



**EXECUTIVE SUMMARY**  
**WEST VIRGINIA BOARD OF EDUCATION**

**POLICY NUMBER AND TITLE:** Policy \_\_\_\_\_  
West Virginia Secondary School Activities Commission  
Proposed Changes in Rules and Regulations

**PUBLIC COMMENT PERIOD ENDS:** June 3, 2002    **ADOPTED:** \_\_\_\_\_

**BACKGROUND**

The majority of public and most private schools in West Virginia belong to the West Virginia Secondary School Activities Commission. Each year, the principals of member schools submit revisions to the rules and regulations. The submitted proposals are presented and voted upon at the annual Board of Control meeting. Any approved changes are then submitted to the West Virginia State Board of Education for its review and approval.

**PURPOSE**

These amendments are brought forth to keep the West Virginia Secondary School Activities Commission current and updated on changes, trends and issues in the band and athletic programs.

These proposals were distributed for public comment in May and June. The West Virginia Secondary School Activities Commission will present to the Board the comments received for its review at the June meeting.

The West Virginia Secondary School Activities Commission staff, Constitution and Bylaws Committee, and Board of Control respectfully request that the proposed rule changes to the West Virginia Secondary School Activities Commission Rules and Regulations Handbook be approved.

**CONTENT**

Thirty-seven proposals are being submitted to the State Board by the West Virginia Secondary School Activities Commission. Each rule change is presented with the whole rule being included. This will help the State Board members understand the significance of the rule change.

The following is a brief summary of the effect of each proposal:

1. Changes the number of administrative districts from five to eight. (Vote: Yes-86 No-0)
2. Changes procedure for determining administrative district boundaries from Board of Appeals to Board of Control approval. (Vote: Yes-87 No-0)
3. Clarifies number of terms an alternate Board of Appeals member may serve. (Vote: Yes-84 No-0)
4. Changes the title of Board of Appeals to Board of Directors to be consistent with National Federation state associations. (Vote: Yes-88 No-0)
5. Changes the title of Executive Secretary to Executive Director to be consistent with National Federation state associations. (Vote: Yes-88 No-0)
6. Specifies reasonable courses for termination of the Executive Director contract. (Vote: Yes-92 No-0)

7. Specifies that the Executive Director will evaluate staff and make recommendations for employment. (Vote: Yes-91 No-0)
8. Permits an exception to WVSSAC Rules 127-2-4.2 and 127-2-4.3 to allow students at the junior high and middle school level who exceed the age limit to participate at the high school level. (Vote: Yes-74 No-16)
9. Permits sixth grade students in K-6 elementary feeder schools to participate on the middle school/junior high team. (Vote: Yes-69 No-15)
10. Prohibits a student from participating in more than four seasons in any one sport in grades 9-12. (Vote: Yes-90 No-0)
11. Defines courses allowed to fulfill the rule requiring two subjects. (Vote: Yes-87 No-0)
12. Changes the Scholarship Rule to allow two full credit subjects from any area of the curriculum rather than requiring English, Language Arts, Social Studies, Mathematics, and Science. (Vote: Yes-83 No-4)
13. Eliminates the requirement for nine months of residence for a bona fide change of residency. (Vote: Yes-88 No-1)
14. Defines eligibility for students whose parents are divorced or legally separated. (Vote: Yes-89 No-0)
15. Establishes eligibility if student changes residence after establishing initial residency. (Vote: Yes-86 No-0)
16. Allows coaches and athletic directors to receive lifetime WVSSAC Courtesy and Identification Card prior to retirement. (Vote: Yes-89 No-0)
17. Permits school organized out-of-season practice and related activities during Weeks 50, 51, and 52 of the National Federation Standardized Calendar. (Vote: Yes-50 No-34)
18. Allows coaches or principal designees to attend summer camp during Weeks 50, 51, and 52 of the National Federation Standardized Calendar. (Vote: Yes-43 No-31)
19. Establishes consequences if an athlete or team leaves the playing area in protest prior to the end of a contest. (Vote: Yes-87 No-0)
20. Recommends use of contest contracts between officials and schools. (Vote: Yes-84 No-4)
21. Changes classification enrollment figures from 10-11-12 to 9-10-11. (Vote: Yes-76 No-8)
22. Changes classification from two years to four years unless a 20% change in enrollment occurs. (Vote: Yes-70 No-15)
23. Requires a three class tournament structure in all sports. (Vote: Yes-80 No-2)
24. Eliminates the stipulation that member schools may only play other member schools. (Vote: Yes-75 No-6)
25. Eliminates contests or practices which involve alumni participants. (Vote: Yes-75 No-6)
26. Prohibits protests of a contest or ejection. (Vote: Yes-77 No-6)
27. Eliminates protest rules because they are already in a preceding rule. (Vote: Yes-88 No-0)
28. Establishes a comment procedure for member schools for tournament alignment. (Vote: Yes-84 No-4)
29. Increases the length of the cross country season by an earlier start date. (Vote: Yes-78 No-3)
30. Establishes 16 meets as the maximum team contests for cross country. (Vote: Yes-85 No-2)
31. Provides an overtime procedure for junior high/middle school football. (Vote: Yes-78 No-11)
32. Establishes a two week earlier start for the golf season. (Vote: Yes-79 No-8)
33. Changes the maximum team contests for soccer from 19 to 20. (Vote: Yes-72 No-10)

34. Allows softball teams to play 31 games if participating in a conference tournament or a tournament with four teams. (Vote: Yes-79 No-0)
35. Increases the maximum team contests for volleyball to 23 if participating in a tournament. (Vote: Yes-78 No-0)
36. Increases the maximum team contests allowed in wrestling from 16 to 18 matches. (Vote: Yes-85 No-0)
37. Establishes consequences for individuals found guilty of assault or battery of an official, administrator, coach or player. (Vote: Yes-90 No-0)

## IMPACT

### Instruction

None

### Leadership

Proposal 2 would change authority to determine administrative districts from the Board of Appeals to the Board of Control.

Proposal 3 establishes the allowed number of terms for an appointed Board of Appeals member.

Proposal 7 would require the Board of Appeals to follow contract termination similar to county boards of education.

### Financial

Proposal 1 would result in an increased expense of \$20,520.00.

Proposal 16 Gate receipts at regional basketball, football playoff games, and state tournaments would decrease by approximately \$2,000.

Proposal 23 would result in an increase expense in the sports of cross country, swimming, and tennis. Increased revenue could be received in the sports of wrestling and soccer.

**SPECIFIC AMOUNT OF INCREASE FOR ALL PROPOSALS ARE EXPLAINED ON THE FISCAL NOTE WORKSHEET.**

### Administrative

Proposal 17 would require administrative decisions on scheduling activities and administrative supervision during the last three weeks of June. However, it would allow qualified coaches to have additional time to develop students' skills.

Proposal 28 would provide more involvement by principals.

**ATHLETIC ADMINISTRATORS, PRINCIPALS, AND COUNTY SUPERINTENDENTS WILL NEED TO BE AWARE OF THE CHANGES IN ORDER TO ADMINISTER THEIR SCHOOL PROGRAMS IN ACCORDANCE WITH THE CURRENT RULES. THERE IS NO MAJOR CHANGE THAT WOULD IMPACT ADMINISTRATION NEGATIVELY.**

**\*10 TITLE 127  
LEGISLATIVE RULES  
WEST VIRGINIA SECONDARY SCHOOL ACTIVITIES COMMISSION  
SERIES 7  
OFFICIALS' HANDBOOK**

**FILED**

2002 MAY -3 P 2:51

OFFICE WEST VIRGINIA  
SECRETARY OF STATE

**§127-7-1 General.**

**1.1 Scope -** These rules establish the general requirements, reports to be filed, code of ethics, officiating fees, game contracts and classification of officials at athletic events.

**1.2 Authority -** WV Code §18-2-25

**1.3 Filing Date -**

**1.4 Effective Date -** July 1, 1987

**ED. NOTE:**

As permitted by West Virginia code subsection (g), section seven, article two, chapter twenty-nine A, this rule is omitted from publication. It is available from the Secretary of State's office. A copy of the Handbook has been provided to all member schools and officials (~~2000-2004~~2002-2003). This handbook relates to West Virginia code section twenty-five, article two, chapter eighteen and is the issue dated ~~2000-2004~~2002-2003.

## GLOSSARY OF TERMS

**ALL-STAR GAME** - a contest where all contestants on each team are students selected from four or more school teams. No more than three students from any one school may participate on the same team.

**COACH** - county board/governing body contracted or approved facilitator of any secondary school athletic team.

**COMMISSION** - The West Virginia Secondary School Activities Commission.

**CONTEST or GAME** - one or more of the following conditions are present: previous agreement, advertisement, score and/or time kept, spectators present, regulation or modified rules used, coverage appearing in local media, sufficient number of students to form teams, admission charged, and/or contest officiated by registered officials.

**EXTRACURRICULAR ACTIVITIES** - nonacademic activities such as interscholastic athletics, student government, class officers, marching band that is not a part of the curricular band, and clubs which are not closely related to identifiable programs/areas of study.

**FACULTY MEMBER** - one who has a full-time teacher permit as defined by the West Virginia Department of Education. (Policy 5202)

**FEEDER SCHOOL** - the middle or junior high school designated by the county board of education/governing body as the school of attendance prior to entrance into the high school.

**FULL CREDIT COURSE** - one-half credit for a semester or 4050 minutes as taken from the West Virginia Department of Education, "Graduation Requirements for West Virginia Public Schools: Adolescent Education (Grades 9-12) (Policy 2510-2002)".

**FULL TIME STUDENT** - a student doing passing work in the equivalent of at least 20 periods per week. (Traditional Schedule - four subjects will full credit toward graduation; Block Schedule - two subjects with full credit toward graduation).

**GRID-O-RAMA** - See Preview and Scrimmage definitions.

**MEMBER SCHOOL** - a school that is a member of the WVSSAC.

**PREVIEW** - must be 3 or more teams; teams are only allowed to play the equivalent of one contest; all conditions of a scrimmage.

**PRINCIPAL** - the individual charged with supervision, management, and control of a secondary school.

**SCRIMMAGE** - after 7 days of practice; prior to the first contest; without keeping score in a book or on a score board; not under game conditions (examples include basketball and soccer - quarters; 3 outs-baseball and softball); admission may be charged; free substitution; time-outs permitted; if officials are used, they must be WV registered officials.

**SEMESTER** - a block of instructional time that is equivalent to at least one-half of the school year. (Policy 2510)

**SECONDARY SCHOOL** - a high school, junior high school or middle school as registered with the West Virginia Department of Education.

**SOCCER-O-RAMA** - See Preview and Scrimmage definitions.

**STUDENT** - a male or female participant in interscholastic athletics or band activities.

**SUBSTITUTE TEACHER** - a person who has met the licensure requirements as specified by the West Virginia State Board of Education and has been approved as a substitute teacher of that county board of education, private, or parochial school.

**VARSITY** - primary representative team of a high school.

# FISCAL NOTE WORKSHEET

(submit 4 copies)

HD NO. \_\_\_\_\_ DRAFT NO. \_\_\_\_\_ BILL NO. \_\_\_\_\_ RESOLUTION NO. \_\_\_\_\_

SUBJECT **WV Secondary School Activities Commission** FUND \_\_\_\_\_

SOURCE OF REVENUE:  GENERAL FUND  SPECIAL  OTHER (SPECIFY) \_\_\_\_\_

COST ESTIMATE BASED ON:  AN ORIGINAL ESTIMATE  BUDGET BILL  OTHER (SPECIFY) \_\_\_\_\_

INCOME ESTIMATE BASED ON:  AN ORIGINAL ESTIMATE  BUDGET BILL  OTHER (SPECIFY) \_\_\_\_\_

SHOW OVER-ALL EFFECT IN ITEMS 1 AND 2, AND GIVE EXPLANATION OF BREAKDOWN BY FISCAL YEAR INCLUDING LONG RANGE EFFECT IN ITEM 3.					
EFFECT OF PROPOSAL	ANNUAL		FISCAL YEAR		
	INCREASE	DECREASE	CURRENT	NEXT	THEREAFTER
1. ESTIMATED TOTAL COST	\$ 32,679	\$	\$ 59,847	\$ 92,526	\$
PERSONAL SERVICES	\$ (1a) 6,000	\$	\$ (1a) 10,000	\$ (1a) 16,000	\$
CURRENT EXPENSES	(1b) 2,520		(1b) 7,560	(1b) 10,080	
REPAIRS/ALTERATIONS	(1c) 1,500		(1c) 2,500	(1c) 4,000	
EQUIPMENT	(1d) 19,500		(1d) 32,500	(1d) 52,000	
OTHER	(23) \$147 Cross Country		(23) (447)	(594)	
	1480 Swim		(2,246)	(3,726)	
	1532 Tennis		(4,594)	(6,126)	
2. ESTIMATED TOTAL REVENUES	\$ (23) \$1,586.00	\$ (16) 2,000.00	\$ (16) 2,000.00	\$ (16) (-2000.00)	\$ (23) 1,586.00 \$ 0

3. EXPLANATION OF ABOVE ESTIMATES (INCLUDING LONG-RANGE EFFECT):

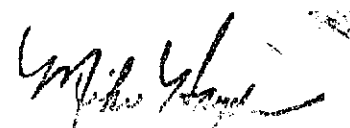
Continued on Attached Page

4/22/02

DATE

WV Secondary School Activities Commission

AGENCY



AUTHORIZED REPRESENTATIVE

## FISCAL NOTE WORKSHEET - CONTINUED

### Proposal 1

- a. If the number of administrative districts is raised from five to eight, the amount of annual student scholarships of \$1,000 each would increase from \$10,000 to \$16,000.
- b. If the number of administrative districts is raised from five to eight, three additional representatives would need to be added to each of the fourteen Sport Coaches' Committees. Currently, each representative's expenses are approximately \$60.00 annually. The increase of 42 more representatives would be an additional expense of \$2,520.00.
- c. If the number of administrative districts is increased, the number of Board of Appeals members would increase from five to eight. There would be an increase of \$1500 in personal services due to a \$500 honorarium received by each member.
- d. The current expense for each Board member is \$6,500 annually. The additional three members would result in an increase expense of \$19,500.

### Proposal 23

Additional classes would require more days of tournament play which would increase expenses and possibly decrease instructional time. Possible increased revenue could result in wrestling (\$936) and soccer (\$650). However, the sports which have shown losses may have increased losses due to additional days of tournament play (cross country - \$147; swim - \$1480; tennis - \$1582).

**SPECIFIC AMOUNTS OF INCREASE OR DECREASE FOR ALL PROPOSALS ARE EXPLAINED ON THE FISCAL NOTE WORKSHEET.**

**TITLE 127  
WEST VIRGINIA SECONDARY SCHOOL ACTIVITIES COMMISSION  
Officials' Handbook  
Comment Response Form**

Please use this form when commenting. You may attach additional sheets if necessary.

Individual/Organization: \_\_\_\_\_

Title: \_\_\_\_\_

Street Address: \_\_\_\_\_ City/State/Zip \_\_\_\_\_

**Comments/Suggestions**

§127-7. ED. NOTE.

Glossary of Terms.

**Return comments by June 3, 2002 to:  
G. A. McClung  
Assistant Superintendent  
West Virginia Department of Education  
Building 6, Room 318 State Capitol Complex  
1900 Kanawha Boulevard, East  
Charleston, WV 25305-9969  
e-mail: gmclung@access.k12.wv.us  
FAX: 304-558-8867**