

WEST VIRGINIA BOARD OF REGENTS

950 KANAWHA BOULEVARD, EAST  
CHARLESTON, WEST VIRGINIA 25301

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FILED

1986 MAY 12 AM 8 57

OFFICE OF WEST VIRGINIA  
SECRETARY OF STATE

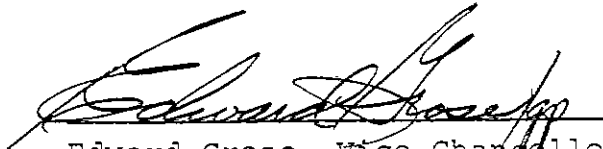
NOTICE OF AGENCY ADOPTION

RULE TITLE: Policy Regarding the College-Level Examination  
Program and the Proficiency Examination Program

RULE TYPE: Procedural

he enclosed rule constitutes the official rule adopted by  
the West Virginia Board of Regents

on: April 8, 1986 and filed with the  
Secretary of State.

  
Edward Grose, Vice Chancellor  
for Administrative Affairs

May 6, 1986  
DATE

WEST VIRGINIA PROCEDURAL RULES  
WEST VIRGINIA BOARD OF REGENTS  
CHAPTER 18-26  
SERIES I - GENERAL

SUBJECT: POLICY BULLETIN NO. 29

TITLE: Policy Regarding the College-Level Examination Program and  
the Proficiency Examination Program

- Section: 0. General
1. Regulations
  2. Subject Examinations
  3. General Examinations
  4. Academic Record
  5. Enrollment
  6. Review

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# WEST VIRGINIA BOARD OF REGENTS

950 Kanawha Boulevard, East / Charleston, West Virginia 25301

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*Series 128*

~~WEST VIRGINIA PROCEDURAL RULES  
WEST VIRGINIA BOARD OF REGENTS  
CHAPTER 18-26  
SERIES 12~~

*Series 29*

*College-Level Exam Program; Proficiency Exam Program*

1986 MAY 12 8 57  
OFFICE OF THE SECRETARY  
SECRETARY

FILED

~~Title: Policy Bulletin No. 29~~

Section *e.*<sup>1</sup> General

0.01 Scope - Policy regarding the College-Level Examination Program and the Proficiency Examination Program.

0.02 Authority - West Virginia Code 18-26

0.03 Filing Date - May 12 1986

0.04 Effective Date - ~~June 1~~, 1986 *July 10, 1986*

0.05 Repeal of Former Rule - Revises and Replaces Policy Bulletin No. 29 dated November 8, 1983.

Section *e.*<sup>2</sup> Regulations

1.1 These regulations shall govern the use of the College-Level Examination Program (CLEP) of the College Entrance Examination Board and the Proficiency Examination Program (PEP) of the American College Testing Program in the institutions which comprise the West Virginia state system of higher education. The extent to which the programs are utilized by any institution is a matter of institutional prerogative, but credit awarded by an institution in conformity with this policy shall be transferable to all other institutions in the state system. Further, credit shall be awarded only once to recognize mastery of course content. Credit shall not be awarded for equivalent courses in which students have already earned such credit through course work, CLEP, PEP, institutional challenge examinations, life experience, or other mechanisms.

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Section <sup>3</sup> 2. Subject Examinations

2.1 Students may be awarded credit for the successful completion of any or all of the CLEP and PEP Subject Examinations presently offered or developed in the future. They must achieve a score equal to or above the recommended score of the Commission on Educational Credit and Credentials of the American Council on Education for CLEP Exams, and the University of New York and American College Testing Program for PEP Examinations current at the time the examination was taken. Credit shall be awarded in an amount not exceeding the number of semesters for which the examination was designed. A grade shall not be assigned, and the credit will not be included in the computation of the student's grade-point average. The institution shall equate the CLEP and PEP credit earned with existing course offerings. If no equivalent course is offered by the institution, the credit earned by CLEP or PEP examination shall be considered elective credit. Students shall not receive CLEP or PEP Subject Examination credit for equivalent courses in which they have already earned credit.

Section <sup>4</sup> 3. General Examinations

3.1 As of the effective date of this policy, an institution may award credit within the limits indicated below to students who attain a score of 500 or above on the CLEP General Examinations in English Composition, Natural Sciences, Humanities, Social Sciences and History, and Mathematics.

English	3 to 6 Hours	English Composition Credit
Natural Sciences	3 to 6 Hours	General Education Natural Science Credit
Humanities	3 to 6 Hours	General Education Humanities Credit
Social Sciences and History	3 to 6 Hours	General Education Social Science and History Credit
Mathematics	3 to 6 Hours	General Education Mathematics Credit

Policy Bulletin No. 29  
WV Board of Regents  
Procedural Rule, 18-26  
Series I, Sec. 3

3.2 It should be made clear to students that such credit in general education may not meet specific program requirements of the institution awarding the credit or of other institutions to which the student may later transfer. The credit shall then be used as elective credit. Students shall not receive CLEP General Examination credit for equivalent courses in which they have already earned credit.

3.3 An institution awarding credit through CLEP and/or PEP may establish scores higher than specified above for Subject and General Examinations if it is established that the higher scores equate to a satisfactory level of performance by students actually enrolled in the equivalent course(s) at that institution.

Section ~~4~~<sup>2.5</sup> Academic Record

4.1 The permanent academic record of the student shall indicate which credit was earned by CLEP or PEP examination.

Section ~~5~~<sup>3.6</sup> Enrollment

5.1 Students must be enrolled in an institution in order to receive credit from the institution. Students who have taken CLEP or PEP examinations prior to enrollment must submit an official CLEP or PEP transcript.

Section ~~6~~<sup>2.7</sup> Review

6.1 The Academic Affairs Advisory Committee shall review these regulations periodically.

Adopted: West Virginia Board of Regents  
October 3, 1972

Revised: December 4, 1979

Revised: November 8, 1983

Revised: April 8, 1986 - Effective June 1, 1986