

STATE OF WEST VIRGINIA

BOARD OF EXAMINERS FOR REGISTERED PROFESSIONAL NURSES

SUITE 309, EMBLETON BUILDING

922 QUARRIER STREET



Garnette Thorne, B.S.N., M.S., R.N.
Executive Secretary

CHARLESTON, WEST VIRGINIA 25301

TELEPHONE
(304) 348-3596

CERTIFICATION

I hereby certify that the attached is a true, accurate, and complete copy of the Rules and Regulations duly promulgated, enacted, approved and adopted by the West Virginia Board of Examiners for Registered Professional Nurses.

Dated this sixteenth (16th) day of December, 1982.

BY: Garnette Thorne R.N.
Miss Garnette Thorne, R.N., M.S.
Executive Director
West Virginia Board of Examiners
for Registered Professional Nurses

SUBSCRIBED AND SWORN TO BEFORE ME

Date: December 16, 1982

Pauline Eads

Notary Public
My Commission expires:

January 15, 1985

FILED IN THE OFFICE OF
A. JAMES MANCHIN
SECRETARY OF STATE
THIS DATE 12-17-82
Administrative Law Division

Title 19
Legislative Rules

West Virginia Board of Examiners for Registered
Professional Nurses

Series 1

~~Articles~~ Accreditation of Schools

Section 1 General

1.1 Scope - These rules establish accreditation requirements for colleges, departments and schools of ~~prof~~ professional Nursing.

1.2 Authority - WV Code 30-7, 30-15 & 30-24

1.3 Filing Date - Dec 17, 1982

1.4 Effective Date - Dec 17, 1982

Series
SECTION 1

POLICIES, REQUIREMENTS AND RECOMMENDATIONS FOR ACCREDITED COLLEGES,
DEPARTMENTS, AND SCHOOLS OF PROFESSIONAL NURSING IN WEST VIRGINIA

~~PART 1 e~~

Section 2 Definitions ~~PROCEDURE FOR ACCREDITATION e~~

- X. Definition of terms: For the purpose of this manual the following definitions are accepted.
- 2.1 ~~2.1~~ *1.1* The term "Board" means the West Virginia Board of Examiners for Registered Professional Nurses.
- 2.2 *1.2* The terms "College", "Department" or "School" means an educational unit charged with responsibility to prepare its graduates for practice as professional nurses, qualified to meet licensing requirements in West Virginia. This unit may be structured in a university, college or hospital.
- 2.3 *1.3* An "accredited college, department, or school of nursing" is one which has met the requirements of the law and of the Board, as outlined in this MANUAL, and is currently accredited by the Board.
- etc.* 1.4 A "previsionally accredited college, department, or school, of nursing" is one which either has been temporarily approved but has not been in operation long enough to qualify for full accreditation, or one which fails to meet the requirements of the law and of the Board, and has received notification of its deficiencies.
- 1.5 A "diploma program" is one which is usually, but not necessarily, conducted by a hospital and leads to a diploma in nursing.
- 1.6 A "collegiate program in nursing" is one conducted by a college or university, and which leads to the baccalaureate or the associate degree.
- 1.7 "Requirements" are mandatory conditions which a college, department, or school of nursing must meet in order to be accredited.
- 1.8 "Recommendations" are suggestions for the guidance of colleges, departments, or schools of nursing in the development of their programs.
- 1.9 A "credit hour" is that credit assigned for one hour of lecture per week, or two to four hours of lab per week, per semester.
- 1.010 Professional registered nursing.
Article 7, Chapter 30, Section 1, Code of West Virginia, states: "...(b) The practice of "registered professional nursing" shall mean the performance for compensation of any service requiring substantial specialized judgment and skill based on knowledge and application of principles of nursing derived from the biological, physical and social sciences, such as responsible supervision of a patient requiring skill in observation of symptoms and reactions and the accurate recording of the facts, or the supervision and teaching of other persons with respect to such principles of nursing, or in the administration of medications and treatments as prescribed by a licensed physician or a licensed dentist, or the application of such nursing

procedures as involve understanding of cause and effect in order to safeguard life and health of a patient and others." ~~(Effective 1-10-77)~~

Section 3
2R

PURPOSES OF THE LAW. WHO MAY PRACTICE

Article 7, Chapter 30, Section 2, Code of West Virginia states: "...in order to safeguard life and health, any person practicing or offering to practice registered professional nursing in this state for compensation shall hereafter be required to submit evidence that he or she is qualified so to practice, and shall be licensed as hereinafter provided. After the thirtieth day of June, one thousand nine hundred sixty-five, it shall be unlawful for any person not licensed under the provisions of this article to practice or to offer to practice registered professional nursing in this state, or to use any title, sign, card or device to indicate that such person is a registered professional nurse." ONLY PERSONS HOLDING A CURRENT WEST VIRGINIA LICENSE MAY PRACTICE REGISTERED PROFESSIONAL NURSING IN WEST VIRGINIA. ~~(Effective 1-10-77)~~

POWERS OF THE BOARD

Article 7, Chapter 30, Section 4, Code of West Virginia, states: "...The board is hereby authorized and empowered to:

- (a) Adopt and, from time to time, amend such rules and regulations, not inconsistent with this article as may be necessary to enable it to carry into effect the provisions of this article;
- (b) Prescribe standards for educational programs preparing persons for licensure to practice registered professional nursing under this article;
- (c) Provide for surveys of such educational programs at such times as it may deem necessary;
- (d) Accredite such educational programs for the preparations of practitioners of registered professional nursing as shall meet the requirements of this article and of the board;
- (e) Deny or withdraw accreditation of educational programs for failure to meet or maintain prescribed standards required by this article and by the board
- (f) Examine, license and renew the license of duly qualified applicants;
- (g) Conduct hearings upon charges calling for discipline of a licensee or revocation or suspension of a license.."

~~(Effective 1-10-77)~~

PURPOSES OF ACCREDITATION.

- 5 A.1 Protection of the public through evaluation of preservice professional nursing programs in terms of the criteria hereinafter set forth.
- 5 A.2 Improvement in the quality of nursing service through the improvement of nursing education.
- 5 A.3 Guidance of prospective students in the selection of approved nursing programs.
- 5 A.4 Assurance of eligibility for state licensure to graduates of state accredited nursing programs. ~~(Effective 1-10-77)~~

Section 3.

Section 5
4R

Section 6
52

POLICIES FOR ACCREDITATION OF COLLEGES, DEPARTMENTS, OR SCHOOLS OF NURSING.

- 6 8.1 Requirements for accreditation.
There will be no standardization. Each education unit will be expected to have a clearly stated educational philosophy, and purposes which are realistic, educationally and socially acceptable, and which meet public expectation.
(Effective 1-10-77)
- 5.2 Evaluation of curriculum.
A nursing program will be judged by the total curriculum offered. Superiority or excellence in some features of the program may compensate to some extent for lack in others.
(Effective 1-10-77)
- 5.3 Purposes of program.
An education unit will be expected to show that its program is designed to achieve the purposes stated, and that the faculty is competent to carry out the program.
(Effective 1-10-77)
- 5.4 Competency of faculty.
Faculty competency will be evaluated in terms of the individual's general and professional education and experience, and also in terms of the ability and adequacy of the group. Instructors should be prepared in their chosen fields, and well grounded in teaching techniques and functions. Such factors as intellectual alertness, professional, social and civic interests and activities, contributions to nursing literature and professional growth will be given consideration.
(Effective 1-10-77)
- 5.5 Facilities of the library.
The facilities of the library will be evaluated on the basis of the number and variety of authoritative up-to-date general and special reference and other books, journals and periodicals. Evidence of their use will be considered.
(Effective 1-10-77)
- 5.6 Guidance practices in the education unit.
Guidance practices will be evaluated by consideration of the criteria and techniques of selection, provisions for orienting and counseling students, extra-professional activities, disciplinary procedures and financial assistance.
(Effective 1-10-77)
- 5.7 Adequacy of instruction.
The adequacy of instruction will be evaluated on the basis of the methods used, the grading system, the performance of students on standardized tests and the state licensing examinations.
(Effective 1-10-77)
- 5.8 Administration of the education unit.
The administration of the education unit will be evaluated in terms of the general system of administrative control, administration of the curriculum, and business administration, including financial accounting, projected expenditures, supervision of finances of student activities, and the system of records and reports.
(Effective 1-10-77)
- 5.9 Physical facilities of the education unit.
The physical facilities will be evaluated in terms of the adequacy and maintenance of offices, classrooms, laboratories, library, auditorium, housing and recreational facilities and resources. Adequate physical facilities

in the hospital and other agencies are essential for good nursing. ~~(Effective 1-10-77)~~

- 5.010 Clinical facilities of the education unit. Clinical facilities will be evaluated (1) in terms of their potential for implementation of the curriculum, (2) the ratio of patients to students, and (3) standards of nursing service. ~~(Effective 1-10-77)~~
- 5.011 Provision for self-evaluation. Evaluation of an education unit for accreditation will include attention to the policies adopted by the faculty for self-study and improvement. ~~(Effective 1-10-77)~~
- 5.012 Ethical Standards. The faculty shall endorse and teach ethical practices which are in keeping with the American Nurses' Association Code of Nurses, the philosophy and purposes of the school, and the expectations of students and the public. ~~(Effective 1-10-77)~~

Section 7
e.

ESTABLISHMENT OF A NEW PROGRAM OF PROFESSIONAL NURSING.

- 6.1 Application for legal accreditation. Article 7, Chapter 30, Section 5, Code of West Virginia, states: "An institution desiring to be accredited by the board for the preparation of practitioners of registered professional nursing shall file an application therefor with the board, together with the information required and a fee of fifty dollars. It shall submit written evidence that: (a) It is prepared to give a program of nursing education which meets the standards prescribed by the Board; and (b) it is prepared to meet all other standards prescribed in this article and by the board..." ~~(Effective 1-10-77)~~
- 6.2 Instruction and practice in the education unit. Article 7, Chapter 30, Section 5, Code of West Virginia, states: "...Instruction and practice may be secured in one or more institutions approved by the board. Such institution or institutions with which the school is to be affiliated shall be surveyed by the executive secretary of the board. If, in the opinion of the board, the requirements for an accredited school to prepare practitioners of registered professional nursing are met, it shall approve the school as an accredited school..." ~~(Effective 1-10-77)~~

Section 8
7.

ACCREDITATION OF EDUCATION UNIT.

- 7.1 Visits and surveys. Article 7, Chapter 30, Section 5, Code of West Virginia, states: "...From time to time as deemed necessary by the board, it shall be the duty of the board, through its executive secretary, to survey all schools. Written reports of such surveys shall be submitted to the board..." ~~(Effective 1-10-77)~~
- 7.2 Maintenance of accreditation standards: Article 7, Chapter 30, Section 5, Code of West Virginia, states: "...if the board determines that any such accredited school is not maintaining the standards required by this article and by the board, notice thereof in writing specifying the defect or defects shall be immediately given to the school..." ~~(Effective 1-10-77)~~

- 7.3 Accreditation of an existing program when ownership and control are changed.
When a change of ownership and control of a program is contemplated, a ninety day notice of such intended change shall be sent to the Board. The controlling body expecting to assume responsibility for the program shall immediately make application for accreditation according to the procedure outlined in the law. If the information submitted is satisfactory to the Board and if the owner or controlling body which will be responsible for the new program desires to comply with the recommendations of the Board, it may be provisionally accredited.
(Effective ~~1-10-77~~) e
- 7.4 Loss of accreditation.
- 7.41 Loss of accreditation through failure to meet standards. Article 7, Chapter 30, Section 5, Code of West Virginia, states: "...A school which fails to correct these conditions to the satisfaction of the board within a reasonable time shall be removed from the list of accredited schools."
(Effective ~~1-10-77~~) e
- 7.42 Loss of accreditation through change or organization. When a program changes ownership or control, accreditation will be automatically withdrawn. (For procedure whereby program may be continued see 7.3).
(Effective ~~1-10-77~~) e
- 7.43 Loss of accreditation when last student graduates. The accreditation of a program will be automatically withdrawn on the day the last student completes curriculum requirements of the program that is closing.
(Effective ~~1-10-77~~) e
- 7.5 Closing of a program.
The Board shall be advised in writing of the intent to close the program by those responsible for it. A plan which will safeguard the quality of instruction and practice during the closing period, and provide for transfer of students and custody of records shall be submitted for consideration and approval.
(Effective ~~1-10-77~~) e
- Section 4
8.* ANNUAL REPORT OF PROGRAM.
An annual report is required from each program on forms furnished by the Board. Included in the report are current data on:
- 8.1 Progress toward achievement of plans and objectives of the program as stated in previous annual report.
- 8.2 Description of the preparation and qualifications of faculty members added to the staff and continued professional development and other accomplishments of the faculty.
- 8.3 Policies used for selection, promotion, and graduation of students.
- 8.4 Policies followed in safeguarding the health and well being of students.
- 8.5 Data on current student enrollment (including admissions, graduations, and attrition); and service load of faculty.
- 8.6 Development, evaluations, and changes in the school curriculum plan.
- 8.7 An audited, annual fiscal report. (Effective ~~1-10-77~~) e