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ACTING SECRETARY OF STATE

**JOSEPH C. THORNTON**  
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01 February 2010

Natalie E. Tennant  
West Virginia Secretary of State  
Attn: Administrative Law Division  
1900 Kanawha Boulevard, East  
Building 1, Room 157K  
Charleston, WV 25305

To Whom It May Concern:

Enclosed please find the West Virginia Sheriff's Bureau Prescribed Uniform and Vehicle Standards for the Sheriff's Office of West Virginia.

On behalf of Joseph C. Thornton, Acting Cabinet Secretary and West Virginia Sheriff Bureau Chief, I am submitting this document for filing with the Secretary of State.

If I can be of assistance, please do not hesitate to contact me.

Thank you,

Joan Smith  
Executive Assistant

**State of West Virginia**  
**Department of Military Affairs and Public Safety**

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Joe Manchin, III  
Governor

James Spears  
Cabinet Secretary

**WEST VIRGINIA SHERIFFS'  
BUREAU**



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**Prescribed Uniform And Vehicle Standards  
For The Sheriff's Office of West Virginia**

Enacted: December 31, 2009

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JAN 21 2010

TO: JT  
Office of the Cabinet Secretary

# West Virginia Sheriffs' Bureau - Prescribed Uniform Standards

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**WEST VIRGINIA  
SHERIFFS' BUREAU**

**STANDARDIZATION OF BADGE AND UNIFORMS FOR WEST VIRGINIA SHERIFFS  
AND THEIR DEPUTIES**

**Article 1.**

**§ 1-1. General.**

**1.1. Scope.** -- This rule establishes the standard badge and uniforms for use and wear by the Sheriffs and their deputies of the 55 counties of the State of West Virginia as adopted by the West Virginia Sheriffs' Bureau.

The West Virginia Sheriffs' Bureau Uniform Regulations provide descriptions of all authorized WV Sheriffs uniforms and components, and guidance for all Sheriffs' Office law enforcement activities prescribing uniform wear in order to present a consistent Sheriffs image State-wide. In cases when a further determination of the appropriateness of any uniform item, grooming, or appearance standard is necessary, refer the matter to the WV Sheriffs' Bureau for review and determination.

**1.2. Authority.** -- W. Va. Code § 15-8-6.

**1.3. Filing Date.** -- December 31, 2009.

**1.4. Effective Date.** -- January 1, 2010.

**1.4.1 Transition Period.** -- The Effective date set is for all new uniforms and uniform insignia patches ordered on, or after January 1, 2010. On or after this effective date, all new uniforms and insignia purchased shall comply with the standards outlined within these Rules

**1.2. Implementation**

These regulations define the composition of authorized uniforms and appearance standards. West Virginia Sheriffs' uniforms are distinctive visual evidence of the authority and responsibility vested in their wearer by the County they serve and the State of West Virginia United States. The prescribing authority determines when and where the uniforms in this Manual are appropriate for wear. Sheriff's Office personnel must present a proud and professional appearance that will reflect positively on the individual, the Sheriff's Office and the State of West Virginia. All personnel shall comply with these regulations and be available to teach others the correct wear of the WV Sheriff uniform. Exemplary appearance should be the norm for uniformed personnel.

**1.3. Optional Uniform Items**

Optional uniform items are items which are authorized to be worn, but which members are not required to own. The purpose of specifying some items as optional is to provide

some flexibility of choice and individual comfort in uniforms, while holding down the cost that would be incurred by individuals or the Government if all were required. Because members are not required to have optional items, those items may not be specified for wear by prescribing authorities. Additionally, optional items may not be appropriate for wear on all occasions or in all locations. Some restrictions on wear may be set by prescribing officials, who are responsible for determining appropriate uniforms for the various seasons, functions, and situations in their region. Individuals may wear optional items at their discretion, except when these regulations or prescribing authorities specifically prohibit their wear. Special clothing items authorized for safety, health, security, or law enforcement purposes may be issued as organizational clothing.

#### **1.4. Command Authority and Responsibility**

Sheriffs have the authority and responsibility to render judgments regarding appropriate appearance and are ultimately responsible for enforcing these regulations in the spirit and intent described above. Interpretations will be made in accordance with the traditions and discipline inherent to the Office of the Sheriff within the State of West Virginia. Since it is impossible to predict (and therefore regulate) future fads and fashion, commands shall maintain a conservative stance in interpretation of these regulations, while concurrently forwarding recommended changes via the Sheriffs' Bureau Uniform Board process (see Section 1.C.) for those items/changes that are considered worthy of State-wide adoption. Nothing shall interfere or take precedence over a Sheriff's discretion and responsibility to make an on-site, temporary correction when these regulations conflict with the health and safety of their assigned personnel.

#### **1.5. Making Uniform Suggestions**

Submit suggested changes to the Uniform Regulations at any time via the local chain of command to the Sheriffs' Bureau using the following format:

- Uniform Issue - A brief statement summarizing the topic.
- Suggestion - A full statement of what you are actually suggesting and how it benefits the Sheriff's Office on a State-wide basis.
- Alternatives - Other possible satisfactory ways of addressing the topic.
- Submit drawings, pictures, or graphics (if appropriate) in addition to the suggestion.

#### **§ 1-6. Severability.**

2.1. If any word, phrase or provision of this rule is held to be invalid, the remainder of the rule shall, to the fullest extent possible, not be affected by that holding.

#### **§ 1-7. Overview**

The West Virginia Sheriffs' Bureau was established by an act of the West Virginia Legislature, under Article 8, Chapter 15 of the West Virginia Code, as amended, for our counties as an aid in the coordination of law enforcement efforts in West Virginia.

A portion of the authority granted by this Article is the standardization of motor vehicles and uniforms used and worn by law enforcement members of a West Virginia Sheriff's Office. The authority to prescribe vehicles and uniforms is granted and detailed in WV Code §15-8-6, which also goes so far as to prescribe criminal penalties for any sheriff or deputy sheriff to wear any uniform other than the prescribed standardized uniform. This document establishes the official standard uniform, insignia and badges for the Sheriffs and their deputies for the State of West Virginia.

**§ 1-8. Purpose**

According to West Virginia Code §15-8-1, the purpose of the West Virginia Sheriffs' Bureau is: "For the purpose of providing better law enforcement for our counties and State and to effectuate better law enforcement on our highways, . . ." As well the Legislature recognized the importance of cooperation and coordination of law enforcement functions of the Sheriff's Office of the 55 Counties in West Virginia. They specifically realized that by eliminating the duplication of certain aspects of the work being performed on a daily basis the tasks can be performed at a more efficient and economical method.

**§ 1-9 General provisions.**

These rules are adopted to designate the color and design of the standard uniform that each West Virginia Sheriff and deputy sheriff shall wear when in uniform and accessories.

**1.9.1.** The specifications of the uniforms and accessories, such as fabric and style, are made available to the general public. These details are reproduced in these rules, but due to unforeseen circumstances some minor details may change, as needed, due to unavailability of certain materials, but a copy of these specifications is available at the Bureau's office.

**1.9.2** Persons wanting to enter bids on the sheriffs' uniforms and accessories should contact the West Virginia department of purchasing. The department of general services will provide the specifications for the uniforms and accessories.

**§ 1-10. Right to receive complete standard uniform;**

A sheriff or deputy sheriff, upon honorable retirement, shall be authorized to maintain at his or her own cost a complete standard uniform from the law-enforcement agency of which he or she was a member in accordance with §7-14-17d of the W Code.

**§ 1-11. Military Image**

Appearance in uniform is a key element in how the men and women of a WV Sheriff's

Office perceive themselves and honor their county and the State. WV Sheriff's Office personnel are responsible to maintain their personal appearance and their uniform to reflect the long and proud history and traditions of the law enforcement profession and the WV Sheriff. Commands and personnel in leadership positions at every level are responsible to promote and enforce high standards for uniform appearance. Sheriff's law enforcement personnel must maintain a proper decorum and present themselves with pride. For example, when walking from point to point, do not smoke, eat, drink, or keep hands in pockets. Personnel should consult with their chain of command before considering a tattoo, piercing, or body modification to be sure it is within standards prescribed in these rules as well as individual Sheriff's Office Policy and Procedures.

**Article 2. Definitions.**

- (A) "Badge" means the official insignia, official metallic badge, or official mark or cognizance worn showing the authority vested in the wearer as sheriff or authorized deputy.
- (B) "Bureau" shall mean the West Virginia Sheriffs' Bureau as created by Article 8, Chapter 15 of the West Virginia Code.
- (C) "Commissioned" means those law enforcement deputy sheriffs holding the rank of lieutenant, and above, who, by virtue of holding the rank, normally bear a supervisory responsibility over those of non-commissioned status.
- (D) "Deputy sheriffs" or "deputies" shall mean persons appointed by a sheriff as his deputies whose primary duties as such deputies are within the scope of active, general law enforcement and as such are authorized to carry deadly weapons, patrol the highways, perform police functions, make arrests or safeguard prisoners. This definition shall not be construed to include any person or persons whose sole duties shall be the service of civil process and subpoenas as provided in section fourteen, article one, chapter fifty of the WV Code.
- (E) "Duty Uniform" means the official clothing wear of a sheriff or law enforcement deputy sheriff, designed to show the official status of such, which is worn on a regular basis when such official is on-duty, performing duties and obligations of said office.
- (F) "Non-Commissioned" means those law enforcement deputy sheriffs holding the rank of sergeant, and below within the ranks of law enforcement deputy sheriff.
- (G) "Rules" These rules are intended to implement Section 6, Article 8, Chapter 15 of the West Virginia Code, of 1931, as amended.
- (H) "Sheriff" shall mean the duly elected sheriff of the 55 counties of the State of West Virginia.

### **Article 3. Badges.**

(A) A badge shall be worn on the left pocket flap of the uniform shirt, any authorized outerwear, and the uniform hat, when authorized persons are in uniform.

(1) The breast badge shall be the six-point West Virginia Sheriff star with balled points, as outlined in subsection B of this section.

(a) The word "SHERIFF" or "DEPUTY SHERIFF" or appropriate authorized rank and the county name shall frame a full color seal of the state of West Virginia in the center of the star. The finish on the badge shall be Blackinton Hi-Glo, Karetclad, or equivalent.

(b) The name of the local sheriff, agency member or an identifying unit number may be placed in a banner of the breast badge.

#### **(B) Shirt Badge**

A six (6) point star with the State Seal of the State of West Virginia and appropriate County identification, approximately 2 1/4 inches in diameter. The star shall be the Blackinton B956, or of similar construction (Commissioned officers badges shall be gold in color and non-commissioned officers shall be silver in color) The

#### **(C) Jacket Badge**

The jacket badge shall be a facsimile of the shirt badge and may be a larger in size version of the shirt badge. (Commissioned officers badges shall be gold in color and non-commissioned officers shall be silver in color)

#### **(D) Hat Badge**

The hat badge shall be a miniature facsimile of the shirt badge and shall be approximately 1 1/2 inches in diameter. (Commissioned officers badges shall be gold in color and non-commissioned officers shall be silver in color)

#### **(E) Wear**

The official six point star shall be worn in the center on the flap of the left breast pocket, with the center top point of the flap of the left breast pocket, with the center top point of the star even with the top seam of the left pocket flap.

#### **(F) Retired Badge, and right to acquire badge.**

The honorably retired sheriff or deputy sheriff is authorized to acquire a badge of the law-enforcement agency from which he or she is retired with the word "retired" placed on it.

# Article 4 Uniform Regulations

## **4.1. General uniform regulations.**

- (A) The uniform for West Virginia Sheriffs and deputy sheriffs, male and female, shall consist only of the articles of clothing and other uniform items prescribed by this chapter of the Administrative Code.
- (B) County sheriffs and deputy sheriffs shall be either fully in uniform or in civilian dress.
  - (1) Civilian clothing shall not be worn with any part of the official uniform.
  - (2) No partial wearing of the uniform is allowed.
- (C) The uniform shall be worn only during on-duty hours, while on extra or special duty work, or when otherwise authorized by the sheriff.
- (D) All sheriff's employees shall be clean and well-groomed when on duty.
- (E) It is recommended that deputies assigned to any type of correctional duty not wear metal accessories or insignia.
- (F) All uniform garments and items purchased on or after ninety days from the effective date of this rule shall conform to the requirements and specifications of this chapter.

## **4.2. Prescribed standard uniform: classes and when worn.**

- (A) The standard uniform prescribed for wear by West Virginia sheriffs and their deputies shall consist of the following classes of uniform:
  - (1) The Class A uniform,
  - (2) The Class B uniform,
  - (3) The tactical uniform,
- (B) The Class B uniform shall be the required duty uniform for all sheriffs and sheriffs deputies; except that
  - (1) The sheriff may authorize wear of the tactical uniform in situations that may subject garments to high levels of soil and rough wear or that are likely to involve intensive physical activity, such as the transfer or supervision of prisoners in jail or in the field, crime scene activities, weight and measure duty, swat assignments, and canine patrol;
  - (2) The uniform of the day for special events shall be the uniform prescribed by the sheriff; and
  - (3) The uniform in court, where practicable, shall be the uniform prescribed by the sheriff.

### **4.3. Duty uniform.**

(A) The duty uniform shall consist, at a minimum, of the following articles of clothing and uniform items:

- (1) A uniform shirt
  - (a) Of the sleeve length prescribed by paragraph (B) of this rule, and
  - (b) Conforming to the specifications of sections 4.7 of this rule;
- (2) Class B uniform trousers conforming to the specifications of sections 4.4 and 4.5 of this rule;
- (3) Footwear as prescribed by rule 5.6 of this Administrative Rules; and
- (4) All mandatory uniform items specified in the remaining rules of the Administrative Rules.

(B) The sleeve-length of the duty shirt shall be as follows:

- (1) The sheriff has discretion to determine which sleeve-length shall be worn, based on the sheriff's evaluation of weather and duty conditions, and all deputies shall conform to the sheriff's determination.
- (2) The sheriff may authorize deputies assigned to inside duty to wear a different sleeve-length than that authorized for deputies assigned to outside duty.

### **4.4. Uniform duty trousers: Fabric specifications.**

(A) The uniform duty trousers shall be made of polyester-wool blend.

(B) Polyester-wool blend trousers shall conform to the following fabric specifications:

- (1) Color: West Virginia Castillio Grey, Raeford # 538-6303 or equivalent
- (2) Fiber Content: Intimate blend of 55% polyester/45% wool
- (3) Weave: 2 x 2 Gabardine
- (4) Weight: 8.50 oz./square yard
- (5) Construction: (2 ply) 118 warp x 60 filling
- (6) Tensile Strength: 185 x 100 lbs.
- (7) Meets ASTM Standards for wrinkle recovery and pilling
- (8) Color: West Virginia castillo grey

(C) Polyester-wool blend trouser stripe shall conform to the following fabric specifications:

- (1) Color: Black
- (2) Fiber Content: 55% polyester/45% wool
- (3) Weave: 2 x 2 Tropical
- (4) Weight: 7 oz./square yard
- (5) Construction: (2 ply) 112 warp x 55 filling
- (6) Tensile Strength: 150 x 80 lbs.
- (7) Fusible: Hot-melt polyamide adhesive web. Maintains the fold to facilitate consistent and efficient stitching.

(D) Pocketing and Lining shall conform to the following fabric specifications:

- (1) Style: QST Starspun III, or equivalent

- (2) Color: Black
- (3) Fiber Content: 70% texturized polyester/30% cotton (provides superior pill resistance)
- (4) Weave: Plain
- (5) Weight: 3.5 oz./square yard
- (6) Construction: (1 ply-size 21 yarns) 82 warp x 50 filling
- (7) Tensile Strength: 119 x 98 lbs. (Strength without weight—comparable to 5 oz. pocketing, without the weight)
- (8) Meets and exceeds industry standards for uniform fabrics

(E) Trims shall conform to the following fabric specifications:

- (1) Perfection EGC Lightweight & Breathable Stretch Waistband Curtain
- (2) 1 1/2" heavy duty pre-shrunk EGC elastic
- (3) Heavy duty brass hooks and eyes with Perfection Bar Cap
- (4) Nylon coil invisible unit zipper security pocket inside left front pocket
- (5) Brass zipper and smooth glide pull—pre-shrunk polyester zipper tape
- (6) Melamine buttons with a polished finish—resist laundering and dry cleaning damage
- (7) Perfection Uniforms non-woven fusible waistband edge control
- (8) Polyester nonwoven non-fusible pocket stays
- (9) Polyester nonwoven non-fusible belt loop lining
- (10) Hook and eye canvas
- (11) Polyester core/polyester wrapped thread

## **4.5. Uniform trousers: construction specifications.**

### **(A) DESIGN**

(1) Trousers shall be manufactured from an up-to-date uniform trouser pattern. The trouser styling shall be T-1: plain front, two (2) quarter top front pockets, and two (2) hip pockets professionally finished with no visible topstitching. Work wear industrial style construction is unacceptable and shall be cause for rejection.

#### (2) Men's and Women's Pattern

- (a) The men's trousers shall be made from a men's relaxed fit uniform trouser pattern.
- (b) The women's trousers shall be made from a women's relaxed fit uniform trouser pattern.

### **(B) POCKETS**

(1) The two (2) front pockets will be quarter top style with a minimum opening of 6" and a minimum depth of 5-3/4" measured from the bottom of the opening. Front pockets to have firm straight bar tacks at top and bottom of pocket openings. Pockets shall be constructed using the stitch, turn, and topstitch method. Front pocket facings to be made of the basic trouser fabric shall be a minimum of 1". Front pocket barrier shall also be made of the basic trouser fabric and to measure a minimum of 2" (measured to the inside edge of pocket lining).

(2) The two hip pockets shall have a minimum opening of 5 ½" and a minimum depth of 5 ¾" measured from the bottom of the pocket opening. Hip pockets shall be constructed using the double welt method on a REECE PW Machine and the welts shall be finished in such a manner that there is no topstitching (topstitched hip pockets shall be cause for rejection). The corners of the hip pocket openings shall have firm straight bar tacks for reinforcing strength, or similar. The left hip pocket shall have a button and buttonhole for closure.

(3) The watch pocket shall be located on the right front at the waistband. This pocket shall have a minimum opening of 2 5/8" and a minimum depth of 2 7/8". The front of the pocket shall be made of pocketing fabric and the back of the pocket shall be made of basic fabric and the two pieces are securely stitched together. Each corner of the pocket opening shall have firm straight, or triangle bar tacks.

**(C) WAISTBAND (Note: 2 designs listed)**

(1) The trouser may include the Freedom Fit® with Tru-Grip waistband curtain designed to provide the wearer with maximum comfort, functionality, and professional appearance. The waistband itself shall be constructed using the "closed method" and shall measure a minimum of 1-7/8" wide when finished. The waistband closure shall be accomplished with a single crush proof hook and eye centered on the waistband for maximum wearer comfort. The hook and eye shall be reinforced with 7/8-inch non-woven stay tape that is anchored with topstitching through and through to the top of the waistband (bar tacks in place of topstitching shall be cause for rejection). In addition to the stitching of the waistband when it is set onto the trouser, the waistband must also be topstitched below the waistband seam through the waistband curtain for added strength. The back center seam of the trouser to be finished to allow for alterations (with ample basic trouser fabric and waistband curtain material to allow trouser size to be increased at least one size). The outlet in the seat is to be in proportion to waist outlet so seat may also be let out. Seat seam must be sewn with a tandem needle machine (double-needle stitch) for maximum strength.

The Freedom Fit Waistband Curtain with Tru-Grip is composed with a two zone stretch feature to provide the wearer maximum comfort and security.

The top part of the waistband curtain is a lower stretch zone designed to give with the wearer's movements including sitting or bending. This upper zone of the waistband curtain is composed of a 1-1/2-inch 30% stretch monofilament elastic that is around the entire waistband providing stability, preventing waistband rollover, and allowing for a comfort stretch with wearer movement. The specifications for the upper elastic are as follows:

Width: 1-1/2-inch  
Stretch: 30%

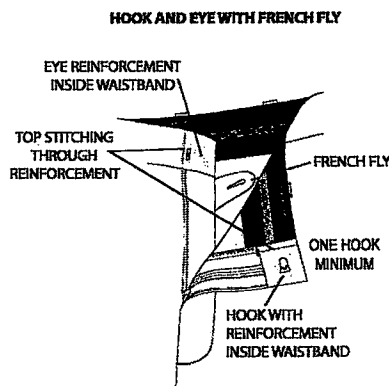
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Warp: 150 Denier textured polyester, 21 ends  
Filling element 1: .011" diameter transparent type 66 Nylon, one end  
Filling element 2: 150 denier textured polyester, 2 ends  
Elastomer: 840 denier transparent spandex, 21 ends  
Overall contents: 59% polyester, 41% rubber.

The upper zone of the waistband curtain interlining (elastic band) is to be lined in the same color and material as the trouser pocketing and it shall be cut on a 45-degree bias to allow for maximum stretch. The waistband trouser fabric shall be cut across the cloth to allow for maximum stretch in synergy with the Freedom Fit with Tru-Grip Waistband Curtain.

The lower part or lower zone of the waistband shall be the same color as the trouser pocketing. It is designed to stretch over the hips for comfort, help keep the trouser securely positioned on the wearer's waist, and to help prevent slippage. This lower portion of the waistband curtain is made with 65% stretch elastic. This zone also incorporates Tru-Grip, a 1/2" wide rubberized surface area which acts to hold the shirt in place inside the trouser to help keep shirt tails tucked into the waist for a neat and professional appearance. (Use of a single silicone strip or strips instead of 1/2" wide rubberized surface area shall be cause for rejection.) The specifications for the lower elastic are as follows:

Width: 1-3/4-inch  
Stretch: 65%  
Face: 70/2 stretch nylon, 104 ends  
Binder: 150/2 textured polyester, 32 ends  
Edge: 70/2 stretch nylon, 11 ends  
Figure: 100/2 stretch nylon, 16 ends  
Rubberized area: 55 gauge rubber, 33 ends  
Catch Thread: 70/2 stretch nylon, 1 end  
Elastomer Core: 1680 Lycra, 38 ends  
Elastomer top cover: 150/1 textured polyester, 1 end  
Elastomer bottom cover: 100/1 bright nylon, 1 end  
Filling: 250 monofilament nylon, 2 ends  
Overall contents: 46% nylon, 15% polyester, 25% rubber, 14% spandex.

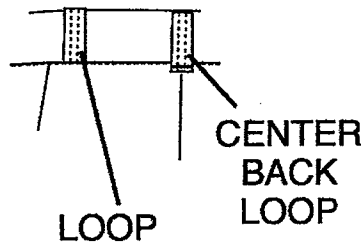


(2) The trousers may be made with a 2" wide Perfection EGC System™ Auto Adjust waistband for exact fit, with enhanced comfort and mobility. The waistband on the front panel has an extension that joins to the inside of the back waistband with heavy-duty hidden elastic. This construction enables the waistband to automatically expand & contract 2 to 4 inches, as necessary. The waistband is stabilized with fusible nonwoven interlining. The waistband shall close with two crush proof hooks and eyes, which are reinforced with canvas stays. The hooks are secured through all waistband layers with the Perfection Ball Caps for extra security. There shall be a bartack behind each eye. The Perfection Breathable EGC Stretch Waistband Curtain finishes 2 5/8" wide. The upper portion is made of 1 1/8" wide bias cut pocketing fabric with 1/16" topstitching, Mini Snugtex® and 3/4" wide stretch Ban-Rol® canvas. The lower portion is 1 1/2" wide and is made of woven elastic with 3-strand Mini Snugtex® to insure shirt tail "tuck". The waistband curtain shall be set on with a rocap machine and be closed by stitching below the waistband through the outer fabric and the waistband curtain.

**(D) BELT LOOPS**

(1) There shall be a minimum of seven belt loops on trousers, with additional as size and male female trouser design dictates. Each loop is to be 3/4" wide, of double thickness, have canvas interlining and be stitched with a 1/4" gauge twin needle. All loops (except for the center back loop) shall be stitched into the waistband curtain seam and the bottom of the waistband. The top of the center back loop shall be tacked to the outside of the waistband, folded over the tacking, with the bottom of the loop tacked to the trousers. The belt loops shall accommodate a 1 3/4" wide belt.

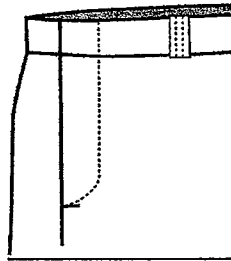
## BELT LOOP



## (E) FLY

Trouser shall have a YKK, or similar, brass metal zipper with memory lock brass slider secured by metal stopper at base. There shall be a French Fly tab closure on the inside of the right fly. The tab shall be double ply made of the basic trouser . The right fly shall be lined with the same fabric and color as the pocketing. The fly lining shall be sewn to the left fly continuing below the zipper into the crotch area in a neat and durable manner. A button shall be located on the left fly corresponding with the French Fly tab to provide a clean and comfortable closure. Topstitching of fly to be installed with automatic "J" stitch equipment eliminating puckering and providing a clean finish. There shall be a firm straight bar tack at the bottom of the fly going through the zipper tape for maximum strength. Bar tack shall line up with starting point of "J" stitch.

## "J" STITCH



## (F) INSIDE TRIM

(1) The right fly lining extension is stitched to the front seat seam allowances and extends to the diamond gusset.

## (G) LEG STRIPE

(1) The trousers have a 1" black fabric stripe topstitched on the outseam, extending from the waist seam to the leg opening. The stripe is fused and folded, with the raw edges meeting on the back to provide a uniform appearance by eliminating any gap between the folded edges of the stripe.

## (H) CREASING

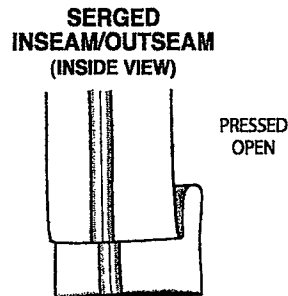
(1) There shall be front and rear creases pressed, not sewn, in the trouser legs to incorporate a permanent crease.

**(I) STITCHING**

(1) The entire trouser is to be stitched with matching polyester core or 100% polyester spun thread. The thread shall be colorfast and match the fabric. All visible stitching must be a minimum of 10 stitches per inch. All exposed inside seams are to be serged. The seat seam must be stitched with a tandem needle machine. There is a minimum 2 3/4" seat outlet for alterations.

**(J) PRESSING AND FINISHING**

(1) Trouser must be stitched with matching thread. Trouser must be neatly pressed on Hothead Presses and properly shaped. Outseams and inseams are edge serged on automatic equipment for uniformity of quality and shall be pressed open for a smooth pucker-free finish with repeated cleaning and pressing. Trouser must be cleaned and finished to eliminate loose threads.



**(K) LABELING**

(1) Trouser must have a permanent label providing care instructions and small woven label indicating waist size. A removable paper ticket showing the size, fabric content, cut number, and WPL or RN number must be on the outside of the waistband. Ticket to be matchbook style installed with plastic staples for easy removal without damaging trouser material and showing size when trousers are stacked.

(2) The label of the West Virginia Sheriffs' Bureau must be stamped or affixed permanently to the right inside of the waistband.

**(L) SIZES**

**(1) Men's Sizing**

The men's trousers shall be unhemmed and be available in a regular rise length in waist sizes 28 through 60. Odd waist sizes are available through size 37.

**(2) Women's Sizing**

The trousers shall be unhemmed and be available in a regular rise length in waist sizes 2 through 24, even sizes only.

## **4.6. Uniform duty shirt: Fabric specifications.**

### **(A) SHELL FABRIC**

- (1) Style: Black Burlington Mills Style 571, color 561, or it's equivalent
- (2) Color: West Virginia Black
- (3) Fiber Content: Intimate blend of 55% polyester/45% wool
- (4) Weave: 1 x 1 Tropical
- (5) Weight: 5.75oz./square yard
- (6) Construction: (1 ply) 50 warp x 48 filling
- (7) Tensile Strength: 73 x 58 lbs.
- (8) Meets ASTM Standards for wrinkle recovery and pilling

### **(B) CONTRAST FABRIC FOR POCKET FLAPS AND SHOULDER STRAPS**

- (1) Style: Polyester-wool blend, similar to official trouser material
- (2) Color: West Virginia Castillio Grey, Raeford #538-6303, or equivalent in color
- (3) Fiber Content: Intimate blend of 55% polyester/45% wool
- (4) Weave: 2 x 2 Gabardine
- (5) Weight: 8.50 oz./square yard
- (6) Construction: (2 ply) 118 warp x 60 filling
- (7) Tensile Strength: 185 x 100 lbs.
- (8) Meets ASTM Standards for wrinkle recovery and pilling

### **(C) LINING FABRIC**

- (1) Style: POLY TWILL
- (2) Color: Black. Good Colorfastness to Wet and Dry Cleaning, Sublimation and Perspiration
- (3) Fiber Content: 100% Polyester
- (4) Weave: 2 x 1 Right Hand Twill
- (5) Weight: 2.2 oz./square yard
- (6) Construction: (1 ply) 120 warp x 76 filling
- (7) Breaking Strength: 149 x 140
- (8) Finish: U. S. Government Military per A-A-52106, Cl.3

### **(D) TRIMS**

- (1) Non-woven fusible polyester interlining for enhanced smoothness
- (2) 250 denier Dacron® Polyester interlining
- (3) Double point collar stays 2 1/2" x 1/2" (.010 mil thick)
- (4) Melamine buttons with a polished finish—resist laundering and dry cleaning damage
- (5) 3/4" Velcro® Hook and Loop
- (6) Polyester core/polyester wrapped thread

## **4.7. Uniform duty shirt: Construction specifications.**

(A) There shall be a long-sleeve and short-sleeve uniform duty shirt. The construction specifications of this rule apply to both shirts, except as specifically designed or noted for male and female construction and sizing.

**(B) Men's Long Sleeve Duty Shirt**

**DESIGN**

The general design of the long sleeve duty shirt shall be the Fechheimer Item Number 313W9110, or equivalent.

Plain front, coat style with banded collar and center front pleat. Contrast pocket flaps and shoulder straps. Back yoke. Gusseted fit, designed to accommodate body armor, with enhanced comfort & arm mobility and "EZ Taper" feature. Long sleeves with rounded barrel cuffs. Two pleated breast pockets with scalloped flaps and Velcro® closures. Left flap to have badge eyelets. Bartacked hidden pencil opening. Shoulder straps. Seven pressed military creases. Matching polyester twill neck band and yoke lining. Graduated tail lengths with longer side seams. Optional zipper front.

**COLLAR AND BAND**

Collar and collar band are to be die cut. Points are to be 3 1/4" in length and top stitched 1/4" from the edge. The collar is interlined with fusible non-woven polyester. Permanent Mylar collar stays inside the collar with no stitches showing through either ply. The collar stays are set forward along the center front edges of the collar to accommodate collar insignia. The collar band is lined with 100% polyester twill, interlined with 250 denier Dacron® Polyester and measures 1 3/8" at center back. It fastens with one button and buttonhole.

**FRONT**

Left front to have a self fabric center pleat, 1 1/2" wide with 2 rows of stitching, 1" apart, and 6 vertical buttonholes. It shall be interlined with 250 denier Dacron® Polyester. The top buttonhole is 3" below the neck band, with 3 1/2" spacing between the remaining buttonholes. The button stand on the right side shall finish 1" wide and be edge stitched. There shall be six front and one collar button. A spare button is stitched on the lower end of the button stand. One military crease in each front incorporates a permanent CREASET® Super Silicone crease and continues through the pocket and pocket flap.

**CONTRAST SHOULDER STRAPS**

Shoulder straps shall be WV Castillo Gray, Raeford #538-6303, or equivalent in color and are to be die cut and interlined with fusible non-woven polyester. Shoulder strap is topstitched 1/4" from the edge and has a functional buttonhole. To be sewn into sleeve head seam and measure 2 1/8" wide, tapering to 1 5/8" at the pointed end. Shoulder strap to be set approximately 1/2" from the neck seam, with the lower edge 1/2" below the shoulder joining seam. It shall be X-stitched to shoulder, 2" from sleeve seam, and shall fasten to the shoulder with a matching grey button.

**POCKETS**

Two patch pockets with 1 3/8" stitched box pleats and mitered corners. The pockets are

to be die cut and finish 5 1/2" wide and 6" long. Left pocket to have a sewn-through pencil stall 1 1/2" wide. Black Velcro® hook fasteners 3/4" wide and 3/4" long are stitched on the upper corners of the right pocket to secure the Velcro® loop fasteners on the flap.

#### **CONTRAST POCKET FLAPS**

Contrasting pocket flaps shall be WV Castillo Gray, Raeford #538-6303, or equivalent in color. To be die cut, and scalloped, finishing 5 3/4" in width, 2 1/2" in length at the center and 2 1/8" at each side. Flaps are interlined with fusible non-woven polyester, topstitched 1/4" from edges. The left flap has an additional line of topstitching, 1/16" above the lower edge. Flaps to be set with a 1/4" space between pocket and flap.

The right flap has one centered uncut buttonhole with a matching grey button. Grey Velcro® loop fasteners 3/4" wide and 3/4" long are stitched on the underside of the flap to secure the Velcro® hook fasteners on the pocket.

The left flap to have a hidden pencil opening 1 3/8" in width, with vertical bartacks at each end. The left flap has two round embroidered badge eyelets. The eyelets are uncut, 1 1/4" apart and vertically centered on the flap. The left flap is topstitched to the pocket and shirt front 1/16" along each side and 1/16" along the lower edge, from the inner edge of the pocket pleat to the outer corner of the flap. This topstitching to be on top of the original 1/16" topstitching. An opening remains over the pencil stall to facilitate the badge installation.

#### **SLEEVES**

The sleeves have 2 wrist pleats that open toward the bottom sleeve plackets, 1" wide top and bottom plackets, with one centered button and buttonhole and 4 1/2" vent openings. Top of vent has 1 1/2" long outline reinforcement stitch. There is a pressed crease in each sleeve, from the shoulder seam to the cuff.

#### **CUFFS**

Cuffs have rounded corners and are interlined with 250 denier Dacron® Polyester. They measure 3" wide and have 1/4" topstitching on the edges. The cuffs close with 2 buttons and buttonholes, 1" apart.

#### **BACK**

The two piece yoke is lined on the inside with 100% polyester twill. The yoke shall measure approximately 3" at center back and 3 1/4" at the ends. 1/16" topstitch on lower edge. The three military creases in the back of the shirt must incorporate permanent pressed creases.

#### **BUTTONS**

Front and sleeve buttons to be 20-ligne melamine, or similar, black buttons to match the shell fabric color. Pocket flap and shoulder buttons to be 20-ligne melamine, or similar, grey buttons to match the contrast fabric color.

#### **CUTTING**

The collar band and collar band lining must be cut straight. The twill lines on the pocket flaps and shoulder straps must run in the same direction.

### **STITCHING**

The entire shirt is to be stitched with 100% polyester core/100% polyester wrap thread. Use TEX 40 thread on the buttonhole stitching. Use TEX 24 thread on all remaining stitching. All visible stitching must be 10-12 stitches per inch. All exposed inside seams are to be serged. Sleeve setting shall be done with an over edge and safety stitch. The gusset has with 1/4" double needle welt seams. The outer edges of the collar and cuffs are topstitched 1/4". The center front pleat has double needle stitching, 1" apart. The shoulder straps and pocket flaps are topstitched 1/4" from the edges. There is a second row of topstitching 1/4" from the flap setting and cuff closing stitches. The lower edge of the yoke is topstitched 1/16". All Velcro to be box-stitched. Bartacked Velcro is unacceptable.

### **MILITARY CREASES**

There is one military crease in each front. The crease continues through the pocket and the pocket flap.

The military creases on the fronts, pocket flaps and pockets must be aligned. The buttonhole on the right pocket flap must be on the military crease. The eyelets on the left pocket flap must be centered on the military crease. There are three military creases in the back of the shirt. There is a pressed crease in each sleeve, from the shoulder seam to the cuff. The sleeve crease must be aligned with the center of the shoulder strap.

### **CONSTRUCTION**

The collar, pocket flaps, shoulder straps and cuffs are made by the conventional construction. Top ply, bottom ply and interlining are first stitched together, then turned right side out and finally topstitched.

### **SHIRT LABELING**

The shirt shall be labeled with the following information: style number, size, fiber content, care instructions, RN number and country of origin. All labels must be visible in the neck opening when the shirt is buttoned and packaged.

### **SIZES**

Shirts are available in even and half-size neck sizes. Sleeve lengths are available in 1" increments.

### **(C) Women's Long Sleeve Duty Shirt**

#### **DESIGN**

The Women's Long Sleeve Duty Shirt shall be similar in design and manufacture as the Men's Long Sleeve Duty Shirt, except that the sizing and fit shall be specifically designed and tailored proper to the female physique and sizing

**SIZES**

Shirts are available in bust sizes (even sizes only).

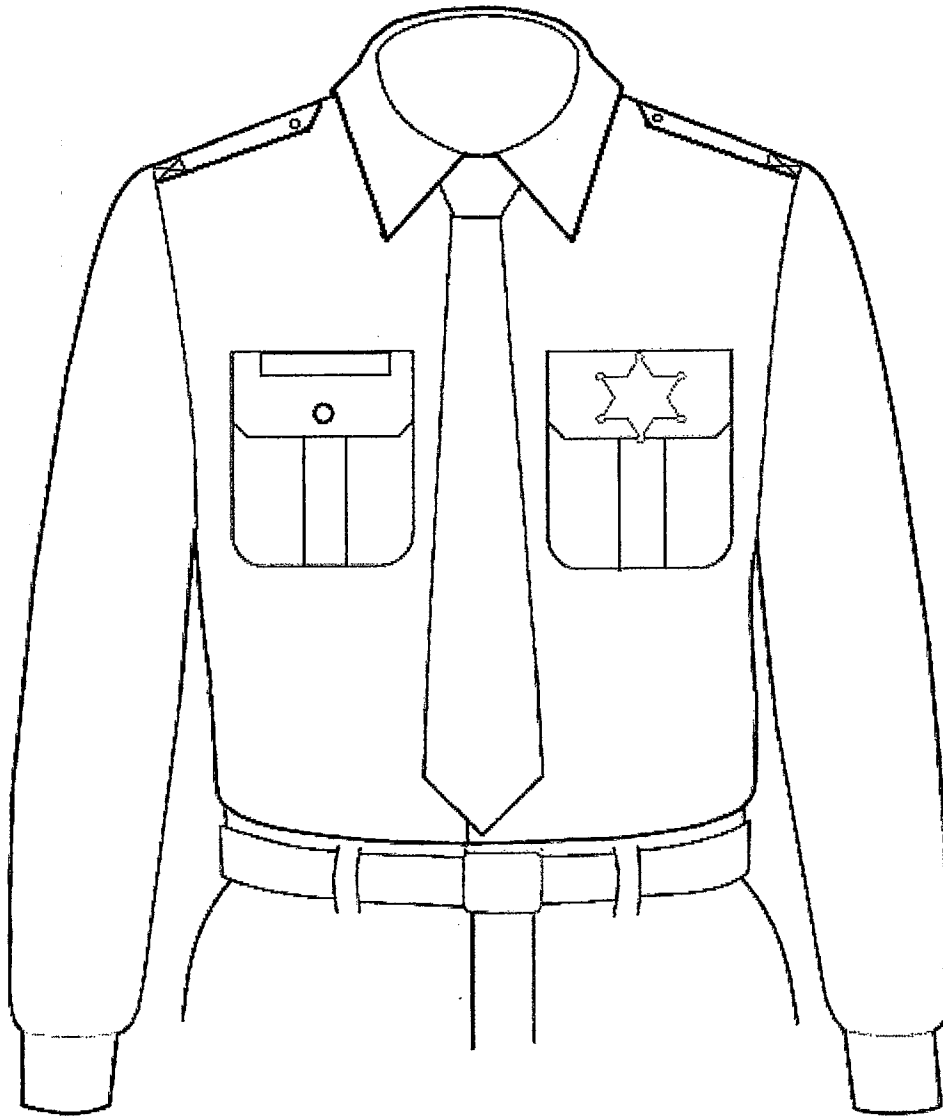


Figure 1., Uniform Duty Shirt, Men's and Women's Long Sleeve

**(D) Short Sleeve Duty Shirt**

**DESIGN**

The general design of the short sleeve duty shirt shall be the Fechheimer Item Number 663R9110, or similar.

Plain front, coat style with convertible collar and center front pleat. Contrast pocket flaps and shoulder straps. Back yoke. Gusseted fit, designed to accommodate body armor, with

enhanced comfort & arm mobility and "EZ Taper", or similar feature. Short sleeves. Two pleated breast pockets with scalloped flaps and Velcro® closures. Left flap to have badge eyelets. Bartacked hidden pencil opening. Shoulder straps. Seven military creases. Matching polyester twill yoke lining. Graduated tail lengths with longer side seams. Optional zipper front.

#### **COLLAR**

The shirt has a convertible collar. Points are to be 3 1/4" in length and top stitched 1/4" from the edge. The collar is interlined with fusible non-woven polyester. Permanent Mylar collar stays inside the collar with no stitches showing through either ply. The collar stays are set forward along the center front edges of the collar to accommodate collar insignia.

#### **FRONT**

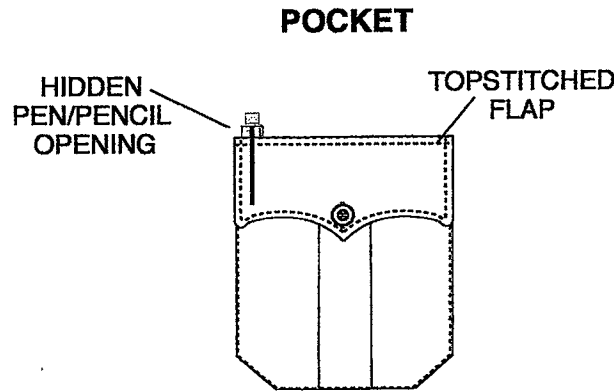
Left front to have a self fabric center pleat, 1 1/2" wide with 2 rows of stitching, 1" apart, and 7 buttonholes. It shall be interlined with 250 denier Dacron® Polyester. The top buttonhole is horizontal and 5/8" below the neck seam. The remaining buttonholes are vertical, with 2 1/2" spacing between the first and second and 3 1/2" spacing between the remainder. Melamine buttons (to include a spare) are stitched to the right front. Each front is to have an approximate 3" turn back. One military crease in each front incorporates a permanent CREASET® Super Silicone crease and continues through the pocket and pocket flap.

#### **CONTRAST SHOULDER STRAPS**

Contrasting WV Castillo Gray, Raeford #538-6303, or equivalent shoulder straps to be two-piece pointed and to be set on yoke with leading topstitch conforming with front joining seam. To measure 2" at sleeve tapering to 1-3/8" and set not more than 1/2" from collar set seam. Cross stitched approximately 2" from sleeve seam. Shoulder straps shall be 1/4" topstitched all around with 1/4" Double Needle topstitch around the cross-stitching. Shoulder strap to have functional buttonhole to attach to sewn button on shoulder of shirt. Button shall be matching in color. Edge stitched shoulder strap construction unacceptable.

#### **POCKETS**

Two breast patch pockets with mitered corners and minimum of 1-3/8" stitched pleats. Pleats shall be stitched top and bottom and full length of pleat to prevent spreading. Pocket to measure a minimum of 5-1/2" wide, 6" deep. Left breast pocket to have an inside pencil pocket. Each pocket to have hook Velcro, 3/4" long by 1/2" wide, positioned on both edges of pocket to correspond with outer scalloped flap points as specified. Velcro to be stitched all sides and to be sewn through pocket and shirt for added reinforcement. The Right pocket shall have a button centered on the box pleat to correspond with the buttonhole in the Right pocket flap (there shall be no sewn button on the left pocket).



### **CONTRAST POCKET FLAPS**

Contrasting pocket flaps shall be WV Castillo Gray, Raeford #538-6303, or equivalent in color. To be die cut, and scalloped, finishing 5 3/4" in width, 2 1/2" in length at the center and 2 1/8" at each side. Flaps are interlined with fusible non-woven polyester, topstitched 1/4" from edges. The left flap has an additional line of topstitching, 1/16" above the lower edge. Flaps to be set with a 1/4" space between pocket and flap.

The right flap has one centered uncut buttonhole with a matching grey button. Grey Velcro® loop fasteners 3/4" wide and 3/4" long are stitched on the underside of the flap to secure the Velcro® hook fasteners on the pocket.

The left flap to have a hidden pencil opening 1 3/8" in width, with vertical bartacks at each end. The left flap has two round embroidered badge eyelets. The eyelets are uncut, 1 1/4" apart and vertically centered on the flap. The left flap is topstitched to the pocket and shirt front 1/16" along each side and 1/16" along the lower edge, from the inner edge of the pocket pleat to the outer corner of the flap. This topstitching to be on top of the original 1/16" topstitching. An opening remains over the pencil stall to facilitate the badge installation.

### **BADGE REINFORCEMENT**

Two (2) horizontal eyelets centered on the left pocket flap. The top eyelet is sewn 3/4" down from the top edge of the pocket flap with the bottom eyelet centered 1" below the first.

### **SLEEVES**

The sleeves have 1" hems, and are hemmed after the side-joining operation. There is a pressed crease in each sleeve, from the shoulder seam to the sleeve opening.

### **SHOULDER STRAPS**

Shoulder straps shall be WV Castillo Gray, Raeford #538-6303, or equivalent in color and to be two-piece pointed and to be set on yoke with leading topstitch conforming with front joining seam. To measure approximately 2" at sleeve tapering to minimum of 1-3/8" and set not more than 1/2" from collar set seam. Cross stitched approximately 2"

from sleeve seam. Shoulder straps shall be ¼" topstitched all around with ¼" Double Needle topstitch around the cross-stitching. Shoulder strap to have functional buttonhole to attach to sewn button on shoulder of shirt. Edge stitched shoulder strap construction unacceptable.

### **BACK**

The two piece yoke is lined on the inside with 100% polyester twill. The yoke shall measure approximately 3" at center back and 3 ¼" at the ends. 1/16" topstitch on lower edge. The three military creases in the back of the shirt shall be pressed and not sewn.

### **BUTTONS**

Front buttons to be 20-ligne melamine, or similar black buttons to match the shell fabric color. Pocket flap and shoulder buttons to be 20-ligne melamine, or similar grey buttons to match the contrast fabric color.

### **CUTTING**

The twill lines on the pocket flaps and shoulder straps must run in the same direction.

### **STITCHING**

The entire shirt is to be stitched with 100% polyester core/100% polyester wrap thread. Use TEX 40 thread on the buttonhole stitching. Use TEX 24 thread on all remaining stitching. All visible stitching must be 10-12 stitches per inch. All exposed inside seams are to be serged. Sleeve setting shall be done with an over edge and safety stitch. The gusset has with ¼" double needle welt seams. The outer edges of the collar are topstitched ¼". The center front pleat has double needle stitching, 1" apart. The shoulder straps and pocket flaps are topstitched ¼" from the edges. There is a second row of topstitching ¼" from the flap setting stitches. The lower edge of the yoke is topstitched 1/16". All Velcro to be box-stitched. Bartacked Velcro is unacceptable.

### **MILITARY CREASES**

There is one military crease in each front. The crease continues through the pocket and the pocket flap.

The military creases on the fronts, pocket flaps and pockets must be aligned. The buttonhole on the right pocket flap must be on the military crease. The eyelets on the left pocket flap must be centered on the military crease. There are three military creases in the back of the shirt. There is a pressed crease in each sleeve, from the shoulder seam to the cuff. The sleeve crease must be aligned with the center of the shoulder strap.

### **CONSTRUCTION**

The collar, pocket flaps and shoulder straps are made by the conventional construction. Top ply, bottom ply and interlining are first stitched together, then turned right side out and finally topstitched.

### **SHIRT LABELING**

The shirt shall be labeled with the following information: style number, size, fiber

content, care instructions, RN number and country of origin. All labels must be visible in the neck opening when the shirt is buttoned and packaged.

**SIZES**

Shirts are available in even and half-size neck sizes.

**(E) Women's Short Sleeve Duty Shirt**

**DESIGN**

The Women's Short Sleeve Duty Shirt shall be similar in design and manufacture as the Men's Short Sleeve Duty Shirt, except that the sizing and fit shall be specifically designed and tailored proper to the female physique and sizing

**SIZES**

Shirts are available in bust sizes (even sizes only).

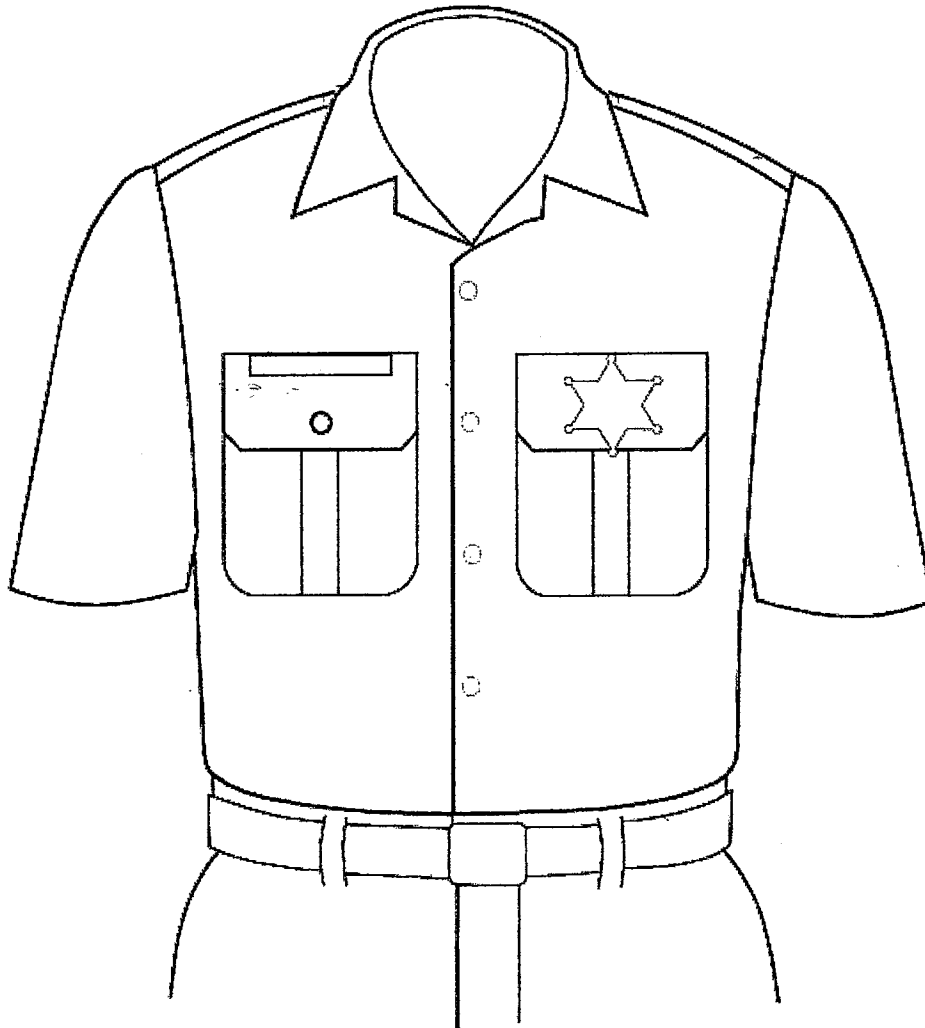


Figure 2., Uniform Duty Shirt, short sleeve

## **4.8 Uniform Neck Tie**

### **A General.**

(A) A tie shall be worn with the long-sleeve uniform duty shirt.

(1) The tie shall be made of a fabric blend, as outlined in 4.6B of this rule, WV Castillo Gray, Raeford #538-6303, or equivalent in color

(2) The tie may be a Velcro or clip-on style.

(3) The bottom of the tie shall be no more than three inches wide.

(4) The tie may be worn in three lengths: Short, fourteen and one-half inches, conforming to Broome #45055 or equivalent design; regular, eighteen inches, conforming to Broome #45015 or equivalent design; and extra long, twenty inches, conforming to Broome #45045 or equivalent design.

(B) A tie tack or tie clasp may be worn with the tie.

(1) The tie tack shall be a six-point star.

(2) The tie clasp shall be a plain gold/silver bar with a six-point star at the bar's end; if worn, the clasp shall be no more five-sixteenths of an inch wide and no more than two inches long.

### **B. Uniform Neck tie: Fabric specifications.**

#### **(A) FABRIC FOR NECK TIE**

(1) Style: Polyester-wool blend, similar to official trouser material

(2) Color: West Virginia Castillio Grey, Raeford #538-6303, or equivalent in color

(3) Fiber Content: Intimate blend of 55% polyester/45% wool (each yarn is blended, rather than separate polyester and wool yarns twisted into a single yarn)

(4) Weave: 2 x 2 Gabardine

(5) Weight: 8.50 oz./square yard

(6) Construction: (2 ply) 118 warp x 60 filling

(7) Tensile Strength: 185 x 100 lbs.

(8) Meets ASTM Standards for wrinkle recovery and pilling

(9) NANO-TEX® "ordered assembly" fluoropolymer bonding technology: external hydrophobic resistance to most water and oil based liquids. (Other surface treatments are unacceptable.)

### **C. Uniform Neck Tie: Construction specifications.**

**3.0"x14.5" Clip-On Tie with Buttonholes**

**3.0"x18" Clip-On Tie with Buttonholes**

**3.0"x20" Clip-On Tie with Buttonholes**

#### **Construction**

Four-in-hand tie - french end construction

Pre-tied on a bendover clip with black clasp

Width at widest point is 3"

Finished lengths from top of knot to tip of the tie to be approximately 14.5", 18" or 20"  
Each tie shall have a loop label sewn into the back of big end of tie to accommodate small end and a style tag providing country of origin, fabric content and care instructions  
Three buttonholes to be placed in tail to match buttons on shirt

### **3.5"x22" Clip-On Tie with Buttonholes**

#### Construction

Four-in-hand tie - french end construction  
Pre-tied on a bendover clip with black clasp  
Width at widest point is 3.5"

Finished length from top of knot to tip of the tie to be approximately 22"  
Each tie shall have a loop label sewn into the back of big end of tie to accommodate small end and a style tag providing country of origin, fabric content and care instructions  
Three buttonholes to be placed in tail to match buttons on shirt

### **3.0"x14.5" Velcro Breakaway Tie with Buttonholes**

### **3.0"x18" Velcro Breakaway Tie with Buttonholes**

### **3.0"x20" Velcro Breakaway Tie with Buttonholes**

#### Construction

Four-in-hand tie - french end construction  
Width at widest point is 3.0"  
Pre-tied to finished lengths of 14.5", 18", 20"  
Small end of tie to have three buttonholes to attach to shirt  
Back of neckband is cut and velcro tabs are then sewn onto the ends of the neckband  
Velcro tabs are to be black and measure 1" x 1.25" with rounded points  
Each tie shall have a loop label sewn into the back of big end of tie to accommodate small end and a style tag providing country of origin, fabric content and care instructions  
Three buttonholes to be placed in tail to match buttons on shirt

### **3.5"x22" Velcro Breakaway Tie with Buttonholes**

#### Construction

Four-in-hand tie - french end construction  
Width at widest point is 3.5"  
Pre-tied to finished lengths of 22"  
Small end of tie to have three buttonholes to attach to shirt  
Back of neckband is cut and velcro tabs are then sewn onto the ends of the neckband  
Velcro tabs are to be black and measure 1" x 1.25" with rounded points  
Each tie shall have a loop label sewn into the back of big end of tie to accommodate small end and a style tag providing country of origin, fabric content and care instructions  
Three buttonholes to be placed in tail to match buttons on shirt

## **4.9 Tactical uniform.**

(A) The tactical uniform shall consist, at a minimum, of the following items:

(1) A tactical shirt

(a) Of the sleeve-length authorized for the season pursuant to paragraph (B) of rule 311-1-03 of the Administrative Code, and

(b) Conforming to the specifications of rules 311-1-04.2 and 311-1-04.4 of the Administrative Code;

(2) Tactical trousers conforming to the specifications of rules 311-1-04.1 and 311-1-04.2 of the Administrative Code;

(3) Footwear as prescribed by rule 311-1-12 of the Administrative Code; and

(4) All mandatory uniform items specified in rules 311-1-13 to 311-1-15 of the Administrative Code.

#### **4.10 Tactical trousers and shirt: Fabric specifications.**

(A) Mill: Proper International #400 black, Klopman Mills indestructible twill, Galey and Lord Dauntless # 1256, or equivalent.

(B) Content and weave: A blend of sixty-five per cent polyester and thirty-five per cent combed cotton in a twill weave.

(C) Weight: 6.3 or 7.25 ounces per square yard.

(D) Finish: Pre-cured permanent press, wrinkle and shrink resistant (nylon rip-stop yarns are desirable but not required).

(E) Tensile strength: One hundred twenty pounds warp, one hundred pounds fill.

(F) Tear strength: Eight pounds warp and fill.

(G) Construction: Eighty-eight warp by fifty filling yarns per square inch.

(H) Color: Black, vat dyed, colorfast, and fade resistant.

#### **4.11 Tactical trousers: Construction specifications.**

(A) Design:

(1) The tactical trousers shall have a plain front with a button or zipper fly. The trousers may be either

(a) A dress uniform design with permanent front leg creases and four pockets: Two quarter top front pockets and two inset back pockets, or

(b) A battle dress uniform design conforming to Blauer Streetgear #8810, Fechheimer Command Wear #49310, or equivalent designs, having

(i) Six pockets: Two front slash pockets, two rear inset pockets with button-down flaps, and two large, pleated bellow cargo pockets with button-down flaps located one on the outside of each leg; and

(ii) Optional tactical features: Adjustment tabs, leg drawstrings, knee and seat patches of self material, stretch or plain waistbands, side adjustment tabs, and permanent front leg creases.

(2) The tactical trousers shall be made on a uniform pattern in both male and female measurements.

(B) All pocket flaps shall contain fusible lining material.

(C) Stitching: All seams shall be sewn with ten to twelve stitches per inch using black, polyester core, cotton wrapped thread.

(D) Care instructions must be permanently attached to a rear pocket and include all washing and drying instructions.

#### **4.12 Tactical shirt: Construction specifications.**

(A) There shall be a long-sleeve and short-sleeve tactical shirt. The construction specifications of this rule shall apply to both shirts, except as specifically noted.

(B) Style: The tactical shirt shall be a full cut, plain front, coat style shirt with shoulder straps and two bellows breast pockets with mitered flaps;

(1) Long sleeves shall have barrel cuffs,

(2) The short sleeve shirt shall have hemmed sleeves that are approximately nine inches long measured from the center of the shoulder seam.

(C) Collar:

(1) The collar points shall be three inches long with sewn-in permanent collar stays;

(2) The collar height at the rear shall be one and one-half inches;

(3) The collar shall have topstitching one-quarter inch off the edge of the collar;

(4) The collar stand shall be one and five-eighths inches at rear, and the band shall be die cut and interlined.

(D) Shirtfront:

(1) The shirt shall have either a plain front or a one and one-half inch wide placket front;

(2) The shirtfront shall have seven black buttons and corresponding button holes;

(3) The shirtfront shall have permanent creases.

(E) Shoulder straps:

(1) The shoulder straps shall measure one and three-fourths to two inches wide at the sleeve head, tapering to one and one-half to one and five-eighths inches at the ends. The ends shall be pointed. The length of the straps shall be graduated to conform to the size of shirt. The straps shall be single-needle stitched to the shoulders, with the lines of the stitching forming an "X";

(2) Black buttons shall be attached to the yoke, to correspond to the buttonholes in the pointed ends of the shoulder straps.

(F) Badge piece: The shirt shall have two small, reinforced, open, vertical buttonholes spaced one and one-fourth inches apart, and centered vertically two inches above the left breast pocket flap.

(G) Pockets: The shirt shall have two pockets, measuring five inches wide and six and one-fourth inches long from the bottom of the pocket to top of flap, having one inch mitered corners, black buttons, and corresponding buttonholes.

(H) Pocket flaps shall be five and one-fourth inches long and two inches wide, with the lower corners mitered one inch; black buttons shall be centered three-fourths inch from bottom of flap.

(I) Yokes: The shirt shall have a two piece yoke, three and one-fourth inches deep measured from the bottom of the shirt collar.

(J) Cuff and vents: The cuff of the long-sleeve shirt shall be two and three-eighths inches wide with one black button; the sleeve vent shall be five inches.

(K) Stitching:

(1) The shirt shall have single needle stitching throughout, with all topstitching one-quarter inch off the edge;

- (2) The sleeve insert and side close felling shall be safety-stitched.
- (3) The thread shall be black, polyester core wrapped in cotton.
- (L) Buttons shall be 19 ligne pearlescent black plastic.
- (M) A care label shall be permanently sewn into the shirttail.
- (N) Mill: Propper International – long sleeve 13235 black, short sleeve 13230 black; Blauer Streetgear – long sleeve 8701, short sleeve 8711; Fechheimer Command Wear – long sleeve 35R5810, short sleeve 85R5810; or equivalent designs constructed from the fabric prescribed in rule 311-1-04.1 of the Administrative Code.

## **Article 5 - Uniform Accessories**

### **5.1. Standard hats and helmets.**

The standard Uniform hat shall be the campaign hat, Stratton F40 style, or equivalent

(A) The standard winter hat shall have an Australian style three-inch flat brim, a crown height of four and one-half inches with a center crease, with an optional gold or silver acorn braid. There shall be slots in the brim for a leather hat strap. The color of the hat shall be Stratton number F40, black or equivalent. At the option of the county sheriff, the winter hat may be worn all year.

(B) The standard summer hat shall be black hemp and have a three-inch brim, a crown height of four-and-one half inches with a center crease, with an optional gold or silver acorn braid. There shall be slots in the brim for a leather hat strap. The summer hat may be worn at the option of the sheriff. All deputies must conform to the sheriff's option.

(C) A fur and cloth hat is optional for cold weather. It shall be Canadian style, with a black cloth top, a black fur brim, and earflaps.

(D) Badge eyelet: both the standard summer hat and the standard winter hat shall have a badge eyelet, approximately 2 ¼" above the front brim, centered at the front of the crown. The optional fur and cloth hat shall have a badge eyelet on the front of the peak.

(E) Straps - a 3-Piece Leather Strap may be worn with the campaign hat Available in black and black patent leather. Center strap 1/2" wide. Ends are 3/8" wide with snap-type swivel and closure. 1-Piece Leather Strap, available in black and black patent leather. 3/8" wide and 29" long.

(F) Hat Protectors may be worn during inclement wear for the protection of the wearer as well as for the hat. The hat protector shall be made of vinyl, plastic or similar material capable of repelling water and weather from meeting the hat

(G) In lieu of a hat, a protective helmet may be worn. The helmet shall be made of plastic or similar material capable of deflecting blows of extreme force, absorbing shock, and protecting the skull.

(H) At the option of the sheriff, ball caps, black in color, with an embroidered star, may be worn for special events or assignments with the tactical uniform as prescribed in Section 4.9 of this rule.

### **5.2. Jacket specifications.**

(A) The following styles of jacket are approved for wear with the uniform:

- (1) A waist length windbreaker style jacket made from polyester cotton or high impact nylon.
- (2) A hip length simple style jacket made with taslon nylon or equivalent material, and lined to provide protection from temperatures as low as thirty degrees Farenheight.
- (3) A hip length deluxe style jacket made from Gore-Tex(R) or equivalent moisture barrier material, with set-in or raglan sleeves, a removable collar, and a liner providing protection from temperatures as low as zero degrees Farenheight.
- (4) A thigh length parka made from high impact nylon shell fabric, with a removable hood, a two-way brass zipper, and a permanent lining providing protection from temperatures below zero degrees Farenheight.

(B) All jackets shall be black.

(C) All jackets shall have the following features:

- (1) Stitched shoulder straps,
- (2) Two breast pockets with flaps that button,
- (3) Zipper fronts, and
- (4) A badge tab constructed from the same fabric as the jacket's outer shell and attached on the left breast pocket, or above the left breast pocket.

(D) The shoulder emblem prescribed by this rule shall be stitched on each sleeve, centered one and one-half inches below the shoulder seam.

### **5.3 Uniform dress blouse.**

(A) The sheriff may authorize the wear of a uniform blouse with the long-sleeve Class B uniform shirt, which constitutes a Class A Uniform

- (1) For general duty, the dress blouse is not recommended for wear
- (2) For dress occasions on which a dress-type uniform would be appropriate.

(B) The uniform blouse shall conform to the following specifications:

(1) Fabric: Black in color, made of

(a) A blend of fifty-five per cent polyester forty-five per cent worsted wool, weighing fourteen and one-half ounces per lineal yard, in a gabardine weave with washable finish, to conform to raeford mills #645-561 or an equivalent fabric, or

(b) One hundred per cent texturized polyester gabardine, to conform to Klopman Mills #5009 or an equivalent fabric.

(2) Style: The blouse shall be a four button, single breasted, straight front blouse with peaked collar/lapels. It shall be form-fitting to the waist, with sufficient flare over the hips to avoid wrinkling by the Sam Browne belt. The length shall be approximately one inch above the crotch seam of the trousers. It shall have a center back vent of approximately ten inches, with an underlap of at least three inches to prevent gapping. Shoulder bellows shall be located at both sides of the back from shoulder to waist and be tacked at the top and the bottom.

(3) Sleeve finishing: Blouse sleeves shall be finished without a vent.

(4) Shoulder straps: The shoulder straps shall be made from WV Castillio Gray gabardine, Raeford #538-6348, or equivalent in color, otherwise equivalent to the pant fabric. Each shoulder strap shall be sewn in the sleeve seam, stitched two inches from the seam, and cross-stitched. Each shoulder strap shall be two and one-fourth inches wide at

the sleeve seam and one and three-fourths inches wide at the buttonhole. The strap shall extend at least one inch under the collar and the button shall be located one-fourth inch from the collar.

(5) Pockets: The blouse shall have two outside breast patch pockets, two lower bellow pockets, and at least one inside breast pocket. All pockets shall be lined with black polyester twill.

(a) The breast pockets shall be approximately six and one half inches deep and five and one fourth inches wide. They shall be cut square at the bottom and have a one and one-half inch box pleat in the center. They shall have three-pointed outside flaps of black gabardine otherwise identical to the blouse fabric. The flaps shall be two and one-half inches deep at the points and two and one-eighth inches deep at the sides of the flap.

(b) The lower bellows pockets shall be nine and one-half inches wide at the bottom and eight inches wide at the openings. They shall have square outside flaps two and seven-eighths inches deep, made from the blouse fabric.

(6) Construction: The blouse shall be lined throughout with black poly-T one hundred per cent nylon or an equivalent fabric. Either 112 canvas or fusible material will be used to provide body and fullness to the chest area. The blouse shall have 112 canvas shoulder pads and cloth sweat shields.

(7) Belt hooks: The blouse may be equipped with gilt colored belt hooks to support the Sam Browne belt. The belt hooks shall be located inside the forward vertical seams, under the arms at the waistline.

(8) Buttons: Outer buttons shall be flat, gilt-plated, and bear a reproduction of the great seal of the State of West Virginia. The stitching of each button shall be reinforced with a small button on the inside of the blouse.

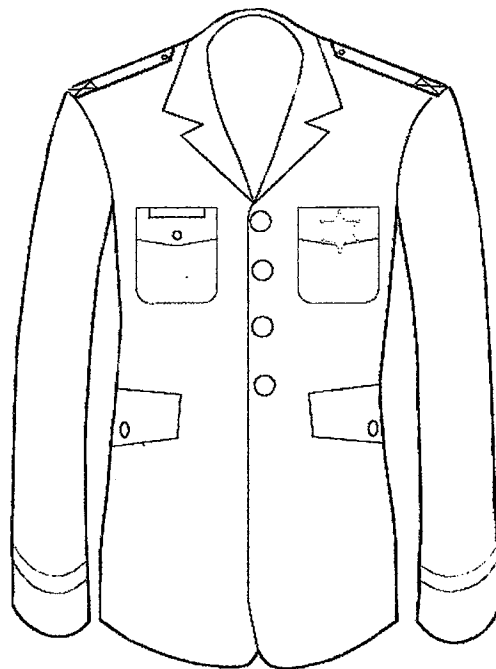


Figure X, Class A Dress Blouse

## **5.4 Raincoat and raingear.**

(A) The following styles of raincoat are authorized for wear with the uniform:

(1) A basic style raincoat, Blauer 26990 or equivalent, with the following features:

(a) Reversible from black to orange, with a badge tab on the black side and special facings to prevent orange "peek through," compliant with current ANSI standards and

(b) Made from a reversible one-ply Tech-lite urethane-coated 200 denier oxford nylon shell, or equivalent fabric, with seams that are factory sealed with thermal tape, a snap-over fly front, and Scotchlite™ reflective trim around the chest and cuffs.

(2) A dress style raincoat, Blauer 733 or equivalent, with the following features:

(a) Reversible from black to orange, with a badge tab on both sides, and

(b) Made from reversible, waterproof, Tech-lite urethane coated 200 denier oxford nylon shell and lining fabrics, or equivalent fabric, with seams that are factory sealed with thermal tape, a snap-over storm fly, reversible zipper, a two piece dress collar, sleeves with raglan style shoulders, and ten inch go-through slash pockets with welts.

(B) Black rain pants made of waterproof fabric may be worn when weather conditions require.

(C) Other raingear may be worn at the sheriff's discretion.

## **5.5 Sweaters.**

(A) The sheriff may authorize wear of a commando sweater or a sweater vest. Wear of the authorized shoulder emblem on the commando sweater is at the sheriff's option.

(B) The commando sweater shall conform to the following specifications:

(1) The fabric shall be knit from one hundred per cent wool, one hundred per cent Pil-Trol acrylic, or a blend of both,

(2) The color shall be black,

(3) The design shall be a commando-style Blauer 210, Fechheimer 00801 or an equivalent V-neck pullover with cloth shoulder and elbow patches, shoulder straps, and a badge tab.

(C) The sweater vest shall be a V-neck style with a badge tab.

## **5.6 Footwear specifications.**

(A) Shoes shall be plain toe, oxford, and have slip-resistant black soles and heels. The shoes shall be made from black shinable leather or manmade leather.

(B) Boots may be worn at the sheriff's option. Boots shall be black with a plain toe and smooth top, eight to ten inches high, in either a non-lace Wellington style or lace style. The boots shall have a black, non-slip sole and heel. Boots must be worn inside the pant leg.

## **5.7 Uniform accessories.**

(A) General specifications

(1) All leather items shall be black, and kept well-polished.

(2) All nylon items shall be black, and kept clean.

(3) All metal items shall be gilt or brass and kept well-polished.

(C) A gold/silver chain, with or without a corresponding color whistle, may be worn on the uniform shirt or blouse; the chain shall extend from the bottom of the left shoulder strap around the left breast pocket into the pocket; the whistle, if worn, shall be attached to end of the chain outside the pocket, affixed to a whistle hook device.

(E) Black gloves may be worn with the uniform.

(F) A black or grey scarf may be worn when weather conditions require. The scarf shall be tucked inside the outermost uniform garment.

(G) Ear coverings or Earmuffs may be worn with the standard uniform hat when weather requires, provided they do not interfere with the wearing of the hat. Black or grey stocking caps may be worn under authorized helmets.

(H) A black belt, made of nylon or leather finish, shall be worn with the uniform trousers.

(I) Sam Browne belt and equipment:

(1) A black Sam Browne belt made of leather or nylon finish shall be worn with the uniform trousers.

(2) Accessories to the Sam Browne belt shall be black and made of leather or nylon finish. Any snaps on accessory items must be black or gilt in color, appropriate to the wearer's rank.

(J) A white v-neck style undershirt shall be worn under all Class B uniform shirts. The sleeves of the undershirt may not extend beyond the sleeve ends of the short-sleeve shirt.

## **5.8 Rank insignia, and other uniform items.**

(A) Rank for wear on any approved uniform must be authorized by the sheriff, and may only be worn with appropriate approval in accordance with provisions of West Virginia Code for elected, or properly appointed, sheriffs and law enforcement deputy sheriffs in accordance with Chapter 7, Article 14 of the Code as relating to civil service for deputy sheriffs.

(B) Nothing in this rule prohibits the wearing of rank and insignia of honorably retired sheriffs and deputy sheriffs in accordance with W. Va. Code § 7-14-17D

(C) The rank insignia approved for wear on the uniform are as follows:

(1) Corporal – two silver gray stripes;

(a) Large Corporal chevrons shall bear two chevrons embroidered on the black twill background.. Embroidery shall be silver/gray in color. Chevron shall be 3" in width, from outermost tip to outermost tip, and approximately 2 ½ inches in height, from bottom tip of lowest stripe to top tip of highest stripe. Each chevron stripe shall be approximately ¼" in thickness.

(b) Small Corporal chevrons shall bear three chevrons embroidered on the black twill background.. Embroidery shall be silver/gray in color. Chevron shall be approximately 1 ¾ " in width, from outermost tip to outermost tip, and approximately 1 ½" in height, from bottom tip of lowest stripe to top tip of highest stripe. Each chevron stripe shall be approximately 3/16" in thickness.

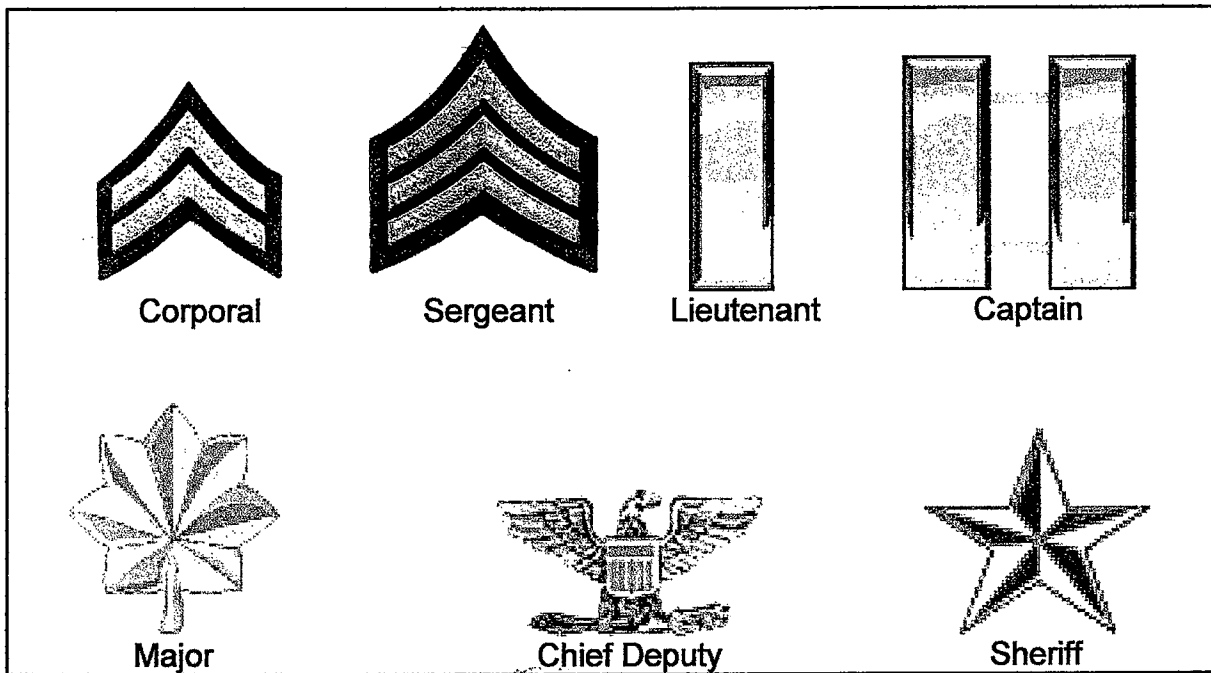
(2) Sergeant – three silver gray stripes;

(a) Large Sergeant chevrons shall bear three chevrons embroidered on the black twill background.. Embroidery shall be silver/gray in color. Chevron shall be 3" in width,

from outermost tip to outermost tip, and approximately 3" in height, from bottom tip of lowest stripe to top tip of highest stripe. Each chevron stripe shall be approximately 1/4" in thickness.

(b) Small Sergeant chevrons shall bear three chevrons embroidered on the black twill background.. Embroidery shall be silver/gray in color. Chevron shall be approximately 1 3/4 " in width, from outermost tip to outermost tip, and 1 3/4" in height, from bottom tip of lowest stripe to top tip of highest stripe. Each chevron stripe shall be approximately 3/16" in thickness.

- (3) Lieutenant – one yellow gold bar;
- (4) Captain – two parallel yellow gold bars;
- (5) Major – yellow gold leaf;
- (6) Chief deputy – yellow gold eagle;
- (7) Sheriff – yellow gold star with five points.



(D) Appropriate rank insignia shall be worn on the uniform shirt and on authorized outerwear. For purposes of this rule, the term "outerwear" means any long-sleeve outer garment, with the exception of the raincoat, and at the sheriff's option, the commando sweater. Rank insignia shall be worn as follows:

- (1) Corporals and sergeants shall wear their rank insignia on the sleeves of both the short-sleeve uniform shirt, and on the long-sleeve uniform shirt and authorized outerwear.
- (a) On the short-sleeve uniform shirt, the rank insignia shall be a chevron patch, positioned no lower than 1/4" below the bottom point of the agency shoulder sleeve emblem and above the elbow, and oriented with the peak of the stripes pointing toward the shoulder seam.

(b) On long-sleeve uniform shirts and authorized outerwear, the rank insignia shall be a chevron patch, positioned no lower than ¼" below the bottom point of the agency shoulder sleeve emblem and above the elbow, and oriented with the peak of the stripes pointing toward the shoulder seam.

(2) Lieutenants and higher-ranking officers shall wear their rank insignia on the shoulder straps of long-sleeve uniform shirts and authorized outerwear and on the collar of long-sleeve uniform shirts.

(a) The rank insignia shall be of gold cloth or metal and positioned one-and-five-eighths inches from the shoulder seam centered on the "X" stitched on the shoulder straps.

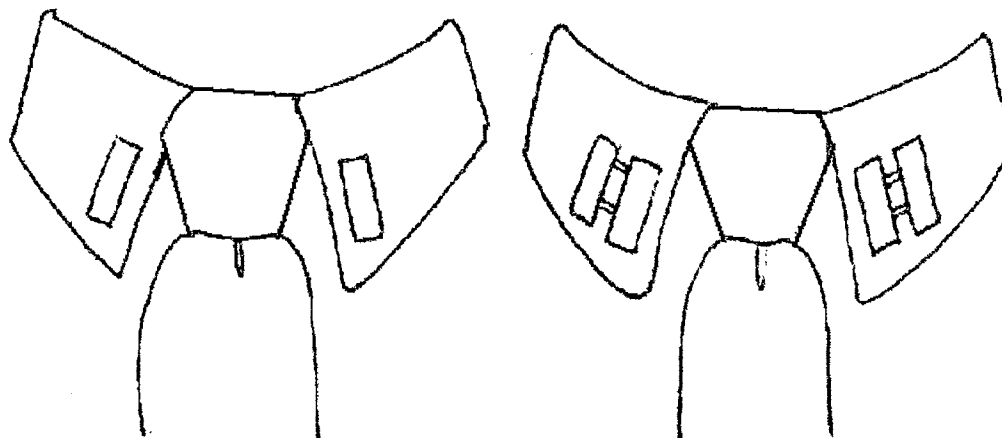
(b) The rank insignia shall be oriented as follows:

(i) Bars shall be parallel to the shoulder seam and neckline,

(ii) Leaves shall have the tip of the leaf toward the neckline and the stem of the leaf to the shoulder seam,

(iii) Eagles shall have the head of the eagle toward the neckline the talons toward the shoulder seam;

(iv) Stars shall have the top single point to the rear and bottom two points to the front.



Lieutenant

Captain

(E) Collar brass may be worn on both collar points of the uniform shirt.

(1) The collar brass shall consist of the word, "SHERIFF" or "DEPUTY," in gold finish, cutout letters one-fourth inch high, or lettering signifying the agency.

(2) On long-sleeve uniform shirts, the collar brass shall be worn parallel to the neckline of the collar, with the forward end of the brass one-half inch from the front edge of the collar and the back end of the brass centered in the width of the collar.

(3) On short-sleeve uniform shirts, the collar brass shall be worn parallel to the ground and positioned in the collar point so that the bottom corners of the brass touch the topstitching on either side of the collar.

(F) Name Plate and Wear

(1) The name plate shall be worn in the center on the flap of the right breast pocket of the uniform shirt or dress blouse, with the center top edge of the flap of the right breast pocket, with the center top point of the name plate even with the top seam of the right pocket flap.

(2) Construction of the name plate shall be, at a minimum, two-and-one-fourth inches in length and three-eighths of an inch in height. The name plate shall be a gold or silver filled bar, dependent upon commissioned or non-commissioned officer, with engraved lettering in black enamel.

**(G) Service Insignia**

(1) Service insignia reflecting the length of service of a sheriff or deputy sheriff, when worn, shall be sewn and worn on the left sleeve of the long sleeve uniform and long sleeve outer garments excluding raingear. The service insignia shall be positioned with the lower edge of the emblem touching the top edge of the sleeve cuff, with the outer most edge in line with the sleeve crease.

(2) All service insignia shall be made of cloth emblem patch conforming to the following specifications

(a) Colors: The background twill shall be black. The embroidery color shall be gold for commissioned officers and silver/gray for non-commissioned officers

Service stripes are awarded for each two years of service, up to ten year increments. For each ten years of service as a sheriff or deputy sheriff, a service star shall be worn in place of each ten years prior service. Additional to service stripes are awarded for each of next two year increments until award of the next ten year star. The procedure continues until the completion of service.

(H) The sheriff may authorize the wearing of ribbons, awards and medals in a uniform manner, positioned one-quarter inch above the right pocket flap of the outermost uniform garment or one-quarter inch above the service stars, if worn.

(I) The West Virginia Sheriffs Bureau recommends that sheriffs refrain from authorizing any insignia, emblems, pins, or similar items other than the items detailed in this chapter.

**Article 6. Shoulder sleeve emblem.**

(A) The shoulder patch shall be made of black cloth in the shape of a shield and measure 5 inches tall and 4 inches wide at it's widest point.

(B) The name of the respective county will be placed straight across the top of the shield. In the case of counties with short names (i.e. Clay, Grant, etc.) the word "County" may be added to the county's name on the name line. Counties with a larger name (i.e. Pocahontas, Greenbrier, Kanawha, etc.) may have only the name of the county on the name line.

(C) The second line directly under the county name will have the word "Sheriff" straight

across the shield in a proportional size.

(D) Directly under the word "Sheriff", a six point sheriff's star will be inserted in gray thread with a full color West Virginia State Seal in the center of the star.

(E) Below the six point star the State designation of "WV" will be placed.

(F) A medium gray thread shall be used for all lettering and trim on the patch. Gold thread for lettering, trim and star may be used for patches designating the ranks of Lieutenant, Captain and above.

(G) Specific Standards

(1) The shoulder sleeve emblem shall be worn on all uniform shirts and long-sleeved outerwear, except the raincoat and, at the option of the sheriff, the commando sweater. The emblem shall be sewn on each sleeve approximately one and one-half inches below the shoulder seam.

(2) The shoulder sleeve emblem shall be a cloth patch conforming to the following specifications:

(a) Design: The shoulder sleeve emblem shall be in the shape of a shield with a scalloped top consisting of three (3) points, pointing upward with a single point at the bottom. From each of the outside points a downward straight edge of approximately 2.75 inches, where a gradual curve begins and shall be made until each side joins at the bottom, forming a bottom point

(b) Patch size: The patch shall five (5) inches high measured from the center top to the bottom point, and four (4) inches wide measured across the center. The height at the hollow of the base of the scallop shall be four and three-quarters (4.75) inches, or a .25 inch rounded depth at the inverted apex of the scallop. The center top point of the emblem shall be at equal 2 inch distance from both outside edge points

(c) Material: The patch shall be made of 7.5 ounce washable twill, in a blend of sixty per cent polyester, thirty-five per cent cotton, and five per cent wool, with buckram, or equivalent, added to maintain stiffness and shape. The material shall be black, vat dyed, colorfast, and approved by the international fabricare institute.

(d) The six (6) point star located in the approximate center area of the emblem shall be approximately 2.5 inches in height, as measured from the top point of the star to the bottom point of the star. The star shall have billeted, or rounded points and shall contain a full color seal of the State of West Virginia in the center of the badge. The position of the star shall be positioned so that the bottom point of the star is 1 inch from the bottom peak of the patch, and centered from both outward edges of the emblem..

(3) Lettering:

(a) The letters of the county name designation, centered along the top edge of the patch shall be one half (.5) inch high. The stitching in the letters of the designation of the county name and, at the discretion of the Sheriff, "COUNTY" dependent of available space across the top of the patch and length of county name.

(b) The lettering "SHERIFF" in all capitalized letters shall be immediately below the

county designation, straight alignment, centered at equal distance from both side edges. The lettering shall be 3/8 inches in height and individual letters 1/4 inches in width.

(c) An abbreviation for the State of West Virginia of "WV" shall be located in the bottom peak of the emblem in capital letters, centered from both sides and between the bottom peak and the bottom point of the sheriff star.

(4) Thread: Rayon, one hundred fifty denier, two ply continuous filament regenerated cellulose fiber, vat dyed, and approved by the international fabricare institute.

(5) Merrow: Three hundred denier, four ply rayon merrowing thread, Madiera gold #1024 or equal color, overlock stitched border edge.

(6) Stitch count: In excess of three thousand six hundred eighty-eight stitches with .001 inch backing of meltable polyvinyl.

(7) Colors: The background twill shall be black. The colored threads shall be Madiera gold #1024, red #1181, blue #1166, brown #1145, light blue #1133, yellow #1171, and green #1051, or equal colors. White threads shall be Madiera rose #800 or equal color.

(8) Manufacturing method: The emblem shall be embroidered on multi-head Barudan or Tajima equipment. Schiffli loom embroidery is not acceptable.

(9) Any supplier wishing to produce shoulder sleeve emblems for the uniform must submit samples to verify compliance with these specifications.

(H) The shoulder sleeve emblem worn on the tactical uniform may be made in subdued colors consistent with the color of the tactical uniform.

(I) At the option of the sheriff, a rocker may be added to the top of the emblem designating a specific assignment, unit, or similar distinction within the sheriff's office.





## **Article 7 Sheriff Motor Vehicle Standards**

**7.1. Effective Date.** -- January 1, 2010.

**7.1.1 Transition Period.** -- The Effective date set is for all new marked sheriff's vehicles ordered on, or after January 1, 2010. On or after this effective date, all new marked sheriff's vehicles purchased shall comply with the standards outlined within these Rules

### **7.2 Vehicle Colors and Markings**

A. The official vehicle color will be black.

B. Marked patrol vehicles will have the following insignias:

(1) On the full size Ford Crown Victoria sedan there shall be installed on each front door a gold six-point star containing a full color West Virginia State Seal three (3) inches in diameter. The star will be reflective vinyl matching the 3M - Gold 680-64 or it's equivalent color. The star will be eighteen (18) inches in diameter. The star shall be placed at the front of the door just below the rearview mirror.

(2) Following the star, the word "Sheriff" shall be placed down each side of the vehicle, beginning on the front door and continuing onto the rear door. This lettering will be in Nuevo bold font, 5.5 inches in height and written in all capital letters. The gold lettering of the word "Sheriff" shall be trimmed in .25 (1/4") gray reflective trim. All gold reflective material on the vehicles shall be 3M-Gold 680-64 or it's equivalent.

(D) Below the word "Sheriff" shall be the county name in 2.5 inches high lettering in the extend heavy font.

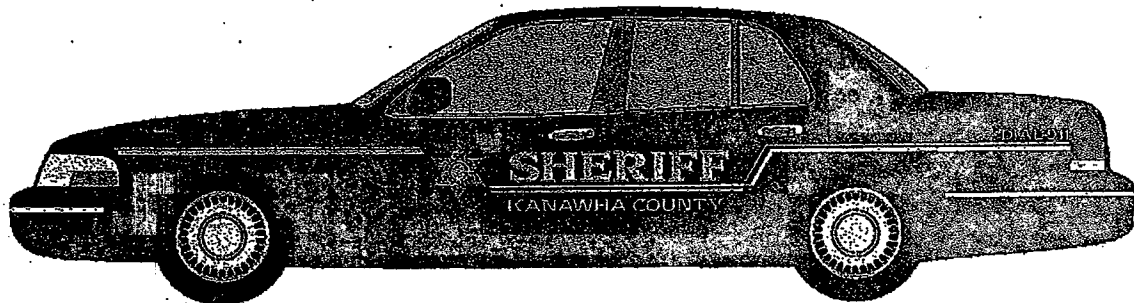
(E) The rear side quarter panels shall have the words and numerals "Dial 911", in 1.75 inches (1 3/4") high lettering, in the extend heavy font and in the gold 3M vinyl or it's

equivalent.

(F) Two stripes shall be placed horizontally down each side of the vehicle, one gray in color, the second gold in color. These stripes shall be reflective and parallel to each other. The gold stripe shall be one (1) inch in width and the gray stripe shall be ½ inch in width.

(G) The stripes shall start at the beginning of the front fender and proceed directly over the wheel well, and end at the six point star on the driver's door. The stripes will begin again at the bottom right point of the star, and proceed approximately one (1) inch under the word "Sheriff" at this point the stripes will angle upward to a point just above the level of the rear wheel well and continue horizontally to the end of the rear fender on the taillight.

(H) As the size of each type of vehicle varies by year and manufacturer, the markings shall be proportional to the vehicles size and shapes noted above.



WV Sheriffs Uniform Standards

In accordance with §15-8-6 of the West Virginia Code, as amended, the West Virginia Sheriff's Bureau hereby establishes a standard badge, uniform standards and motor vehicle colors and insignias for Sheriffs and Deputy Sheriffs of the State Of West Virginia.

Enacted this the 30th day of December, 2009 by the West Virginia Sheriffs' Bureau.

WV Sheriffs' Bureau Members:

Honorable Joe Manchin, III  
Governor  
Represented by  
James M. Spears, Secretary  
Military Affairs & Public Safety

Honorable Darrell V. McGraw  
Attorney General  
Represented by  
Tom Smith  
Assistant Attorney General

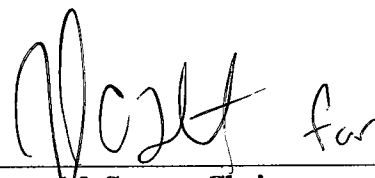
Sheriff Rodney A. Miller  
Boone County, West Virginia

Sheriff Michael Y. Rutherford  
Kanawha County, West Virginia

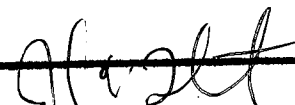
Sheriff Lonnie D. Hannah  
Mingo County, West Virginia

Sheriff John Gruzinskas  
Marshall County, West Virginia

Sheriff Al Kisner  
Monongalia County, West Virginia



James M. Spears, Chairman  
Secretary Military Affairs & Public Safety

  
Approved: \_\_\_\_\_  
Date: 1/27/10  
DRAFTS Cabinet Secretary

Joseph C. Thornton  
Acting Cabinet Secretary (as of 1/1/2010)