

**WEST VIRGINIA  
SECRETARY OF STATE  
JOE MANCHIN, III  
ADMINISTRATIVE LAW DIVISION**

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2003 JUN 23 A 10:17

OFFICE WEST VIRGINIA  
SECRETARY OF STATE

Form #6

**NOTICE OF FINAL FILING AND ADOPTION OF A LEGISLATIVE RULE AUTHORIZED  
BY THE WEST VIRGINIA LEGISLATURE**

AGENCY Secretary of State NUMBER: 153

AMENDMENT TO AN EXISTING RULE: YES  NO

IF YES, SERIES NUMBER OF RULE BEING AMENDED: \_\_\_\_\_

TITLE OF RULE BEING AMENDED: \_\_\_\_\_

IF NO, SERIES NUMBER OF RULE BEING PROPOSED: 33

TITLE OF RULE BEING PROPOSED: Registry for Notification of a State of Emergency

THE ABOVE RULE HAS BEEN AUTHORIZED BY THE WEST VIRGINIA LEGISLATURE.

AUTHORIZATION IS CITED IN (house or senate bill number) SB 2014

SECTION §64-9-16, PASSED ON June 13, 2003

THIS RULE IS FILED WITH THE SECRETARY OF STATE. THIS RULE BECOMES EFFECTIVE ON THE  
FOLLOWING DATE: June <sup>23</sup> 2003



Authorized Signature

By: Khab. K.  
Administrative Assistant

**TITLE 153  
LEGISLATIVE RULE  
SECRETARY OF STATE**

**SERIES 33  
REGISTRY FOR NOTIFICATION OF A STATE OF EMERGENCY**

**§153-33-1. General.**

1.1. Scope. -- This rule establishes a system to notify persons of state of emergencies and natural disasters.

1.2. Authority. -- W. Va. Code §46A-6J-4.

1.3. Filing Date. -- June 23, 2003.

1.4. Effective Date. -- June 23, 2003.

**§153-33-2. Applying to be Notified of State Declared Emergencies and Natural Disasters.**

2.1. The applicant shall complete the Application for Notification of State of Emergency. On the application the applicant shall:

2.1.1. List the preferred counties for notification;

2.1.2. Check if notification of the entire state is required; and

2.1.3. Check which form of notification is desired:

2.1.3.1. U. S. mail;

2.1.3.2. Fax; or

2.1.3.3. Email.

2.2. The applicant shall submit the application with a check payable to the West Virginia Secretary of State, Administrative Law Division, Building 1, Suite 157-K, 1900 Kanawha Boulevard, East, Charleston, West Virginia 25305-0770.

**§153-33-3. Fees.**

3.1. The applicant shall pay a one-time registration fee of twenty-five dollars (\$25.00).

3.2. The applicant shall pay a charge of five dollars (\$5.00) to change contact information.

**§153-33-4. Notification to Registrants.**

4.1. Within three (3) working days after the Governor of West Virginia has issued the Proclamation declaring a state of emergency, the Secretary of State shall notify each registrant requesting notification for the county or counties named in the Proclamation.

4.2. The Secretary of State shall mail or fax a photocopy of the Proclamation as issued by the Governor of West Virginia, if this is the preferred method requested by the registrant.

4.3. The Secretary of State shall email in Adobe Acrobat (.pdf) format a copy of the Proclamation as issued by the Governor of West Virginia, if this is the preferred method requested by the registrant.

**§153-33-5. Withdrawing From Notification.**

To withdraw from the notification program, the registrant shall submit a letter to the Secretary of State requesting his or her name and information be removed from the notification list.