
DCS Plans, Operations, Readiness and Training
DCS Logistics
USPFO - US Property and Fiscal Officer
State Facilities Management Officer (Secretary/Recorder)
Supervisor of Armories (Assistant Secretary/Recorder) (Vote on armory matters only)

ASSOCIATE MEMBERS (NON-VOTING):

CDR, Facilities Command
CDR, 111th Engr Gp
CDR, 1/150th ACR
CDR, 1/201st FA Bn
CDR, 1092d Engr Bn
CDR, 2d Bn, 19th SF Gp
CDR, 152d MP Det (PWIC)
CDR, Command and Control Headquarters
DIR, State Area Command

ADVISORY MEMBERS (NON-VOTING):

Communications-Electronics Officer
Camp Dawson Facility Manager (Tng Site Supervisor)
Army Aviation Support Facility
State Maintenance Officer
Senior Army Advisor, WV

5. Responsibilities.

a. The Chief of Staff. As Chairman of the Installation Facilities Planning Board, the Chief of Staff will actively foster the development and maintenance of the Master Plan and the construction program for all WVARNG facilities and the maintenance and repair program for non-armory facilities. He will act as the principal coordinator of the proponents that determine mission (functional) and technical requirements.

b. The Installation Facilities Planning Board will:

(1) General: Review and recommend project requirements for the construction, alteration and maintenance and repair for all non-armory real property facilities for the WVARNG. Additionally, the Board will review and recommend new construction needs (i.e., includes expansion and alteration) of armories.

(2) Specifics:

- (a) Identify and establish recommended priority of MCARNG construction (major and minor) projects and maintenance and repair projects.
 - (b) Review semiannually the long range programs for construction and maintenance and repair of non-armory facilities.
 - (c) Review the Master Plan for Camp Dawson and for other WVARNG facilities.
 - (d) Obtain TAG approval of construction and maintenance and repair priority lists.
 - (e) Supervise/monitor the execution of project work. Adjust priorities and scheduling as required with approval of TAG.
 - (f) Determine in coordination with Commander, 111th Engr Gp those projects to be completed by troop units during AT or IDT.
 - (g) Correlate both Federal and State Budget Programs to provide necessary funds to support the Master Plan, construction programs and maintenance and repair projects.
 - (h) Optimize use of existing facilities and insure that construction plans and programs are established in the best interest of the State of West Virginia, the Army National Guard and the U. S. Army.
- c. Principal Staff. Verify sufficiency of mission requirements for their area of interest for construction and maintenance/repair activities, i.e., DCSPA - administrative, morale, welfare and recreational; DCSPORT - training and operational; DCSLOG - housing, mess, supply and maintenance, dispensary.
- d. Technical Staff (Facilities Managers). Develop project requirements for real property facilities under their control with assistance of the Facilities Management Officer, i.e., State Aviation Officer, State Maintenance Officer, C & E Officer, USPFO and Camp Dawson Facility Manager (under the guidance of the Commander Facilities Command).
- e. Facility Users (Organizational Commanders)
- (1) Armories - provide recommendations for maintenance and repair to the Supervisor of Armories.
 - (2) Camp Dawson - provide recommendations for construction and maintenance and repair of facilities to the technical staff member having proponency, i.e., paragraph 5d, above.
 - (3) Organizational Maintenance Shops - provide recommendations for construction and maintenance and repair to the State Maintenance Officer.

f. The Facilities Management Officer will:

(1) Develop the Master Plan for all facilities of the WVARNG. He will prepare and maintain the Master Plan which will include:

- (a) Site plans of existing and proposed new facilities.
- (b) Listing of facilities shown on the Master Plan with cost estimates.
- (c) Site plans of utility systems external to the facilities.
- (d) As-built plans/drawings of existing and new facilities.

(2) Develop the construction program (MCARNG) (major and minor) based upon input from proponents as well as his own observations/surveys.

(3) Develop a consolidated maintenance and repair project list for non-armory facilities. This will be based primarily upon proposed project lists from the Facilities Managers of the AT/WET site, the AASF and logistical support facilities.

(4) Exercise overall supervision of the execution of projects to include funds management/accounting.

g. Commander, Facilities Command will:

(1) Exercise command and overall training site management of Camp Dawson.

(2) Exercise command supervision of the 229th Engineer Det (Utilities).

(3) Develop construction/maintenance requirements for buildings, structures and attendant site facilities needed to support training activities at Camp Dawson.

(4) Coordinate design and funding matters with the Facilities Management Officer.

(5) Coordinate all phases of engineer troop construction with Commander, 111th Engineer Group.

(6) Execute final coordinative actions for active component and external reserve component engineer work. (Initial coordination effected by DCSPORT.)

6. Project Development Procedures (A flow chart reflecting the sequence of actions is shown at Appendix B).

a. General. Project proponents (facilities managers) will continually assess their facilities in terms of sufficiency to support the mission. They will actively seek comments/recommendations from the facilities users (commanders). Proposed projects may be submitted throughout the year but not later than dates shown at Appendix C if action is expected for that cycle. Format is as follows:

- (1) MCARNG (major and minor) - Appendix D.
- (2) Minor O & M, ARNG and Maintenance and Repair - Appendix E.

b. Proposed projects will be submitted to the principal staff member having the major interest. The principal staff will verify the need and sufficiency of justification and forward the projects to the Facilities Management Officer.

c. The Facilities Management Officer will consolidate projects into three lists:

- (1) Major MCARNG
- (2) Minor MCARNG
- (3) Minor construction O & M, ARNG and M & R

d. The consolidated lists will be presented to the Installation Facilities Planning Board for Board action/recommendation prior to approval by TAG.

7. Installation Facilities Planning Board Meetings. The Installation Facilities Planning Board will meet at least semiannually or at the call of the chairman.

FOR THE GOVERNOR:

- 5 Incls
- 1. APPENDIX A
- 2. APPENDIX B
- 3. APPENDIX C
- 4. APPENDIX D
- 5. APPENDIX E

Robert L. Childers
ROBERT L. CHILDERS
Major General
The Adjutant General

SOURCES OF TRAINING SITE FUNDS (FEDERAL)

TRAINING SITE CONTRACT (O & M, ARNG)

UTILITIES

SERVICES AND OPERATING SUPPLIES

SECURITY GUARDS

MAINTENANCE PERSONNEL

MINOR REPAIRS, MAINTENANCE AND ALTERATIONS

HAND TOOLS & OTHER EQUIPMENT

REIMBURSABLE ORDERS (USAR, ACTIVE SERVICES - BASED ON ATTENDANCE)

APPLIED TO CONTRACT TYPE ITEMS

(SAME AREAS AS ABOVE)

MINOR CONSTRUCTION (O & M, ARNG)

PROJECTS UP TO \$15,000

MCARNG (MINOR AND MAJOR CONSTRUCTION)

PROJECTS UP TO \$175,000 (MINOR)

PROJECTS \$175,000 AND ABOVE (MAJOR)

ENGINEERING MATERIALS

ANNUALLY ALLOWED:

CBT ENGR BN: \$4,600

CONSTR SPT EQUIP Co: \$1,500

ENGINEER DET (UTILITIES) \$ 600

(NOT TO BE USED FOR PROJECTS ON THE CONSTRUCTION PLAN)

O & M ARNG APPROPRIATIONS

SERVICES & SUPPLY ACCOUNTS

TECHNICIAN (1)

PROJECT DEVELOPMENT SEQUENCE

	(1) *PROPONENT (Facilities Managers)	(2)**PRINCIPAL STAFF	(3) FACILITIES MANAGEMENT OFFICER	(4) INSTALLATION FACILITIES PLANNING BOARD	(5) DEP CMDR/TAG	(6) EXECUTION
MCARNG (Major & Minor)	Develop Require- ments	Verify Require- ments	Add Engineering & Environmental Sup- porting Data; Develop Consoli- dated List in Tentative Priority	Refine/Revise/ Prioritize Pro- ject List	Approval of List	Facilities Mgt Officer Prepares Package for NGB
O&M Minor Const	Develop Require- ments	Verify Require- ments	Refine Cost Esti- mate; Consolidate List in Tentative Priority	Refine/Revise/ Prioritize Pro- ject List	Approval of List	Facilities Mgt Officer Prepares Project Sketch/ Design & Bill of Materials for Work Execution by FE Team, R&U Det or Engineer Troops
Maintenance & Repair	Develop Require- ments	Verify Require- ments	Refine Cost Esti- mate; Consolidate List in Tentative Priority	Refine/Revise/ Prioritize Pro- ject List	Approval of List	Facilities Mgt Officer Prepares Project Sketch/ Design & Bill of Materials for Work Execution by FE Team, R&U Det or Engineer Troops

NOTES: *Obtain input from commanders using the facilities. Commanders' input will be submitted as a brief fact sheet that describes the purpose of the project, location and benefits to be gained, if approved.

**Responsible to obtain technical staff concurrence, if required, e.g., safety; C&E

PROJECT SUBMISSION DEADLINES

<u>PROGRAM</u>	<u>FACILITIES MGT OFFICER</u>	<u>IFPB</u>	<u>TAG</u>	<u>NGB</u>
<u>MCARNG</u>				
Major	1 April	1 May	1 June	1 July
Minor	1 November	1 December	1 January	1 February
Minor Constr O&M, ARNG	1 April	1 May	1 June	1 July
Maintenance & Repair	1 April	1 May	1 June	1 July

*DETAILED REQUIREMENT STATEMENT

1. GENERAL. Include project title, location, and description of the requirement.
2. DATA ON ACCOMMODATIONS NOW IN USE. Self explanatory.
3. ANALYSIS OF DEFICIENCY. Self explanatory.
4. ANALYSIS OF ALTERNATE FACILITIES AND LOCATIONS. Self explanatory.

*NOTE: Refer to Fig D-6, NGR 415-5, 27 Feb 81 for example.

MINOR CONST (O&M, ARNG), MAINTENANCE & REPAIR

DATE ISSUED _____

WVNR (ARMY) 415-

PRIORITY	LOCATION	LABOR FORCE	EST COST	PROJECT DESCRIPTION	CONSTR YEAR	REMARKS (INCL ARTEP TASK #)