

WEST VIRGINIA BOARD OF REGENTS

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*Title 128
Legis. Code Rule*

~~POLICY BULLETIN NO.~~

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POLICY REGARDING FULL-TIME EMPLOYEE DEFINITION

Section 2 Definitions

2.1 To be classified as a full-time employee of the West Virginia Board of Regents, an individual must meet as a minimum the following conditions of employment as determined by the institutional president or head of other administrative unit directly under the Board:

1. Employment is in a specific position as delineated on a current and approved (by the Board of Regents' Central Office) Staff Expenditure schedule(s) as contrasted to casual or part-time help.
2. Except for faculty, employment is for some specific number of hours on a regularized basis over at least nine months of the twelve-month fiscal year.
3. Except for faculty, employment must be for a minimum total of 1,040 hours during the course of a fiscal year.
4. Employment for faculty is on a full academic year (at least a nine-month) contract basis for at least six semester credit hours teaching per semester or the equivalent in teaching, research, public service and/or administrative responsibilities.

Adopted: West Virginia Board of Regents
September 12, 1978