

WEST VIRGINIA
SECRETARY OF STATE
JOE MANCHIN, III
ADMINISTRATIVE LAW DIVISION

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OFFICE WEST VIRGINIA
SECRETARY OF STATE

Form #6

NOTICE OF FINAL FILING AND ADOPTION OF A LEGISLATIVE RULE AUTHORIZED
BY THE WEST VIRGINIA LEGISLATURE

AGENCY: Board of Social Work Examiners TITLE NUMBER: 25

AMENDMENT TO AN EXISTING RULE: YES NO

IF YES, SERIES NUMBER OF RULE BEING AMENDED: _____

TITLE OF RULE BEING AMENDED: _____

IF NO, SERIES NUMBER OF RULE BEING PROPOSED: 03

TITLE OF RULE BEING PROPOSED: Fee Schedule

THE ABOVE RULE HAS BEEN AUTHORIZED BY THE WEST VIRGINIA LEGISLATURE.

AUTHORIZATION IS CITED IN (house or senate bill number) SB 2001

SECTION 64-9-16(b), PASSED ON June 10, 2002

THIS RULE IS FILED WITH THE SECRETARY OF STATE. THIS RULE BECOMES EFFECTIVE ON THE

FOLLOWING DATE: July 01, 2002


Authorized Signature

SCANNED

**TITLE 25
LEGISLATIVE RULE
BOARD OF SOCIAL WORK EXAMINERS**

FILED

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**SERIES 3
FEE SCHEDULE**

OFFICE WEST VIRGINIA
SECRETARY OF STATE

§25-3-1. General.

1.1. Scope. -- This rule specifies the fees required for licensing as a social worker, certification as a continuing education, and fees for other services provided by the Board.

1.2. Authority. -- W. Va. Code §§30-1-6(c), §§30-30-3(e)(1)(4), §§30-30-11.

1.3. Filing Date. --

1.4. Effective Date. --

§25-3-2. Fee Schedule.

2.1 Fees paid to the Board are not refundable.

2.1.1. All fees, with the exception of those for examination, are payable to the West Virginia Board of Social Work Examiners (WVBSWE).

2.1.2. The fee for the late payment of any required fee is thirty dollars (\$30) in addition to the amount of the required fee. The Board applies a late payment fee when a payment is more than thirty-days (30) delinquent, based on the date of receipt of an application, expiration date of a license or permit, or other recognizable date of transaction.

2.1.3. The fee for a payment made by a check returned due to insufficient funds, denial of a credit card charge or similar failure to negotiate payment is the lesser of twenty-dollars (\$25) or the actual amount charged to the Board for the transaction by its designated agent.

2.2. License fees.

2.2.1. The fee for issuance of initial biennial license certificate is seventy-five dollars (\$75).

2.2.2. The fee for biennial license renewal is sixty-five dollars (\$65).

2.2.3. The fee for a social work permit is thirty dollars (\$30.00).

2.2.4. The fee for a temporary license is seventy-five dollars (\$75).

2.2.5. The fee for a replacement license due to loss or name change request is twenty-five dollars (\$25.00).

2.2.6. The fee for biennial renewal of an emeritus status license is forty dollars (\$40).

2.2.7. The fee for activation of a biennial inactive status license is seventy-five dollars (\$75).

2.2.8. The fee for upgrade to a higher level of license is fifty-five dollars (\$55).

2.3. Examination fees.

2.3.1. The fee for the examination required by the Board is established by and payable to the Association of Social Work Boards (ASWB) or its designee.

2.4 Application fees.

2.4.1. The application fee to become a certified provider of continuing social work education is one hundred dollars (\$100.00).

2.4.2. The application fee to become an individually approved provider of continuing social work education is thirty dollars (\$30.00) for each program application.

2.4.3. The fee to specially monitor the continuing education records and activities of an individually approved provider for the purpose of quality assurance is twenty-five dollars (\$25.00) for one event in each biennial and fifty dollars (\$50) for more than one event in each biennial.

2.5. Fees for certified providers of continuing education.

2.5.1. The fee to re-certify as a certified provider of continuing education is one hundred dollars (\$100)

(a). A certified provider who does not pay the fee to re-certify within thirty (30) days of notice from the Board of certified provider status expiration shall forfeit all rights and privileges as a certified provider of continuing education as defined by the Board.

(b). A certified provider who does not complete a recording form provided by the board for the purpose of determining eligibility for re-certification as a certified provider of continuing education shall not be re-certified, regardless of fee payment status, until a satisfactory determination of eligibility to re-certify has been made by the Board or its designee.

2.5.2. The fee to specially monitor the continuing education records and activities of a certified provider for the purpose of quality assurance is twenty-five dollars (\$25.00) for one event in each biennial and fifty dollars (\$50) for more than one event in each biennial.

2.6. Other fees.

2.6.1. The fee for complying with a request for public information, such as for print or electronic information or data relating to the Board, its members, services, or licensed social workers is calculated based upon the actual cost of materials, employee time, and procedures required to comply with the request.

(a). No fees shall be applied for compliance with initial requests for routine information regarding license application, continuation or renewal processes, or for the Board's annual report.

(b). Requests for additional or bulk quantities may require payment of a fee.