

WEST VIRGINIA BOARD OF REGENTS

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Title 128

~~WEST VIRGINIA~~ PROCEDURAL RULES
WEST VIRGINIA BOARD OF REGENTS
~~CHAPTER 18-24~~
SERIES ~~#49~~

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FILED
SECRETARY OF STATE

~~SUBJECT: POLICY BULLETIN NO. 49~~

Fee Waivers

Section ~~1~~ ¹ General

0.01 Scope - Policy regarding the awarding of undergraduate and graduate fee waivers.

0.02 Authority - West Virginia Code 18-24-2

0.03 Filing Date - October ⁹ 28, 1985

0.04 Effective Date - ^{Dec 4} ~~September 10~~, 1985

0.05 Repeal of Former Rule - Revises and Replaces Policy Bulletin No. 49 dated June 7, 1983.

Section ~~1~~ ² Undergraduate Fee Waivers

1.01 The term "undergraduate fee waiver" refers to all tuition and fee waivers authorized by Chapter 18, Article 24, Section 2 of the West Virginia Code. These awards shall be identified by using the name of the institution offering the award (for example, _____ College Undergraduate Scholarship or _____ College Undergraduate Fee Waiver).

1.02 The maximum number of authorized undergraduate fee waivers at the institution shall be equal to five percent of the full-time equivalent undergraduate enrollment of the institution for the fall term of the immediately preceding academic year.

1.03 Pursuant to the statute, no student may hold an undergraduate fee waiver for more than eight semesters. Twelve or more semester hours attempted during a regular semester or a summer term shall be considered as one semester for scholarship purposes.

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1.04 Awards made under this program shall provide only for the waiver of tuition, registration fee, Higher Education Resource Fee, and the Faculty Improvement Fee.

1.05 Waiver recommendations shall be submitted by each public college and university in accordance with the following general provisions. The Chancellor's Office shall distribute appropriate instructions concerning the details of these reports.

~~1.05a~~ A All institutions will submit reports to the Board on November 15, March 15, and June 15 of each year. While the November 15 report will list waiver recommendations for the year, March and June reports must deal only with revisions to the initial report.

~~1.05b~~ B Each award recipient should be listed and a permanent hometown address provided. Both new and renewal recipients must be included.

~~1.05c~~ C Each waiver recipient should be listed within the single category which reflects the primary reason a fee waiver was awarded.

1.06 Each institution shall give priority consideration in the awarding of undergraduate fee waivers to students who are West Virginia residents. Institutions should also provide a reasonable opportunity for their employees to utilize these awards.

1.07 In view of the substantial alternative student aid resources available for students with demonstrated financial need and the shortage of merit scholarships available at the public institutions, it is recognized that colleges and universities may choose to award a substantial portion of their tuition and fee waivers to students who possess various kinds of special abilities and aptitudes. However, in instances where there are more financially needy applicants than can be assisted through the available need-based student aid programs, the institution shall give priority consideration in the awarding of scholarships to students with demonstrated financial need.

Section ~~2~~³ Graduate and Professional Fee Waivers

2.01 The term "graduate and professional fee waiver" refers to all tuition and fee waivers authorized by Chapter 18, Article 24, Section 3 of the West Virginia Code. These awards shall be designated at the institutional level with the name of the institution offering the award (for example, University Graduate Scholarship or University Graduate Fee Waiver).

2.02 The maximum number of fee waivers shall be determined in the following manner:

~~2.02a~~^A The maximum number of authorized graduate and professional fee waivers at institutions other than West Virginia University shall be equal to five percent of the number of full-time equivalent graduate and professional students registered during the corresponding fall semester, spring semester, and summer term of the immediately preceding academic year.

~~2.02b~~^B The maximum number of authorized graduate and professional fee waivers at West Virginia University shall be equal to ten percent of the full-time equivalent graduate and professional students registered during the corresponding fall semester, spring semester, and summer term of the immediately preceding academic year.

~~2.02c~~^C All graduate assistants employed by West Virginia public colleges and universities shall be granted fee waivers. This is in addition to the above-referenced ten percent at West Virginia University and five percent at other institutions.

2.03 Pursuant to the statute, no student may hold a graduate or professional fee waiver for a period of time that exceeds the number of semesters normally required in the recipient's academic discipline.

2.04 Awards made under the graduate and professional fee waiver program shall provide only for the waiver of tuition, registration fee, Higher Education Resource Fee, Faculty Improvement Fee and, where applicable, the Medical Education Fee.

WV Board of Regents
Procedural Rule, 18-24
Series I, Sec. 2

2.05 Waiver recommendations shall be submitted by each public college and university in accordance with the following general provisions. The Chancellor's Office shall distribute appropriate instructions concerning the details of these reports.

~~2.05a~~ A Each institution will submit reports to the Board as follows: (1) a report covering first semester awards will be due November 15; (2) a report covering second semester awards will be due March 15; (3) a report covering summer (both sessions) awards will be due August 1.

~~2.05b~~ B Each of these reports will be considered as a separate report, and even though a student may be awarded for all three terms, that student must be listed on all three reports.

~~2.05c~~ C Each award recipient should be listed and a permanent hometown address provided.

2.06 Each institution shall give priority consideration in the awarding of graduate and professional fee waivers to students who are West Virginia residents. Institutions shall also give priority consideration in the awarding of graduate fee waivers to faculty and staff members of West Virginia public and private colleges and universities who make application in accordance with the institution's announced application procedures and deadlines.

Adopted: West Virginia Board of Regents
February 8, 1977

Revised: June 7, 1983

Revised: September 10, 1985

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TO: Dr. Groce, Bd. Reg. A

FROM: RICH O. HARTMAN, DIR. ADMIN. LAW DIV.

DATE: July 29, 1988

THE ATTACHED RULE(S) RECENTLY FILED BY YOUR AGENCY HAVE BEEN ENTERED INTO THE COMPUTER. PLEASE REVIEW AND PROOF AND RETURN WITH ANY CORRECTIONS. IF THERE ARE NO CORRECTIONS PLEASE SIGN THIS MEMO AND RETURN TO THIS OFFICE. YOU WILL BE SENT A FINAL VERSION OF YOUR RULE(S) FOR YOUR RECORDS.

PLEASE RETURN EITHER THE CORRECTED RULE OR THIS FORM WITHIN TEN (10) WORKING DAYS OF THE DATE YOU RECEIVED THIS REQUEST. CALL IF YOU HAVE ANY QUESTIONS.

Series 49

THE ATTACHED RULE(S) HAVE BEEN REVIEWED AND ARE CORRECT.

SIGNED: _____

TITLE OF PERSON SIGNING: _____

DATE: _____

THE ATTACHED RULE(S) HAVE BEEN REVIEWED AND NEEDS CORRECTED. THESE CORRECTIONS HAVE BEEN MARKED.

SIGNED: _____

TITLE OF PERSON SIGNING: _____

DATE: _____

NO response as of Oct 6, 1988