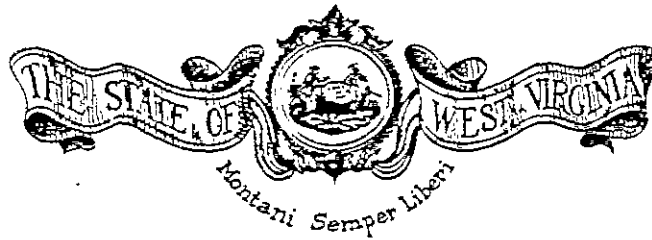


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OFFICE OF THE SECRETARY OF STATE
CHARLESTON 25305

A. JAMES MANCHIN
SECRETARY OF STATE

STATE REGISTER FILING

I, RICHARD A. FOLIO, ACTING EXECUTIVE SECRETARY,
Title or position

WV PUBLIC EMPLOYEES INSURANCE BOARD, hereby submit to record in
Department or division

the State Register on 8½ x 11" paper two (2) copies of

- () proposed rules and regulations concerning topics of material not covered by existing rules and regulations;
- () proposed rules and regulations superseding rules and regulation already on file;
- () notice of hearing;
- () findings and determinations;
- () rules and regulations;
- (XX) other - specify: PROCEDURAL RULES REFILED IN ACCORDANCE WITH WV CODE 29A-2-5

This filing pertains to

Chapter 5
 Article 16
 Series -II
 Section 1 - 19
 Page No. _____

- () proposed rules and regulations are required to go to Legislative Rule Making Committee;
- () proposed rules and regulations are excluded from Legislative Rule Making Committee;

DECEMBER 27, 1982

Date Submitted

Authorized signature of filing pers

WEST VIRGINIA PROCEDURAL RULES
WEST VIRGINIA PUBLIC EMPLOYEES INSURANCE ACT

Chapter 5-16-1 et seq.
Series II
(1972)

Subject: Procedural rules pertaining to the general administration
of the West Virginia Public Employees Insurance Board.

- Section 1. General
 - 1.01. Scope
 - 1.02. Authority
 - 1.03. Filing Date
 - 1.04. Effective Date
 - 1.05. Refiling Date
 - 1.06. Amendments to Rules

- Section 2. Administration
 - 2.01. Meetings of the Board
 - 2.02. Records
 - 2.03. Election of Officers

WEST VIRGINIA PROCEDURAL RULES
WEST VIRGINIA PUBLIC EMPLOYEES INSURANCE ACT

Chapter 5-16-1 et seq.
Series II
(1972)

Subject: Procedural rules pertaining to the general administration
of the West Virginia Public Employees Insurance Board.

Section 1. General

1.01. Scope - These rules implement the provisions of article 16, chapter 5 of the West Virginia Code of 1931, as amended, pertaining to the general administration of the West Virginia Public Employees Insurance Board.

1.02. Authority - These rules are issued under the authority of said article 16, chapter 5, particularly section five, which authorizes and empowers the Board to make all rules and regulations necessary to effectuate the provisions of this article, section seven, which authorizes and empowers the Board to establish and promulgate rules and regulations for the administration of such plans, and section eighteen, which authorizes the Board to promulgate such rules and regulations as may be required for the effective administration of the provisions of this article.

1.03. Filing Date - These rules were promulgated on the fifth day of September, 1972, and filed in the Office of the Secretary of State on the sixth day of September, 1972.

1.04. Effective Date - These rules were resubmitted and refiled in accordance with section 5, article 2, chapter 29A of the West Virginia Code of 1931, as amended, in the Office of the Secretary of State on the twenty-third day of December, 1982.

1.06. Amendments to Rules - Amendments to these rules may be made at any meeting of the Board, by vote of a majority of the quorum, provided that the requirements of Chapter twenty-nine-A [29A-1-1 et seq.] of the West Virginia Code of 1931, as amended, are met.

Section 2. Administration

2.01. Meetings of the Board

(a) The Board shall conduct meetings at least two times a year and as further required in order to implement and administer the plan. Such meetings shall be conducted at the Office of the Executive Secretary of the Board or at such other place as designated by the Chairman. All official meetings shall be called by the Chairman.

(b) The Board shall make the Executive Secretary of the Board responsible for recording the minutes of each meeting.

2.02. Records - The Board shall maintain written records of all proceedings at the Office of the Executive Secretary.

2.03. Election of Officers

(a) The Board shall elect, from among its members, a Chairman and such other officers as it deems necessary and appropriate.

(b) Regular elections may be held each year provided that such motion is made by any Board member and communicated to the Chairman prior to a Board meeting.

(c) In the event there is a vacancy in any office, elections may be held at any regular meeting, for the purpose of electing a successor, who shall serve for the unexpired term.

(d) Upon notice of a vacancy in the office of the Chairman, the Executive Secretary shall immediately call a meeting for the purpose of electing a successor.