

WEST VIRGINIA
BOARD OF REGENTS

FILED

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~~WEST VIRGINIA INTERPRETIVE RULES
WEST VIRGINIA BOARD OF REGENTS
CHAPTER 18-26
SERIES III~~

Series

~~SUBJECT: POLICY BULLETIN NO. 10~~

SECTION *1.* GENERAL

1.01 Scope - That the West Virginia Board of Regents, consistent with the provisions of the West Virginia Code, Chapter 18, Article 26, Section 25a hereby adopts the following uniform sabbatical leave plan and herewith rescinds all sabbatical leave plans for higher educational personnel previously established.

1.02 Authority - W.Va. Code 18-26-25a.

1.03 Filing Date - *July 29* ~~May 7~~, 1985

1.04 Effective Date - *July 29* ~~May 7~~, 1985

1.05 Repeal of Former Rule - Revises and Replaces Policy Bulletin No. 10 dated August 24, 1971. To be implemented May 7, 1985.

SECTION *II.* PURPOSE

Sabbatical leave may be granted to a faculty member so that he/she may engage in research, writing, or other activity calculated to contribute to professional development and his/her usefulness to the college or university.

SECTION *III.* ELIGIBILITY

Any person holding faculty rank is eligible for for sabbatical leave after the completion of at least six years of full-time employment in one or more state colleges or universities. After completing a sabbatical leave, a faculty member shall not again be eligible until the seventh subsequent year. Separate summer school employment shall not be considered for sabbatical leave.

SECTION IV.⁰⁴ CONDITIONS GOVERNING THE GRANTING OF SABBATICAL LEAVE

The awarding of sabbatical leave is not automatic but shall depend on the merits of the request and on conditions prevailing in the colleges or university at the time. Sabbatical leave recommendations will be presented by the President of the institution to the Board of Regents for approval.

In consultation with the faculty, the presidents of the State colleges and universities shall develop appropriate criteria for determining the usefulness of the proposed activity to the institution and equitable procedures and standards for processing applications for leaves.

SECTION V.⁰⁵ COMPENSATION

A faculty member on sabbatical leave shall receive full salary for no more than one half of the contract period or half salary for no more than the full contract period. If a faculty member's salary is not paid wholly from state funds allocated by the Board of Regents, the President shall so inform the Board and justify his/her recommendation for a sabbatical under such circumstances.

SECTION VI.⁰⁶ OBLIGATIONS OF THE FACULTY MEMBER

6.01 An applicant for a sabbatical leave shall submit to the President in writing a detailed plan of activity which he/she proposes to follow.

6.02 In accepting a sabbatical leave, a faculty member shall sign a statement indicating that he/she is aware of, and agrees to all conditions of the leave as specified herein

6.03 While on sabbatical leave, a faculty member may not accept remunerative employment without the written consent of the President or his/her designated representative. Fellowships, grants, assistantships, and similar stipends shall not be considered remunerative employment.

6.04 Upon completion of a sabbatical leave, a faculty member shall file with the President of the college or university a written report of his/her scholarly activities while on leave.

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6.05 A faculty member is obligated to return for a full year of service upon completion of the leave. Failure to return will obligate the faculty member to fully reimburse the institution for salary received during the period of the leave.

SECTION VII. ^{e7} OBLIGATIONS OF THE INSTITUTION/SYSTEM:

A faculty member's institutional position, status, and rank shall not be adversely affected solely by his/her absence.

Adopted: West Virginia Board of Regents
August 24, 1971

Revised: May 7, 1985